

Regular Meeting Agenda

Steilacoom High School, Steilacoom, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the Public.

7/24/2019 07:00 PM

I. CALL TO ORDER (Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECESS TO PUBLIC HEARING

IV. PUBLIC HEARING - 2019-2020 Budget Hearing

(Information)

A. Presentation

Presenter: Melissa Beard

Steilacoom SD 2019 2020 Budget Hearing Presentation.pdf (p. 3)

B. Comments from the Audience

V. RETURN TO REGULAR MEETING

VI. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of Financial Reports.PDF (p. 17)

Approval of June and July 2019 Accounts Payable & June 2019 Payroll.PDF (p. 27)

Approval of June 26, 2019 Regular Meeting Minutes.pdf (p. 28)

Approval of July 10, 2019 Special Session Minutes.pdf (p. 31)

Approval of July 10, 2019 Study Session Minutes.pdf (p. 32)

Approval of Classified Exempt Personnel Report.pdf (p. 33)

Approval of Classified Personnel Report.pdf (p. 34)

Approval of District-Wide Surplus No. 1_Redacted.pdf (p. 35)

Approval of District-Wide Surplus No. 2.PDF (p. 75)

Approval of 2019-22 SRO Interlocal with Board Background.pdf (p. 138)

VII. NEW BUSINESS

A. First Reading of Policy 3200 Student Rights and Responsibilities

(Action)

Presenter: Susanne Beauchaine

Policy 3200 Students Rights and Responsibilities.pdf (p. 145)

B. First Reading of Policy 3205 Sexual Harassment of Students Prohibited

(Action)

Presenter: Susanne Beauchaine

Policy 3205 Sexual Harassment of Students Prohibited Draft.pdf (p. 147)

C. District Goal (Information)

Presenter: Superintendent Weight

District Focus 19-20 DRAFT.pdf (p. 152)

VIII. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

XI. ADJOURNMENT

(Action)

Steilacoom Historical School District



2019-2020 Budget Hearing July 24, 2019

General Fund, Debt Service Fund, Capital Projects Fund, ASB Fund, Transportation Vehicle Fund

Budget Timeline

- July 10th Budget Draft due to PSESD
- July 24th Public Hearing for Budget
- August 28th Board adopts Budget
- September 3rd District files adopted Budget with PSESD

Summary of Legislative Changes 2019-2020

Compensation

Staff Type	2019-20 SY Salary Allocation
Certificated Instructional	\$70,511
Certificated Administrative	\$104,665
Classified	\$50,853

- K-3 Class size of 17:1 required to get full funding. SHSD budgeted at 17.6:1 (2 additional teachers needed to receive \$228,000)
- Special Ed multiplier increased from .9609 to .9950 (\$200,000 increase from 2018-19 to 2019-20)

Summary of Legislative Changes 2019-2020 (continued)

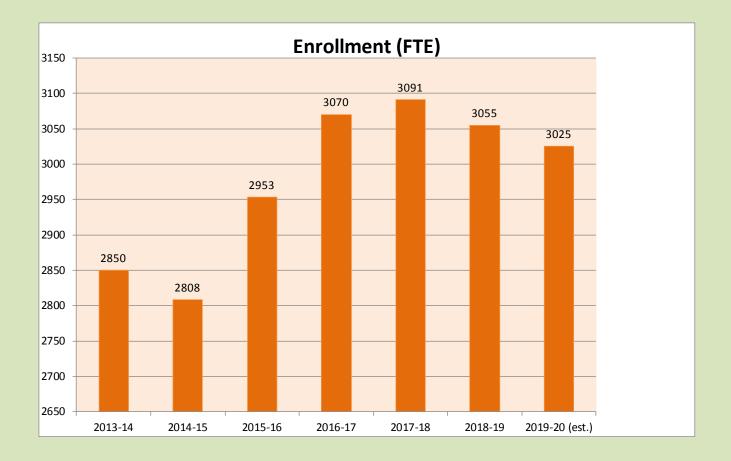
- New account codes to track how local funds are used
- General Education and Lab Science Materials, Supplies, and Operating Costs (MSOC) allocations are increased by inflation

MSOC Category	2018-2019	2019-2020
General Education	\$1,268.80	\$1,293.16
Lab Science	\$174.16	\$177.64

ENROLLMENT HISTORY

Enrollment (FTE) Final Annual Average

2013-14	2850
2014-15	2808
2015-16	2953
2016-17	3070
2017-18	3091
2018-19	3055
2019-20 (est.)	3025



FTE Enrollment

	June	June	June	June	2019-2020
Grade	2016	2017	2018	2019	Budget
K	174	235	242	241	240
1	222	259	234	238	240
2	269	219	250	229	246
3	237	266	218	253	235
4	210	220	263	216	260
5	210	218	222	259	224
6	267	242	229	239	261
7	278	284	233	258	240
8	252	280	268	226	253
9	233	256	274	289	229
10	253	229	262	266	289
11	184	208	167	178	178
12	164	157	174	128	130
District Total	2953	3073	3036	3021	3025
Running Start	79	93	129	137	144

General Fund

	Actual	Actual	Budget	Budget
	2016-2017	2017-2018	2018-2019	2019-2020
Beginning Fund Balance	5,288,748	4,586,887	5,124,903	4,356,020
Revenues	35,304,292	38,406,504	42,686,670	42,983,506
Expenditures	35,406,154	38,068,487	43,509,742	43,494,475
Transfer Capital Project Fund	600,000	100,000	100,000	100,000
Ending Fund Balance	4,586,887	5,124,903	4,356,020	3,774,400
Change in Fund Balance	(701,862)	238,017	(923,072)	(610,969)

- Board Policy 6% prior expenditures of 2,610,000
- Compensated Absence Pool Reserve of 25,750

General Fund Materials, Supplies and Operating Costs

MSOC Allocation from State (F-203)	
Regular Instruction - Program 01	\$ 3,765,560
High School CTE - Program 31	\$ 321,296
Middle School CTE - Program 34	\$ 45,899
Total	\$ 4,132,755

District's MSOC Budgeted Expenditures	Totals		Prg	g 01,31,34	 g 97 District Support
Supplies and Materials - Object 5	\$	692,441	\$	398,441	\$ 294,000
Purchased Services - Object 7	\$	2,450,121	\$	528,161	\$ 1,921,960
Travel - Object 8	\$	32,665	\$	17,665	\$ 15,000
Capital Outlay - Object 9	\$	404,000	\$	75,000	\$ 329,000
Total	\$	3,579,227			

Difference	\$ 553,528
Difference	\$ 553,528

Levy expenditures

- State funding changes require that levy dollars be spent on enrichment activities (not funded by the state)
- Assigned specific staff and other expenditures to be funded by the levy
- Analyze state funding model to determine the gap between the state allocation and the district's staffing decisions

Levy expenditures (continued)

- Generally, the following categories were coded to the levy account:
 - AP teachers at the high school
 - Specialist teachers grades 4-12
 - Classified staff
 - Deans of students
 - Health and Safety personnel
 - Safety capital outlay
 - All stipends related to Athletics and Clubs
 - After-school activity buses for middle and high school students

Debt Service Fund

Beginning Fund Balance		\$	3,650,047
Local Excess Levy	\$ 7,670,120		
Timber Excise Tax	\$ 3,000		
Investment Earnings	\$ 17,000	_	
Total		\$	7,690,120
Bond and Interest 12/1/2019	\$ 6,000,000		
Interest Payment 6/1/2020	\$ 1,500,000		
Bond Transfer Fee	\$ 2,500	-	
Total		\$	7,502,500
Ending Fund Balance		\$	3,837,667

September 1, 2019 outstanding bond debt = \$36,595,000

Capital Projects Fund

Beginning Fund Balance	\$ 1,900,000
Revenues and Other Financing Sources: Impact Fees/Investment Earnings \$ 120,000 General Fund Transfer In \$ 100,000	
Total	\$ 220,000
Funds Available for Capital Projects	\$ 2,120,000
Expenditures for Capital Projects: District/Building Projects \$ 850,000 Legal/Survey Consulting Services \$ 10,000	
Total Total	\$ 860,000
	·
Ending Fund Balance-includes \$300,000 for Turf field	\$ 1,260,000

ASB and Transportation Funds

	Associated Student Body	Transportation
Beginning Fund Balance	\$270,217	\$105,362
Revenues Budgeted	\$948,700	\$8,500
Expenditures Budgeted	\$1,070,787	\$10,000
Ending Fund Balance	\$148,130	\$103,862
Change in Fund Balance	-\$122,087	-\$1,500

Questions/Comments

Steilacoom Historical School District No. 1 Financial Report - June 30, 2019 Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of June 30, 2019 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

Revenues & Other Financing Sources Expenditures & Other Financing Uses	Annual Budget 42,686,670 43,509,742	YTD Actual 35,309,663 35,782,680	82.72% 82.24%
	,,		
Excess Revenues/Other Financing Sources	((
Over (under) Expend & Other Financing Uses	(823,072)	(473,016)	
Transfer to Ca	apital Projects	(100,000)	
Net Change in Unassigned	Net Change in Unassigned Fund Balance		
Fund Balances	9/1/2018	6/30/2019	Variance
Nonspendable Fund Balance-prepaids		2,508	
Committed for Other Purposes	(74,631)	25,229	99,860
Unassigned Fund Balance	1,791,928	2,014,159	222,231
Unassigned Minimum Fund Balance	2,610,000	2,610,000	-
Fund Balance	4,327,297	4,651,895	324,598

Capital Projects Fund:

Fund Balance - Impact Fees \$401,735 - Turf Field Replacement \$200,000 Beginning Fund Balance 1,856,813 GF Transfer to Capital Projects 100,000	
GF Transfer to Capital Projects 100,000	
Revenues 156,572	
Expenses 444,789	
(188,218)	
Ending Fund Balance 6/30/2019 1,668,	,596

	9/1/2018	6/30/2019	
	Beginning	Ending Fund	
	Fund Balance	Balance	Variance
Debt Service Fund*:	3,650,047	3,891,096	241,049
Transportation Fund:	105,362	107,105	1,743
ASB Fund:	280,669	369,350	88,681

^{*12/1/2018} Principal and Interest - \$6,358,850; 6/1/2019 Interest payment - \$819,725

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- WORKING -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ____STEILACOOM_SCHOOL_DISTRICT #1 ____School_District for the Month of ______, __2019

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	5,745,095	12,308.16	5,893,023.67		147,928.67-	102.57
2000 LOCAL SUPPORT NONTAX	994,500	59,958.94	785,995.13		208,504.87	79.03
3000 STATE, GENERAL PURPOSE	26,717,087	1,638,589.54	22,070,286.80		4,646,800.20	82.61
4000 STATE, SPECIAL PURPOSE	6,639,215	303,036.29	4,793,322.54		1,845,892.46	72.20
5000 FEDERAL, GENERAL PURPOSE	354,000	.00	327,735.02		26,264.98	92.58
6000 FEDERAL, SPECIAL PURPOSE	2,210,273	98,37€.12	1,425,012.74		785,260.26	64.47
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	21,500	.00	.00		21,500.00	0.00
9000 OTHER FINANCING SOURCES	5,000	.00	14,287.55		9,287.55-	285.75
Total REVENUES/OTHER FIN. SOURCES	42,686,670	2,112,269.05	35,309,663.45		7,377,006.55	82.72
B. EXPENDITURES						
00 Regular Instruction	23,844,253	1,858,372.36	19,716,940.84	3,162,960.23	964,351.93	95.96
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,282,045	460,447.27	4,517,479.82	859,958.14	95,392.96-	101.81
30 Voc. Ed Instruction	2,111,734	143,415.13	1,508,110.77	281,019.70	322,603.53	84.72
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,390,271	126,798.29	1,234,125.68	210,676.19	54,530.87-	103.92
70 Other Instructional Pgms	1,512,025	159,051.94	577,516.42	168,062.37	766,446.21	49.31
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	9,369,414	897,529.35	8,228,506.19	1,943,379.01	802,471.20-	108.56
Total EXPENDITURES	43,509,742	3,645,614.34	35,782,679.72	6,626,055.64	1,101,006.64	97.47
C. OTHER FIN. USES TRANS. OUT (GL 536)	100,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	923,072-	1,533,345.29-	473,016.27-		450,055.73	48.76-
F. TOTAL BEGINNING FUND BALANCE	5,250,369		5,124,911.73			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	xxxxxxxx		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	4,327,297		4,651,895.46			

I. ENDING FUND BALANCE ACCOUNTS:		
G/L 810 Restricted For Other Items	0	.00
G/L 815 Restric Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	2,507.50
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	74,631-	25,229.27
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,791,928	2,014,158.69
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,610,000.00
TOTAL	4,327,297	4,651,895.46

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- WORKING -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ____STEILACOOM SCHOOL DISTRICT #1 ____ School District for the Month of ______, __2019

