



Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, 7/25/2018

STUDY SESSION

- Agenda and budget hearing review

CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Maintenance Supervisor Anna Garvin led the Pledge of Allegiance.

Director Schenk made a motion to excuse Director Pierce; Director McDonald seconded the motion and the motion passed (4/0).

Director Scott made a motion to amend the agenda to add Vanessa Lindgren, new hire to the certificated personnel report; Director McDonald seconded the motion and the motion passed (4/0).

I. COMMENTS FROM THE AUDIENCE

No comments.

II. RECESS TO BUDGET HEARING

Chair Forbes recessed the meeting to the 2018-19 budget public hearing at 7:01 pm.

III. BUDGET HEARING

Chief Financial Officer Melissa Beard explained legislative funding changes involved in creating the draft 2018-19 budget. She reviewed income and expenses and responded to board questions. No public comments. The 2018-19 school year budget will be an action item at the August 22, 2018 meeting.

IV. RETURN TO PUBLIC MEETING

Chair Forbes returned the budget hearing to the public meeting at 7:18 pm.

V. CONSENT AGENDA

Director Schenk made a motion to approve the amended Consent Agenda which included the June and July 2018 accounts payable, financial reports, personnel reports and district wide surplus as amended; Director McDonald seconded the motion and the motion passed (4/0).

VI. OLD BUSINESS

a. Second Reading of Policy 2337 Disability History Month

Director Scott made a motion to approve policies 2337, 6700, 3520, 3115, and 3116; Director McDonald seconded the motion and the motion passed (4/0).

- b. Second Reading of Policy 6700 Nutrition, Health and Physical Fitness
- c. Second Reading of Policy 3520 Student Fees, Fines and Charges
- d. Second Reading of Policy 3115 Homeless Students: Enrollment Rights and Services
- e. Second Reading of Policy 3116 Students in Out-of-Home Care

VII. COMMENTS FROM THE AUDIENCE

No comments.

VIII. BOARD COMMUNICATION

Director McDonald received a citizen communication regarding a wasp nest at Anderson Island Elementary School. Maintenance is aware and resolving the issue.

IX. ANNOUNCEMENTS

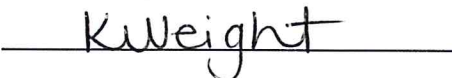

No announcements.

X. ADJOURNMENT

Director Schenk made a motion to adjourn the meeting at 7:21 pm; Director McDonald seconded the motion and the motion passed (4/0).



(Chair)



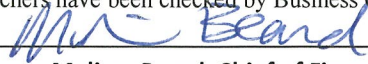
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: July 25, 2018

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



Melissa Beard, Chief of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>				
	Payroll	800808	to 800809	\$ 5,002.49
	Payroll A/P	124235	to 124261	\$ 759,910.24
	Payroll Taxes			\$ 417,142.10
	Direct Deposit			\$ 1,263,064.59
June 22, 2018	Accounts Payable	124221	to 124221	\$ 11,718.51
June 26, 2018	Accounts Payable	124222	to 124234	\$ 270.16
June 28, 2018	Accounts Payable	124262	to 124283	\$ 175,899.75
June 28, 2018	Accounts Payable	124285	to 124285	\$ 8,965.64
July 2, 2018	Accounts Payable	124286	to 124286	\$ 48,189.41
July 6, 2018	Accounts Payable	124287	to 124330	\$ 221,962.98
July 6, 2018	Accounts Payable	124331	to 124332	\$ 10,036.56
July 9, 2018	Accounts Payable	124333	to 124347	\$ 83,991.41
July 9, 2018	Accounts Payable	124348	to 124348	\$ 3,450.00
July 11, 2018	Accounts Payable	124349	to 124365	\$ 34,917.64
July 13, 2018	Accounts Payable	124366	to 124412	\$ 1,276.87
July 19, 2018	Accounts Payable	124413	to 124448	\$ 274,014.42
July 19, 2018	Accounts Payable	124451	to 124454	\$ 22,590.50
	TOTAL GENERAL FUND:			\$ 3,342,403.27

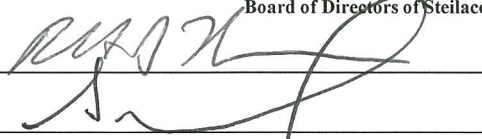
CAPITAL PROJECTS FUND:

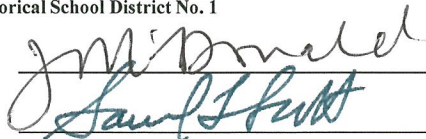
June 28, 2018	Accounts Payable	124284	to 124284	\$ 17,850.00
July 19, 2018	Accounts Payable	124449	to 124449	\$ 28,749.84
July 19, 2018	Accounts Payable	124450	to 124450	\$ 525.00
	TOTAL CAPITAL PROJECTS FUND:			\$ 47,124.84

ASSOCIATED STUDENT BODY FUND:

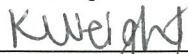
June 22, 2018	Accounts Payable	403758	to 403758	\$ 102.04
June 22, 2018	Accounts Payable	403759	to 403769	\$ 8,423.55
June 26, 2018	Accounts Payable	403770	to 403774	\$ 225.00
July 2, 2018	Accounts Payable	403775	to 403775	\$ 17,639.78
July 6, 2018	Accounts Payable	403776	to 403790	\$ 13,773.91
July 11, 2018	Accounts Payable	403791	to 403791	\$ 2,119.43
	TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 42,283.71

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 7-25-18						
Name	Position	FTE	Location	Effective Date	Action	Comment
RANSFER TEQUILA	TEACHER	1.00	PIONEER	8/30/2018	NEW HIRE	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 7-25-18						
Name	Position	Hours	Location	Effective Date	Action	Comment
IRBY CRISSY	PARAPROFESSIONAL	6.50	PIONEER	8/30/2018	NEW HIRE	
SCHEMLZ STEPHANIE	PARAPROFESSIONAL	6.50	PIONEER	8/30/2018	NEW HIRE	
INMAN SHELBY	PARAPROFESSIONAL	2.00	ANDERSON ISLAND	8/30/2018	NEW HIRE	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 7-25-18					
Name	Position	Location	Effective Date	Amount	Comment
MACDONALD ANDY	HEAD FOOTBALL COACH	PIONEER	8/21/2018	4,235.00	