



Special Meeting of the Board of Directors

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327

6/13/2018 06:00 PM

1. CALL TO ORDER

(Action)

- a. Pledge of Allegiance
- b. Roll Call
- c. Approval of Agenda

2. PERSONNEL ACTIONS

- a. **Approval of Administrative Personnel Report - Chief of Finance and Operations**

(Action)

Presenter: Kathi Weight

[Recommendation to Hire Chief of Finance and Operations.pdf \(p. 2\)](#)

- b. **Approval of Certificated & Classified Personnel Report**

(Action)

Presenter: Kathi Weight

[Approval of Certificated Personnel Report.pdf \(p. 4\)](#)

[Approval of Classified Personnel Report.pdf \(p. 5\)](#)

3. ADJOURNMENT

(Action)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: June 13, 2018

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

The Chief of Finance and Operations (CFO) position was posted on May 1st, 2018 and advertised through multiple sources. Paper screening was conducted and six candidates were selected to interview on May 25th. The first round of interviews involved a panel of 11 staff members, representative of the departments our CFO oversees. Two individuals were nominated as finalists and thorough reference checks were completed.

The second round of interviews included a panel of 8 staff members and the committee's response to Dr. Beard was extremely favorable. As a result of the process and reference checks, the Superintendent recommends Dr. Melissa Beard to serve as the district's Chief of Operations beginning July 1st, 2018.

Melissa currently serves as the Senior Forecast Analyst with the Office of Financial Management Education Research and Data Center. She also serves as adjunct faculty for the Master's in Public Administration program at the Evergreen State College and as a member of Tumwater School District's Board of Directors. Melissa comes to us with a strong background in legislative and state finance background from her time as a Fiscal and Research Analyst with the Office of the Superintendent of Public Instruction, the Washington Traffic Safety Commission and the House of Representatives Transportation Committee.

Melissa earned her Bachelor's degree from University of Washington, her Master's degree in Policy Analysis and Evaluation from Stanford University and her PhD from the University of Washington in Educational Leadership and Policy Studies.

The CFO hiring process was consistent with Board policy and the Superintendent is confident that Melissa Beard will be a positive addition to our district team.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent that the Board approve issuance of an administrative contract to Melissa Beard for the position of CFO to commence on July 1, 2018. Additionally, the Superintendent recommends authorization for issuance of up to ten (10) transition days at per-diem rate this year for Dr. Beard in preparation for service in the 2018-19 school year.

Report prepared by:
Kathi Weight, Superintendent

Steilacoom Historical School District No. 1
Admin Personnel Report

Personnel Report 6-13-18					
Name	Position	Location	Effective Date	Action	Comment
BEARD MELISSA	CHIEF OF FINANCE AND OPERATIONS	DISTRICT OFFICE	7/1/2018	NEW HIRE	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 6-13-18						
Name	Position	FTE	Location	Effective Date	Action	Comment
CHASE RENAE	TEACHER	1.00	HIGH SCHOOL	8/30/2018	NEW HIRE	
FRIEDLOS JANET	TEACHER	1.00	ANDERSON ISLAND	8/30/2018	NEW HIRE	
JOHNSON JOSHUA	TEACHER	1.00	HIGH SCHOOL	8/3/02018	NEW HIRE	NON-CONTINUING
MATEUS STEPHANIE	TEACHER	1.00	PIONEER MIDDLE	8/30/2018	NEW HIRE	
MILLER CAMERON	TEACHER	1.00	HIGH SCHOOL	8/30/2018	NEW HIRE	
PILON MARY	TEACHER	1.00	PIONEER MIDDLE	8/30/2018	NEW HIRE	
TATE MICHELLE	TEACHER	1.00	SALTAR'S POINT	8/30/2018	NEW HIRE	
WEYHRAUCH BRENDA	TEACHER	1.00	HIGH SCHOOL	6/14/2018	RESIGNATION	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 6-13-18						
Name	Position	Hours	Location	Effective Date	Action	Comment
POPE ALICE	PARAPROFESSIONAL	6.50	PIONEER	6/14/2018	RESIGNATION	