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	105,000	3,057.42	156,571.59		51,571.59-	149.12
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	100,000	.00	.00		100,000.00	0.00
Total REVENUES/OTHER FIN. SOURCES	205,000	3,057.42	156,571.59		48,428.41	76.38
B. EXPENDITURES						
10 Sites	0	.00	670.77	0.00	670.77-	0.00
20 Buildings	850,000	264,521.16	436,118.39	52,195.13	361,686.48	57.45
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	10,000	.00	8,000.00	0.00	2,000.00	80.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	860,000	264,521.16	444,789.16	52,195.13	363,015.71	57.79
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	655,000-	261,463.74-	288,217.57-		366,782.43	56.00-
F. TOTAL BEGINNING FUND BALANCE	1,900,000		1,856,813.27			
G. <u>G/L</u> 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,245,000		1,568,595.70			

I. ENDING FUND BALANCE ACCOUNTS:		
G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	26,761.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	, 0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	250,000	474,778.60
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	200,000	200,000.00
G/L 889 Assigned to Fund Purposes	795,000	867,056.10
G/L 890 Unassigned Fund Balance	0	.00
TOTAL	1,245,000	1,568,595.70
TOTAL	1,210,000	1,300,333.70

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- WORKING -- BUDGET-STATUS-REPORT Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ____STEILACOOM_SCHOOL_DISTRICT #1 ____School_District for the Month of ______, __2019

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	' BALANCE	PERCENT
1000 Local Taxes	7,494,447	18,843.47	7,396,623.47		97,823.53	98.69
2000 Local Support Nontax	15,000	985.47	23,300.99		8,300.99-	- 155.34
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	7,509,447	19,828.94	7,419,924.46		89,522.54	98.81
B. EXPENDITURES						
Matured Bond Expenditures	5,425,000	.00	5,425,000.00	0.00	.00	100.00
Interest On Bonds	1,753,575	819,725.00	1,753,575.00	0.00	.00	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	300.00	0.00	2,200.00	12.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	7,181,075	819,725.00	7,178,875.00	0.00	2,200.00	99.97
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)	328,372	799,896.06-	241,049.46		87,322.54-	- 26.59-
F. TOTAL BEGINNING FUND BALANCE	3,774,388		3,650,046.52			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	4,102,760		3,891,095.98			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,102,760		3,891,095.98			
G/L 835 Restricted for Debt Service	4,102,760		.00			
	0		.00			
G/L 870 Committed to Other Purposes	0					
G/L 889 Assigned to Fund Purposes G/L 890 Unassigned Fund Balance	0		.00			
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TOTAL	4,102,760		3,891,095.98			

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40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- WORKING -- BUDGET-STATUS-REPORT Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For theSTEILACOOM_SCHOOL_DISTRICT	#1 School	District for the N	Month of Jur	<u>ne</u> , <u>2019</u>		
	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	201,100	4,165.77	141,669.76		59,430.24	70.45
2000 Athletics	261,404	4,893.00	54,872.55		206,531.45	20.99
3000 Classes	62,300	7,523.00	64,681.87		2,381.87-	103.82
4000 Clubs	477,200	21,039.44	200,737.53		276,462.47	42.07
6000 Private Moneys	25,500	.00	13,036.77		12,463.23	51.12
Total REVENUES	1,027,504	37,621.21	474,998.48		552,505.52	46.23
B. EXPENDITURES						
1000 General Student Body	214,007	5,646.51	39,475.26	6,777.10	167,754.64	
2000 Athletics	227,183	22,281.04	98,067.48	15,508.32	113,607.20	
3000 Classes	66,483	8,661.73	56,424.91	2,636.60	7,421.49	88.84
4000 Clubs	481,989	32,353.78	182,948.68	16,103.06	282,937.26	41.30
6000 Private Moneys	25,814	3,771.09	9,401.47	0.00	16,412.53	36.42
Total EXPENDITURES	1,015,476	72,714.15	386,317.80	41,025.08	588,133.12	42.08
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	12,028	35,092.94-	88,680.68		76,652.68	637.29
D. TOTAL BEGINNING FUND BALANCE	270,217		280,668.94			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	xxxxxxxx		.00			
F. TOTAL ENDING FUND BALANCE	282,245		369,349.62			
<u>C+D + OR - E)</u>						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	282,245		362,281.33			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		7,068.29			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	282,245		369,349.62			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- WORKING -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ____STEILACOOM SCHOOL DISTRICT #1 ____ School District for the Month of ______, __2019

	ANNUAL	ACTUAL	ACTUAL			
A DEVENIES OFFED PIN SOUDOES			FOR YEAR	PNCHMDDANCES	DATANCE	DEDCENT
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR ILAK	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	196.74	1,743.18		743.18-	174.32
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	7,500	.00	.00		7,500.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	8,500	196.74	1,743.18		6,756.82	20.51
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	8,500	196.74	1,743.18		6,756.82	20.51
D. EXPENDITURES						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	10,000	.00	.00	0.00	10,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
C EVEROS OF PENEWIPS (ORMED BIN COMPCES						
G. EXCESS OF REVENUES/OTHER FIN SOURCES	1 500	100 74	1 740 10		2 242 10	016 01
OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	1,500-	196.74	1,743.18		3,243.18	216.21-
H. TOTAL BEGINNING FUND BALANCE	104,000		105,362.25			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE	102,500		107,105.43			
(G+H + OR - I)	102,300		107,103.13			
10112 1 010 17						
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	102,500		107,105.43			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
	-					
TOTAL	102,500		107,105.43			

****** End of report *************

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: July 19, 2019

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRAN	NTS (INC	CLUSIVE)		AMOUNT
GENERAL FUND:						
	Payroll	800844	to	800845	\$	4,176.84
	Payroll A/P	126307	to	126329	\$	877,579.41
	Payroll Taxes				\$	485,699.91
	Direct Deposit				\$	1,415,890.61
June 26, 2019	Accounts Payable	126330	to	126341	\$	89,592.21
June 27, 2019	Accounts Payable	126342	to	126342	\$	80,179.02
July 3, 2019	Accounts Payable	126343	to	126361	\$	64,755.90
July 10, 2019	Accounts Payable	126362	to	126374	\$	428.75
July 11, 2019	Accounts Payable	126375	to	126394	\$	121,295.85
July 12, 2019	Accounts Payable	126395	to	126405	\$	30,965.45
July 15, 2019	Accounts Payable	126406	to	126406	\$	2,984.84
July 17, 2019	Accounts Payable	126407	to	126416	\$	59,908.47
July 19, 2019	Accounts Payable	126417	to	126424	\$	380,461.94
		TOTA	L GEN	ERAL FUNI): \$	3,613,919.20
CAPITAL PROJECTS I	FUND:					
July 2, 2019	Accounts Payable	200352	to	200352	\$	1,205.00
	TO	OTAL CAPITA	L PROJ	IECTS FUNI): \$	1,205.00
ASSOCIATED STUDEN						
June 28, 2019	Accounts Payable	404169	to	404169	\$	19,417.9
July 3, 2019	Accounts Payable	404170	to	404174	\$	8,493.45
July 9, 2019	Accounts Payable	404175	to	404183	\$	1,040.00
July 10, 2019	Accounts Payable	404184	to	404191	\$	5,729.74
	TOTAL ASS	OCIATED STU	DENT :	BODY FUNI) : \$	34,681.14
TRANSPORTATION V	EHICLE FUND:					
			to			
			to			
	TOTAL TR	ANSPORTATION	ON VEI	HICLE FUNI): \$	-
	D. J. CD:	W. C. ICI	I D'. 4.1	N 1		
	Board of Directors of Steilag	coom Historical Sch	iooi Distri	ct No. 1		
	-	•				
		Was to \$200 Miles (1997) (1997) (1997)				
-						
				and the self-of profession before the self-of-		
I Vothi Waight haing duly gwe	orn, depose and say: That I am the Secret	tory to the Board of S	Stailacoom	Historical School	District 1	No. 1 Pierce
	he above signatories are personally know					10. 1,110.00
				•		
-						



Regular Meeting Minutes Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327 Wednesday, 6/26/2019

STUDY SESSION:

Agenda review

REGULAR MEETING:

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Chief of Finance & Operations Beard led the Pledge of Allegiance.

Director Schenk made a motion to excuse Director McDonald; Director Pierce seconded the motion and the motion passed (4/0). Executive Director Harvey acted as the Board Secretary in Superintendent Weight's absence. Director Scott made a motion to approve the agenda with the addition to the Certificated Personnel Report of the resignation of Renae Aman; Director Pierce seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. INTRODUCTION AND PRESENTATION/REPORT

City of DuPont Police Chief Newman and Deputy Chief DeHart were introduced by Dr. Paul Harvey, Executive Director of Student Achievement. Chief Newman gave a brief introduction of himself, Deputy Chief DeHart and his department. He spoke positively regarding the relationship between his department, the Town of Steilacoom Police Department (Chief T.J. Rodriguez in attendance) and the school district. The culture between the departments will ensure the safety of the students, staff and schools. Last month the department hosted an open house with school district leadership, DuPont school leaders and City of DuPont leadership to ensure a positive working relationship. He assured the Board his department will be a visible presence in the DuPont schools and spoke of assistance to the School Resource Officer and Steilacoom High School.

IV. RECESS TO PUBLIC HEARING

Chair Forbes recessed the public meeting to the public hearing at 7:12 pm.

V. PUBLIC HEARING - 2018-19 Budget Extension

a. Presentation

Chief of Finance and Operations Melissa Beard explained that the 2018-19 Budget Extension is required to complete increased maintenance activities.

b. Comments from the Audience

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District 1 are digitally recorded.

 Eric Garrett, Steilacoom High School Baseball Coach, commented that he had been contacted by Dr. Beard regarding high school baseball needs.

VI. RETURN TO REGULAR MEETING

Chair Forbes returned the public hearing to the public meeting at 7:15 pm.

VII. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda with the revision to the Certificated Personnel Report; Director Pierce seconded the motion and the motion passed (4/0). The Consent Agenda included attached personnel reports, financial reports, 5.22.19 and 6.12.19 minutes and May & June 2019 accounts payable including May 2019 payroll.

VIII.OLD BUSINESS

a. Approval of Resolution 853-06-26-19 Budget Extension

Director Pierce made a motion to approve Resolution 853-06-26-19 Budget Extension; Director Schenk seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 6020 System of Funds and Accounts

Director Scott made a motion to approve Policies 6020, 6100, 5253 and 5281; Director Pierce seconded the motion and the motion passed (4/0).

- c. Second Reading of Policy 6100 Revenues from Local State Federal Sources
- d. Second Reading of Policy 5253 Maintaining Professional Staff Student Boundaries
- e. Second Reading of Policy 5281 Disciplinary Action Discharge
- f. Approval of 2019-20 School Board Meeting Schedule

Director Pierce made a motion to approve the 2019-20 School Board Meeting Schedule; Director Schenk seconded the motion and the motion passed (4/0).

IX. NEW BUSINESS

a. Approval of Highly Capable Program

Director Scott made a motion to approve the Highly Capable Program; Director Schenk seconded the motion and the motion passed (4/0).

b. Approval of English Language Learners Program

Director Pierce made a motion to approve the English Language Learners Program; Director Schenk seconded the motion and the motion passed (4/0).

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. BOARD COMMUNICATION

No communication.

XII. ANNOUNCEMENTS

- Directors Pierce and Forbes thanked Mr. Garrett for his budget comments.
- Director Scott announced his retirement from the faculty of Pierce College.
- Director Forbes thanked Mr. Garrett for part in the Steilacoom High School graduation ceremony.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District 1 are digitally recorded.

Director Scott made a motion to adjourn the meeting at 7:32 pm; Director Pierce seconded the motion and the motion passed (4/0). (Chair) (Chair) (Secretary/Superintendent)

XIII. ADJOURNMENT



Special Session of the Board of Directors Meeting Minutes 7/10/2019

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

1. CALL TO ORDER

Chair Forbes called the meeting to order at 5:50pm

Executive Director Susanne Beauchaine led the Pledge of Allegiance

Director Schenk made a motion to excuse Director Pierce; Director Scott seconded the motion and the motion passed (4/0).

Director McDonald made a motion to approve the agenda; Director Scott seconded the motion and the motion passed (4/0).

2. APPROVAL OF PERSONNEL REPORTS

Director Schenk made a motion to approve the personnel reports; Director Scott seconded the motion, and the motion passed (4/0).

3 ADIOLIRNMENT

passed (4/0).		
	(Chair)	
	- 	

Meetings of the Board of Directors of the Steilacoom Historical District 1 are Digitally Recorded.



Study Session of the Board of Directors Meeting Minutes Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

7/10/2019

I. CALL TO ORDER

Chair Forbes calld the meeting to order at 6:00pm

Executive Director Susanne Beauchaine led the Pledge of Allegiance

Director Schenk made a motion to excuse Director Pierce; Director Scott seconded the motion, and the motion passed (4/0).

Director McDonald made a motion to approve the agenda; Director Scott seconded the motion, and the motion passed (4/0).

II. TOPIC FOR BOARD DISCUSSION

A. Budget and 4-Year Budget Forecast

Chief of Finance and Operations Melissa Beard presented the Steilacoom Historical School District 2019-20 Draft Budget PowerPoint and discussion followed.

B. August 14, 2019 Study Session Agenda Items

Long Range Capital Facilities Plan will be discussed at the August 14, 2019 Study Session. Director Scott noted that establishing Director Districts should be discussed in the future.

