



Regular Meeting Agenda

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

8/22/2018 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. INTRODUCTION - NEW STAFF

(Information)

IV. REPORTS

a. Summer Capital Projects Update

(Information)

Presenter: Anna Garvin

[Summer Projects 2018.pdf \(p. 3\)](#)

[Summer Projects List.pdf \(p. 13\)](#)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.pdf \(p. 15\)](#)

[Approval of July & August 2018 Accounts Payable and July 2018 Payroll.pdf \(p. 27\)](#)

[Approval of Regular Board Meeting Minutes 7.25.18.pdf \(p. 28\)](#)
[Approval of Study Session Minutes 8.8.18.pdf \(p. 30\)](#)
[Approval of Classified Exempt Personnel Report.pdf \(p. 32\)](#)
[Approval of Classified Personnel Report.pdf \(p. 33\)](#)
[Approval of Co-Curricular Personnel Report.pdf \(p. 34\)](#)

VI. OLD BUSINESS

- a. **Approval of Resolution 848-08-22-18, 2018-19 School Year Budget** (Action)
Presenter: Melissa Beard
[Approval of Resolution 848-08-22-18, 2018-19 School Year Budget.pdf \(p. 36\)](#)
- b. **Approval of 2018-19 School Year District and Board Goals** (Action)
Presenter: Kathi Weight
[2018-19 Strategic Focus.pdf \(p. 38\)](#)

VII. NEW BUSINESS

- a. **First Reading of Policy 3220 Freedom of Expression** (Action)
Presenter: Susanne Beauchaine
[Policy 3220 First Reading.pdf \(p. 39\)](#)
- b. **First Reading of Policy 3232 Student Records** (Action)
Presenter: Susanne Beauchaine
[Policy 3232 First Reading.pdf \(p. 43\)](#)
- c. **First Reading of Policy 3244 Prohibition of Corporal Punishment** (Action)
Presenter: Susanne Beauchaine
[Policy 3244 First Reading.pdf \(p. 45\)](#)

VIII. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION (Information)

X. ANNOUNCEMENTS (Information)

XI. ADJOURNMENT (Action)

Summer Projects 2018

Anna Garvin

Maintenance & Facilities Supervisor

Steilacoom High School- Main Gym



Paint

Walls Painted, addition of red stripe and Steilacoom Sentinels



Sanding

Floor sanded down to bare Maple



Staining

Floor stained and painted meticulously by hand

Steilacoom High School- Main Gym



Signage

New Signage hung by Maintenance



Signage

East Wall



Signage

West Wall

Steilacoom High School- Fitness Room



Window

Addition of 7' viewing window between trainers office and fitness room



Upgrade Electrical

Additional Electrical outlets for fitness machines and flat screen tv



LVT Wood Planks

Modified flooring for more course offerings

Steilacoom High School- New Weight Room

Old Wrestling Room



New Weight Room



Steilacoom School Baseball Field



Steilacoom High School Grounds Pruning and Bark



Pioneer Middle School



School Signage

Cleaned and repainted



Paint

Restripe parking lots, bus zones, fire lanes and outdoor basketball courts



Gym/Fitness Rooms

Recoat hardwood floors in main gym and fitness room

Chloe Clark Elementary



Painted Play Area

Painted tether ball, four square, basketball and hop scotch areas



Clean/Wax Chloe

Cleaned, patina repair and waxing



Painted Parking

Restriped parking lots, fire lanes and crosswalks

Saltar's Point Elementary



Building Gutters Replaced

Cut off old rusted out gutters



Grounds

Pruned shrubs and installed new beauty bark campus wide



2 New 2 ½ Ton Rooftop Units

Installing 2 new Lennox Rooftop heat pumps that service rooms 4 and 17.

Cherrydale Elementary



Paint

Interior painting of Hallways,
Doors and jambs



Wall Removed

New Classroom Space Added



New carpet/Tile

Install new carpet and tile in 5
classrooms

Cherrydale Elementary



New Tile

Removed carpet and linoleum
from staff room and installed tile



Entry Mat

Installed new Entry Matting to
create an interior inclusive feel to
the space



Playfield Backstop

Moved location to make room
for new play structure and
installed new backstop

Cherrydale Elementary



Play Structure Install

Reassemble Play structure from Chloe Clark



New Curbing

Added concrete retaining curbing and 90 yards of play chips



Ta-Dah!

Approximately 784 sq. ft. of play space added

Cherrydale Elementary



New Beauty Bark

Shrubs pruned and new beauty bark added to bed areas



Secure Entry

Install new door buzz in across from main Entry



Keyless Entry

New keyless card reader entry door from playground area

District Administration

Pruning and Beauty Bark



Install Water Bottle Filling Station



Anderson Island

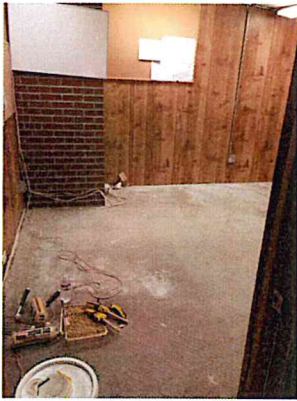
Student Drop Off Driveway



Pending



Transportation



Paint and New Carpet in the Transportation Building

Transportation



Paint and New Carpet in the Transportation Building

Transportation

Rebuilt Decking of Archives Bld.



