The best education for every student.

STEILACOOM
Historical School District No. 1

Est. 1854

Regular Meeting Minutes

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington
Wednesday, 10/24/2018

STUDY SESSION:

- Electric buses – Dick Muri
- Advance Placement Program – Krista Lallemand
- Agenda Review

REGULAR MEETING:

1. **CALL TO ORDER**

Chair Forbes called the meeting to order at 7:00 pm.
Executive Director Beauchaine led the Pledge of Allegiance.
All directors and Superintendent Weight present.
Director McDonald made a motion to approve the agenda; Director Scott seconded the motion and the motion passed (5/0).

2. **COMMENTS FROM THE AUDIENCE**

No comments.

3. **RECOGNITION - Maintenance and Facilities Department**

Chair Forbes recognized the Maintenance and Facilities Department, which includes all custodians and grounds crew, for year round work inside and outside district facilities. He presented Anna Garvin, department supervisor, with a plaque.

4. **REPORTS**
   a. **Battery Operated Buses**

Chair Forbes reported that Representative Dick Muri met with the Board during Study Session to discuss this agenda item.

   b. **SHS Advanced Placement Scores**

Assistant Principal Lallemand proudly reported the 2017 - 18 school year test data and demographics, the changes made in the program and plans for the future.

   c. **Long Range Capital Facility Planning Committee Update**

Chief of Finance & Operations Melissa Beard updated the Board on the priorities determined by the committee, which will be used to make recommendations to the Board, for short and long term planning.

5. **CONSENT AGENDA**

Director Schenk made a motion to approve the Consent Agenda which included attached personnel reports, accounts payable, financial reports and the approval of 2018-19 SIPs; Director Pierce seconded the motion and the motion passed (5/0).

6. **OLD BUSINESS**
    a. **Second Reading of Policy 3122 Excused and Unexcused Absences**

Director Scott made a motion to approve Policy 3122 and Policy 6100; Director McDonald seconded the motion and the motion passed (5/0).

    b. **Second Reading of Policy 6100 Revenues from Local State and Federal Sources**

7. **NEW BUSINESS**
    a. **Draft 2018 - 2024 Capital Facilities Plan**

Superintendent Weight presented a draft of the annual Capital Facilities Plan. The legal notice for publication of the Determination of Nonsignificance and SEPA will be published the next two weeks. Approval of the plan will take place at the November 14, 2018 school board meeting.

    b. **First Reading of 2190 Highly Capable Program**

Director Pierce made a motion to approve Policies 2190, 2413, 3410, 3412, 3414, 5401, 5520, 6210, 6220 and 6500; Director Schenk seconded the motion and the motion passed (5/0).

    c. **First Reading of Policy 2413 Equivalency Credit**
    d. **First Reading of Policy 3410 Student Health**
    e. **First Reading of Policy 3412 AEDs**
    f. **First Reading of Policy 3414 Infectious Diseases**
    g. **First Reading of Policy 5401 Sick Leave**
    h. **First Reading of Policy 5520 Staff Development**
    i. **First Reading of Policy 6210 Purchasing Authorization and Control**
    j. **First Reading of Policy 6220 Bid Requirements**
    k. **First Reading of Policy 6500 Risk Management**

8. **COMMENTS FROM THE AUDIENCE**
    - Jamie Garrett, Steilacoom – opposed to Standard Based Grading as students not prepared for the real world.
    - Eric Garrett, Steilacoom – commented on AP question regarding what should the program be - more students involved or only the elite students. He feels Standard Based Grading raises the rigor of thought and expectations of students.

9. **BOARD COMMUNICATION**
    - Director Pierce received a communication regarding 6th grade camp chaperone expenses – passed on to Superintendent Weight. Also, communications from Youth Football regarding covered stands at Steilacoom High.
    - Director Scott - Coach Casey sent communication of the SHS Girls Swim League Meet Saturday at Hazen High School.
    - Director McDonald received communication from an SHS parent regarding fees with music class or club – working with Superintendent Weight and this issue will be on the November Board agenda.