C. Superintendent Updates

Superintendent Weight updated the board on the renewal of the Interlocal Agreement between the Town of Steilacoom and Steilacoom Historical School District regarding the SRO, and noted that two students from Ketron Island have enrolled in the Steilacoom School District for the 2019-20 school year.

III. ADJOURNMENT

Director Schenk made a motion to adjournmotion passed (4/0).	n the meeting at 7:15pm; Director McD	onald seconded the motion, and the
	(Chair)	
(Secretary/Superintendent)		

Regularly scheduled meetings of the Board of Directors are digitally recorded.

Steilacoom Historical School District No. 1 Classified Exempt Personnel Report

Personnel Report 7-24-19						
Name	Position	Hours	Location	Effective Date	Action	Comment
MARTINEZ MARK	NETWORK & INSTRUCTIONAL TECHNOLOGY MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
MEYER ROGER	COMPUTER HARDWARE MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
MILLER GWEN	EXECUTIVE ASSISTANT TO THE SUPERINTENDENT	8.00	DISTRICT OFFICE	9/1/2019		
HILES PAMELA	HUMAN RESOURCES MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
MCGANN MELISSA	STUDENT RECORDS MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
SMITH EVA	ACCOUNTING MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
FLORES RICHARD	PAYROLL MANAGER	8.00	DISTRICT OFFICE	9/1/2019		
EMERY SHAE	INTERIM MAINTENANCE & FACILITIES MANAGER	8.00	DISTRICT OFFICE	9/1/2019		

Steilacoom Historical School District No. 1 Classified Personnel Report

Personnel Report 7	-24-19					
Name	Position	Hours	Location	Effective Date	Action	Comment
ANDRES NANCY	PARAPROFESSIONAL	6.50	CHLOE CLARK	7/18/2019	RESIGNATION	

Steilacoom Historical School District Surplus Form -- Library / Text Books

Pioneer, Room C-109/Pilon	2018-2019		
Location/Bldg.	School Year		

Code	Qty	Description	ISBN#	Publish Date	Publisher
	1	SRA 1C Kit			Houghton Mifflin
	5	Reading Street Books (student)			Pearson
	1	Reading Street Teacher's Guide			Pearson
	1	SRA 2B Kit			Houghton Mifflin
5	1	SRA 2B Kit			Houghton Mifflin
		*			
				0	
	I	1			<u> </u>

Form Prepared By

Date

Building Administrator

Date

Room C202/Pioneer	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	26	American Heritage College Dictionary 4th Edition w/CDs	?	2004	Houghton
S	6	Webster's Dictionary and Rogets Thesaurus for Students	786943010121	2005	Paradise Press Inc.
d	1	Rogets II The New Thesaurus	?	1985	Houghton Mifflin Co.
d	1	Merriam-Webster Thesaurus	?	1978	Merriam Webster
d	2	Student Dictionary	0-06-270160-6	1992	Thorndike-Barnhart
s	1	The American Heritage Student Dictionary	978-0-618-70149-0	2007	Houghton Mifflin Co.

				0 -	

Nixon

5/1/2019

Building Administrator

Date

Form Prepared By

S - Surplus

Date

** Classification Codes:

D - Damaged

K. Brown-A102 Pioneer Middle School	2019

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
s	1	Corrective Reading Comprehension Skills B2 (Teacher's Presentation Book) Corrective Reading Comprehension Skills B1 (Teacher's	0-02-674809-6	1999	McGraw/Hill
s	1	Presentation Book)	0-02-674804-5	1999	McGraw/Hill
s	1	Corrective Reading Comprehension Skills B1 (Teacher's Guide)	0-02-674805-3	1999	McGraw/Hill
5	1	Corrective Reading Comprehension Skills B2 (Teacher's Presentation Book) Corrective Reading Comprehension Skills B2 (Enrichment	0-02-674811-8	1999	McGraw/Hill
S	1	Corrective Reading Comprehension Skills B2 (Enrichment Blackline Masters)	0-02-674814-2	1999	McGraw/Hill
5	1	Write on Track	0-669-48221-8	2002	Houghton Mifflin
5	1	Write Source 2000 Teacher's Guide	0-669-46775-8	1999	Houghton Mifflin
5	1	Write Source 2000 Skills Book Teacher's Edition	0-669-46781-2	1999	Houghton Mifflin
\$	1	Write Source Teacher's Edition Grade 8	0-669-50709-8	2005	Houghton Mifflin
5	1	Write Source 2000 Student	0-669-46773-1	1999	Houghton Mifflin
>	1	Write Source 2000 Program Guide	0-939045-60-5	1991	Houghton Mifflin
5	2	Readers Handbook (Paperback)	0-669-48857-7	2002	Houghton Mifflin
5	2	Readers Handbook (Hardbound)	0-669-48858-5	2002	Houghton Mifflin
5	2	Reader's Handbook Overhead Transparencies	0-669-49086-5	2002	Houghton Mifflin
5	1	Reader's Handbook Lesson Plan Book	0-669-48860-7	2002	Houghton Mifflin
5	2	Reader's Handbook Teacher's Guile	0-669-49805-7	2002	Houghton Mifflin
\$	1.	Reader's Handbook Student Applications	0-669-49083-0	2002	Houghton Mifflin
\$	1	We Are America A Writing Guide	0-15-505240-3	1998	Harcourt Brace
S	1	Reader's Handbook Test Book	0-669-50422-X	2002	Houghton Mifflin

Kristi Brown April 29, 2019

Form Prepared By Date Building Administrator Date

Steilacoom Historical School District Surplus Form -- Library / Text Books

Pioneer/Workroom	2018-19

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	12	Signature Reading Level H	0-07-861724-3		McGraw
·····					

					·

Form Prepared By Amy Malkames

Building Administrator

Date

51.119

Steilacoom Historical School District Surplus Form -- Library / Text Books

Pioneer	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
	29	American Heritage College Dictionary	0-618-45300-8	2004	Houghton Mifflin
,	16	Write Source	0-669-50704-0	2005	Great Source
	30	Reader's Handbook	0-669-48858-5	2002	Great Source
İ					
ŀ					

Form Prepared By C. Stewart

Building Administrator

Location/Bldg.

School Year

ode	Qty	Description	ISBN#	Publish Date	Publisher
S	2	Cells, heridetary and classifcation	0-03-064777-0	2000	Holt
2	47	Animals	0-03-064774-6	2000	Holt
5	26	Cells, heridetary and classifcation	0-03-064777-0	2000	Holt
S	22	micororganisms, fungi and plants	0-03-064772-y	2000	Holt
2	8	Cells, heridetary and classifcation	0-03-064777-0	2000	Holt
5	11	Cells, heridetary and classifcation	0-03-064777-0	2000	Holt
S	26	Cells, heridetary and classifcation	0-03-064777-0	2000	Holt
5	22	micororganisms, fungi and plants	0-03-064772-y	2000	Holt
5	20	micororganisms, fungi and plants	0-03-064772-y	2000	Holt
	······································				
				,	

rm Prepared By

4/30/19

Date

Byilding Administrator

Packet page 40 of 152

Steilacoom Historical School District Surplus Form -- Information Technology

	Pioneer/Workroom			201	18-19
,	***************************************	Location/Bldg.		Scho	ol Year
Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
	1	Printer		FS-C5025N	APR6800693
		works but poor quality			
·····					
	× ma	Uhe 5/1/19			
orm Pr	epared By	Date Amy Malkames	Building Administrator	ful	Date 5/2/19
			IT Department	1	Date

		Pioneer/Kitchen		201	8-19
		Location/Bldg.	dg. School Year		
			CHO #		
Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Hatco Warmer			SN 5060810812

Building Administrator

** Classification Codes: S - Surplus D - Damaged

Form Prepared By Amy Malkames/L Miller

	Surplus Form Furniture/Equipment (Non IT)					
		Pioneer/Custodial		201	8-19	
,		Location/Bldg.		Schoo	l Year	
Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #	
)	1	Chariot Scrubber			A00000756	

Form Prepared By Amy Malkames/L Miller

Byliding Administrator

Date

^{**} Classification Codes: S - Surplus D - Damaged

Pioneer	2018-19
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model#	Serial #
D	8	Science Chairs			
D	3	Roller Carts			
S	2	Small Computer Desk			

Form Prepared By Amy Malkames/L Miller

Building Administrator

Pioneer/workroom	2018-19
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
)	1	Fellows Shredder			

	I mail			<i>i</i>	

Building Administrator

** Classification Codes: S - Surplus

Form Prepared By Amy Malkames/L Miller

D - Damaged

Pioneer Workroom		2019-20
Location/Bldg.	*	School Year

Code	Qty	Description	SHSD # (if applicable)	Model#	Serial #
S	1	desktop calculator (sticky key)		Sharp VX-2652H	

Form Prepared By Amy Malkames

Building Administrator

Steilacoom Historical School District Surplus Form -- Library / Text Books

Pioneer MS Library	2018-2019
Location/Bldg.	School Year

Pioneer Middle School

Code	Qty	Description	ISBN#	Publish Date	Publisher
5		Fiction Library Books (see attached list)			
5		Non- Fiction Library Books (see attached list)			
		VHS Tapes (see attached list)			
					-

Form Prepared By L. Davis

4/19/2019 Building Administrator

** Classification Codes:

S - Surplus

D - Damaged

4/17/2019 - Copies Removed: 3

Owlflight (Removed: 1)

Author: Lackey, Mercedes.

ISBN: 0-88677-804-2

Published: 1998

Call Number FIC Lac

Barcode T 215309 Price \$12.84 Acquired 9/11/2007

Removed By Idavis

Was Available -- Weeded

The Silver Gryphon: Book Three. (Removed: 1)

Author: Lackey, Mercedes

ISBN: 0-88677-685-6

Published: 1996

Call Number FIC LAC

Barcode 0000218497 Price \$6.99

Acquired 9/11/2007 Removed By Idavis

Was Available -- Weeded

Uncovered! : Weird weird stories. (Removed: 1)

Author: Jennings, Paul

Published: 1995

Call Number FIC JEN

Barcode T 216914 Price \$3.50

Acquired 9/11/2007 Removed By Idavis

Was Available -- Weeded

4/10/2019 - Copies Removed: 2

Code of honor (Removed: 1)

Author: Hunter, Erin.

LCCN: 2017-34546

Published: 2018

Call Number FIC HUN

Barcode T 221997 Price \$12.00 Acquired 11/15/2018 Removed By Idavis

Was Available -- Weeded

Invisible Emmie (Removed: 1)

Author: Libenson, Terri.

LCCN: 2016-957821

Published: 2017

Call Number **GN 741.5 LIB**

Barcode T 222014 Price \$12.00

Acquired 11/16/2018 Removed By Idavis

Was Available -- Weeded

3/19/2019 - Copies Removed: 1

Can you sue your parents for malpractice? (Removed: 1)

Author: Danziger, Paula, 1944-

LCCN: 78-72856

Published: 1998

Call Number FIC Dan

Barcode T 215166 Price \$11.80 Acquired 9/11/2007 Removed By

Idavis

Was Available -- Weeded

3/15/2019 - Copies Removed: 1

The tragedy of Romeo and Juliet: with new and updated critical essays and (Removed: 1)

Author: Shakespeare, William, 1564-1616. ISBN: 0-451-50968-4

Published: 1998

Call Number 822.3. SHA

Barcode T 220861

Price \$10.00 Acquired 5/25/2012 Removed By Idavis

Was Available -- Weeded

3/12/2019 - Copies Removed: 5

3/12/2019 - Copies Removed: 5

Cardboard (Removed: 1)

Call Number

Call Number

Call Number

FIC VAN

Author: TenNapel, Doug.

Barcode

LCCN: 2011-934533 Price

GN 741.5 TEN T 232617 Was Available -- Weeded

\$17.66

Published: 2012

Acquired 11/6/2017

Removed By Idavis

Diary of a wimpy kid: cabin fever (Removed: 1)

Author: Kinney, Jeff.

ISBN: 1-41970223-8

Price

FIC KIN T 231746 Was Available -- Weeded

\$16.01

Published: 2011

Acquired 4/23/2012 Removed By

Idavis

Flipped (Removed: 1)

Author: Van Draanen, Wendelin.

Barcode

Barcode

T 219642

ISBN: 0-375-81174-5

ISBN: 0-439-27152-5

ISBN: 0-590-01516-8

Price \$5.00 Published: 2001

Acquired 1/21/2009 Removed By

Idavis

Was Available -- Weeded

Smile (Removed: 1) Author: Telgemeier, Raina.

Call Number

Barcode T 222006

Price \$13.00

book returned damaged) LCCN: 2008-51782 Published: 2010

Acquired Removed By 11/15/2018 Idavis (one book checkout: P 112144) Due 2/14/2019 -- Weeded

Was Checked Out to

Venus & Serena : The Grand Slam Williams Sisters. (Removed: 1)

Author: Gutman, Bill

Call Number

Call Number

FIC SER

FIC SLE

796.352 GUT

GN 741.5 TEL

Barcode T 217346 Price

\$4.50

Published: 2001

Acquired 9/11/2007

Removed By Idavis

Was Available -- Weeded

3/7/2019 - Copies Removed: 1

Escape from Warsaw (Removed: 1)

Author: Serraillier, Ian.