The End
Questions?





The best education for every student.

STEILACOOM
Historical School District No. 1

MAINTENANCE & FACILITIES

1100 Diggs Street • Steilacoom

2018 Summer Projects List

Steilacoom High School

Painting of the main gym, wrestling room, fitness room and downstairs hallways

Refinish main gym floor and update logo

Install new signage in main gym

Install vinyl wood planking in fitness room

Install new 7' viewing window in wall between fitness and training room

Upgrade the electrical in fitness and in weight rooms to accommodate for new equipment

Installation of Aux. gym divider curtain~ *Pending*

Installation of mat hoist Aux. Gym~ *Pending*

Repair irrigation, level and hydro-seed infield around home plate and dugouts baseball field

Beauty bark flower beds

Pioneer Middle School

Restripe parking lots, outdoor basketball and play area

Recoat Gym and fitness room floors

Chloe Clark Elementary

Restripe Parking lots and outdoor play areas

Clean and wax bronze statue

Saltar's Point

Beauty bark flower beds

Install 2 new 2 ½ ton HVAC rooftop units

Install new gutters

Cherrydale Elementary

Beauty bark flower beds

Paint all interior halls, doors and jambs



The best education for every student.

STEILACOOM
Historical School District No. 1

MAINTENANCE & FACILITIES

1100 Diggs Street • Steilacoom

Remove interior wall to create classroom space

Install new carpet and floor tile in rooms 8,1,7,15, S-1

Remove carpet and install tile in staff room

Install new walk off matting in main entry

Install big toy, curbing and play chips on playground

Install new baseball backstop on playground

Install new buzz in doorway and keyless entry reader on playground doorway~ *Pending*

District Admin

Beauty bark flower beds

Install water bottle filling station~ *Pending*

Anderson Island

Repair and repave student drop off driveway~ *Pending*

Transportation

Rebuild deck and handrail on the archives building

Install new carpet and linoleum at the bus barn~ *Pending*

The above work is in addition to our regular summer duties of annual inspections and cleanings of kitchen hoods, grease traps and septic system, fire suppression systems, back flows, top down cleaning of classrooms and buildings, surplus, deliveries, district vehicle maintenance, services for summer programs at Cherrydale, Chloe Clark and the High School, and daily maintenance requests.

Steilacoom Historical School District No. 1
Financial Report - July 31, 2018
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of July 31, 2018 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual
Revenues & Other Financing Sources	39,338,128	35,191,154
Expenditures & Other Financing Uses	40,509,742	35,009,155

Excess Revenues/Other Financing Sources		
Over (under) Expend & Other Financing Uses	(1,171,614)	181,999

Transfer to Capital Projects	(100,000)
Net Change in Unassigned Fund Balance	81,999

Fund Balances	9/1/2017	7/31/2018	Variance
Committed for Other Purposes	25,369	25,369	0
Unassigned Fund Balance	2,576,518	2,518,516	-58,002
Unassigned Minimum Fund Balance	2,000,000	2,125,000	125,000
Fund Balance	4,601,887	4,668,885	66,998

Capital Projects Fund:

Fund Balance - Impact Fees \$367,577 - Turf Field Replacement \$200,000 - Unassigned Fund Balance \$0.

Beginning Fund Balance		1,881,516	
General Fund Transfer to Capital Projects	100,000		
Revenues	141,783		
Expenses	57,114		
		184,669	
Ending Fund Balance 6/30/2018			<u>2,066,185</u>

	9/1/2017 Beginning Fund Balance	6/30/2018 Ending Fund Balance	Variance
Debt Service Fund*:	3,210,446	3,532,047	321,601
Transportation Fund:	83,856	84,828	972
ASB Fund:	282,284	303,905	21621

*Interest payment June 1, 2018 - \$ 933,850 / December 1, 2018 Principal and Interest - \$6,338,650