10. **ANNOUNCEMENTS**
    - Director Forbes announced the SHS Girls District Swim Meet. The team is 2nd in league competition. State competition is the following weekend.
11. **RECESS TO EXECUTIVE SESSION**

Chair Forbes recessed the meeting to executive session at 7:59 pm.

12. **EXECUTIVE SESSION**

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

No action taken.

13. **RETURN TO PUBLIC MEETING**

Chair Forbes resumed the public meeting at 8:46 pm.

14. **ADJOURNMENT**

Director Scott made a motion to adjourn the meeting at 8:46 pm; Director McDonald seconded the motion and the motion passed (5/0).

(Chair)

K Weight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **October 19, 2018**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Mel Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Payroll	800813	to	800818	$ 16,700.20
	Payroll A/P	124820	to	124843	$ 835,315.70
	Payroll Taxes				$ 547,123.17
	Direct Deposit				$ 1,517,570.85
September 21, 2018	Accounts Payable	124793	to	124793	$ 1,288.08
September 25, 2018	Accounts Payable	124794	to	124803	$ 34,611.29
September 26, 2018	Accounts Payable	124804	to	124816	$ 4,027.62
September 26, 2018	Accounts Payable	124817	to	124818	$ 5,962.45
September 27, 2018	Accounts Payable	124819	to	124819	$ 4,890.86
October 2, 2018	Accounts Payable	124844	to	124844	$ 48,436.45
October 4, 2018	Accounts Payable	124845	to	124850	$ 64,748.78
October 4, 2018	Accounts Payable	124851	to	124853	$ 21,371.50
October 5, 2018	Accounts Payable	124854	to	124854	$ 154.78
October 5, 2018	Accounts Payable	124855	to	124909	$ 280,767.54
October 9, 2018	Accounts Payable	124910	to	124910	$ 34,679.51
October 9, 2018	Accounts Payable	124911	to	124911	$ 5,442.30
October 11, 2018	Accounts Payable	124912	to	124912	$ 8,351.46
October 11, 2018	Accounts Payable	124913	to	124934	$ 84,453.61
October 16, 2018	Accounts Payable	124935	to	124941	$ 22,766.15
October 18, 2018	Accounts Payable	124942	to	124959	$ 79,965.92
October 19, 2018	Accounts Payable	124960	to	124969	$ 28,609.97
			TOTAL GENERAL FUND:		$ 3,647,238.19
CAPITAL PROJECTS FUND:					
October 3, 2018	Accounts Payable	200335	to	200336	$ 51,647.53
			TOTAL CAPITAL PROJECTS FUND:		$ 51,647.53
ASSOCIATED STUDENT BODY FUND:					
September 27, 2018	Accounts Payable	403819	to	403828	$ 390.00
September 28, 2018	Accounts Payable	403829	to	403833	$ 970.31
October 1, 2018	Accounts Payable	403834	to	403843	$ 4,019.73
October 2, 2018	Accounts Payable	403844	to	403844	$ 7,453.22
October 15, 2018	Accounts Payable	403845	to	403853	$ 8,115.19
October 17, 2018	Accounts Payable	403854	to	403859	$ 420.00
			TOTAL ASSOCIATED STUDENT BODY FUND:		$ 21,368.45
TRANSPORTATION VEHICLE FUND:					
			to		
			TOTAL TRANSPORTATION VEHICLE FUND:		$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

KWeight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11-14-18						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
HOLMSTROM ANGELIQUE	PARAPROFESSIONAL	3.25	CHERRYDALE	11/15/2018	NEW HIRE	TEMPORARY REMAINDER OF 2018-19 SCHOOL YEAR
HESS SUSIE	LNP	7.00	CHERRYDALE	12/10/2018	RESIGNATION	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 11-14-18				
Name	**Position**	**Location**	**Effective Date**	**Amount**
MATEUS STEPHANIE	VOLLEYBALL HEAD COACH	PIONEER	3/27/2019	
CUNNINGHAM AMANDA	SWIM ASSISTANT COACH BOYS	HIGH SCHOOL	11/19/2018	