Barcode

T 213818

0000218851

Price \$2.95 Published: 1900

Acquired 9/11/2007

Removed By Idavis

Was Available -- Weeded

3/6/2019 - Copies Removed: 1

Marco's millions (Removed: 1)

Author: Sleator, William. Call Number

Barcode

LCCN: 00-65433 Price

Published: 2001

Acquired 9/11/2007 Removed By Idavis

Was Available -- Weeded

3/5/2019 - Copies Removed: 3

Bone. [2], The great cow race (Removed: 1)

Author: Smith, Jeff, 1960 Feb. 27-

ISBN: 0-439-70639-4 (pbk.)

Published: 2005

Removed By

Call Number

Barcode

Price

\$4.00

Acquired

Page: 2 Total pages: 27

Packet page 49 of 152

3/5/2019 - Copies Removed: 3

Was Available -- Weeded

GN 741.5 SMI

T 221072

\$10.00

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Pokémon Black and White. Vol. 1 (Removed: 1)

Author: Kusaka, Hidenori.

ISBN: 978-1-42154090-0 (pbk.)

Published: 2011

Call Number **GN 741.5 KUS**

Barcode T 220579 Price \$6.00 Acquired 10/28/2011 Removed By Idavis

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Spider-Man, Hulk, & Iron Man: triple threat (Removed: 1)

Author: Tobin, Paul, 1965-

ISBN: 978-0-7851-3320-9 (pbk.)

Published: 2009

Call Number

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Ball of fire : the tumultuous life and comic art of Lucille Ball (Removed: 1)

Author: Kanfer, Stefan.

LCCN: 2002-43090

Published: 2003

Call Number 791.45 KAN

Barcode 0000218526 Price \$15.00

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Nothing is impossible: reflections on a new life (Removed: 1) Author: Reeve, Christopher, 1952-

LCCN: 2002-69767

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The Selection (Removed: 1)

Author: Cass, Kiera.

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Author: Galarza, Ernesto, 1905-

LCCN: 70-146805

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1846 Portrait of the Nation. (Removed: 1)

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ISBN: 1-56098-674-3 Barcode Price

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African Americans: Voices of Triumph: Leadership. (Removed: 1)

Author: Alexandria, Virginia

ISBN: 0-7835-2254-1

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The Afro-Americans (Removed: 1)

Author: Smead, Howard.

LCCN: 88-20300

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Alberta (Removed: 1)

Author: Bakken, Edna.

LCCN: cn 96-931030

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Ashanti to Zulu: African traditions (Removed: 1)

Author: Musgrove, Margaret.

LCCN: 76-6610 Published: 1976

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Author: Tanaka, Shelley

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Author: Fleming, Candace.

Author: Leitner, Isabella.

LCCN: 2002-6136

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Author: Nanton, Isabel.

LCCN: cn 96-931903

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British Columbia (Removed: 1)

Author: Project editor: W.J. Van Riet.

ISBN: 0-88874-115-4

Published: 1984

Editors: B. Greenwood, F. English [and] D. Lonergan. Photo research: Janet Riopelle.

Call Number 971.1 LON

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Canada, facts and figures (Removed: 1)

Author: LeVert, Suzanne.

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Dominion of Canada (Removed: 1)

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Author: LeVert, Suzanne.

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Author: Graham, Robin Lee.

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Author: Poole, Frederick King.

Author: Ballard, Robert D.

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Liberty for all? (Removed: 1) Author: Hakim, Joy. LCCN: 98-40440 /AC Published: 1999

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Newfoundland and Labrador (Removed: 1)

Author: Project editor: W.J. Van Riet. ISBN: 0-88874-124-3 Published: 1984 Editors, B. Greenwood, F. English [and] D.

Lonergan. Photo research: Janet Riopelle.

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Author: Hancock, Lyn. ISBN: 0-516-06615-3 Published: 1992

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Author: Kessler, Deirdre.

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Published: 1992

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Author: Fradin, Dennis B.

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Author: Vaz, Mark Cotta.

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Author: Friend, Natasha, 1972-

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Things change (Removed: 1)

Author: Jones, Patrick, 1961- ISBN: 978-0-8027-7746-1 (pbk.) Published: 2006

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At Her Majesty's Request : An African Princess in Victorian England. (Removed: 1)

Author: Myers, Walter Dean ISBN: 0-590-48670-5 Published: 1999

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LCCN: 96-9501

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Farewell to Manzanar: a true story of Japanese American experience during (Removed: 1)

Author: Houston, Jeanne Wakatsuki.

ISBN: 0-553-27258-6

Published: 1974

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First in his class: a biography of Bill Clinton (Removed: 1)

Author: Maraniss, David.

LCCN: 94-48245

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Gathering Blue. (Removed: 1)

Author: Lowry, Lois.

ISBN: 0-440-22949-9

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Author: Hunter-Gault, Charlayne.

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Author: Remnick, David.

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Author: Clark, Mary Higgins.

LCCN: 2002-30981

Published: 2002

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Author: Sobel, Dava.

ISBN: 0-14-025879-5 (pbk.)

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Author: Sterling, Dorothy.

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Maggie's American dream : the life and times of a Black family (Removed: 1)

Author: Comer, James P.

ISBN: 0-452-26318-2 (pbk.)

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Malcolm X : by any means necessary : a biography (Removed: 1)

Author: Myers, Walter Dean.

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Raul Julia: actor and humanitarian (Removed: 1)

Author: Cruz, Barbara C.

LCCN: 97-37827 /AC

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Ray Charles: Man and Music. (Removed: 1)

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The rice room : growing up Chinese-American : from number two son to rock (Removed: 1)

Author: Fong-Torres, Ben.

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Still me (Removed: 1)

Author: Reeve, Christopher, 1952-

LCCN: 99-90276 Price

Published: 1999

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Thanks to my mother (Removed: 1)

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Author: Rabinovici, Schoschana, 1932-

LCCN: 97-14407

Published: 2000

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Barcode T 215492 Price \$13.84 Acquired 9/11/2007 Removed By Idavis

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The River. (Removed: 1)

Author: Hackenberger, Claus

ISBN: 1-887542-10-8

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Tiger Woods: a biography (Removed: 1)

Author: Gutman, Bill.

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Darkest hour / : Mediator Book 4 (Removed: 1)

Author: Cabot, Meg.

ISBN: 0-06-072514-1

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Haunted / : Mediator Book 5 (Removed: 1)

Author: Cabot, Meg.

LCCN: 2002-8873

Published: 2005

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Ninth key / : Mediator Book 2 (Removed: 1)

Author: Cabot, Meg.

LCCN: 2002-583371

Published: 2005

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Reunion / : Mediator Book 3 (Removed: 1)

Author: Cabot, Meg.

LCCN: 2002-583350

Published: 2005

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Shadowland / : Mediator Book 1 (Removed: 1)

Author: Cabot, Meg.

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Twilight /: Mediator Book 6 (Removed: 1)

Author: Cabot, Meg.

LCCN: 2004-10138

Published: 2005

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Bunker 10 (Removed: 1)

Author: Henderson, Jan-Andrew.

LCCN: 2006-38694

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Diary of a wimpy kid: the ugly truth / book #5 (Removed: 1)

Author: Kinney, Jeff.

LCCN: 2010-33360

Published: 2010

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Dragonbreath (Removed: 1)

Author: Vernon, Ursula.

LCCN: 2008-46258

Published: 2009

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The giver (Removed: 1)

Author: Lowry, Lois.

ISBN: 0-440-23768-8 (pbk.)

Published: 2002

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Grass for his pillow (Removed: 1)

Author: Hearn, Lian.

LCCN: 2004-426647

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Author: Klein, Edward, 1936-

LCCN: 99-90829

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Author: Stevenson, Noelle.

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Author: Heisel, Sharon E.

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Author: Tobin, Paul, 1965-

ISBN: 978-0-7851-3325-4 (pbk.)

Published: 2010

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Author: Black, Holly.

ISBN: 1-41696398-7

Published: 2013

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LCCN: 70-154753

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LCCN: 2011-16548

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Author: Rowling, J. K.

ISBN: 0-545-58288-1

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Author: Rose, Malcolm.

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Roll call (Removed: 1)

Author: Rose, Malcolm.

LCCN: 2005-27703

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Author: Escalante, Jaime

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Author: Escalante, Jaime

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Bone. [6], Old Man's Cave (Removed: 1)

Author: Smith, Jeff, 1960 Feb. 27-

ISBN: 978-0-439-70635-3

Published: 2007

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Author: Marzollo, Jean

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Author: Lobel, Anita

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Author: DeLone, George

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Author: Escalante, Jaime

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Author: Escalante, Jaime

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Author: Scruggs, Jan

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The Red Balloon. (Removed: 1)

Author: Home Vision Cinema

ISBN: 0-7800-1766-8

Published: 1956

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Where the Lilies Bloom. (Removed: 1)

Author: Cleaver, Bill and Vera

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ISBN: 0-7928-1412-6 Price

Published: 1973

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Author: Lore, Pittacus.

ISBN: 978-0-06-196957-7 (pbk.)

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The Maximum Ride: Angel Experiment / book # 1 (Removed: 1)

Author: Patterson, James, 1947-

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Author: Krumgold, Joseph.

ISBN: 0-690-04696-0

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Author: Kudlinski, Kathleen V.

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Author: Brooks, Bruce.

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ISBN: 978-0-06-447127-5

Published: 1995

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Dear nobody (Removed: 1)

Author: Doherty, Berlie.

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LCCN: 93-9626 /AC

Published: 1994

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Maze runner: the Scorch trials: official graphic novel prelude (Removed: 1)

Author: introduction by James Dashner.

Barcode

ISBN: 978-1-60886-750-9

Published: 2015

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Author: Kibuishi, Kazu, 1978-

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LCCN: 2013-957419

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Dominique Moceanu: An American Champion. (Removed: 1)

Author: Moceanu, Dominique

ISBN: 0-440-91285-7

Published: 1996

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The lightning thief (Removed: 1)

Author: Riordan, Rick.

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Published: 2006

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The man from the other side (Removed: 1)

Author: Orlev, Uri, 1931-

LCCN: 94-30189

Published: 1995

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Wonder (Removed: 1)

Author: Palacio, R. J.

LCCN: 2011-27133

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Author: Pearson, Mary (Mary E.)

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Author: Green, John, 1977-

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Author: Fitzgerald, F Scott.

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LCCN: 92-2605

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Published: 1992

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Author: Pyle, Howard.

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Published: 1965

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The story of King Arthur and his knights (Removed: 1)

Author: Pyle, Howard, 1853-1911.

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ISBN: 0-8049-0093-0

Published: 1986

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North of beautiful (Removed: 1)

Author: Headley, Justina Chen, 1968-

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FIC HAD

Author: Haddix, Margaret Peterson.

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Divergent (Removed: 1	•			
Author: Roth, Veronic		LCCN: 2010-40579	Published: 2011	
Call Number FIC ROT	Barcode T 221506	Price \$19.00	Acquired 11/5/2014	Removed By Idavis
Was Available		ψ10.00	11/3/2014	luavis
Fahrenheit 451. (Remo	ved: 1)			
Author: Bradbury, Ray		ISBN: 0-345-34296-8	Published: 1953	
Call Number	Barcode	Price	Acquired	Removed By
FIC BRA	T 217472	\$5.99	9/11/2007	Idavis
Was Available \	Weeded 			
Sisters (Removed: 1)				
Author: Telgemeier, R		LCCN: 2013-8700	Published: 2014	
Call Number GN 741.5 TEL	Barcode T 221525	Price \$10.00	Acquired 11/18/2014	Removed By Idavis
Was Available \		ψ10.00	11/10/2014	iuavis
10/18/2018 - Copies	Removed: 10			
Can you get an F in lur	nch? (Removed: 1	1)	-	
Author: Krulik, Nancy	E.	ISBN: 978-0-439-02555-3	Published: 2006	
Call Number FIC KRU	Barcode	Price	Acquired	Removed By
Was Available \	T 240997 Weeded	\$10.49	9/8/2008	Idavis
I heard a rumor (Remo				
Author: Krulik, Nancy		ISBN: 978-0-439-02557-7	Published: 2007	
Call Number	Barcode	Price	Acquired	Removed By
FIC KRU	T 240224	\$10.49	9/8/2008	Idavis
Was Available \	Weeded			
Madame president (Re				
Author: Krulik, Nancy	E.	ISBN: 978-0-439-02556-0	Published: 2006	
Call Number FIC KRU	Barcode T 240297	Price	Acquired	Removed By
Was Available \		\$10.49	9/8/2008	Idavis
My time as Caz Hazard	(Removed: 1)			
Author: Kyi, Tanya Llo	yd, 1973-	ISBN: 1-55143-319-2	Published: 2004	
Call Number	Barcode	Price	Acquired	Removed By
FIC KYI Was Available \	T 231423	\$13.56	1/2/2009	Idavis
The new girl (Removed	•		5	
Author: Krulik, Nancy		ISBN: 978-0-545-01303-1	Published: 2007	
Call Number FIC KRU	Barcode T 240336	Price \$10.49	Acquired	Removed By
1 10 KINO	1 240330	Φ10.49	9/8/2008	Idavis

Library Weeding Log

From: 9/1/2018 To: 4/19/2019

10/18/2018 - Copies Removed: 10

Percy Jackson's Greek heroes (Removed: 1)

Author: Riordan, Rick.