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of July, 2018

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	7,292,600	21,491.47	7,331,560.38		38,960.38-	100.53
2000 LOCAL SUPPORT NONTAX	1,007,751	12,435.58	895,974.53		111,776.47	88.91
3000 STATE, GENERAL PURPOSE	22,755,712	2,268,246.49	20,386,285.37		2,369,426.63	89.59
4000 STATE, SPECIAL PURPOSE	5,575,117	560,866.62	4,326,441.27		1,248,675.73	77.60
5000 FEDERAL, GENERAL PURPOSE	353,244	194.18-	246,479.57		106,764.43	69.78
6000 FEDERAL, SPECIAL PURPOSE	2,328,704	174,963.83	1,998,265.18		330,438.82	85.81
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	21,500	.00	820.00		20,680.00	3.81
9000 OTHER FINANCING SOURCES	3,500	.00	5,328.18		1,828.18-	152.23
<u>Total REVENUES/OTHER FIN. SOURCES</u>	39,338,128	3,037,809.81	35,191,154.48		4,146,973.52	89.46
B. EXPENDITURES						
00 Regular Instruction	22,538,367	1,963,807.13	19,594,602.86	2,500,372.12	443,392.02	98.03
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	4,834,383	340,064.01	4,168,349.88	523,569.59	142,463.53	97.05
30 Voc. Ed Instruction	1,635,229	201,496.46	1,458,012.82	162,003.04	15,213.14	99.07
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,565,812	157,293.86	1,321,458.90	169,860.43	74,492.67	95.24
70 Other Instructional Pgms	1,102,147	46,949.05	580,252.29	83,879.17	438,015.54	60.26
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	8,833,806	624,583.59	7,886,479.07	1,209,103.48	261,776.55-	102.96
<u>Total EXPENDITURES</u>	40,509,744	3,334,194.10	35,009,155.82	4,648,787.83	851,800.35	97.90
C. OTHER FIN. USES TRANS. OUT (GL 536)	100,000	.00	100,000.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
<u>OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	1,271,616-	296,384.29-	81,998.66		1,353,614.66	106.45-
F. TOTAL BEGINNING FUND BALANCE	4,440,500		4,586,886.77			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	3,168,884		4,668,885.43			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	74,500-	25,369.23
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,243,384	2,518,516.20
G/L 891 Unassigned Min Fnd Bal Policy	2,000,000	2,125,000.00
<u>TOTAL</u>	3,168,884	4,668,885.43

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of July, 2018

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	105,000	34,468.28	141,782.77		36,782.77-	135.03
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	1,270,000	.00	100,000.00		1,170,000.00	7.87
Total REVENUES/OTHER FIN. SOURCES	1,375,000	34,468.28	241,782.77		1,133,217.23	17.58
B. EXPENDITURES						
10 Sites	45,000	36,238.64	36,238.64	52,804.93	44,043.57-	197.87
20 Buildings	2,800,000	525.00	18,375.00	147,770.56	2,633,854.44	5.93
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	100,000	.00	2,500.00	0.00	97,500.00	2.50
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	2,945,000	36,763.64	57,113.64	200,575.49	2,687,310.87	8.75
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	1,570,000-	2,295.36-	184,669.13		1,754,669.13	111.76-
F. TOTAL BEGINNING FUND BALANCE	2,145,000		1,881,516.15			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	575,000		2,066,185.28			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	345,000	367,577.03
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	100,000	200,000.00
G/L 889 Assigned to Fund Purposes	130,000	1,498,608.25
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	575,000	2,066,185.28

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of July, 2018

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	7,223,757	21,009.38	7,202,234.21		21,522.79	99.70
2000 Local Support Nontax	6,500	5,410.13	20,916.84		14,416.84-	321.80
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 Total REVENUES/OTHER FIN. SOURCES	 7,230,257	 26,419.51	 7,223,151.05		 7,105.95	 99.90
 B. EXPENDITURES						
Matured Bond Expenditures	4,940,000	.00	4,940,000.00	0.00	.00	100.00
Interest On Bonds	1,961,250	.00	1,961,250.00	0.00	.00	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	300.00	0.00	4,700.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 Total EXPENDITURES	 6,906,250	 .00	 6,901,550.00	 0.00	 4,700.00	 99.93
 C. OTHER FIN. USES TRANS. OUT (GL 536)	 0	 .00	 .00			
 D. OTHER FINANCING USES (GL 535)	 0	 .00	 .00			
 E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXPENDITURES (A-B-C-D)	324,007	26,419.51	321,601.05		2,405.95-	0.74-
 F. TOTAL BEGINNING FUND BALANCE	 3,180,000		 3,210,445.93			
 G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	 XXXXXXXXXX		 .00			
 H. TOTAL ENDING FUND BALANCE	 3,504,007		 3,532,046.98			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	3,504,007	3,532,046.98
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	3,504,007	3,532,046.98

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of July, 2018

	ANNUAL	ACTUAL	ACTUAL		BALANCE	PERCENT
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES		
1000 General Student Body	160,380	373.71	154,136.74		6,243.26	96.11
2000 Athletics	135,750	355.00	39,955.94		95,794.06	29.43
3000 Classes	61,650	37.20	52,879.64		8,770.36	85.77
4000 Clubs	435,340	1,900.73	252,706.76		182,633.24	58.05
6000 Private Moneys	16,700	60.00	16,215.65		484.35	97.10
<u>Total REVENUES</u>	809,820	2,726.64	515,894.73		293,925.27	63.70
B. EXPENDITURES						
1000 General Student Body	160,236	2,030.65	40,698.03	3,586.59	115,951.38	27.64
2000 Athletics	165,910	15,396.95	126,548.78	20,677.93	18,683.29	88.74
3000 Classes	62,100	2,518.73	45,892.02	1,316.31	14,891.67	76.02
4000 Clubs	417,859	10,609.52	266,856.45	14,813.98	136,188.57	67.41
6000 Private Moneys	18,705	2,885.00	14,277.63	0.00	4,427.37	76.33
<u>Total EXPENDITURES</u>	824,810	33,440.85	494,272.91	40,394.81	290,142.28	64.82
C. <u>EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	14,990-	30,714.21-	21,621.82		36,611.82	244.24-
D. <u>TOTAL BEGINNING FUND BALANCE</u>	276,180		282,283.57			
E. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
F. <u>TOTAL ENDING FUND BALANCE</u>	261,190		303,905.39			
<u>C+D + OR - E)</u>						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	261,190	303,905.39
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	261,190	303,905.39

