



**Regular Meeting Minutes**  
**Steilacoom High School    54 Sentinel Drive    Steilacoom, Washington**  
**Wednesday, July 24, 2019**

**STUDY SESSION:**

- Agenda Review

**REGULAR MEETING:**

**I. CALL TO ORDER**

Vice Chair Pierce called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Schenk made a motion to excuse Chair Forbes; Director Scott seconded the motion, and the motion passed (4/0).

Director Scott made a motion to approve the agenda with the addition to the Classified Personnel Report of the hiring of Sharon Carpenter and the resignation of Michelle McCain; Director Schenk seconded the motion, and the motion passed (4/0).

**II. COMMENTS FROM THE AUDIENCE**

No comments.

**III. RECESS TO PUBLIC HEARING**

Vice Chair Pierce recessed to public hearing at 7:01 pm.

**IV. PUBLIC HEARING - 2019-2020 Budget Hearing(Information)**

**A. Presentation**

Chief of Finance and Operations Melissa Beard presented the Steilacoom Historical School District 2019-20 Budget PowerPoint and discussion followed.

**B. Comments from the Audience**

No comments.

**V. RETURN TO REGULAR MEETING**

Vice Chair Pierce returned to regular meeting at 7:16 pm and recognized DuPont City Council Member Coffey.

**VI. CONSENT AGENDA**

Director McDonald made a motion to approve the Consent Agenda; Director Scott seconded the motion, and the motion passed (4/0). The Consent Agenda included attached Financial Reports, Accounts Payable and Payroll Report, Regular Meeting Minutes (June 26, 2019), Special Session Minutes (July 10, 2019), Study Session Minutes (July 10, 2019), Classified Exempt and Classified Personnel Reports, District-Wide Surplus Reports, and 2019-22 SRO Interlocal agreement.

## VII. NEW BUSINESS

### A. First Reading of Policy 3200 Student Rights and Responsibilities

Director Schenk made a motion to move Policy 3200 to a second reading; Director Scott seconded the motion, and the motion passed (4/0).

### B. First Reading of Policy 3205 Sexual Harassment of Students Prohibited

Director Scott made a motion to move Policy 3205 to a second reading; Director McDonald seconded the motion, and the motion passed (4/0).

### C. District Goal

Superintendent Weight presented the District Goal for the 2019-20 school year, The Science of Social Emotional Learning.

Vice Chair Pierce suggested classifying the science of social and emotional learning as a District Focus, rather than a District Goal.

## VIII. COMMENTS FROM THE AUDIENCE

No comments.

## IX. BOARD COMMUNICATION

No communication.

## X. ANNOUNCEMENTS

- Director Schenk thanked Dr. Beard for her work in developing the budget, and offered specific appreciation for the activity bus.
- Director McDonald suggested the District begin sharing Back to School information with the community.

## XI. ADJOURNMENT

Directors Schenk and McDonald made a motion to adjourn the meeting at 7:40 pm; Director Scott seconded the motion, and the motion passed (4/0).

K Weight  
(Secretary/Superintendent)

Ritola  
(Chair)  
McDonald  
Scott

# Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: July 19, 2019

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

  
**Dr. Melissa Beard, Chief of Finance and Operations**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<b><u>GENERAL FUND:</u></b>					
	Payroll	800844	to	800845	\$ 4,176.84
	Payroll A/P	126307	to	126329	\$ 877,579.41
	Payroll Taxes				\$ 485,699.91
	Direct Deposit				\$ 1,415,890.61
June 26, 2019	Accounts Payable	126330	to	126341	\$ 89,592.21
June 27, 2019	Accounts Payable	126342	to	126342	\$ 80,179.02
July 3, 2019	Accounts Payable	126343	to	126361	\$ 64,755.90
July 10, 2019	Accounts Payable	126362	to	126374	\$ 428.75
July 11, 2019	Accounts Payable	126375	to	126394	\$ 121,295.85
July 12, 2019	Accounts Payable	126395	to	126405	\$ 30,965.45
July 15, 2019	Accounts Payable	126406	to	126406	\$ 2,984.84
July 17, 2019	Accounts Payable	126407	to	126416	\$ 59,908.47
July 19, 2019	Accounts Payable	126417	to	126424	\$ 380,461.94
<b>TOTAL GENERAL FUND:</b>					\$ 3,613,919.20

**CAPITAL PROJECTS FUND:**

July 2, 2019	Accounts Payable	200352	to	200352	\$ 1,205.00
<b>TOTAL CAPITAL PROJECTS FUND:</b>					\$ 1,205.00

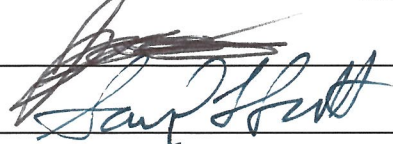
**ASSOCIATED STUDENT BODY FUND:**

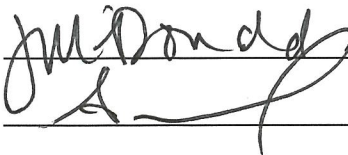
June 28, 2019	Accounts Payable	404169	to	404169	\$ 19,417.95
July 3, 2019	Accounts Payable	404170	to	404174	\$ 8,493.45
July 9, 2019	Accounts Payable	404175	to	404183	\$ 1,040.00
July 10, 2019	Accounts Payable	404184	to	404191	\$ 5,729.74
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>					\$ 34,681.14

**TRANSPORTATION VEHICLE FUND:**

	to	
	to	
<b>TOTAL TRANSPORTATION VEHICLE FUND:</b>		\$ -

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



**Kathi Weight, Secretary to the Board**

## Steilacoom Historical School District No. 1

## Classified Exempt Personnel Report

[illegible]

## Classified Personnel Report

[illegible]