



**Regular Meeting Minutes**  
**Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington**  
**Thursday, 6/28/2018**

**STUDY SESSION:**

- Agenda Review

**REGULAR MEETING**

**I. CALL TO ORDER**

Director Scott called the meeting to order at 7:00 pm.

Chief of Finance and Operations Brittain led the Pledge of Allegiance.

Director McDonald made a motion to excuse Directors Forbes and Pierce; Director Schenk seconded the motion and the motion passed (3/0).

Director McDonald made a motion to approve the agenda with an addition of Melissa Richardson, new hire teacher, to the Certificated Personnel Report; Director Schenk seconded the motion and the motion passed (3/0).

**II. COMMENTS FROM THE AUDIENCE**

No comments.

**III. CONSENT AGENDA**

Director McDonald made a motion to approve the Consent Agenda with the amended Certificated Personnel Report and included attached personnel reports, accounts payable, payroll, surplus and resolutions 846-06-28-18 and 847-06-28-18; Director Schenk seconded the motion and the motion passed (3/0).

**IV. OLD BUSINESS**

**a. Approval of Steilacoom High School Chiller**

Director McDonald made a motion to approve the purchase and installation of the Steilacoom High Chiller at a cost not to exceed \$385,000; Director Schenk seconded the motion and the motion passed (3/0).

**b. Second Reading of Policy 4260 Use of School Facilities**

Director McDonald made a motion to approve Policy 4260; Director Schenk seconded the motion and the motion passed (3/0).

**c. Approval of Food Services Contract**

Director McDonald made a motion to award the contract for food services to Sodexo; Director Schenk seconded the motion and the motion passed (3/0).

**d. Approval of Revised 2017-18 School Board Meeting Schedule**

Director McDonald made a motion to approve the revised 2017-18 school board meeting schedule; Director Schenk seconded the motion and the motion passed (3/0).

**e. Approval of 2018-19 School Board Meeting Schedule**

Director McDonald made a motion to approve the 2018-19 school board meeting schedule; Director Schenk seconded the motion and the motion passed (3/0).

**V. NEW BUSINESS**

**a. Approval of Highly Capable Program**

Executive Director Harvey introduced Sylvia Yoho who will be the Highly Capable program teacher for the 2018-19 school year, full time. Dr. Harvey presented a review of the 2017-18 school year program and the program changes for the 2018-19 school year.

Director McDonald made a motion to approve the 2018-19 school year Highly Capable Program plan; Director Schenk seconded the motion and the motion passed (3/0).

**b. First Reading of Policy 2337 Disability History Month**

Director McDonald made a motion to move Policy 2337 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

**c. First Reading Policy 6700 Nutrition, Health and Physical Fitness**

Director McDonald made a motion to move Policy 6700 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

**d. First Reading of Policy 3520 Student Fees, Fines and Charges**

Director McDonald made a motion to move policy 3520 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

**e. First Reading of Policy 3115 Homeless Students: Enrollment Rights and Services**

Director McDonald made a motion to move Policy 3115 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

**f. First Reading of 3116 Students in Out-of-Home Care**

Director McDonald made a motion to move Policy 3116 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

**VI. COMMENTS FROM THE AUDIENCE**

No comments.

**VII. BOARD COMMUNICATION**

No communications.

**VIII. ANNOUNCEMENTS**

Directors Schenk and McDonald thanked Chief of Finance and Operations Brittain for his service to the district.

Director Scott commented on the loss of funding for Western State Hospital.

**IX. RECESS TO EXECUTIVE SESSION**

Director Scott recessed the meeting to Executive Session at 7:21 pm.

**X. EXECUTIVE SESSION**

**per RCW 42.30.110(1)(c)**

to discuss Real Estate (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

No actions taken.

**XI. RETURN TO PUBLIC MEETING**

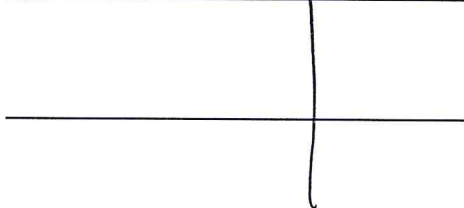
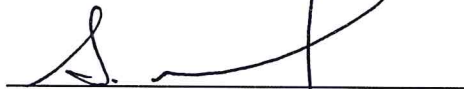
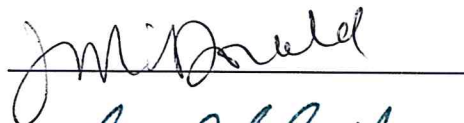
Chair Scott resumed the public meeting at 7:33 pm.

**XII. ADJOURNMENT**

Director McDonald made a motion to adjourn the meeting at 7:33 pm; Director Schenk seconded the motion and the motion passed (3/0).