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of July, 2018

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	125.57	972.29		472.29-	194.46
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	7,500	.00	.00		7,500.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)	8,000	125.57	972.29		7,027.71	12.15
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	8,000	125.57	972.29		7,027.71	12.15
D. EXPENDITURES						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	10,000	.00	.00	0.00	10,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	2,000-	125.57	972.29		2,972.29	148.61-
H. TOTAL BEGINNING FUND BALANCE	83,450		83,856.07			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	81,450		84,828.36			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	81,450	84,828.36
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	81,450	84,828.36

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: August 15, 2018

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Dr. Melissa Beard, CFO

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800810	to	800811	\$ 4,636.86
	Payroll A/P	124507	to	124531	\$ 701,823.95
	Payroll Taxes				\$ 392,656.34
	Direct Deposit				\$ 1,169,465.88
July 24, 2018	Accounts Payable	124455	to	124455	\$ 2,357.03
July 26, 2018	Accounts Payable	124456	to	124494	\$ 355,385.58
July 27, 2018	Accounts Payable	124495	to	124499	\$ 12,304.12
July 30, 2018	Accounts Payable	124500	to	124500	\$ 27,172.61
July 30, 2018	Accounts Payable	124501	to	124506	\$ 32,716.52
August 1, 2018	Accounts Payable	124532	to	124532	\$ 234.14
August 7, 2018	Accounts Payable	124533	to	124538	\$ 50,331.91
August 7, 2018	Accounts Payable	124539	to	124544	\$ 11,284.79
August 9, 2018	Accounts Payable	124545	to	124545	\$ 221.91
August 9, 2018	Accounts Payable	124546	to	124547	\$ 12,082.41
August 9, 2018	Accounts Payable	124548	to	124548	\$ 8.77
August 14, 2018	Accounts Payable	124549	to	124549	\$ 1,200.00
TOTAL GENERAL FUND:					\$ 2,270,940.06

CAPITAL PROJECTS FUND:

200323	to	200324	\$ 4,477.40
TOTAL CAPITAL PROJECTS FUND:			\$ 4,477.40

ASSOCIATED STUDENT BODY FUND:

403792	to	403792	\$ 244.57
403793	to	403793	\$ 395.39
403794	to	403797	\$ 11,759.53
403798	to	403798	\$ 170.00
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 12,569.49

TRANSPORTATION VEHICLE FUND:

	to		
	to		
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board



Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, 7/25/2018

STUDY SESSION

- Agenda and budget hearing review

CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Maintenance Supervisor Anna Garvin led the Pledge of Allegiance.

Director Schenk made a motion to excuse Director Pierce; Director McDonald seconded the motion and the motion passed (4/0).

Director Scott made a motion to amend the agenda to add Vanessa Lindgren, new hire to the certificated personnel report; Director McDonald seconded the motion and the motion passed (4/0).

I. COMMENTS FROM THE AUDIENCE

No comments.

II. RECESS TO BUDGET HEARING

Chair Forbes recessed the meeting to the 2018-19 budget public hearing at 7:01 pm.

III. BUDGET HEARING

Chief Financial Officer Melissa Beard explained legislative funding changes involved in creating the draft 2018-19 budget. She reviewed income and expenses and responded to board questions. No public comments. The 2018-19 school year budget will be an action item at the August 22, 2018 meeting.

IV. RETURN TO PUBLIC MEETING

Chair Forbes returned the budget hearing to the public meeting at 7:18 pm.

V. CONSENT AGENDA

Director Schenk made a motion to approve the amended Consent Agenda which included the June and July 2018 accounts payable, financial reports, personnel reports and district wide surplus as amended; Director McDonald seconded the motion and the motion passed (4/0).

VI. OLD BUSINESS

a. Second Reading of Policy 2337 Disability History Month

Director Scott made a motion to approve policies 2337, 6700, 3520, 3115, and 3116; Director McDonald seconded the motion and the motion passed (4/0).

- b. **Second Reading of Policy 6700 Nutrition, Health and Physical Fitness**
- c. **Second Reading of Policy 3520 Student Fees, Fines and Charges**
- d. **Second Reading of Policy 3115 Homeless Students: Enrollment Rights and Services**
- e. **Second Reading of Policy 3116 Students in Out-of-Home Care**

VII. COMMENTS FROM THE AUDIENCE

No comments.

VIII. BOARD COMMUNICATION

Director McDonald received a citizen communication regarding a wasp nest at Anderson Island Elementary School. Maintenance is aware and resolving the issue.

IX. ANNOUNCEMENTS

No announcements.

X. ADJOURNMENT

Director Schenk made a motion to adjourn the meeting at 7:21 pm; Director McDonald seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)



Study Session of the Board of Directors Minutes
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA
Wednesday, 8/8/2018

1. CALL TO ORDER

Chair Forbes called the meeting to order at 6:00 pm.

