



**Regular Meeting Minutes
via Zoom Webinar
Wednesday, May 27, 2020**

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm. Due to COVID-19 restrictions, this Regular Board Meeting is held via Zoom with a public link shared on the SHSD website.

Executive Director Susanne Beauchine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director McDonald made a motion to approve the agenda; Director Scott seconded the motion, and the motion passed (5/0).

II. RECESS TO PUBLIC HEARING

Chair Forbes recessed to public hearing at 7:01 pm.

III. PUBLIC HEARING - Budget Extension

A. Presentation

Chief of Finance and Operations Melissa Beard presented the Budget Extension and discussion followed.

B. Comments from the Audience

No comments.

IV. RETURN TO REGULAR MEETING

Chair Forbes returned to the regular meeting at 7:06 pm.

V. CONSENT AGENDA

Director Rohrer made a motion to approve the Consent Agenda; Director Pierce seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, April and May 2020 Accounts Payable and April 2020 Payroll, April 22, 2020 Regular Meeting Minutes, Superintendent Contract, Administrative, Certificated, and Classified Personnel Reports, Resolution 864-05-27-20 Interdistrict Agreements, Resolution 865-05-27-20 WIAA Resolution, and District-Wide Surplus.

VI. NEW BUSINESS

A. Approval of Resolution 862-05-27-20 Budget Extension

Director Scott made a motion to approve Resolution 862-05-27-20 Budget Extension; Director McDonald seconded the motion, and the motion passed (5/0).

B. Approval of 2020-21 School Year Student Fees

Director Pierce made a motion to approve 2020-21 School Year Student Fees; Director Rohrer seconded the motion, and the motion passed (5/0).

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

C. First Reading of Policy 3510 Associated Student Bodies

Director McDonald made a motion to approve Policy 3510 Associated Student Bodies; Director Scott seconded the motion, and the motion passed (5/0).

D. Approval of Resolution 863-05-27-20 Emergency Waiver of Instructional Hours

Director Rohrer made a motion to approve Resolution 863-05-27-20 Emergency Waiver of Instructional Hours; Director Pierce seconded the motion, and the motion passed (5/0).

E. Election of WIAA Representative

Director McDonald nominated Director Rohrer to serve as the WIAA representative; Director Scott seconded the nomination. No other nominations. Director Rohrer elected to the WIAA representative position for one year (5/0).

VII. BOARD COMMUNICATION

- Director Scott received comments regarding distance learning.
- Director Rohrer welcomed Kendralee Harris, elected representative from the City of DuPont. The Mayor of Steilacoom called Director Rohrer regarding The Sugar Shack, and shared they are ready to support Key Club when needed. Director Rohrer has received emails regarding family struggles. She referred the families to the school district and school principals. Director Rohrer expressed her thankfulness for Dr. Weight's immediate response to these families.

VIII. ANNOUNCEMENTS

- Director Forbes thanked Kendralee Harris for attending the Board meeting as the City of DuPont's liaison to the School Board.
- Director Rohrer announced Pioneer is hosting an 8th grade drive-through graduation celebration on June 5, 2020.
- Director Pierce expressed interest in creating a survey regarding how parents/families have been affected both positively and negatively by the school closure, and to help us move forward for next year. He also announced that district Chromebooks need to be turned in. Director Pierce requested information be shared with Board members in reference to student/teacher/family participation. He also brought up the topic of students having books in hand rather than digital copies. Director Pierce would also like to have a Study Session to discuss policies and procedures for future remote learning.
- Director Forbes thanked Gary Yoho for attending his last Board meeting as the principal of Chloe Clark, and for his years of unbelievable dedication and care to the school and its students. Director Forbes also thanked Mike Miller, Jake Tyrrell, Katie Redman, Kathy Eastman, and James Jarnagin for all their effort and organization to put on the tremendous graduation walk-through event. He has heard nothing but positive words from virtually everyone regarding the event. Parents and students were appreciative of the event which gave them the closure they deserve. Finally, Director Forbes thanked the district staff for their long hours of work, and for all the things done well such as graduation, AP tests, etc.

IX. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 7:39 pm; Director McDonald seconded the motion, and the motion passed (5/0).