(Chair)



(Secretary/Superintendent)

# Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,  
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: June 28, 2018

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

  
**James E. Brittain, CPA, Executive Director of Finance & Operations**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

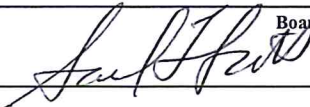
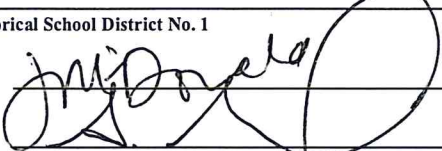
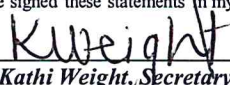
FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
<b><u>GENERAL FUND:</u></b>			
	Payroll	800806 to 800807	\$ 4,795.11
	Payroll A/P	124030 to 124053	\$ 708,735.32
	Payroll Taxes		\$ 403,594.79
	Direct Deposit		\$ 1,223,309.83
May 23, 2018	Accounts Payable	124029 to 124029	\$ 1,309.11
May 31, 2018	Accounts Payable	124054 to 124054	\$ 151.69
May 31, 2018	Accounts Payable	124055 to 124112	\$ 90,077.53
May 31, 2018	Accounts Payable	124113 to 124113	\$ 1,008.24
June 1, 2018	Accounts Payable	124114 to 124114	\$ 331.36
June 5, 2018	Accounts Payable	124115 to 124115	\$ 47,830.28
June 7, 2018	Accounts Payable	124116 to 124137	\$ 94,364.88
June 12, 2018	Accounts Payable	124138 to 124138	\$ 31,370.00
June 12, 2018	Accounts Payable	124139 to 124143	\$ 26,043.32
June 12, 2018	Accounts Payable	124144 to 124144	\$ 2,507.50
June 13, 2018	Accounts Payable	124145 to 124145	\$ 13,926.05
June 14, 2018	Accounts Payable	124146 to 124190	\$ 202,404.39
June 20, 2018	Accounts Payable	124191 to 124192	\$ 38,496.61
June 21, 2018	Accounts Payable	124193 to 124220	\$ 120,950.74
	<b>TOTAL GENERAL FUND:</b>		<b>\$ 3,011,206.75</b>

**CAPITAL PROJECTS FUND:**

June 11, 2018	Accounts Payable	200322 to 200322	\$ 2,500.00
	Accounts Payable	to	
	<b>TOTAL CAPITAL PROJECTS FUND:</b>		<b>\$ 2,500.00</b>

**ASSOCIATED STUDENT BODY FUND:**

May 23, 2018	Accounts Payable	403722 to 403722	\$ 328.40
May 24, 2018	Accounts Payable	403723 to 403730	\$ 6,800.19
May 31, 2018	Accounts Payable	403731 to 403732	\$ 910.48
June 5, 2018	Accounts Payable	403733 to 403733	\$ 16,293.77
June 7, 2018	Accounts Payable	403734 to 403746	\$ 9,552.84
June 15, 2018	Accounts Payable	403747 to 403757	\$ 9,513.92
	<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>		<b>\$ 43,399.60</b>

 _____ _____ _____	Board of Directors of Steilacoom Historical School District No. 1  _____ _____ _____
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.   _____ Kathi Weight, Secretary to the Board	

Steilacoom Historical School District No. 1  
Admin Personnel Report

<b>Personnel Report 6-28-18</b>				
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>
Greer Susan	Principal/Assistant Principal	Anderson Island/Chloe Clark	7/1/2018	
Douglas Ryan	Principal	Cherrydale Primary	7/1/2018	
Yoho Gary	Principal	Chloe Clark Elementary	7/1/2018	
Beauchaine Susanne	Executive Director of Student Services	District Office	7/1/2018	
Beard Melissa	Chief Finance and Operations	District Office	7/1/2018	
Harvey Paul	Executive Director of Student Achievement	District Office	7/1/2018	
McClure Nancy	Assessment and Intervention Coordinator	District Office	7/1/2018	
Snyder Mary	Social Emotional Learning Coordinator	District Office	7/1/2018	
Erwin-Svobado Ruth	Dean of Students	Pioneer Middle	7/1/2018	
Fernandes JoAnne	Principal	Pioneer Middle	7/1/2018	
Nystrom John	Assistant Principal	Pioneer Middle	7/1/2018	
Clauson Alexander	Principal	Saltar's Point Elementary	7/1/2018	
Firth Christine	Dean of Students	Saltar's Point Elementary	7/1/2018	
Lallemand Krista	Assistant Principal	Steilacoom High	7/1/2018	
Miller Michael	Principal	Steilacoom High	7/1/2018	
Tyrrell Jacob	Assistant Principal	Steilacoom High	7/1/2018	

Steilacoom Historical School District No. 1  
Certificated Personnel Report

<b>Personnel Report 6-28-18</b>						
<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
GRAY BROOKE	TEACHER	1.00	HIGH SCHOOL	8/30/2018	NEW HIRE	
DEAN HEATHER	TEACHER	1.00	PIONEER	6/14/2018	RESIGNATION	
CHRISTIE KELLY	COUNSELOR	1.00	HIGH SCHOOL	6/14/2018	RESIGNATION	
ALLEN RON	TEACHER	1.00	SALTAR'S POINT	8/30/2018	NEW HIRE	