



Study Session of the Board of Directors

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327

6/13/2018 06:05 PM

1. CALL TO ORDER

(Action)

- a. Pledge of Allegiance
- b. Roll Call
- c. Approval of Agenda

2. REPORTS

a. ASB Year in Review and 2018-19 Budget

(Information)

Presenter: Katie Redman and SHS Leadership

[School Board Presentation 2018-2019.pdf \(p. 2\)](#)

3. TOPIC FOR BOARD DISCUSSION

a. Draft 2018-19 School Board Meeting Schedule

(Discussion)

[2018-19 DRAFT SB Meeting Schedule.pdf \(p. 16\)](#)

b. Draft 2018-19 District Budget

(Discussion)

Presenter: Jim Brittain

[Steilacoom SD 2018-2019 Preliminary Budget Information.pdf \(p. 17\)](#)

4. ADJOURNMENT

(Action)



Steilacoom High School ASB Overview and Budget

2018 - 2019
Vision and Purpose



Leadership Team

- Cabinet
 - *Consists of 6 elected officers*
 - *President, Vice President, Secretary, Treasurer, Activities Coordinator, and Public Information Officer*
- Coordinators
 - *There are 6 appointed coordinator positions*
 - *Video, Tech, Audit, WE Day, Assembly, and PRIDE*
- Leadership Class
 - *Support the cabinet and coordinators*

Senate Meetings

- Held monthly
 - *Last Wednesday of the month*
 - *During Study time*
- President presides over meetings
 - *Following Roberts Rules' of order*
 - *Vice President acts as parliamentarian*
- All officers present
- Clubs, Sports and Classes Present
- Constitution changes

Monitoring Budget

- Treasurer Reports
 - *Shared at senate meetings*
 - *Reviewed by groups*
- Treasurer trainings
 - *Reviewing how to complete forms*
 - *Tracking budget expenditures*
- Monthly Budget meetings

Audit Committee

- Headed by secretary and audit coordinator
- Agendas, minutes, and attendance collected monthly
 - *First Wednesday of every month*
- Helps to track what clubs are meeting consistently
- Tracking attendance to make sure clubs are meeting requirements

Working with Building Administration

- Calendar planning meeting
- Budget meetings
- Planning of major events
 - *Homecoming*
 - *Veteran's Day*
 - *Winter Wish Week*
 - *Spring Fever Week*
 - *Day of Champions*

Activities

- Student Activities
 - *Sports*
 - *Classes*
 - *Clubs*
- Assemblies
 - *Homecoming, Veteran's, Winter Wish Week, PRIDE, MLK, etc.*
- Josten's
- Link Crew
- SPSLASC

ASB Budget

2018-2019

Total ASB Budget

Account Name	INCOME/ TRANSFER IN	EXPENSES/ TRANSFER OUT	Gain/Loss
General ASB	\$163,500	\$163,500	\$0
Athletics	\$161,850	\$113,100	\$48,750
Classes	\$26,000	\$30,500	(\$4,500)
Clubs	\$326,600	\$317,300	\$9,300
Donations	\$5,000	\$5,000	\$0
Totals	\$682,950	\$629,400	\$53,550

ASB Budget

2018-2019

General ASB Budget

Account Name	BEG BALANCE	INCOME	EXPENSES/ TRANSFER OUT	Projected Ending Balance
General ASB	\$8,200	\$30,000	\$30,000	\$8,200
ASB Cards	\$0	\$40,000	\$40,000	\$0
Vending Machines	\$1,400	\$3,500	\$3,500	\$1,400
Gate Receipts	\$775	\$40,000	\$40,000	\$775
Athletic User Fees	\$1,000	\$50,000	\$50,000	\$1,000
Totals	\$11,375	\$163,500	\$163,500	\$11,375

Note: Most revenues collected for General ASB are transferred out to ASB Athletics or Clubs and are not actual expenditures.