Chief of Finance & Operations Melissa Beard led the Pledge of Allegiance.

All Directors and Superintendent Weight in attendance.

Director Scott made a motion to approve the agenda; Director McDonald seconded the motion and the motion passed (5/0).

Chair Forbes thanked the staff members in attendance.

2. TOPIC FOR BOARD DISCUSSION

a. Transportation Facility Update

Chair Forbes, Superintendent Weight and CFO Beard met with Gus Lim, City of DuPont Public Works Director and Dominic Miller, City Engineer, at their request, regarding a potential shared maintenance/transportation facility on property the district owns in DuPont. The city is over capacity in their current facility. Meeting involved sharing their idea and looking at feasibility of a shared facility. The City requested information from the District to aid in studying the issue, nothing was put in writing. Superintendent Weight informed City staff that the District's Long Range Capital Facility Plan will be completed in January 2019.

b. District Communication

Chair Forbes started a discussion of the future of Executive Assistant to the Superintendent/Public Information Officer position. The current staff member is retiring after the 2018-19 school year and the communication portion of the job needs review and consideration. Chair Forbes offered up an idea for potential communications staff member, budget allowing. Board members generally in favor of pursuing the idea.

c. Board/District Goals and Strategic Focus Plan

Superintendent Weight presented Strategic Focus as the 2018-19 Board and District Goals. They will be voted on at the August 22, 2018 Board meeting. The Board discussed the draft 5 year Strategic Vision document; Superintendent Weight will take the comments and suggestions and revise the document.

3. **ADJOURNMENT**

Director Schenk made a motion to adjourn the meeting at 6:38 pm; Director Pierce seconded the motion and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1

Classified Exempt Personnel Report

[illegible]

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 8-22-18						
Name	Position	Hours	Location	Effective Date	Action	Comment
SCHENK BRILYNN	PARAPROFESSIONAL	6.50	SALTAR'S POINT	7/25/2018	RESIGNATION	
MCPHAIL LORENA	PARAPROFESSIONAL	6.50	ANDERSON ISLAND	7/27/2018	RESIGNATION	
WEYLAND KELSEY	PARAPROFESSIONAL STUDENT SPECIFIC	6.50	HIGH SCHOOL	8/1/2018	RESIGNATION	
MILLION SARA	PARAPROFESSIONAL STUDENT SPECIFIC	6.50	HIGH SCHOOL	8/30/2018	NEW HIRE	
TATE KIMBERLY	PARAPROFESSIONAL	6.50	ANDERSON ISLAND	8/30/2018	NEW HIRE	
REYES-TORRES DANI	PARAPROFESSIONAL	6.50	SALTAR'S POINT	8/30/2018	NEW HIRE	
ISRAEL LANCE	PARAPROFESSIONAL	6.50	SALTAR'S POINT	8/30/2018	NEW HIRE	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 8-22-18					
Name	Position	Location	Effective Date	Amount	Comment
SORTORE PATRICIA	CHEER ADVISOR HEAD COACH	HIGH SCHOOL	8/1/2018	5,353.36	
JOHNSON KENT	CROSS COUNTRY ASSISTANT COACH	HIGH SCHOOL	8/30/2018	2,569.50	
ANDERSON ERIN	CROSS COUNTRY HEAD COACH	HIGH SCHOOL	8/20/2018	3,426.00	
HALLER, KYLE WANNER	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,352.63	
MARTIN, MICHAEL SEAN	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,352.63	
CRAWFORD, ANTHONY DRUVIELL	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,626.00	
THOMAS PATRICK	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,079.25	
KOUBELE, NICHOLAS ADDISON	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,626.00	
MCDONALD, MICHAEL J	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/15/2018	4,626.00	
DAVIES COLBY	FOOTBALL HEAD COACH	HIGH SCHOOL	8/15/2018	5,803.50	
CLARK, MICHAEL R	GOLF BOYS HEAD COACH	HIGH SCHOOL	8/20/2018	4,051.00	
FORD, JOHN ARTHUR	GOLF GIRLS HEAD COACH	HIGH SCHOOL	8/20/2018	4,051.00	
RENNER, NATHAN S	SOCCER GIRLS ASSISTANT COACH	HIGH SCHOOL	8/20/2018	3,631.13	
PICKETT, TAYLOR WILLIAM	SOCCER GIRLS HEAD COACH	HIGH SCHOOL	8/20/2018	4,841.50	
CUNNINGHAM, AMANDA V	SWIM GIRLS ASSISTANT COACH	HIGH SCHOOL	8/20/2018	3,697.50	
CASEY, KATHRINE J	SWIM GIRLS HEAD COACH	HIGH SCHOOL	8/20/2018	4,930.00	
BETHMAN, KURT VON	TENNIS BOYS ASSISTANT COACH	HIGH SCHOOL	8/20/2018	1,783.31	
MAGAWAY, ALAN	TENNIS BOYS ASSISTANT COACH	HIGH SCHOOL	8/20/2018	1,783.31	
MANNING, ERNEST W	TENNIS BOYS HEAD COACH	HIGH SCHOOL	8/20/2018	4,755.50	
JACKSON, JASMINE L	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	8/20/2018	3,691.13	
PYLES KATIE LYNN	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	8/20/2018	3,117.75	
SUEK, BLAIR LOUISE	VOLLEYBALL HEAD COACH	HIGH SCHOOL	8/20/2018	4,921.50	
MCAVOY, ROBERT AMES	BASEBALL ASSISTANT COACH	PIONEER	3/27/2019	3,176.25	
HAYES, BRUCE DELEKLI	BASEBALL HEAD COACH	PIONEER	3/27/2019	4,235.00	
MARTIN, MICHAEL SEAN	BASKETBALL BOYS ASSISTANT COACH	PIONEER	1/28/2019	3,176.25	
MCJUNKINS, TRINA	BASKETBALL BOYS ASSISTANT COACH	PIONEER	1/28/2019	3,176.25	
RUFFIN, ARMAND GALEN	BASKETBALL BOYS HEAD COACH	PIONEER	1/28/2019	4,235.00	
MCJUNKINS, TRINA	BASKETBALL GIRLS ASSISTANT COACH	PIONEER	11/12/2018	3,176.25	
RUFFIN, ARMAND GALEN	BASKETBALL GIRLS ASSISTANT COACH	PIONEER	11/12/2018	3,176.25	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

