



School Board Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, January 24, 2018

STUDY SESSION

- Board group photo
- Agenda review

REGULAR MEETING

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Schenk made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION

a. National Board Certification Teacher Recognition

Executive Director Harvey recognized Marilyn Wynn, Steilacoom High, and Shannon Schmitz, Chloe Clark Elementary, who recently completed the National Board Certificated Teacher (NBCT) process, a multi-year rigorous course of study. Twelve other District certificated staff have also attained NBCT status.

b. School Board Recognition

Superintendent Weight acknowledged School Board Recognition Month by reading a proclamation from Washington State Governor Inslee and thanking each Director for their commitment and service to the school community.

IV. REPORTS

a. Legislative Update

Director McDonald gave her first Legislative Report updating on local levy capacity, passing of the capital budget, McCleary decision and a variety of bills being introduced impacting education. She, Superintendent Weight and CFO Brittain will attend the Legislative Conference this coming weekend.

V. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda which included December 2017 & January 2018 accounts payable, December payroll, attached personnel reports, 12.13.17 and 1.10.18 board minutes and two overnight field trips. Director Scott seconded the motion and the motion passed (5/0).

VI. OLD BUSINESS

a. Approval of School Board Operating Protocol

Director Pierce made a motion to approve the School Board Operating Protocol; Director Schenk seconded the motion and the motion passed (5/0).

VII. NEW BUSINESS

a. First Reading of Policy 2320 Field Trips, Excursions & Outdoor Education and Policy 6620 Special Transportation

Director Scott made a motion to approve Policy 2320 and Policy 6620; Director McDonald seconded the motion and the motion passed (5/0).

b. First Reading of Policy 3141 Non-resident Students

Director Pierce made a motion to move Policy 3141 to a second reading; Director Schenk seconded the motion and the motion passed (5/0).

c. First reading of Policy 6905 Site Aquisition(Action)

Director McDonald made a motion to approve Policy 6905; Director Scott seconded the motion and the motion passed (5/0).

VIII. COMMENTS FROM THE AUDIENCE

No comments.

IX. BOARD COMMUNICATION

Director McDonald received a communication from a parent regarding a procedure. Issue referred to the Superintendent.

X. ANNOUNCEMENTS

Chair Forbes announced the high school wrestling meet being held in the high school tonight.

XI. RECESS TO EXECUTIVE SESSION

Chair Forbes recessed the public meeting to Executive Session at 7:15 pm.

XII. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee
(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XIII. RETURN TO PUBLIC MEETING

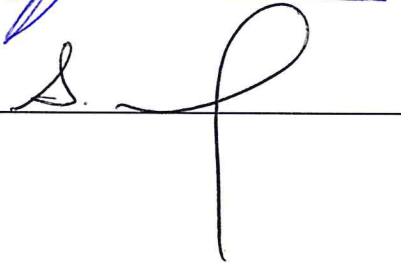
Chair Forbes resumed the public meeting at 7:35 pm.

XIV.ADJOURNMENT

Director Pierce made a motion to adjourn the meeting at 7:35 pm; Director Scott seconded the motion and the motion passed (5/0).



(Chair)



Kweight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: January 24, 2018

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.


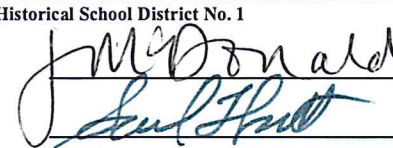
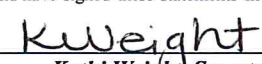
| FUND NAME | | | WARRANTS (INCLUSIVE) | AMOUNT |
|----------------------------|------------------|--|----------------------|------------------------|
| GENERAL FUND: | | | | |
| | Payroll | | 800794 to 800795 | \$ 5,370.81 |
| | Payroll A/P | | 123080 to 123105 | \$ 717,521.06 |
| | Payroll Taxes | | | \$ 436,050.39 |
| | Direct Deposit | | | \$ 1,189,020.56 |
| December 14, 2017 | Accounts Payable | | 123035 to 123070 | \$ 211,092.06 |
| December 18, 2017 | Accounts Payable | | 123071 to 123071 | \$ 521.45 |
| December 19, 2017 | Accounts Payable | | 123072 to 123079 | \$ 195.55 |
| December 21, 2017 | Accounts Payable | | 123106 to 123139 | \$ 73,798.67 |
| December 28, 2017 | Accounts Payable | | 123140 to 123147 | \$ 20,335.87 |
| December 29, 2017 | Accounts Payable | | 123148 to 123148 | \$ 41,237.36 |
| December 29, 2017 | Accounts Payable | | 123149 to 123149 | \$ 2,524.13 |
| January 5, 2018 | Accounts Payable | | 123150 to 123177 | \$ 472,577.43 |
| January 11, 2018 | Accounts Payable | | 123178 to 123214 | \$ 419,222.56 |
| January 11, 2018 | Accounts Payable | | 123215 to 123217 | \$ 69.55 |
| January 18, 2018 | Accounts Payable | | 123218 to 123252 | \$ 95,521.39 |
| TOTAL GENERAL FUND: | | | | \$ 3,685,058.84 |

CAPITAL PROJECTS FUND:

| | | |
|--|----|--|
| Accounts Payable | to | |
| Accounts Payable | to | |
| TOTAL CAPITAL PROJECTS FUND: \$ - | | |

ASSOCIATED STUDENT BODY FUND:

| | | | | |
|--|------------------|--|------------------|---------------------|
| December 13, 2017 | Accounts Payable | | 403495 to 403504 | \$ 16,515.99 |
| December 18, 2017 | Accounts Payable | | 403505 to 403505 | \$ 374.68 |
| December 19, 2017 | Accounts Payable | | 403506 to 403513 | \$ 405.00 |
| December 19, 2017 | Accounts Payable | | 403514 to 403526 | \$ 10,418.82 |
| December 29, 2017 | Accounts Payable | | 403527 to 403527 | \$ 17,307.54 |
| January 3, 2018 | Accounts Payable | | 403528 to 403531 | \$ 11,156.88 |
| January 10, 2018 | Accounts Payable | | 403532 to 403541 | \$ 5,026.26 |
| January 11, 2018 | Accounts Payable | | 403542 to 403542 | \$ 65.00 |
| January 18, 2018 | Accounts Payable | | 403543 to 403554 | \$ 3,039.95 |
| TOTAL ASSOCIATED STUDENT BODY FUND: | | | | \$ 64,310.12 |

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| Board of Directors of Steilacoom Historical School District No. 1 | |
|  |  |
| <p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: right;"> Kathi Weight, Secretary to the Board</p> | |

Steilacoom Historical School District No. 1
Classified Personnel Report

| Personnel Report 1-24-18 | | | | | | |
|---------------------------------|-----------------|--------------|-----------------|-----------------------|---------------|----------------|
| Name | Position | Hours | Location | Effective Date | Action | Comment |
| SHOKROLLAHI FOROZAN | PARAEDUCATOR | 4.25 | CHERRYDALE | 1/30/2018 | RESIGNATION | |

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

| Personnel Report 1-24-18 | | | | | |
|---------------------------------|-------------------------|-----------------|-----------------------|---------------|----------------|
| Name | Position | Location | Effective Date | Amount | Comment |
| ISLER DENISE | LEADERSHIP CLUB ADVISOR | SALTAR'S POINT | 9/1/2017 | 1,600.00 | |
| REDMAN KATHERINE | EVENTS MANAGER | HIGH SCHOOL | 11/1/2017 | 300.00 | |
| KEEFER CHARM | ASB ADVISOR | PIONEER | 12/1/2017 | 1,750.00 | |