The best education for every student.

STEILACOOM Historical School District No. 1

Est. 1854

Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, WA
Wednesday, January 22, 2020

STUDY SESSION:

- Agenda review

REGULAR MEETING:

I. **CALL TO ORDER**
Chair Forbes called the meeting to order at 7:00 pm.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
All Directors and Superintendent Weight present.
Director Scott made a motion to approve the agenda; Director Rohrer seconded the motion, and the motion passed (5/0).

II. **COMMENTS FROM THE AUDIENCE**
No comments.

III. **PRESENTATION**

A. **School Board Recognition**
Superintendent Weight acknowledged the all-volunteer School Board Directors. Directors received cards of appreciation from each school. Director Sam Scott received special recognition from Washington State School Directors Association and the District for his 16 years of service.

B. **National Board Certified Teachers**
Executive Director Paul Harvey introduced Louann Stalder, SHSD Instructional Specialist, who shared National Board Certification student impact information and teacher data. District National Board Certified Teachers in attendance introduced themselves and shared their work location and certification area: Meggan Mattes, Kaitlyn Almeida, Karen Antonowicz, and Bonnie Landes (Chloe Clark Elementary), Kelsey Tretheway (Steilacoom High School), Deirdre Davis (Cherrydale Primary), and Stephanie Mateus (Pioneer Middle School). SHSD's newest National Board achiever, Kaitlyn Almeida, was introduced and shared how the process has impacted her and her teaching practice, as well as which state and district resources she was able to utilize. Karen Antonowicz shared information about the National Board Certification 200-hour renewal process. SHSD teachers who renewed their certification this past year are Brett Bradshaw (Chloe Clark Elementary), Kristen Barton (Saltar's Point Elementary), and Louann Stalder (District Instructional Specialist).

IV. **CONSENT AGENDA**

Director Pierce made a motion to approve the Consent Agenda; Director McDonald seconded the motion, and the motion passed (5/0). The Consent Agenda included attached financial reports, December 2019 and January 2020 accounts payable including December 2019 payroll, minutes from the December 18, 2019 Board meeting, January 8, 2020 Special Session, January 8, 2020 Study Session, and January 15, 2020 Study Session, personnel reports, Chloe Clark donation, SHS Jazz Band field trip to Idaho, and Pioneer 6th Grade Outdoor Education Week.

V. **OLD BUSINESS**

A. **Approval of School Board Operating Protocol**

Director Rohrer made a motion to approve the 2020 Board Operating Protocol; Director Scott seconded the motion, and the motion passed (5/0).

B. **Approval of Resolution 858-01-22-20 Sale of Property International Place**

Director McDonald made a motion to approve Resolution 858-01-22-20 Sale of Property International Place; Director Pierce seconded the motion, and the motion passed (5/0).

VI. **COMMENTS FROM THE AUDIENCE**

No comments.

VII. **BOARD COMMUNICATION**

No Board communication.

VIII. **ANNOUNCEMENTS**

- Director Scott announced the SHS boys' swim & dive team meet and senior night tomorrow at Clover Park High School at 3:30 pm. He encouraged SHS and District administration to attend.
- Director McDonald congratulated the SHS cheer team on their success.
- Director Pierce thanked Kyle Haller and Amanda Gidley from Pioneer Middle School for their efforts in heading up Pioneer's 6th Grade Outdoor Education Camp again this year, and shared that he is especially appreciative of their efforts to remove the fee for parent chaperones.

IX. **RECESS TO EXECUTIVE SESSION**

Chair Forbes recessed the meeting to Executive Session at 7:19 pm, anticipating a 5-10 minute Executive Session.

X. **EXECUTIVE SESSION**

per RCW 42.30.110(1)(g) to review the performance of a public employee (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
No actions taken.

XI. **RETURN TO REGULAR MEETING**

Chair Forbes resumed the public meeting at 7:33 pm.

XII. **ADJOURNMENT**

Director Scott made a motion to adjourn the meeting at 7:33 pm; Director Rohrer seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **January 22, 2020**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Mel Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:						
December 12, 2019	Accounts Payable	127279	to	127283	$	810.25
December 13, 2019	Accounts Payable	127284	to	127293	$	32,270.07
December 18, 2019	Accounts Payable	127294	to	127339	$	445,232.82
	Payroll	800868	to	800872	$	12,667.85
	Payroll A/P	127340	to	127360	$	592,185.69
	Payroll Taxes				$	534,711.14
	Direct Deposit				$	1,525,415.38
December 23, 2019	Accounts Payable	127361	to	127366	$	32,097.61
January 3, 2020	Accounts Payable	127367	to	127374	$	24,493.08
January 7, 2020	Accounts Payable	127375	to	127401	$	307,670.36
January 10, 2020	Accounts Payable	127402	to	127402	$	266.39
January 14, 2020	Accounts Payable	127403	to	127427	$	111,736.35
January 15, 2020	Accounts Payable	127428	to	127432	$	284.55
January 15, 2020	Accounts Payable	127433	to	127439	$	41,432.50
January 16, 2020	Accounts Payable	127440	to	127451	$	170,088.75
		TOTAL GENERAL FUND:			$	3,110,212.88
CAPITAL PROJECTS FUND:						
December 18, 2019	Accounts Payable	200365	to	200365	$	1,093.50
		TOTAL CAPITAL PROJECTS FUND:			$	1,093.50
ASSOCIATED STUDENT BODY FUND:						
December 12, 2019	Accounts Payable	404314	to	404315	$	90.00
December 18, 2019	Accounts Payable	404316	to	404325	$	10,893.61
December 23, 2019	Accounts Payable	404326	to	404326	$	8,561.18
January 8, 2020	Accounts Payable	404327	to	404335	$	3,563.19
January 10, 2020	Accounts Payable	404336	to	404336	$	646.39
January 14, 2020	Accounts Payable	404337	to	404343	$	490.00
January 15, 2020	Accounts Payable	404344	to	404351	$	6,069.92
		TOTAL ASSOCIATED STUDENT BODY FUND:			$	30,314.29
TRANSPORTATION VEHICLE FUND:						
			to			
			to			
		TOTAL TRANSPORTATION VEHICLE FUND:			$	-

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

KWeight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 01/22/2020						
Name	**Position**	**FTE**	**Location**	**Effective Date**	**Action**	**Comment**
CLAPP NANCY	TEACHER	1.00	HIGH SCHOOL	6/11/2020	RESIGNATION	
ALBERT ROYCE	TEACHER	1.00	HIGH SCHOOL	2/3/2020	LEAVE OF ABSENCE	MILITARY LEAVE
DIXON STACY	TEACHER	1.00	CHERRYDALE	6/11/2020	RESIGNATION	
JENNE ALEECE	TEACHER	1.00	CHLOE CLARK	1/27/2020	NEW HIRE	
HOEDEMAN MICHELLE	TEACHER	1.00	SALTAR'S POINT	6/11/2020	RESIGNATION	

Steilacoom Historical School District No. 1

Classified Personnel Report

Personnel Report 1/22/2020						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
SMITH JOE III	CUSTODIAN	8.00	HIGH SCHOOL	1/8/2020	RESIGNATION	
EMMONS EMILY	PARAPROFESSIONAL	6.50	CHLOE CLARK	1/23/2020	NEW HIRE	
REYES-TORRES DANI	PARAPROFESSIONAL	6.50	SALTAR'S POINT	3/20/2020	RESIGNATION	