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Bob Forbes

(Chair)

Jennifer McDonald

Sam Scott

Jason Pierce

Loujanna Rohrer

K. Weight

(Secretary/Superintendent)

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Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 27, 2020

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
GENERAL FUND:			
April 15, 2020	Accounts Payable	127870 to 127894	\$ 616,831.55
April 20, 2020	Accounts Payable	127895 to 127895	\$ 93.40
April 21, 2020	Accounts Payable	127896 to 127937	\$ 179,813.24
	Payroll	800881 to 800882	\$ 5,968.34
	Payroll A/P	127938 to 127955	\$ 921,927.85
	Payroll Taxes		\$ 522,892.63
	Direct Deposit		\$ 1,485,894.65
April 28, 2020	Accounts Payable	127956 to 127956	\$ 5,374.11
April 29, 2020	Accounts Payable	127957 to 127972	\$ 311,384.94
May 5, 2020	Accounts Payable	127973 to 127988	\$ 28,943.27
May 8, 2020	Accounts Payable	127989 to 127989	\$ 409.06
May 13, 2020	Accounts Payable	127990 to 128007	\$ 371,958.57
May 14, 2020	Accounts Payable	128008 to 128015	\$ 225.07
May 18, 2020	Accounts Payable	128016 to 128016	\$ 2,400.00
May 19, 2020	Accounts Payable	128017 to 128046	\$ 507,519.80
TOTAL GENERAL FUND:			\$ 4,961,636.48
CAPITAL PROJECTS FUND:			
May 15, 2020	Accounts Payable	200371 to 200371	\$ 7,520.00
TOTAL CAPITAL PROJECTS FUND:			\$ 7,520.00
ASSOCIATED STUDENT BODY FUND:			
April 15, 2020	Accounts Payable	404596 to 404597	\$ 638.57
April 20, 2020	Accounts Payable	404598 to 404598	\$ 128.02
April 21, 2020	Accounts Payable	404599 to 404642	\$ 1,222.00
April 22, 2020	Accounts Payable	404643 to 404643	\$ 1,967.34
April 29, 2020	Accounts Payable	404644 to 404646	\$ 2,008.53
May 1, 2020	Accounts Payable	404647 to 404647	\$ 1,500.00
May 5, 2020	Accounts Payable	404648 to 404648	\$ 45.00
May 6, 2020	Accounts Payable	404649 to 404652	\$ 894.97
May 14, 2020	Accounts Payable	404653 to 404654	\$ 2,175.00
May 15, 2020	Accounts Payable	404655 to 404655	\$ 4,339.44
May 15, 2020	Accounts Payable	404656 to 404698	\$ 1,109.00
May 18, 2020	Accounts Payable	404699 to 404699	\$ 250.00
May 19, 2020	Accounts Payable	404700 to 404700	\$ 75.00
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 16,352.87
TRANSPORTATION VEHICLE FUND:			
			to _____
			to _____
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

Board of Directors of Steilacoom Historical School District No. 1	
<i>Bob Forbes</i>	<i>Jennifer McDonald</i>
<i>Sau Scott</i>	<i>Jason Pierce</i>
<i>Loujanna Rohrer</i>	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: center;"><i>Kathi Weight</i> Kathi Weight, Secretary to the Board</p>	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 5/27/2020						
Name	Position	FTE	Location	Effective Date	Action	Comment
MAZZUCA KINDRA	TEACHER	1.00	CHLOE CLARK	9/3/20	NEW HIRE	
MERCIER LAURA	TEACHER	1.00	CHLOE CLARK	9/3/20	NEW HIRE	
MOCK JANELLE	TEACHER	1.00	CHLOE CLARK	9/3/20	NEW HIRE	
KALLAY ZELMA	TEACHER	1.00	PIONEER	8/31/20	RETIREMENT	
BLANCHARD DIANA	TEACHER	1.00	SALTARS POINT	8/31/20	LEAVE OF ABSENCE	For the 2020-21 school year
PAYNE DANA	TEACHER	1.00	SALTARS POINT	9/3/20	NEW HIRE	Non-Continuing Leave Replacement