LCCN: 2015-4738

Published: 2015

Call Number FIC RIO

Barcode T 221689 Price Acquired \$26.00 11/10/2015

Removed By Idavis

Was Available -- Weeded

Regarding the fountain : a tale, in letters, of liars and leaks (Removed: 1)

Author: Klise, Kate.

ISBN: 978-0-380-79347-1

Published: 1999

Call Number FIC KLI

Barcode T 240782 Price \$5.99 Acquired 9/8/2008 Removed By Idavis

Was Available -- Weeded

Star Wars, the Clone wars : the hunt for Grievous (Removed: 1)

Author: Cerasi, Christopher.

ISBN: 978-0-448-45394-1 (pbk.)

Published: 2010

Call Number FIC CER

Barcode T 220531 Price \$5.00 Acquired 9/23/2011 Removed By

Idavis

Was Available -- Weeded

The Best Ghost Stories Ever. (Removed: 1)

Author: Krovatin, Christopher

Barcode

ISBN: 0-439-57426-9

Published: 2003

Call Number FIC KRO

T 219468

Price \$3.99 Acquired 9/11/2007 Removed By

Idavis

Was Available -- Weeded

The Titan's curse (Removed: 1)

Author: Riordan, Rick.

ISBN: 1-42310148-0

Published: 2008

Call Number FIC RIO

Barcode T 221484 Price \$10.00

Acquired 10/29/2014 Removed By Idavis

Was Available -- Weeded

10/9/2018 - Copies Removed: 1

The Unwanteds (Removed: 1)

Author: McMann, Lisa.

LCCN: 2010-43836

Published: 2011

Call Number

Barcode

Price

Acquired

Removed By

FIC MCM

T 221542

\$9.00

11/20/2014

Idavis

Was Available -- Weeded

10/2/2018 - Copies Removed: 1

Star wars : the Clone Wars : the Starcrusher trap (Removed: 1)

Author: Barr, Mike W.

ISBN: 978-1-59582-714-2 (pbk.)

Published: 2011

Call Number GN 741.5 BAR Barcode

Price

Acquired

Removed By

T 220559

\$9.00

10/28/2011

Idavis

Was Available -- Weeded

9/27/2018 - Copies Removed: 1

Battle of the Bulge (Removed: 1)

Author: McNeese, Tim.

LCCN: 2003-7316

Published: 2004

Call Number

Barcode

Price

Acquired

Removed By

Report generated on 4/19/2019 at 8:31 AM

Page: 26 Total pages: 27

From: 9/1/2018 To: 4/19/2019

9/27/2018 - Copies Removed: 1

940.54 MCN T 230249

Was Available -- Weeded

\$29.96 7/28/2008

9/26/2018 - Copies Removed: 4

Bound feet & Western dress (Removed: 1)

Author: Chang, Pang-Mei Natasha, 1965-

Call Number Barcode

921 Cha T 215453

Was Available -- Weeded

LCCN: 95-49479

Price

\$19.80

Published: 1997

Acquired 9/11/2007 Removed By

Idavis

Idavis

The comet's curse (Removed: 1)

Author: Testa, Dom.

Call Number

Call Number

Call Number

808.8035 PYL

FIC RAY

FIC TES

Barcode

T 220011

Price \$7.00

LCCN: 2008-35620 Published: 2009

> Acquired 11/10/2009

Removed By Idavis

Was Available -- Weeded

Hollywood Bliss. My life so far (Removed: 1)

Author: Rayban, Chloë.

Barcode T 240643 LCCN: 2006-29302

Price \$16.95 Published: 2007

Acquired 9/8/2008 Removed By

Idavis

Was Available -- Weeded

The story of the champions of the Round Table (Removed: 1)

Author: Pyle, Howard, 1853-1911.

Barcode

T 240081

Price \$17.45

ISBN: 978-0-486-21883-0

Published: 1968

Acquired 9/8/2008 Removed By Idavis

Was Available -- Weeded

From: 9/1/2018 To: 4/19/2019 Total Copies Removed: 218

Deleted: 2, Transferred: 0, Weeded: 216

District Office	2018-19
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	2005 INTL 78 Passenger VIN# 4DRBWAARX5A982272			

Form Prepared By

Date

Building Administrator

5-29-19

District Office Mail Room	2018-19		
Location/Bldg.	School Year		

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	6	Wire File Bins			
S	4	Metal File Bins			
S	7	Plastic File Bins			
s	1	Magazine Holders			
s	2	Metal Book Ends			
s	11	Binders			
s	1	Garbage Can	-		

Sue Cabigting 3/29/2019 WW 2004 5/9/2019

Form Prepared By Date Building Administrator Date

^{**} Classification Codes: S - Surplus D - Damaged

District Office Location/Bldg. Description White metal/wood tables - Staff Room Wooden 2 drawer filing cabinet Wooden 3 drawer filing cabinet		2018-19				
,		Location/Bldg.		Scho	ol Year	
ode	Qty	Description	SHSD # (if applicable)	Model #	Serial #	
	3	White metal/wood tables - Staff Room				
	1	Wooden 2 drawer filing cabinet				
	1	Wooden 3 drawer filing cabinet				
						_
		\$				_
						_
	-					
					-	NAME AND ADDRESS OF

Celeste Jo 5.3.19

Form Prepared By

Date

Building Administrator

Date

^{**} Classification Codes: S - Surplus D - Damaged

	Saltar's Point Rm. 3			2018-2019		
		Location/Bldg.		School Year		
Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #	
	1	Tall Rectangle Table				
	eh s					
			,			
	wa Birbec	L 5/6/19	Marc	,	5-6-19	
	repared By	Date	Building Administrator		Date	

^{**} Classification Codes: S - Surplus D - Damaged

Soltari	Print	RMID			
Location/Bldg.					

2018-	201	qualan	a
		School	Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
5		Lg. Wood Round Table	·		
		V			
	*				
	**************************************		·		
					:

Jamie Wilkerson
Form Prepared By

5/6/19 Date

Building Administrator

5-6-69

Date

S - Surplus

D - Damaged

^{**} Classification Codes:

Chloe Clark/Library Workroom	2018/2019	
Location/Bldg.	School Year	

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
	1	Denan Amplifier/Stero Receiver		DRA275R	1011302961

Gary Yoho

Building Administrator

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Date

Karen Peddy 5/2/2019

5/2/2019

Staff Lounge/Chloe Clark	2018/2019		
Location/Bldg.	School Year		

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
	4	Black Office Swivel Chairs	?	?	?

Gary Yoho

Building Administrator

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Date

DeAnn Thysens 5/2/2019

5/2/2019

Chloe Clark	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	2	1st Foss Teacher Guide INSECTS		2002	Delta Education
S	3	1st Foss Teacher Guide BALANCE/MOTION		2002	Delta Education
S	1	1st Foss AIR & WEATHER		2002	Delta Education
S	1	Demonstration Thermometer			
S	2	1st Air & Weather VHS			Delta Education
S	2	1st Balance & Motion VHS			Delta Education
S	2	1st Insects VHS			De Ita Education

Form Prepared By Suzanne Schenck

Building Administrator Gary Yoho

5/8/2019

Chloe Clark	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	22	2005 World Book Encyclopedia		2004	World Book
D	1	Linnea in Monet's Garden 1428	9789129583144	1985	R&S Books
D	1	All That Glitter 13882	9781423130178	2010	Disney Press
D	1	You Can Learn Sign Language 4104	816763364	1999	Troll
D	1	Mega Rescuers 13614	9780545100724	2007	Picthall and Gunzi
S	1	If You Were a Police Officer	076140614x	1998	Benchmark
D	1	Sea Stars 13857	716612305	2002	World Book
D	1	Revenge of the Sith Lego 4000765	9781465408709	2013	DK
D	1	The Wild World of the Future 4283	1552977277	2003	Firefly
D	1	Octopuses 2401	1575053861	2000	Carolrhoda Books
D	1	Calvin and Hobbes 3935	836220889	1987	Universal Press
D	1	Robots! 13383	9781579909376	2008	Lark
D	1	Dog Food 13409	439110165	2002	Scholastic
D	1	NBA by the Numbers 3293	590975781	1997	Scholastic
S	1	NBA Game Day 3294	590767429	1997	Scholastic

Form Prepared By Suzanne Schenck

Building Administrator Gary Yoho

5/2/2019

Chloe Clark	2018-2019 ————————————————————————————————————
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
D	1	Barbie The Best Birthday 4001690	9781524716387	2017	Random House
D	1	Dork Diaries #3 14336	9781442411906	2011	Aladdin
D	1	Atlas of the Medieval World 11911	9780753459461	2007	Kingfisher
D	1	Fancy Nancy Splendiferous Christmas 13805	9780061235900	2009	Harper
S	1	Invention Book 10335	894800760	1985	Workman
S	1	Hydro's Adventure 4768	965110168	2004	GeoQuest
,					
			,		

Form Prepared By Suzanne Schenck

Building Administrator Gary Yoho

5/8/2019

Chloe Clark/Library Workroom	2018/2019
Location/Bldg.	School Year

Qty	Description	SHSD # (if applicable)	Model #	Serial #
1	Denan Amplifier/Stereo Receiver		DRA2775R	1011302961
			(if applicable)	(if applicable)

Gary Yoho

Building Administrator

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Karen Peddy 5/2/2019

Date

5/2/2019

Steilacoom Historical School District Surplus Form -- Library / Text Books

Chloe	2018-2019		
Location/Bldg.	School Year		

Code	Qty	Description	ISBN#	Publish Date	Publisher
	1	Everyday Math Handbook			
	1	Home Connect			
	1	Journal Volume 1			
	2	Journal Volume 2			
	1	Teacher Guide Volume 1			
	1	Assessment			
	1	Reference Manual Teacher Guide Volume 2			
		*			

M. Mattes	5/2/2019	Gary Yoho	5/2/2019	
Form Prepared By	Date	Building Administrator	Date	

^{**} Classification Codes: S - Surplus D - Damaged

Steilacoom Historical School District Surplus Form -- Library / Text Books

Cherrydale	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	31	Houghton Mifflin Readers 1.1 Student		2006	H.M.
S	7	PB Reading Adventures See How I Grow (Paperback)		2012	Hou. Miff
S	28	H.M. readers 1.2 Student		2006	Hou. Miff
S	3	H.M. Skills Test Manuals Reading (Paperback) (Assorted)			Hou. Miff
S	2	H.M. Reading Teacher's Assessment Handbook			Hou. Miff
S	2	H.M. Vocab. Readers Teacher's Manual (paperback)			Hou. Miff
S	1	H.M. Reading Practice, BK Teacher Annoated			Hou. Miff
S	22	HM Readers 1.3 Student		2006	Hou. Miff
S	4	Teacher Manuals (Challenge, Support, E.L.L. Planning Guide)			Hou. Miff
S	29	HM Readers 1.4 Student			Hou. Miff
S	28	HM Readers 1.5 Student			Hou. Miff
S	10	HM Teaching Resource Kit			Hou. Miff
S	20	_			Hou. Miff
S	4	HM Reading Teacher's Manual-Balanced Literacy & Common Core			Hou. Miff
S	1	HM Classroom Intevention Kit Reading			Hou. Miff

Form Prepared By Linda Perez

Building Administrator

^{**} Classification Codes: S - Surplus D - Damaged

Steilacoom Historical School District Surplus Form -- Library / Text Books

		Cherrydale Primary School		201	18-2019
		Location/Bldg. Scho			ool Year
Code	Qty	Description	ISBN#	Publish Date	Publisher
	1	HM Reading Instruction Transparencies/Master Kit			Hou Mifflin
	18	Paperback Big Books			Hou Mifflin
	6	Hardback Big Books			Hou Mifflin
7					
		\			
					1
				7	5 7 10
				19	2-0-17

Building Administrator

Form Prepared By Linda Perez

^{**} Classification Codes: S - Surplus D - Damaged

Cherrydale	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Lapel mic w/transmitter (box)		ATW-T27	JF 2127A
S	1	Headset		ATM-73A	
6	1	Assisitive Listening Receiver		RX-1A	FBT-915-402
5	2	Polk Audio Speakers			
5	2	Tech Speakers			
5	1	Teac CD player & remote			
5	2	Pioneer computer speakers	, -	AG52	
5	1	Pioneer speakers/booster/amp			
)	1	DVD recorder/VCR & remote (does not work)		LG RC 8971	8101N2U 288284

Barbie Gonzalez			3-8-17	
Form Prepared By	Date	Building Administrator	Date	
		IT Department	Date	

^{**} Classification Codes: S - Surplus

Cherrydale 	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
S	31	Houghton Mufflin Anthrology 2nd Grade Orange 2 Volumes 15/15			Hou Miff
			1		

** Classification Codes:

S - Surplus

Form Prepared By Bettina Evans

D - Damaged

Cherrydale	2019
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Metal student desk located in preschool office			
S	1	Water/Sensory Table			

Form Prepared By Helen Cushman

Building Administrator

Date

S - Surplus

D - Damaged

^{**} Classification Codes:

