



The best education for every student.

STEILACOOM

Historical School District No. 1

Regular Meeting Minutes

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, 3/28/2018

STUDY SESSION:

- Agenda review

REGULAR MEETING:

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

Director Pierce made a motion to excuse Director Scott; Director Schenk seconded the motion and the motion passed (4/0).

Director McDonald made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

- Kerry Hills, Lakewood, school safety, training at the schools earlier in the school year. Recommends mental health training for students.

III. PRESENTATIONS

a. Classified School Employee Recognition

Chair Forbes recognized Classified School Employees and encouraged a personal thank you.

b. Winter Sports Update

Steilacoom High Assistant Principal and Athletic Director Jake Tyrrell reported on winter sports successes. He informed the Board on a proposed league re-structure, upcoming WIAA proposed amendments and high school athletic facility upgrades.

IV. REPORTS

a. Asset Preservation Program

Chief of Finance and Operations Jim Brittain reported on current facility planning and annual individual facility condition assessments. Projects completed in 2017 were reviewed.

b. Legislative Update

Director McDonald reported on Legislative decisions to provide funding for mental health, suicide prevention and school safety grants. The 2018 Legislative Session ended earlier this month.

V. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda which included attached accounts payable and personnel reports and two field trips; Director Schenk seconded the motion and the motion passed (4/0).

Regularly scheduled meetings of the Board of Directors are digitally recorded.

VI. OLD BUSINESS

a. Second Reading of Policy 2025 Copyright Compliance

Director McDonald made a motion to approve Policy 2025; Director Schenk seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 3432 Emergencies

Director Pierce made a motion to approve Policy 3432; Director Schenk seconded the motion and the motion passed (4/0).

VII. NEW BUSINESS

a. First Reading of Policy 1111 Oath of Office

Director McDonald made a motion to approve Policy 1111; Director Schenk seconded the motion and the motion passed (4/0).

b. First Reading of Policy 6535 Student Insurance

Director Pierce made a motion to approve Policy 6535; Director Schenk seconded the motion and the motion passed (4/0).

VIII. COMMENTS FROM THE AUDIENCE

No comments.

IX. BOARD COMMUNICATION

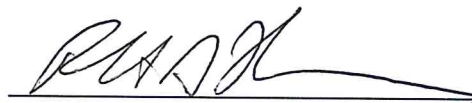
Director Schenk received letters from Steilacoom High School students, written during the March 14th Student Safety day. Major topics were increased safety training and drills and improved inclusiveness in the school environment.

X. ANNOUNCEMENTS

Chair Forbes announced the new playground build at Chloe Clark Elementary on April 11, 2018. He also announced the SHS track meet at South Sound Stadium on March 29. Spring sports continue through May and are listed on the website.

XI. ADJOURNMENT

Director Pierce made a motion to adjourn the meeting at 7:36 pm; Director Schenk seconded the motion and the motion passed (4/0).



(Chair)



(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 28, 2018

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James B. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
	Payroll	800800 to 800801 \$ 5,459.29
	Payroll A/P	123446 to 123471 \$ 713,679.25
	Payroll Taxes	\$ 397,387.48
	Direct Deposit	\$ 1,205,897.28
February 21, 2018	Accounts Payable	123445 to 123445 \$ 1,119.78
February 23, 2018	Accounts Payable	123472 to 123503 \$ 206,614.32
March 1, 2018	Accounts Payable	123504 to 123504 \$ 44,475.38
March 2, 2018	Accounts Payable	123505 to 123533 \$ 236,310.18
March 6, 2018	Accounts Payable	123534 to 123535 \$ 51.40
March 8, 2018	Accounts Payable	123536 to 123580 \$ 185,354.90
March 9, 2018	Accounts Payable	123581 to 123581 \$ 4,984.14
March 9, 2018	Accounts Payable	123582 to 123583 \$ 897.09
March 16, 2018	Accounts Payable	123584 to 123610 \$ 65,495.57
March 16, 2018	Accounts Payable	123611 to 123611 \$ 200.00
March 21, 2018	Accounts Payable	123612 to 123612 \$ 585.30
March 22, 2018	Accounts Payable	123613 to 123660 \$ 135,199.38
TOTAL GENERAL FUND:		\$ 3,203,710.74