GIDLEY, AMANDA JOANN	BASKETBALL GIRLS HEAD COACH	PIONEER	11/12/2018	4,235.00	
RASCHKE, RAGAN LEIGH	DANCE HEAD COACH	PIONEER	9/26/2018	4,235.00	
MCJUNKINS, TRINA	FASTPITCH ASSISTANT COACH	PIONEER	8/30/2018	3,176.25	
GIDLEY, AMANDA JOANN	FASTPITCH HEAD COACH	PIONEER	8/30/2018	4,235.00	
BLANCHARD, STANLEY JOHN	FOOTBALL ASSISTANT COACH	PIONEER	8/30/2018	3,176.25	
MARTIN, MICHAEL SEAN	FOOTBALL ASSISTANT COACH	PIONEER	8/30/2018	3,176.25	
RUFFIN, ARMAND GALEN	FOOTBALL ASSISTANT COACH	PIONEER	8/30/2018	3,176.25	
MACDONALD ANDY	FOOTBALL HEAD COACH	PIONEER	8/30/2018	4,235.00	
HALLER, KYLE WANNER	SOCCER GIRLS ASSISTANT COACH	PIONEER	1/28/2019	3,176.25	
MCJUNKINS, MICHAEL STEVEN	SOCCER GIRLS ASSISTANT COACH	PIONEER	1/28/2019	3,176.25	
NIERMAN, TISHANGELA ARTELL	SOCCER GIRLS ASSISTANT COACH	PIONEER	1/28/2019	3,176.25	
BYRD, MEGAN MARIE	SOCCER GIRLS HEAD COACH	PIONEER	1/28/2019	4,235.00	
MCJUNKINS, MICHAEL STEVEN	TRACK BOYS ASSISTANT COACH	PIONEER	3/27/2019	3,176.25	
LEATHERWOOD, JOSEPHINE LORAIN	TRACK GIRLS ASSISTANT COACH	PIONEER	3/27/2019	3,176.25	
MCJUNKINS, TRINA	TRACK GIRLS ASSISTANT COACH	PIONEER	3/27/2019	3,176.25	
RUFFIN, ARMAND GALEN	TRACK HEAD COACH	PIONEER	3/27/2019	4,235.00	
DUEÑAS, CLAUDIA	VOLLEYBALL ASSISTANT COACH	PIONEER	3/27/2018	3,176.25	
RASCHKE, RAGAN LEIGH	VOLLEYBALL ASSISTANT COACH	PIONEER	3/27/2019	3,176.25	
HALLER, KYLE WANNER	VOLLEYBALL HEAD COACH	PIONEER	3/27/2019	4,235.00	
MCAVOY, ROBERT AMES	WRESTLING ASSISTANT COACH	PIONEER	11/12/2018	3,176.25	
GOLLE, JONATHAN	WRESTLING HEAD COACH	PIONEER	11/12/2018	4,235.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: August 22, 2018

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

A public hearing was advertised and held on July 25, 2018, for public comment on the 2018-2019 school year draft budget. Copies of the draft budget were made available for public review and comment.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Resolution 848-08-22-18 Budget Adoption for the 2018-2019 school year.