Location/Bldg.	School Year
Cherrydale	2018-2019

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Magnifying Visor			
S	2	Lip Pouches			
S	1	Shoulder Bag			
S	2	Reusable Ice Bags			
S	1	Divider Tray			
					,
					. 9

** Classification Codes:

S - Surplus

Form Prepared By Kris Harper

D - Damaged

Cherrydale Kiln Room	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Wheeled Stairs Stools			
S	1	Cart with handles and 2 shelves (white/gray)			
S	1	Chair-Hallway			
S	1	Vertical Bookshelf-Hallway			
S	1	Round 60" lunch with attached benches			
	0				
					*
	L .				
	2			-	
			A1 05		0 0

** Classification Codes:

S - Surplus

Form Prepared By Courtney Taylor

D - Damaged

Cherrydale 	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	2	Green Padded Chairs) ·		
				-	
					=
				`	
					×
*					
	4	-	- 2		

Form Prepared By S. Munsey

Building Administrator

Cherrydale 	2018-2019
Location/Bldg.	School Year

Code	Qty	Description	SHSD # (if applicable)	Model #	Serial #
S	1	Set of wooden TriToines with black carrying case. No mallets. Circa 1970's Obsolete			
			-		-
				- (
		1			
					2
					\\
			4		
			45		5-8-19
orm Pr	epared B	Barbie Gonzales	Building Administrator		Date

** Classification Codes:

S - Surplus

D - Damaged

Steilacoom Historical School District Equipment/Inventory Transfer Form

Anderson Island			203	18-19				
Location/Bldg.						Scho	ol Year	
					From Loca	ation/Bldg.	To Loca	tion/Bldg.
Description	Qty	SHSD # (if applicable)	Model #	Serial #	Physical Location	Room No.	Physical Location	Room No.
Wooden 2 drawer filing cabinet	1				DO		AI	2-3 room
Wooden 3 drawer filing cabinet	1				DO		AU	Office
Dana-Lynn Ballou		5/20/2019		Susan J.	Grun			May 20, 2019
Form Prepared By		Date		Received By Site	/ Bldg Administ	trator		Date

Date

Originating Site / Bldg Administrator

Date

Maintenance Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		betsy ross			
		the pig war			
		a picture book of florence nightinggale			
	2	basher five-two	,		
		the man who made parks			
		a picture book of paul revere			
		converstaions with J.K. rowling			
		a picture book of sacagawea		-	
		trail by ice			
		true stories about abraham lincoln			
		can't you make them behave			
		a picture book of robert e lee			
		a picture book of lewis and clark			
		lincoln			
		abraham lincoln			

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Date

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		from mud to house			
		I'm new here			
		the shelf elf helps out			
		the story of ruby bridges			
		kennedy assassinated			
	7.0	the bone dectives			
		sammy dog dective			
		wangari's trees of peace			
		rosa			
		good answers to tough questions			
		ripley's believe it or not			
	***	career ideas			
		growing up in coal country			
		the pledge of allegiance			
		thomas edison			

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Date

	*	
Location/Bldg.	School Year	

Code	Qty	Description	ISBN#	Publish Date	Publisher
		astronaut handbook			
		I didn't know that some planes hover	×		
		sugaring time			
		what do illustrators do			
		masks			
		balto			
		gross goodies			
		slimy sea slugs			
		safari			
		kangaroos and other marsupials			
		the big cats			
		the emperors egg			
		a pioneer thanksgiving			
		veterans day			
		the aesop for children			

** Classification Codes:

S - Surplus

Form Prepared By

D - Damaged

Date

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		knights in shining armor			
		the hatseller and the monleys			
		jouanah			
		the legend of pinsettia			
		american tall tales			
		how the stars fell into the sky			
		sea wold			
		china's bravest girl			
		the beautiful butterfly			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
		how the sea began			
		wolves of the wild			
		wild wild wolves			
		whales			
-		sea otter rescue			
		polar bears			

Form Prepared By Date Building Administrator Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		egg			
		feeding digestion			
		outstanding outsides			
		fins to wings			
		koko's story			
		wolves			
		extremely weird			
		pomona			
		the heart			
		cats			
	4.10.10.10.10.10.10.10.10.10.10.10.10.10.	gorilla walk			
	,	great book of whodunit			
		extreme mountain biking			
		mountain bikes			
		rock climbing moves			

Form Prepared By

Date

Building Administrator

•	
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		growing plants			
		from seed to plant			
		nature's greejn umbrella			
		chief red cloud			
	***************************************	tracks in the wind			
		jungles and forests			
		rain forest			
		living color			
	position and the second second	Z00			
		animal giants			
		freak out\			
		beastly behaviors			
	£	trees			
		gone wild			
		animals nobody loves			

Form Prepared By Date Building Administrator Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		stunt planes		100	
		rimshots			
		I will sing life			
		old elm speaks			
		the joy of a peanuts christmas			
		places I never meant to be			
		chess			
		extreme wake boarding			
		incredible animal adventures			
	A Marian	shark life			
		it valentines day			
		a little house christmas			
		the midnight farm			
		Mr. Lincoln's whiskers			
		the boy who loved to draw			

Form Prepared By

Date

Building Administrator

	Location/Bldg.			School Year	
Code	Qty	Description	ISBN#	Publish Date	Publisher
		ice caps & glaciers			
		marshes & swamps	-		
		what makes an ocean wave			
		volcano			
		batteries and magnets			
		southeast asians			
		chinese	6		
		eastern europeans			
		celebrate the 50 states			
		navajo code talkers			
		north american indians			
		konnichiwa			
		the big golden book of the wild west			
		apples			
		the pumpkin book			

** Classification Codes: S - Surplus

Form Prepared By

D - Damaged

Date

	, <u></u>
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		the tortise and the hare			
		miss mary mack			
	2	a story a story			
		teeny tiny woman			
		the way meat loves salt			,
		soil basics			
		the sense of hearing			
		the sense of taste			
		squishy sponges			
		the irish cinderlad			
		the funny little woman			
		in a pumpkin shell			
		stone soup			
		goldilocks and the three bears			
		the mitten			

** Classification Codes:

S - Surplus

D - Damaged

Form Prepared By

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		sun up, sun down			
		stars			
		the reasoms for seasons			
		the planets			
		burning and melting			
		there's no place like space			4
		sliding and rolling			
		liquids & solids			
		the moon book			
		what floats			
		what time is it			
		what's that bug			~
		mamals			
		cats			
		monster bugs			

		As X		
			00	
Form Prepared By	Date	Building Administrator	0	Date

^{**} Classification Codes: S - Surplus

•	Location/Bldg.			School Year	
				a .	
Code	Qty	Description	ISBN#	Publish Date	Publisher
		· ·			
			-	sho	
Form Pr	epared B	y Date	Building Administrator	00	Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		happy birthday kirsten			
		some fine dog			
		the cricket in times square			
	,	higgle wiggle			
		miles of smiles			
		something big has been here			
		the top of the world			
		home			
		phehistoric animals			2
		why do volcanoes blow their tops?			
		weather forecasting			
		stargazers			
		telescopes			
		el nino			
		earthquakes			

Form Prepared By

Date

Building Administrator

-	Location/Bldg.			Schoo	l Year
Code	Qty	Description	ISBN#	Publish Date	Publisher
					MANAGEMENT OF THE PROPERTY OF
		L		de	
Form Pr	epared By	, Date	Building Administrator	9	Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code Qty	Description	ISBN#	Publish Date	Publisher
	so b. it			
	each little bird that sings			
	emperor mage			
	first test			
	in the hand of the goddess			
	wait for me			
	over the edge			
	escape from fear			
	mystery at kittiwake			
	beyond the deepwoods			
	crash			
	fourth grade rats			
	storm boy			
	tink north of neverland			
			1	

Form Prepared By Date Building Administrator

Date

** Classification Codes:

S - Surplus

D - Damaged

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		more super scary stories for sleep-overs			
		silverwing			,
		black star bright dawn			
		the borrowers aloft			
	2	the borrowers			
		I totally funniest	-		
		marvin redpost			
		holes			
		the best worst school year ever			
		sea of monsters			
		the best christmas pagent ever			
		strudel stories			
		alanna			
		the immortals			
		treasure at the heart of the tanglewood			

Form Prepared By Date Building Administrator Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code Qty	Description	ISBN#	Publish Date	Publisher
	the journal of patrick seamus flaherty			
	pick of the litter			
	dragonwings			
	calling on dragons			
	space race			
	ferret in the bedroom lizards in the fridge			
	the swiss family robinson			
	too many secrets			
	crandall's castle			
	searching for dragons			
	tide mill lane			
	phantom ship			
	charlotte web			
	happy birthday addy			
			1	

Form Prepared By Date Building Administrator Date

^{**} Classification Codes:

	Location/Bldg.			School Year		
de	Qty	Description	ISBN#	Publish Date	Publisher	
	1	the scariest stories you've ever heard				
		the search for the missing bones				
1		the journal of biddy owens				
		the journal of joshua loper				
1		tom's midnight garden				
1		habibi				
T		take a chance gramps	0			
		my life as a smashed burrito				
		the beasties				
		the war with grandpa				
		kidnapped				
		trouble for lucy				
		alida's song				
\top		sentries				
1		the schernoff discoveries				

Building Administrator

** Classification Codes:

S - Surplus

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D - Damaged

Date

Location/Bldg.	School Year
•	

Code	Qty	Description	ISBN#	Publish Date	Publisher
		jacob have I loved			
		the great billy hopkins			
		who stole halloween			,
		charlie bone and the hidden king			
		charlie bone and the castle of mirrors			
		modnightr for charlie bone			
		charlie bone and the time twister			
		the golden compass			
		under the blood red sun			
		a rumour of otters			
		roller skates			
		scary stories			
		a single shard			
		the high power of lucky			
		protector of the small			

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** Classification Codes:

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Date

-				Schoo	l Year
Code	Qty	Description	ISBN#	Publish Date	Publisher
		Eggs			
		the headless cupid			
		the witch of blackbird pond			
		shiloh			14
	2	yang the youngest and his terrible ear			
		the witch's eye			
		the journal of james edmond pease			
		charlie bone and the invisible boy			
		milkweed			
		life of the honeybee			
		spiders			
		spiders spin webs			
		birds			
	2	the honey makers			
		more science surprises			
				ska	
Form Pr	epared By	Date	Building Administrator	(Date

^{**} Classification Codes:

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		Ice story			
		pirates			
		george bush			
		black whiteness			
		a picture book of louis braille			
		out of darkness			
		how to draw superheroes			
		usborne drawing fun			
		animals			
		Ashanti to zulu			
	2	One giant leap			
		click			
		the seals on the bus			
		this land is your land			
		hand print animal art			

Form Prepared By Date Building Administrator Date

^{**} Classification Codes:

anderson island	2018-2019
Location/Bldg.	School Year

Qty	Description	ISBN#	Publish Date	Publisher
	squanto			
	the statue of liberty			
	William blake's inn			
	Sequoyah			
	pocahontas			
	uncle sam and old glory			
	stone bench in an empty park	-		
	if I were in charge of the world			
	the life and death of crazy horse			
-	Aunt clara brown			
	Marian Anderson a great singer			
	sisters in strength			
2	I was dreaming to come to america			
	a caldecott celebration			
	buried in ice	0	,	
		squanto the statue of liberty William blake's inn Sequoyah pocahontas uncle sam and old glory stone bench in an empty park if I were in charge of the world the life and death of crazy horse Aunt clara brown Marian Anderson a great singer sisters in strength I was dreaming to come to america a caldecott celebration	squanto the statue of liberty William blake's inn Sequoyah pocahontas uncle sam and old glory stone bench in an empty park if I were in charge of the world the life and death of crazy horse Aunt clara brown Marian Anderson a great singer sisters in strength 2 I was dreaming to come to america a caldecott celebration buried in ice	squanto the statue of liberty William blake's inn Sequoyah pocahontas uncle sam and old glory stone bench in an empty park if I were in charge of the world the life and death of crazy horse Aunt clara brown Marian Anderson a great singer sisters in strength 2 I was dreaming to come to america a caldecott celebration buried in ice

Building Administrator

** Classification Codes:

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Date

	School Year
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		the amazing Benjamin Franklin			
	= -	joan of arc			
		a kettle of hawks			
		my first book of animals			
o		the living rain forest			
,-		26 fairmount avenue			
-1		bill peet			
		duke ellington			
		ocean life			
		animal dads			
		the truth about dangerous sea creatures			
		sligs and snails			
		insects and other invertebrates			
		prickly sea stars			
		crawling crabs			

** Classification Codes:

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Date

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Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		magic steps			
		gay-neck			
		west to land of plenty			
		the eygpt game			
	2	the witches worm			
		sasquatch			
		saving shiloh			
		the subtle knife			
		the realms of the gods			
		the woman who loved reindeer			
		the pearl of the soul world			
		the dark side of nowhere			
		tris's book			
		a gathering of gargoyles			
		ghosthunters and the incredibly revolting ghost			

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Form Prepared By

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		l freddy			
		princess nevermore			
		the river between us			
		a long way from chicago			
		poison ivy and eyebrow wigs			
		figgs & phantoms			
		marvin redpost a flying birthday cake			
		small steps			
		sideways arithetic from wayside school			
		dare to be scared			
		varjak paw			
		harry potter and the goblet of fire			
		more sideways arithetic from wayside school			
		the sword of bedwyr			
		changes for addy			