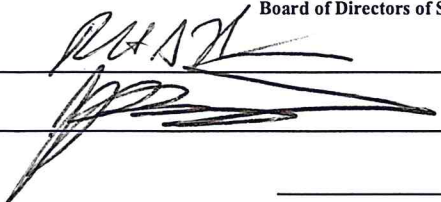
CAPITAL PROJECTS FUND:

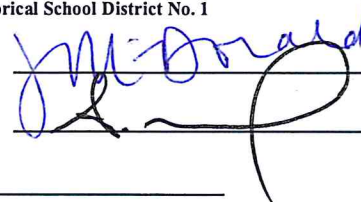
Accounts Payable	to	
Accounts Payable	to	
TOTAL CAPITAL PROJECTS FUND:		\$ -

ASSOCIATED STUDENT BODY FUND:

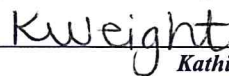
February 21, 2018	Accounts Payable	403589 to 403589 \$ 27.22
February 22, 2018	Accounts Payable	403590 to 403603 \$ 2,020.00
February 23, 2018	Accounts Payable	403604 to 403613 \$ 10,665.90
March 1, 2018	Accounts Payable	403614 to 403614 \$ 46,602.16
March 1, 2018	Accounts Payable	403615 to 403619 \$ 2,424.40
March 7, 2018	Accounts Payable	403620 to 403623 \$ 864.90
March 15, 2018	Accounts Payable	403624 to 403628 \$ 1,678.61
March 21, 2018	Accounts Payable	403629 to 403629 \$ 1,929.84
March 22, 2018	Accounts Payable	403630 to 403633 \$ 6,750.69
TOTAL ASSOCIATED STUDENT BODY FUND:		\$ 72,963.72

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Admin Personnel Report

Personnel Report 3-28-18					
Name	Position	Location	Effective Date	Action	Comment
VALLIERES LAURIE	ASSISTANT PRINCIPAL	SALTAR'S POINT	6/29/2018	RESIGNATION	
LEE SANDY	ASSISTANT PRINCIPAL	CHLOE CLARK	6/29/2018	RESIGNATION	

Steilacoom Historical School District No. 1
 Certificated Personnel Report

Personnel Report 3-28-18						
Name	Position	FTE	Location	Effective Date	Action	Comment
GRAVES LORI	TEACHER	1.00	CHLOE CLARK	6/14/2018	RESIGNATION	
HENRIE JASON	TEACHER	1.00	HIGH SCHOOL	6/14/2018	RESIGNATION	
RODDAN KARI	TEACHER	1.00	HIGH SCHOOL	6/14/2018	RESIGNATION	
TAGGART-ROSS LINDA	SLP	1.00	DISTRICT	6/14/2018	RETIREMENT	
ROSS DANITA	TEACHER	1.00	CHLOE CLARK	3/30/2018	RETIREMENT	
GRACE KIM	TEACHER	1.00	CHERRYDALE	8/30/2018	NEW HIRE	
LEE SANDY	TEACHER	1.00	CHLOE CLARK	8/30/2018	NEW HIRE	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-28-18						
Name	Position	Hours	Location	Effective Date	Action	Comment
KELLY SABRINA	PRESCHOOL PARAPROFESSIONAL	3.00	CHERRYDALE	3/29/2018	NEW HIRE	FOR REMAINDER OF 2017-18 SCHOOL YEAR
CLARK LINDA	SLPA	5.50	CHERRYDALE	6/14/2018	RESIGNATION	
RONTOS PANOS	PARAPROFESSIONAL	6.50	HIGH SCHOOL	3/29/2018	RESIGNATION	STUDENT SPECIFIC
TALLEY NICOLE	PARAPROFESSIONAL	7.50	PIONEER	5/2/2018	RESIGNATION	STUDENT SPECIFIC

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3-28-18					
Name	Position	Location	Effective Date	Amount	Comment
KIDDER HEATHER	FASTPITCH ASSISTANT COACH	HIGH SCHOOL	2/26/2018	3,052.50	
ROSS RACHEL	6TH GRADE CAMP NURSE	PIONEER	4/9/2018	2,197.00	