Report prepared by:
Melissa Beard, Chief of Finance and Operations

Steilacoom Historical School District No. 1
511 Chambers
Steilacoom, WA 98388

Resolution 848-08-22-18
BUDGET ADOPTION 2018-2019 SCHOOL YEAR

WHEREAS, WAC 392-123-054 requires that the Board of Directors of every school district meet for the purpose of adopting the budget of the district for the ensuing fiscal year, and

WHEREAS, the Board of Directors execute a resolution as part of the this budget for the operating transfer from General Fund to the Capital Projects Fund in the amount of \$100,000, and

WHEREAS, the Board of Directors execute a resolution as part of this budget for setting the excess levies for the calendar year 2019, as follows:

A. Maintenance and Operations	\$4,498,014
B. Debt Service Fund	\$7,490,412

THEREFORE, BE IT RESOLVED the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, has determined that the final appropriation level of expenditures for each fund in fiscal 2018-2019 will be as follows:

A. General Fund	\$42,684,622
B. Capital Projects Fund	\$ 860,000
C. Debt Service Fund	\$ 7,181,075
D. Associated Student Body Fund	\$ 1,015,476
E. Transportation Vehicle Fund	\$ 10,000

Approved by the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington during a regularly scheduled meeting on the 22nd day of August 2018.

BY: _____
Chair

Vice-Chair

ATTEST:

Superintendent/Secretary

STRATEGIC FOCUS 2018-19

The mission of Steilacoom Historical School District No. 1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

plan

- Establish a Long Range Capital Facility Plan (LRCFP) for district future facility needs.
- Create a robust technology environment for staff and students.



support

- Promote wellness and positive mental health.
- Respond to multi-sensory learning needs of our students.



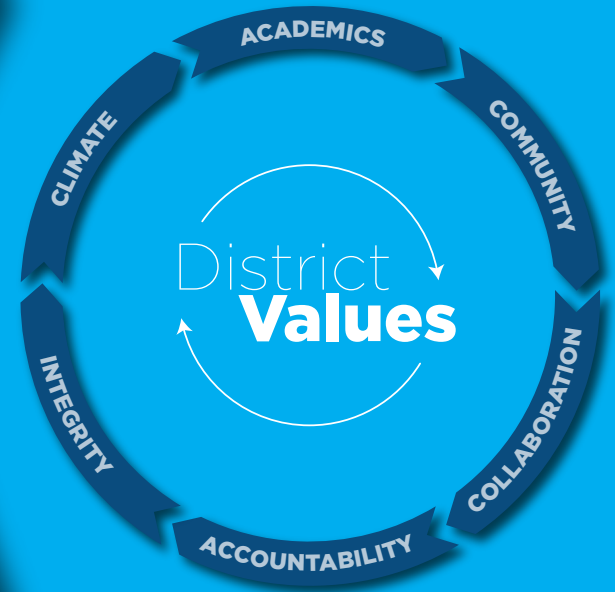
achieve

- Increase student growth rate of underperforming groups to eliminate opportunity gaps in achievement.
- Expand highly capable programming at grades K-5.
- Increase participation and proficiency in accelerated and specialized course options.



connect

- Increase engagement through use of social media tools.
- Increase percentage of regular school attendance.
- Partner across schools to increase parent engagement with student transitions.



The local education for every challenge
STEILACOOM
Historical School District No. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 8/22/2018

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 3220 Freedom of Expression

This policy is revised to meet the requirements of Substitute Senate Bill (SSB) 5064 which designates a school's student newspaper as a limited public forum for student use. Additional factors are provided to describe what may not be represented in student publications, such as language which violate the district policy related to harassment, intimidation and bullying. There are also minimal revisions for grammar and clarity.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 3220 to a second reading.

Report prepared by:
Susanne Beauchaine, Executive Director of Student Services

FREEDOM OF EXPRESSION

The free expression of student opinion is an important part of education in a democratic society. The district encourages Students' verbal and written expression of opinion on school premises ~~is to be encouraged~~ so long as it does not substantially disrupt the operation of the school or otherwise violate this policy. Students are expressly prohibited from the use of vulgar and/or offensive terms in classroom or assembly settings.

~~The superintendent will develop guidelines assuring that students are able to enjoy free expression of opinion while maintaining orderly conduct of the school.~~

Student Publications

Student publications produced as part of the school's curriculum or with the support of the associated student body fund are intended to serve both as vehicles for instruction and student communication. Although ~~They are operated and~~ substantively financed and operated by the district, student editors of school-sponsored media are responsible for determining the news, opinion, feature, and advertising content of the media, consistent with chapter 28A.600 RCW. Material appearing in such publications ~~may~~should reflect ~~various~~all areas of student interest, including topics about which there may be controversy and dissent. When engaging with a controversial issue, student publications should strive to provide ~~Controversial issues may be presented provided that they are treated~~ in depth ~~treatment~~ and represent a variety of viewpoints. Such materials may not:

- ~~b~~Be libelous or slanderous;
- Be an unwarranted invasion of privacy;
- ~~Be~~, obscene or profane, such that it would violate federal or state laws, rules or regulations or incites others to violate federal or state laws, rules or regulations, including the standards established by the federal communications act or applicable federal communication commission rules or regulations;
- Cause a substantial disruption of the school;
- Violate district policy or procedure related to harassment, intimidation, bullying, or related to the prohibition on discrimination pursuant to RCW 28A.642.010.
- Violate federal or state laws, rules, regulations, or ~~invade the privacy of others; demean any race, religion, sex, or ethnic group~~; advocate the violation of such laws ~~the law~~; or
- Aadvertise tobacco products, liquor, illicit drugs, or drug paraphernalia.