Date

Building Administrator

Location/Bldg.	School Year	

Code	Qty	Description	ISBN#	Publish Date	Publisher
		the mystery of the bad luck curse			
		goosed			
		rowan of rin			
	2	rowan and the travelers			
		rowan and the keeper of the crystal			
		the white fox chronicles			
		my brother's keeper			
		isle of the dead			
		rowan of zebak			
		nico the unicorn			
		esperanza rising			
	_	pioneer sisters			
		animal adventures			
		missing tiger			
		no dogs allowed			

Form Prepared By	Date	Building Administrator	Date

Location/Bldg.		School Year	

Code	Qty	Description	ISBN#	Publish Date	Publisher
	2	Protector of the small			
		the circle opens			
		street magic			
		the darkangel			
		dajs's book			
		sandry's book		*	
	2	wild magic			
		tails of the bronx			
		addy learns a lesson			
		the key to rondo			
		let's play tennis	-		
		what do you do when your mouth won't open			
,		camp rock			
		the teacher's funeral			
		fair weather		- 1	

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Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		wolf speaker			
		out of the storm			
		the magnificent mummy maker			
		mr lincoln's drummer			
		by the shores of silver lake			
		the dragon's child			
		steal away home			
	-	riding freedom			
E.		talking to dragons			
		the dog with golden eyes			
		shadow of a bull			
		when pigs fly			
		the ravenmaster's secret			
		the troll queen			
		the troll treasure			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		rani in the mermaid lagoon			
		girlhood journey's	7		
		the gold cadillac			
		lasy chance detectives			
		the girl who chased away aorrow			
1		roll thunder hear my cry			
4		tru confessions			
		the cay			
		insectlopedia			
		read to me grandma			
		a nonny mouse writes again			
		beneath a blue umbrella		2 10 10 10 10	-4 <u>-1</u> 1771
1,		read-aloud rymes			
		my parents think I'm sleeping			
			,		

Date

Building Administrator

	<u> </u>		
Location/Bldg.		School Year	

Code	Qty	Description	ISBN#	Publish Date	Publisher
		starting chess			
(a) (b)		america the beautiful			
		the random house book of humor			
		give yourself to the rain			
		the young tennis player			
		ride a purple pelican		9	
		I am a rider			
		extreme freesyle motocross moves		*	
	20	there's a map on my lap			
		iditarod dream			
		it's Christmas			
	2	the baby uggs are hatching	ii.	· · · · · · · · · · · · · · · · · · ·	197
		almost late to school			
		waltzing matlida			
		the random book of poetry			

Date

Building Administrator

Location/Bldg.	,	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		weather rain or shine			
		mary anning and the sea dragon			
		experiment with air			
		how much is a million			
		if you hopped like a frog			
		how big is it			
	2	super sensational science fair projects			
		deserts			,
		backyard science			_
_		air and flight			
		chemiccals & reactions			
	=	experiment with water			
		all about where			
		how science works			
		kites sail high			

Building Administrator

** Classification Codes:

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Date

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		focus on sound			
		focus on light			
		junior science color			
		light and dark			
	2	simple science			
		l like red			
		light			
		electricity			
		electricity			
		sound			
		magnets and generators			
		the troll with no heart in his body	~ ~ ~		
		kites sail high			
		do you know the difference			
		kid's art book			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		submarines			
	- 5	tanks			
		fire! Fire!			
	2	the milk makers			
	41	from tadpole to frog			
	=	rock basics			
		if you were a bird			
		whales			
		shadows in dawn			
		wild horses I have known			
		frogs			
9		gulls			
		wild flamingos			
		can snakes crawl backwards			
	-	chamelons are cool			

Date

Building Administrator

·	
Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		tactical fighters		·	
		long range bombers			
		stealth attack fighters			
		night attack gunships			
		new road			
		the orphan boy			
		paul bunyan			
		the dragon year			
		the jack tales			
		the girl who loved horses			
4		hansel and gretel			
-2-		strega nona			
		the snow princess			
		gorillas			
		detecting the past			

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Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		lives			
		the young soccer player			
		books of poems		,	
		face painting			
		I'm still here in the bathtub			
		festival decorations			
		models			
		magnetism			
		weather words	-		
		animal life			
		valentine's day			
		star spangled banner			
		drummer hoff			
		what camping can teach us			
		brilliant balloons			

Date

Building Administrator

· · · · · · · · · · · · · · · · · · ·		
Location/Bldg.	School Year	

Code	Qty	Description	ISBN#	Publish Date	Publisher
		the home run kings			
		if you lived at the time of the great san francisco			
		if you lived with the inians of the northwest coast			
		pioneer girl			
		measuring and maps			
= -		cowboys of the wild west			
		the cheyenne			
- 65%		the comanche			
		the pawnee			
		chief joseph			
		flags of the united states			
		black frontiers			
		a picture book of harriet beecher stowe			
		frontier home	_		
		a picture book of jackie robinson			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		pride of puerto rico			
		city park			
		here is the african savanna			-
		I didn't know that some plants grow in midair			
		stop go fast slow	,		
		hurricanes			
		hot and cold			
1		solids, liquids, and gases			
		earth explained			
		dogs	-		
		sea turtles			
× -		the atmosphere			
	e .	seeds	4		
		the boy of the tree year nap			
		the pocket dictionary of signing			

** Classification Codes:

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Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		cliches			
		saint george and the drag9on			
		cinderella			
	× 1 =	the rooster grows			
	-	pecos bill			
		weather			
		twisters			
		dinosaurs			
		tops & bottoms			
		the bremen town musicians johnny appleseed			
		snoring beauty			
		what do you say dear	1676		
		flag day			
		labor day			
		pinatas and paper flowers			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		why do wolves howl?			
		turkeys. Pilgtims and indian corn			
		fireworks picnics and flags			
		thanksgiving day			
		st. patrick's day			
		the first thanksgiving			
	-	deadline			
		sound and music			
		cubans			
		koreans			
		kid's almanac			
10.735		bats			-, 542, 71
		bicycle book			
		the glorious flight			
		can you hear a shout in space			

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Date

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Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		head body legs			
		stage coach			
		through my eyes			
- 1		native artist of north america			
		native artists of europe			
		native artist of africa			
		lives of the artist			
		how a house is built			
		paper animal masks			
		mexican cookbook			
		come back salmon			
		wildlife rescue	i e e		
		an alphabet about kids with cancer			
		pasta factory			
		great tasting wraps			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		george w bush		-	
		eleanor roosevelt			
		small steps			
		hellen keller			
		why not lafayette			
		who was harriet tubman			
		afican american heritage			
		japanese american heritage			
		america's hispanic haritage			
		mexicans			
		first ladies			
		the boston tea party			25
		the liberty bell			
		if you lived at the time of the american revolution			
		buttons for general washington			

Date

Building Administrator

Location/Bldg.	School Year

Code	Qty	Description	ISBN#	Publish Date	Publisher
		a young patriot			
		the riches of oseola mccarty			
		the real mccoy			
		sandra day o'connor			
		tallcheif			
		little house in the big woods			
		these happy golden years			
		little town on the prairie			
		farmer boy			
		the long winter			
		on the banks of plum creek			
		little house on the praire			
					-

Date

Building Administrator

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date:July 24, 2019
Approval of Interlocal Agreement between the Town of Steilacoom and Steilacoom Historical School District for School Resource Officer Services
Strategic Focus Area
□ Achieve
Support Support
□ Connect
□ Plan
BACKGROUND INFORMATION
Our previous Interlocal Agreement with the Town of Steilacoom for School Resource Officer (SRO) services ran from 2016-2019. This new agreement has no changes (other than the dates) from our last agreement and was adopted by the Town of Steilacoom Council on July 16 th . The agreement will cover SRO services for the 2019-2020 school year through the 2021-2022 school year.
RECOMMENDED ACTION:
It is the recommendation of the Superintendent to approve the Interlocal Agreement to continue SRO services with the Town of Steilacoom.
Report prepared by: Dr. Kathi Weight, Superintendent

INTERLOCAL AGREEMENT BETWEEN THE TOWN OF STEILACOOM AND THE STEILACOOM HISTORICAL SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER SERVICES

This Agreement is made and entered into on this 1st day July of 2019, between the Town of Steilacoom ("Town") and the Steilacoom Historical School District ("District") both municipal corporations of the State of Washington, located in Pierce County, Washington, with respect to the following facts:

WHEREAS, the Town and the District have the power, authority and responsibility to provide security services within their respective jurisdictions and facilities; and

WHEREAS, the District has expressed a desire to execute an agreement with the Town for the services of one full-time police officer, known as a School Resource Officer ("SRO") to be stationed at Steilacoom High School and serving the District's schools located within the Town's corporate boundaries, on Anderson Island, and within the corporate boundaries of the City of DuPont; and

WHEREAS, both parties desire to enter into an agreement for the purpose of utilizing the Town's capabilities to provide the District with SRO services; and

WHEREAS, the District and the Town believe that the services rendered by an SRO will enhance school security and benefit public safety; and

WHEREAS, the Town is willing to assign a police officer to serve as an SRO as set forth herein, subject to the District's commitment to reimburse the Town for all of the costs of maintaining such position; and

WHEREAS, the Town and the District agree to fund an SRO position in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, this Agreement is specifically authorized by the Interlocal Cooperation Act set forth in Chapter 39.34 of the Revised Code of Washington, NOW THEREFORE,

IN CONSIDERATION OF THE PROMISES AND AGREEMENTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Provision of School Resource Officer Services. Commencing on July 1, 2019, and thereafter during the term of this Agreement, the Town shall provide School Resource Officer ("SRO") services (collectively referenced as "Services"). The SRO shall be stationed at Steilacoom High School and shall serve all of the District's schools. Services are more fully described in Exhibit "A", attached hereto and incorporated by this reference. The Town shall not employ anyone to provide the Services who has pled guilty or been convicted of any of the crimes listed in RCW 28A.400.322. The Town shall have the authority to make SRO staffing decisions, subject to the District's advance approval of all staff assigned to serve as an SRO in District facilities and District events. The Town will replace any selected SRO upon request of the District that is based on any reason permissible by law applicable to the District. The Town shall have sole discretion as to the equipment, uniform, and supplies that will be used by the SRO, and shall be the sole judge as to the most appropriate, efficient, and effective manner of handling and responding to calls for Services or the rendering thereof. The SRO will remain an employee of the Town. The delivery of Services, the standards of performance, the discipline of officers, the supervision of the

SRO and any other Town personnel, and other matters incidental to the performance of the Services, shall remain under the control of the Town.

- 2. <u>Salary and Overtime</u>. The District shall not assume any liability for the direct payment of any salaries, wages, or other compensation to an SRO performing the Services provided hereunder. The Town shall be responsible for any cost of overtime as authorized by the chain of command of the SRO for work not covered within the scope of Services defined in Exhibit A. The District shall be responsible for any overtime caused by District related events. Except as otherwise specified herein, the District shall not be liable for compensation for wages or indemnity to any Town employee for injury or sickness arising out of his/her employment pursuant to this Agreement, except for any injury or sickness that occurs as a result of the District's negligent or intentional acts.
- 3. <u>Term.</u> This Agreement shall be effective for a three year term, from July 1, 2019, through June 30, 2022. Following expiration of the initial three year term, this Agreement shall automatically be extended for additional one year terms thereafter, unless a minimum of 180 days' notice of cancellation is provided by one party to the other. In all events, either party may terminate this Agreement, in the terminating party's discretion, upon 180 days' advance notice to the other party.
- 4. Payment for Services. The parties agree that the annual cost, including benefits, for maintaining an SRO position is presently \$101,000. The District will reimburse the aforementioned annual cost to the Town for the services of one SRO, as provided by this Agreement, for the term of this Agreement. Annual charges will be billed in four quarterly installments. The District shall remit payment to the Town within thirty (30) days after receipt of a quarterly invoice. The Finance Directors for each party are authorized to modify this payment schedule and process by subsequent mutual agreement, provided such understandings or modifications shall be in writing. The annual amount will be increased each January 1 by the amount of the negotiated pay and benefit rate increases in the collective bargaining agreement covering the individual performing the duties.
- 5. <u>Emergency Situations.</u> During days when school is in session, the SRO will not be assigned to duties other than those set forth herein, except for required Departmental training or in response to emergency conditions, as determine by the sole discretion of the Chief of Police, that necessitate the response of additional police personnel.
- 6. <u>Indemnification.</u> The District agrees to defend at its own expense, indemnify and hold harmless the Town, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in part by or arising out of the performance or carrying out of the terms of this Agreement and/or amendments to this Agreement, except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the sole negligence or intentional acts of the Town and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers.

The Town agrees to defend at its own expense, indemnify and hold harmless the District, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in part by or arising out of the performance or carrying out of the terms of this Agreement and/or amendments to this Agreement, except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the sole negligence or intentional acts of the District and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers.

