The best education for every student.
STEILACOOM
Est. 1854 Historical School District No. 1

Regular Meeting Minutes
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington
Wednesday, 12/13/2017

STUDY SESSION:

I. **CALL TO ORDER**

Chair Scott called the meeting to order at 7:00 pm.
Executive Director Beauchaine led the Pledge of Allegiance.
All Directors and Superintendent Weight present.
Director Denning made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (5/0).

II. **COMMENTS FROM THE AUDIENCE**

Executive Director Beauchaine announced that Superintendent Kathi Weight recently received her doctorate from Seattle Pacific University.

III. **PRESENTATION**

a. **Pioneer Middle School Band**

Principal Fernandes introduced Pioneer Middle School Band Director Jenessa Stout who led the Pioneer Middle School Band in two musical numbers.

b. **DuPont Lions Thank You**

Executive Director McClure thanked the DuPont Lions Club for their annual volunteer support in assisting with vision and hearing screenings in elementary schools. Roy Coffey, Patty Moore, Bill McDonald, Deb Smith and Penny Coffey accepted a certificate on behalf of the club. Roy Coffey then presented donations to Pioneer Middle and Steilacoom High InvestED accounts to aid students in financial need.

IV. **REPORTS**

a. **Fall Sports Review**

Pioneer Middle Assistant Principal John Nystrom and Steilacoom High Assistant Principal Tyrrell updated the Board on Fall Sports highlights, including recognition of outstanding student athletes and coaches.

b. **End of Year Financial Report**

Chief of Finance & Operations Brittain gave a recap of the 2016-17 school year financials.

V. **RECOGNITION OF DON DENNING**

School Board Directors and Superintendent Weight recognized Don Denning, 9 year board director, for his wisdom, service and commitment to the school district staff, students and community.

VI. **RECEPTION**

Chair Scott called for a short recess reception in honor of Director Denning at 7:40 pm.
The public meeting resumed at 7:55 pm.

VII. **SWEARING IN OF DIRECTOR POSITION 1, JENNIFER MCDONALD**

Superintendent Weight issued the Oath of Office, swearing in Jennifer McDonald to School Board Director Position 1.

VIII. **SWEARING IN OF DIRECTOR POSITION 2, JASON PIERCE**

Superintendent Weight issued the Oath of Office, swearing in Jason Pierce to School Board Director 2.

IX. **SWEARING IN OF DIRECTOR POSITION 3, BOB FORBES**

Superintendent Weight issued the Oath of Office, swearing in Bob Forbes to School Board Director 3.

X. **CONSENT AGENDA**

Director McDonald made a motion to approve the Consent Agenda which included attached personnel reports, accounts payable, financial reports, 11.8.17 minutes, 12.4.17 minutes, surplus and a field trip; Director Pierce seconded the motion and the motion passed (5/0).

XI. **OLD BUSINESS**

a. **Approval of 2017-2023 Capital Facilities Plan**

Director Schenk made a motion to approve the 2017-2023 Capital Facilties Plan; Director Forbes seconded the motion and the motion passed (5/0).

b. **Second Reading of Policy 2410 Graduation Requirements**

Director Pierce made a motion to approve Policy 2410; Director Schenk seconded the motion and the motion passed (5/0).

XII. **NEW BUSINESS**

a. **Election of Board Officers**

Superintendent Weight called for nominations for Board Chair for the next 12 months. Director Scott nominated Director Forbes. No other nominations. Roll Call vote - McDonald, Forbes; Forbes, Forbes; Pierce, Forbes; Schenk, Forbes and Scott Forbes. Director Forbes will serve as the Board Chair for one year.

Chair Forbes called for nominations for Board Vice Chair. Director Scott nominated Director Pierce. No other nominations. Roll Call vote- McDonald, Pierce; Pierce, Pierce; Scott, Pierce; Schenk, Pierce; Forbes, Pierce. Director Pierce will serve as Vice Chair for one year.

b. **Election of Legislative Representative**

Director Pierce nominated Director McDonald for Legislative Representative. No other nominations. Director McDonald elected to serve a two year term as Legislative Representative (5/0).

c. **Approval of Purchase of Chromebooks**

Director Pierce made a motion to approve the purchase of Chromebook CARTS in a two phase process, at a cost not to exceed $339,000; Director Scott seconded the motion and the motion passed (5/0).

d. **First Reading of Policy 5406 Leave Sharing**

Director Scott made a motion to approve Policy 5406; Director (Pierce) seconded the motion and the motion passed (5/0).

XIII. **COMMENTS FROM THE AUDIENC**

No comments.