The superintendent will develop guidelines, assuring that students are able to exercise freedom of expression so long as it does not present a material and substantial disruption of the orderly operation of the school, implementing the ~~implement these~~ standards above, and establishing ~~will establish~~ procedures for the prompt review of any materials that ~~which~~ appear not to comply with the standards.

A. Distribution of Materials

~~Students and district staff may distribute student P~~ublications or other ~~materials~~~~material~~
~~written by students may be distributed~~ on school premises in accordance with procedures de-
veloped by the superintendent. Such procedures may impose limits on the time, place, and
manner of distribution including prior authorization for the posting of such material on
school property.

Students responsible for the distribution of material ~~that~~~~which~~ leads to a substantial disrup-
tion of school activity or otherwise interferes with school operations will be subject to correc-
tive action~~-or punishment~~, including suspension or expulsion, consistent with student disci-
pline policies.

~~No one who is neither a student nor a district employee~~ Materials will ~~may not be~~ distribute
~~d materials~~ on school grounds ~~by non students and non employees of the district.~~

Cross Reference: Board Policy 2340
3241

Religious-related Activities and
Practices
~~Corrective Actions or Punishment~~
Classroom Management, Discipline
and Corrective Action

Legal References: WAC 392-400-215

Student rights

Management Resources: ~~Policy News, August 2001~~ ~~A Few Civil Liberty Reminders~~2018-
May Issue
Policy News, August 2001

Adoption Date:
2.27.08

School District Name: Steilacoom Historical School District

Revised: 7.10.14₁

DRAFT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 8/22/2018

Strategic Focus Area

- ☒ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 3232 Parent and Student Rights in Administration of Surveys, Analysis, or Evaluations

These revisions address both clarity and function. The policy sets out the steps the district must take to protect student privacy during the administration of surveys and affirms that parents and adult students have the opportunity to opt out of participating in surveys and similar activities involving the collection, disclosure, or use of student personal information.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 3232 to a second reading.

Report prepared by:
Susanne Beauchaine, Executive Director of Student Services

PARENT AND STUDENT RIGHTS IN ADMINISTRATION OF SURVEYS, ANALYSIS OR EVALUATIONS

All instructional materials, including supplementary materials and teachers manuals, used with any survey, analysis, or evaluation in a program or project supported by federal funds are available for inspection by parents and guardians.

No student will be required as part of any project or program supported by federal funds to submit to a survey, analysis or evaluation that reveals information concerning the following without prior written consent of the student, if the student is an adult or an emancipated minor, or the student's parent:

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's family ~~Potentially embarrassing mental or psychological problems;~~
3. Sexual behavior and or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family ~~members-~~ relationships;
6. Legally recognized pPrivileged or similaranalogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income (other than -information necessarythat is required by law to establishdetermine eligibility for a participation in a program or for receiving financial assistance under such program); without the prior consent of adult or emancipated students, or written permission of parents.

The district will make arrangements to protect student privacy during the administration of surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes. The superintendent or designee will develop procedures consistent with this policy.

Legal References: 20 U.S.C. 1232h(c)
34 CFR Parts 75, 76,
and 98 (1984)

Protection of pupil rights ~~No Child Left Behind Act of 2001~~
Student rights in research,
experimental activities and testing

Management Resources: *Policy News*, April 2003 Districts Required to Review Collection and Dissemination of Information

Adoption Date:
2.27.08

School District Name: Steilacoom Historical School District
Revised: 7.10.14;

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 8/22/2018

Strategic Focus Area

- ☒ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 3244 Prohibition of Corporal Punishment

The revised policy removes a reference to aversive therapy and physical restraint as part of a behavior management program in a student's individualized education program (IEP). Additionally, the policy includes minimal revisions for punctuation and clarity.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 3244 to a second reading.

Report prepared by:
Susanne Beauchaine, Executive Director of Student Services

PROHIBITION OF CORPORAL PUNISHMENT

The use of Corporal punishment in common schools is prohibited. Corporal punishment is defined as any act ~~which~~ that willfully inflicts or willfully causes the infliction of physical pain on a student, and is not permitted.

Corporal punishment does not include:

- A. The use of reasonable physical force by an administrator, teacher, other school employee, or volunteer as necessary to maintain order to prevent a student from harming him/herself, other students, school staff, ~~and~~ other persons, or property;
- B. Physical pain or discomfort resulting from or caused by training for or participating in athletic competition or recreational activity voluntarily engaged in by a student; or
- C. Physical exertion shared by all students in a teacher-directed class activity, which may include, but is not limited to, physical education exercises, field trips or vocational education projects; ~~or~~
- ~~D. Physical restraint or the use of aversive therapy as part of a behavior management program in a student's individual education program which has been signed by the parent and is carried out according to district procedures.~~

Cross Reference: Board Policy 3241

- Classroom Management, Discipline and Corrective Action
~~Corrective Actions or Punishment~~

Legal References: RCW 28A.150.300
WAC 392-400-235

Corporal punishment prohibited —
Adoption of policy
Discipline — Conditions and limitations

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District
Revised: 7.10.14