- 7. Compliance with Laws. The District acknowledges that, in addition to compliance by the Town with all applicable laws and regulations relating to employee hiring, the Town's Civil Service rules prohibit discrimination on the basis of non-merit factors. Additionally, the District acknowledges and agrees that the Services rendered hereunder may be affected by provisions of the collective bargaining agreement between the Town and the union representing the SRO. Furthermore, both parties acknowledge that this Agreement shall be subject to all laws, rules, and regulations of the United States of America, State of Washington, and the Town of Steilacoom. Should any such authority effectively prevent the performance of the obligations set forth herein or otherwise materially interfere with the achievement of the purposes of this Agreement, either party may terminate this Agreement upon thirty (30) days written notice to the other.
- 8. <u>Modification</u>. Either party may, in writing, request changes in the Agreement. Any and all agreed modification shall be in writing, signed by each of the parties and affixed to this Agreement.
- 9. <u>Venue and Governing Law.</u> In the event of litigation arising out of the construction or interpretation of any of the terms of this Agreement, the preferred venue of such action of litigation shall be in the courts of the State of Washington, County of Pierce. This Agreement shall be governed by the laws of the State of Washington.
- 10. <u>Mediation/Arbitration Clause.</u> If a dispute arises from or related to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under Judicial Dispute Resolution LLC ("JDR") service rules or policies before resorting to litigation. If the parties are unable to agree on the selection of a mediator or are unable to resolve the dispute by mediation pursuant to this section, or the parties waive mediation by written agreement, then the parties agree that their dispute shall be subject to litigation.
- 11. <u>Confidentiality</u>. Laws involving confidentiality govern both the District and the Town. Both the District and the Town agree that its employees, subcontractors, and others shall maintain the confidentiality of all information provided by the other to the extent authorized to do so by the laws governing each. The federal Family Educational Rights and Privacy Act governs the District and the Town understands that this act and other state and federal laws will restrict the issuance of certain information to the Town. The District likewise understands that certain intelligence and law enforcement information is to remain confidential and in the sole control of the Town. Each agency agrees to respect the requirement imposed on the other and in the event of any judicial action being taken to promptly notify the other of any attempt to seek disclosure of information.
- 12. <u>Notices</u>. Any notices required to be given by the Parties shall be delivered at the addresses set forth below. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth below. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing.
- 13. <u>Severability</u>. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held to be unconstitutional or invalid, such invalidity shall not affect the validity of the remaining portion of this Agreement and the remainder shall remain in full force and effect. The terms and conditions of this Agreement are declared severable.
- 14. <u>Captions</u>. The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.
- 15. <u>No Waiver</u>. Waiver of any breach or condition of this Agreement shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this Agreement shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.
- 16. <u>Entire Agreement</u>. This written Agreement represents the entire agreement between the parties and supersedes any prior oral statements, discussions, or understanding between the parties.

17. <u>Counterpart Originals</u>. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties below have executed this Agreement, and by doing so acknowledge that they have read this Agreement, understand its terms, and enter this Agreement in a knowing, intelligent, and voluntary manner.

APPROVED BY THE STEILACOOM HISTORICAL SCHOOL DISTRICT ON:

STEILACOOM HISTORICAL SCHOOL DISTRICT	TOWN OF STEILACOOM
Kathi Weight, Superintendent DATE:	Ron Lucas, Mayor DATE:
ATTEST:	
Paul Loveless, Town Administrator	
APPROVED AS TO FORM:	
Larry Hoffman, Town Attorney	

School Resource Officer Job Description Exhibit "A"

MISSION:

The SHSD SRO will work directly with students to facilitate positive student to student and student to staff interaction providing counsel, advice, and assistance mitigating stress and conflict. The SRO will monitor the safety and security status of SHSD buildings for compliance with district and building policies and provide corrective information to building staff and administration. The SRO will provide regular, progressive, and coordinated safety and security training for staff and students. The SRO will be the primary point of contact for emergency incident coordination with emergency services organizations/agencies/departments. The SRO, as a uniformed and commissioned law enforcement officer, is encouraged to use discretion in matters of potential violations of law and will use to the maximum extent possible, working with the building staff, the SHSD's behavior compliance/correction system.

PROGRAM BENEFITS:

The SRO Program will be a partnership with school administration and our communities to provide a safer school environment for the district's schools. The program will do so by developing positive relationships with students, parents and staff and assisting in identifying environmental changes that can improve safety and assist in reducing crime. Students and staff will feel safer and the presence of an SRO will be a positive deterrent to incidents and acts of violence.

The SRO Program should help reduce crime in the schools and community. It will do so by intervening earlier in the delinquency pattern as well as offering students a positive role model. The physical security of the schools will be improved. This will result in a safer environment for students and faculty. The SRO will improve the liaison between students, staff and communities we serve.

SRO TASKS/DUTIES:

Problem Solver and Liaison to Community Resources

- Establish positive relationships with staff and students to enhance the overall climate of our buildings
- Be visible within the school community. Attend and participate in school functions. Build working relationships with the school's staff as well as with student and parent groups
- Regular coordination meetings with building/district administration
- Develop mentor relationship with students
- Provide a conduit to community resources
- Support resolution of student to student issues such as bullying or disorderly behavior
- Responds to calls for in-building emergencies (e.g. accidents)
- Provide assistance with student welfare checks
- Provide assistance on custody disagreements
- Resource for Community Truancy Board in identifying student supports to attendance barriers
- Attend Town of Steilacoom Police Department training as required

Educator

- Deliver specialized training to school staff to improve security and safety. Scheduled training will be delivered during ACE days, professional development days, and/or staff meetings
- Work collaboratively with the City of DuPont's Community Resource Officer to provide coordinated training to staff at DuPont schools
- Deliver specialized training to students to improve security and safety. Scheduled training will be delivered to students during assemblies and/or after school events
- Provide classroom presentations emphasizing principles and skills needed for responsible citizenship (e.g. alcohol and drug awareness)
- Present to parents and our communities information and training on the district's SRO program, crisis situations and crime prevention strategies

Safety Expert and Crime Prevention

- Provide a visible safety enhancement to our school district
- Lead Incident Command System and coordinate district emergency planning, including district safety work
- Lead Hazard Assessment RAS work with WSRMP
- Assist in developing protocols and coordinating emergency response plans (in conjunction with other emergency responders) between our communities for handling the district's various types of emergencies
- Work collaboratively with the City of DuPont's Community Resource Officer to provide coordinated training to staff at DuPont schools
- Assist in identifying environmental changes that can reduce crime in schools
- Regular and periodic survey/inspection of building/campus security posture
- Monitor student activity during school day transitions, including the monitoring of school parking lots
- Enforcement of building/district/state policies or laws
- Takes action against unauthorized persons on school property
- Provide advice to School District personnel on law enforcement issues. Officers will assist in suggesting solutions to security problems that arise in the district

Other

School administrators remain responsible for administering discipline policies and procedures. SRO will not be involved in school discipline process.

SROs generally will not take any vacation during periods in which school is in session. If this should occur, the Town agrees to make reasonable efforts to assign other officers to provide SRO services in the regular officer's absence.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: July 24, 2019
Strategic Focus Area
□ Achieve
□ Connect
□ Plan
BACKGROUND INFORMATION Board Policy 3200 Rights and Responsibilities
These revisions are provided to meet the updated requirements of Chapter 329-400 (WAC). The WAC requires districts to adopt a policy that is "consistent with" WSSDA's model policy. The revisions provided includes new language recommended by WSSDA.
RECOMMENDED ACTION:
It is the recommendation of the Superintendent to move this policy to second reading.
Report prepared by: Susanne Beauchaine, Executive Director for Human Resources

RIGHTS AND RESPONSIBILITIES

Each year, the superintendent will develop and make available to all students, their parents and staff-handbooks pertaining to student rights, conduct, corrective actions and discipline, and make the handbooks available to all students, their parents, and staff. The superintendent. Such statements will develop such handbooks be developed with the participation of parents and the community. The school principal and staff will confer at least annually to develop and/or review student conduct standards and the uniform enforcement of those standards as related to the established student handbooks. They will seek to develop precise definitions for common problem behaviors and build consensus on what constitutes manifestation of those problem behaviors. The definitions will also address differences between major and minor manifestations of problem behaviors to identify those problem behaviors that teachers and other classroom staff can generally address and those problem behaviors that are so severe that an administrator needs to be involved. This work will also help district staff identify and address differences in the perception of subjective misbehaviors and reduce the effect of implicit bias.

They will also confer annually to establish criteria for determining when certificated employees must complete classes to improve classroom management skills.

All students who attend the district's schools will comply with the written policies, rules, and regulations of the schools, will pursue the required course of studies, and will submit to the authority of staff of the schools, subject to such <u>discipline</u>, <u>including other forms of corrective action or</u> discipline as the school officials will determine.

Legal References:	RCW 28A.600.010	Government of schools, pupils, employees, rules and regulations for — Due process guarantees — Enforcement
	28A.600.020	Government of schools, pupils, employees optimum learning atmosphere
	28A.600.040	Pupils to comply with rules & regulations
	28A.400.110	Principal to assure appropriate discipline
	28A.150.240	Basic Education Act of 1977 — Certificated
		teaching and administrative staff as accountable for class room teaching — Scope — Responsibilities — Penalty
	28A.405.060	Course of study and regulations Enforcement — Withholding salary warrant for failure
	WAC 392-400-225	School district rules defining misconduct — Distribution of rules
	<u>392-168</u>	Citizen Complaint Procedure for Certain Categorical Federal Programs

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 7.24.14

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: July 24, 2019
Strategic Focus Area
□ Achieve
□ Connect
□ Plan
BACKGROUND INFORMATION Board Policy 3205 Sexual Harassment of Students Prohibited is revised to include language recommended by the U.S. Department of Education to ensure current or former employees who engaged in misconduct with a student are not provided employment recommendations.
RECOMMENDED ACTION:
It is the recommendation of the Superintendent to move this policy to second reading.
Report prepared by: Susanne Beauchaine, Executive Director for Human Resources

SEXUAL HARASSMENT OF STUDENTS PROHIBITED

This district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees, or third parties involved in school district activities.

Under federal and state law, the term "sexual harassment" <u>may include:</u> <u>includes:</u>

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual's educational performance or creates an intimidating, hostile, or offensive environment:
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- sexual demands where submission or rejection is a factor in an academic, or other school-related decision affecting an individual.

A "hostile environment" has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student's ability to participate in or benefit from the school's program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every

time a complaint, alleging sexual harassment comes to the attention of the district, either formally or <u>informally</u>.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation, to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

District/school staff, including employees, contractors, and agents shall not provide a recommendation of employment for an employee, contractor, or agent that the district/school, or the individual acting on behalf of the district/school, knows or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law.

Page 2 of 4

Notice and Training

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student, and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer, and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, students, volunteers, and parents in the review process.

Cross References: Board Policy 3207 - Prohibition of Harassment, Intimidation and Bullying

Board Policy 3210 –Nondiscrimination Board Policy 3211 – Transgender Students

Board Policy 3240 - Student Conduct

<u>Board Policy 3421</u> - Child Abuse, Neglect and Exploitation Prevention

Board Policy 5010 - Nondiscrimination and Affirmative Action

Board Policy 5011 – Sexual Harassment of District Employees Prohibited

Legal References: RCW 28A.640.020 Regulations, guidelines to eliminate discrimination —

Scope — Sexual harassment policies

WAC 392-190-058 Sexual harassment

20 U.S.C. §§ 1681-1688

Management 2019 – March Issue

Resources: 2015 – July Policy Alert

2014 - December Issue

2010 - October Issue

Adoption Date: 9.9.15

Revision Date:

Steilacoom Historical School District No. 1





District Focus 2019-2020

We recognize the importance of enhancing students' social and emotional skill development as we work to promote and foster safe, supportive and inclusive learning environments. We are committed to taking a comprehensive approach to promoting social and emotional development because it is not just about the skills that individuals possess, it is also about the features of the educational setting we provide, including culture and climate.

Research in human development, cognitive and behavioral neuroscience, and educational policy and practice has shown:

- Social and emotional development is central to learning and thoughtful programming leads to improvements in mental health, social skills, and academic achievement
- Intrapersonal, interpersonal, and decision-making skills are key to children's readiness to learn, persist, collaborate, and make good choices
- Social-emotional learning, when implemented well and embedded in schools, can be the foundation for all learning and interaction

- Social-emotional and cognitive development are interdependent
- As children experience social and emotional learning, the plasticity of the brain builds new neural networks, which enable them to manage their emotional responses and engage their frontal cortex in rational decision-making
- A young person's repeated experiences in school have the opportunity to be a powerful influence for the re-wiring of neural pathways necessary for habits to be built and sustained

Social-Emotional Learning (SEL) in SHSD is coordinated across the district and guided by 5 competency areas. We take a proactive systems approach to establishing the behavioral supports and social culture needed for all students to achieve social, emotional, and academic success.

SELF-MANAGEMENT: Managing emotions and behaviors to achieve one's goals

SOCIAL-AWARENESS: Showing understanding and empathy for others

SELF-AWARENESS: Recognizing one's emotions and values as well as one's strengths and challenges

RESPONSIBLE DECISION-MAKING: Making ethical, constructive choices about personal and social behavior

RELATIONSHIP SKILLS: Forming positive relationships, working in teams, and dealing effectively with conflict