ASB Budget

2018-2019

Athletics ASB Budget

Account Name	BEG BALANCE	INCOME/ TRANSFER IN	EXPENSES/ TRANSFER OUT	Projected Ending Balance
Athletic Department	\$5,000	\$60,000.00	\$60,000.00	\$5,000
Football	\$800	\$15,000.00	\$11,000.00	\$4,800
Volleyball	\$52	\$4,000.00	\$4,000.00	\$52
Cross Country	\$2,104	\$4,500.00	\$2,500.00	\$4,104
Baseball	\$2,188	\$45,000.00	\$43,000.00	\$4,188
Fastpitch	\$2,431	\$5,250.00	\$1,000.00	\$6,681
Girls Basketball	\$6,351	\$2,000.00	\$1,750.00	\$6,601
Boys Basketball	\$702	\$4,000.00	\$3,000.00	\$1,702
Golf	\$1,172	\$2,500.00	\$3,500.00	\$172
Girls Soccer	\$8,085	\$2,000.00	\$750.00	\$9,335
Boys Soccer	\$5,091	\$5,500.00	\$5,500.00	\$5,091
Girls Swimming	\$8,404	\$16,000.00	\$16,000.00	\$8,404
Boys Swimming	\$5,646	\$14,500.00	\$14,000.00	\$6,146
Girls Tennis	\$1,218	\$2,000.00	\$2,000.00	\$1,218
Boys Tennis	\$1,315	\$2,500.00	\$2,500.00	\$1,315
Track	\$500	\$7,500.00	\$5,500.00	\$2,500
Wrestling	\$247	\$8,000.00	\$7,500.00	\$747
Girls Bowling	\$76	\$600.00	\$600.00	\$76
Athletics Totals	\$51,382	\$200,850.00	\$184,100.00	\$72,320

ASB Budget

2018-2019

Class ASB Budget

Account Name	BEG BALANCE	INCOME	EXPENSES	Projected Ending Balance
Class of 2022	\$0	\$2,500	\$2,000	\$500
Class of 2021	\$2,212	\$3,000	\$1,000	\$4,212
Class of 2020	\$1,885	\$8,000	\$8,500	\$1,385
Class of 2019	\$12,897	\$15,000	\$16,000	\$13,897
Class of 2018	\$5,000.00	\$0	\$5,000	\$0
Class Totals	\$21,994	\$28,500	\$32,500	\$19,994

ASB Budget

2018-201

Club ASB Budget

Account Name	BEG BALANCE	INCOME/ TRANSFER IN	EXPENSES	Projected Ending Balance
Art Club	\$964	\$2,500.	\$2,000	\$1,464
Band	\$1,850	\$135,000	\$130,000	\$6,850
Cheerleading	\$419	\$18,000	\$17,300	\$1,119
Choir	\$5,818	\$100,000	\$95,000	\$10,818
DECA	\$2,502	\$9,000	\$9,000	\$2,502
Drama	\$8,527	\$3,000	\$3,000	\$8,527
Journalism	\$0	\$500	\$500	\$0
National Honor Society	\$1,467	\$500	\$500	\$1,467
Key Club	\$9,202	\$14,500	\$14,500	\$9,202
Student Store	\$4,994	\$20,000	\$17,500	\$7,494
Yearbook	\$19,250	\$1,500	\$7,000	\$13,750
Leadership	\$3,828	\$2,500	\$1,500	\$4,828
Student 2 Student	\$2,790	\$3,000	\$2,000	\$3,790
Math Club	\$334	\$500	\$500	\$334
FCCLA	\$5,428	\$3,500	\$4,500	\$4,428
Book Club	\$1,461	\$1,500	\$2,000	\$961
FFA	\$4,682	\$1,000	\$3,000	\$2,682
Anime Club	\$1,992	\$5,000	\$2,000	\$4,992
Library	\$833	\$0.	\$0	\$833
Creative Writing Club	\$143	\$100	\$150	\$93
SAAC	\$67	\$0	\$0	\$67
Youth Mentorship	\$439	\$0	\$0	\$439
Digital Gaming	\$190	\$250	\$250	\$190
SkillsUSA	\$797	\$1,500	\$2,000	\$297
Model UN	\$733	\$3,000	\$3,000	\$733
ASL	\$232	\$250	\$100	\$332
Fashion Club	\$282	\$0	\$0	\$282
Club Totals	\$79,224	\$326,600.00	\$317,300.00	\$88,474