XIV. **BOARD COMMUNICATION**

Director Pierce received a communication regarding a documentary "Screenagers". He would like this reviewed and a possibly shown at a community event.

XV. **ANNOUNCEMENTS**

Director Scott announced a positive start for the boys swim team. Director Forbes announced a similar start for the wrestling program, and complimented all the successful arts activities in the schools.

XVI. **ADJOURNMENT**

Director Scott made a motion to adjourn the meeting at 8:14 pm; Director Pierce seconded the motion and the motion passed (5/0).

(Chair)

K Weight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: December 13, 2017

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Accounts Payable		to		
	Payroll	800792	to	800793	$ 5,371.98
	Payroll A/P	122917	to	122942	$ 725,241.94
	Payroll Taxes				$ 451,137.10
	Direct Deposit				$ 1,217,192.10
November 8, 2017	Accounts Payable	122820	to	122868	$ 267,746.02
November 14, 2017	Accounts Payable	122869	to	122875	$ 133.35
November 16, 2017	Accounts Payable	122876	to	122904	$ 146,198.06
November 21, 2017	Accounts Payable	122905	to	122916	$ 69,873.71
November 27, 2017	Accounts Payable	122943	to	122943	$ 1,120.55
November 30, 2017	Accounts Payable	122944	to	122987	$ 215,634.32
November 30, 2017	Accounts Payable	122988	to	122988	$ 42,426.08
December 4, 2017	Accounts Payable	122989	to	122990	$ 126.35
December 7, 2017	Accounts Payable	122991	to	123034	$ 108,663.41
		TOTAL GENERAL FUND:			**$ 3,250,864.97**
CAPITAL PROJECTS FUND:					
	Accounts Payable		to		
	Accounts Payable		to		
		TOTAL CAPITAL PROJECTS FUND:			**$ -**
ASSOCIATED STUDENT BODY FUND:					
November 13, 2017	Accounts Payable	403456	to	403468	$ 12,224.60
November 14, 2017	Accounts Payable	403469	to	403471	$ 47.00
November 20, 2017	Accounts Payable	403472	to	403475	$ 5,659.33
November 27, 2017	Accounts Payable	403476	to	403476	$ 357.12
November 30, 2017	Accounts Payable	403477	to	403477	$ 19,033.80
December 1, 2017	Accounts Payable	403478	to	403482	$ 2,949.07
December 4, 2017	Accounts Payable	403483	to	403487	$ 225.00
December 7, 2017	Accounts Payable	403488	to	403494	$ 7,554.71
		TOTAL ASSOCIATED STUDENT BODY FUND:			**$ 48,050.63**

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K Weight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 12-13-17					
Name	**Position**	**Location**	**Effective Date**	**Amount**	**Comment**
JENSEN CARMEN	ASSISTANT SWIM COACH BOYS	HIGH SCHOOL	12/14/2017	3,258.75	
BARKHURST RANDY	ASSISTANT WRESTLING COACH	HIGH SCHOOL	11/13/2017	3,947.25	
WEYHRAUCH BRENDA	POETRY CLUB	HIGH SCHOOL	9/1/2017	2,400.00	
DILL MICAH	DIGITAL GAMING CLUB	HIGH SCHOOL	9/1/2017	2,400.00	
BLANCHANRD DIANA	DATA TEAM LEADER	SALTAR'S POINT	12/1/2017	1,000.00	
HICKERSON AMY	DATA TEAM LEADER	SALTAR'S POINT	12/1/2017	1,000.00	
HERIG JILL	DATA TEAM LEADER	SALTAR'S POINT	12/1/2017	1,000.00	
BUCKMISTER AMANDA	DATA TEAM LEADER	SALTAR'S POINT	12/1/2017	1,000.00	
BARTON KRISTEN	DATA TEAM LEADER	SALTAR'S POINT	12/1/2017	1,000.00	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 12-13-17						
Name	**Position**	**FTE**	**Location**	**Effective Date**	**Action**	**Comment**
BETTINGER JANET	TEACHER	1.00	CHERRYDALE	12/22/2017	RETIREMENT	

Steilacoom Historical School District No. 1

Classified Personnel Report

Personnel Report 12-13-17						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
HILES PAMELA	DEPT SPECIALIST	8.00	DISTRICT OFFICE	12/1/2017	NEW HIRE	
HOOKER MARKI	PARAEDUCATOR	6.50	HIGH SCHOOL	1/8/2017	NEW HIRE	
DORFNER SARAH	DEPT SPECIALIST	8.00	DISTRICT OFFICE	11/9/2017	RESIGNATION	
NAMIGADDE SARAH	LPN	7.00	CHERRYDALE	12/31/2017	RESIGNATION	