Engaging Communities

- Positive student planned events connect the school with the community (Performing Arts, Assemblies, MLK Day, Veterans' Day, in collaboration with academics and CTE)
- Honoring traditions and serving the community (WeDay, Day of Champions)
- Social Media (Twitter, Instagram, Student Newspaper, YouTube, TVs)

Conclusion

- For a school to flourish, all leaders, both student and adult, must be purposefully working towards a common goal and vision
- In collaboration with AWSP, the Administration, academic department and extra curricular organizations, SHS is striving to educate and prepare responsible citizens who can contribute and adapt in a changing world

Steilacoom Historical School District Board Meeting Schedule 2018-19

DRAFT

Meeting Date	Meeting Type	Location	Time
Wednesday, 9/12/18	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 9/26/18	Regular Business Meeting	Anderson Island Elementary School	6:30 P.M.
Wednesday, 10/10/18	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 10/24/18	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Wednesday, 10/24/18	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 11/14/18	Study Session	Steilacoom High School Library	6:00 P.M.
Wednesday, 11/14/18	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 12/12/18	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Wednesday, 12/12/18	Regular Business Meeting	Pioneer Middle School Multi-purpose Room	7:00 P.M.
Wednesday, 1/9/19	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 1/23/19	Study Session	Steilacoom High School Library	6:00 P.M.
Wednesday, 1/23/19	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 2/13/19	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 2/27/19	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Wednesday, 2/27/19	Regular Business Meeting	Pioneer Middle School Multi-purpose Room	7:00 P.M.
Wednesday, 3/13/19	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 3/27/19	Study Session	Steilacoom High School Library	6:00 P.M.
Wednesday, 3/27/19	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 4/10/19	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 4/24/19	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Wednesday, 4/24/19	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 5/8/19	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 5/22/19	Study Session	Steilacoom High School Library	6:00 P.M.
Wednesday, 5/22/19	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 6/12/19	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Thursday, 6/27/19	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Thursday, 6/27/19	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Thursday, 7/11/19	Study Session Only	Steilacoom High School Library	6:00 P.M.
Thursday, 7/25/19	Study Session	Steilacoom High School Library	6:00 P.M.
Thursday, 7/25/19	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Thursday, 8/8/19	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Thursday, 8/22/19	Study Session	Pioneer Middle School Commons Conference Room	6:00 P.M.
Thursday, 8/22/19	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.

DRAFT FOR MEETING 6.13 AND 6.28.18

Steilacoom Historical School District Preliminary Budget Information

Fiscal Year
2018-2019

Debt Service Fund

Beginning Fund Balance		\$	3,376,970
Local Excess Levy			
Fall 2017	\$	3,269,075	
Spring 2018	\$	4,221,337	
Timber Excise Tax	\$	4,035	
Investment Earnings	\$	15,000	
	Total	\$	7,509,447
Bond and Interest 12/1/2018	\$	6,358,850	
Interest Payment 6/1/2019	\$	819,725	
Bond Transfer Fee	\$	5,000	
	Total	\$	7,183,575
Ending Fund Balance		\$	3,702,842

September 1, 2018 outstanding bond debt = \$42,020,000

Capital Projects Fund

Beginning Fund Balance		\$	2,021,000
Revenues and Other Financing Sources:			
Impact Fees/Investment Earnings	\$	105,000	
Sale of Property	\$	1,000,000	
General Fund Transfer In	\$	100,000	
	Total		\$ 1,205,000
Funds Available for Capital Projects		\$	3,226,000
Expenditures for Capital Projects:			
SHS Chiller	\$	350,000	
District/Building Projects Unassigned	\$	2,000,000	
Legal/Survey Consulting Services	\$	100,000	
	Total		\$ 2,450,000
Ending Fund Balance		\$	776,000

ASB and Transportation Funds

	Associated Student Body	Transportation
Beginning Fund Balance	\$276,177	\$104,893
Revenues Budgeted	\$1,027,504	\$11,000
Expenditures Budgeted	\$1,015,476	\$10,000
Ending Fund Balance	\$288,205	\$105,893
Change in Fund Balance	\$12,028	\$1,000

Summary of Legislative Changes 2017-2018

- K-12 funding is primarily based on the prototypical school model – student enrollment.
- Staff Mix is no longer used in the calculation of state funding.
- A regionalization factor of 1.06% for 2018-2019 and 2019-2020, then reduced by a percentage for the next three years. The district will receive no regionalization in 2023-2024.
- No K-3 class size compliance requirement for the 2018-2019 school year.

FTE Enrollment

Grade	June 2014 Actual	June 2015 Actual	June 2016 Actual	June 2017 Actual	May 2018 Actual	2018- 2019 Budget
All Day K	131	108	174	235	249	220
1	229	257	222	259	238	220
2	218	228	269	219	252	225
3	219	206	237	266	218	240
4	239	192	210	220	263	210
5	263	251	210	218	228	230
6	256	271	267	242	231	210
7	231	242	278	284	233	245
8	266	227	252	280	271	235
9	220	249	233	256	276	270
10	216	213	253	229	262	265
11	194	188	184	208	170	220
12	167	176	164	157	179	210
District Total	2849	2808	2953	3073	3070	3000
Running Start	70	81	79	93	125	100

General Fund

	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Budget 2017-2018	Budget 2018-2019
Beginning Fund Balance	7,512,906	4,769,197	5,288,748	4,440,500	4,325,000
Revenues	30,035,473	33,606,955	35,304,292	39,338,176	42,364,202
Expenditures	30,925,183	33,087,403	35,406,154	40,509,742	43,314,549
Transfer CPF	1,854,000	-	600,000	100,000	100,000
Ending Fund Balance	4,769,197	4,769,197	4,586,887	3,168,886	3,274,653
Change in Fund Balance	(2,743,710)	519,552	(701,862)	(1,271,566)	(1,050,347)

Budgeted Ending Fund Balance includes:

- Board Policy 6% prior expenditures of 2,125,000
- Compensated Absence Pool Reserve of 25,438
- Unassigned Fund Balance of 1,124,215

General Fund Budget Comparison

	Budget 2017-2018	Preliminary Budget 2018-2019	Variance
REVENUES			
Local Taxes	7,292,600	5,745,005	(1,547,595)
Local Non-Tax	1,007,750	997,187	(10,563)
State, General Purpose	22,578,365	26,447,352	3,868,987
State, Special Purpose	5,736,674	6,654,215	917,541
Federal, General Purpose	353,244	354,000	756
Federal, Special Purpose	2,583,500	2,141,443	(442,057)
Revenues from Other Agencies	25,000	25,000	-
Total	39,577,133	42,364,202	2,787,069
EXPENDITURES			
Regular Instruction	21,493,385		(21,493,385)
Special Education Instruction	5,035,575		(5,035,575)
Vocational Education Instruction	1,843,649		(1,843,649)
Compensatory Education Instruction	1,526,903		(1,526,903)
Other Instructional	1,336,178		(1,336,178)
Support Services	9,250,265		(9,250,265)
Total	40,485,955	43,314,549	2,828,594
	Variance	-\$950,347	

General Fund

Materials, Supplies and Operating Costs

MSOC Allocation from State (F-203)	
Regular Instruction - Program 01	\$ 3,499,128
High School CTE - Program 31	\$ 299,996
Middle School CTE - Program 34	\$ 59,999
Total	\$ 3,859,123

District's MSOC Budgeted Expenditures	Totals	Prg 01,31,34	Prg 97 District Support
Supplies and Materials - Object 5	\$ 2,360,005	\$ 1,670,705	\$ 689,300
Purchased Services - Object 7	\$ 3,518,223	\$ 1,234,223	\$ 2,284,000
Travel - Object 8	\$ 52,250	\$ 28,500	\$ 23,750
Capital Outlay - Object 9	\$ 788,000	\$ 300,000	\$ 488,000
Total	\$ 6,718,478		

Difference	\$ (2,859,355)
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