



**Regular Meeting Minutes
via Zoom Webinar
Wednesday, April 22, 2020 7:00 PM**

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm. Due to COVID-19 restrictions, this regular Board Meeting is held via Zoom with a public link shared on SHSD website.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Scott made a motion to approve the agenda with amended consent agenda certificated personnel report; Director Pierce seconded the motion, and the motion passed (5/0).

II. CONSENT AGENDA

Director McDonald made a motion to approve the amended Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, March and April 2020 Accounts Payable including March 2020 Payroll, March 25, 2020 Board Meeting Minutes, and Administrative and Certificated Personnel Reports.

III. NEW BUSINESS

A. First Readings of WSSDA COVID-19 Policy Series 2402-2407, 2413, 2418, and Resolution 2419R (861-04-22-20)

Director Scott made a motion to approve WSSDA COVID-19 Policy Series 2402-2407, 2413, 2418, and Resolution 2419R (SHSD Resolution 861-044-22-20); Director Pierce seconded the motion, and the motion passed (5/0).

B. Recommendation of K-5 Math Curriculum Adoption

Director Rohrer made a motion to approve the adoption of the Ready Classroom Mathematics K-5 curriculum; Director McDonald seconded the motion, and the motion passed (5/0).

IV. BOARD COMMUNICATION

- Director Scott received email communication expressing concern regarding the passing of the comprehensive sexual education law.
- Director Pierce thanked Executive Director Harvey for so quickly distributing the current grading process to parents. He also gave a "shout-out" to parents who feel as if they are learning a second career, and to SHSD teachers for stepping outside of their comfort zone to meet student needs. The cancellation of this year's 6th grade camp was also mentioned.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

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- Director Rohrer expressed that parents who have multiple children at home are struggling. She encouraged them to reach out to their children’s teachers, and thanked SHSD teachers for staying connected. Director Rohrer also thanked the SHS administrative team as well as the ASB team for their work in honoring this year’s seniors.
- Director McDonald also relayed the stress level of parents who are trying to juggle everything, as well as teachers who are worried they are not doing enough. She stressed that everyone needs to give themselves and others additional grace right now, and that everyone’s emotional well-being is of the utmost importance at this time.

V. ANNOUNCEMENTS

- Director Rohrer thanked Victor and our food service staff for their great work, and shared that the team had been recognized in a South Sound Magazine article.
- Director Pierce encouraged teachers to host Zoom classes with student interaction in order to increase student morale.
- Director Scott shared that if anyone receives communication regarding K-12 WAVA style online schools, to direct that communication to him as he has experience with that program. Also addressed was the question of what if we can’t return to classroom instruction in the fall. Superintendent Weight shared that delivery of instruction/learning platform is on OSPI’s agenda. Additionally, Google Classroom PD is being offered to SHSD teachers.
- Director Forbes thanked Superintendent Weight and her team for the wonderful job they are doing while working through so many changes. Director Forbes also shared that Anderson Island’s Lead Custodian, Vera Wood, has recently passed away. He suggested finding a way to honor and memorialize Vera for all she contributed to Anderson Island and the entire district.

VI. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 7:26 pm; Director McDonald seconded the motion, and the motion passed (5/0).

Bob Forbes

(Chair)

Jennifer McDonald

Sam Scott

Jason Pierce

Loujanna Rohrer

K Weight
 (Secretary/Superintendent)

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Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: April 22, 2020

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME				WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>							
	Payroll	800880	to	800880	\$	4,983.61	
	Payroll A/P	127794	to	127813	\$	964,694.67	
	Payroll Taxes				\$	534,938.08	
	Direct Deposit				\$	1,537,962.55	
March 26, 2020	Accounts Payable	127814	to	127834	\$	35,927.92	
March 27, 2020	Accounts Payable	127835	to	127850	\$	29,292.75	
March 31, 2020	Accounts Payable	127851	to	127861	\$	142,447.84	
April 7, 2020	Accounts Payable	127862	to	127869	\$	30,334.59	
	Accounts Payable		to				
	Accounts Payable		to				
TOTAL GENERAL FUND:					\$	3,280,582.01	
<u>CAPITAL PROJECTS FUND:</u>							
April 3, 2020	Accounts Payable	200370	to	200370	\$	9,600.00	
			to				
			to				
TOTAL CAPITAL PROJECTS FUND:					\$	9,600.00	
<u>ASSOCIATED STUDENT BODY FUND:</u>							
March 23, 2020	Accounts Payable	404475	to	404527	\$	1,040.00	
March 26, 2020	Accounts Payable	404528	to	404591	\$	775.00	
March 31, 2020	Accounts Payable	404592	to	404594	\$	300.00	
March 31, 2020	Accounts Payable	404595	to	404595	\$	9,641.13	
TOTAL ASSOCIATED STUDENT BODY FUND:					\$	11,756.13	
<u>TRANSPORTATION VEHICLE FUND:</u>							
			to				
			to				
TOTAL TRANSPORTATION VEHICLE FUND:					\$	-	

DocuSigned by: Board of Directors of Steilacoom Historical School District No. 1	
DocuSigned by: <i>Robert S. Forbes</i> 08413014200342F...	DocuSigned by: <i>Jen McDonald</i> 3208A3520E884F7...
DocuSigned by: <i>Sam Scott</i> 77D65A9E167E439...	DocuSigned by: <i>Jason Pierce</i> 652A792B5D744DC...
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.	
_____ <i>K. Weight</i> Kathi Weight, Secretary to the Board	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 4/22/2020						
Name	Position	FTE	Location	Effective Date	Action	Comment
FLETCHER ASHLEE	TEACHER	1.00	SALTAR'S POINT	8/31/2020	NEW HIRE	
GAFFEY KAYLA	TEACHER	1.00	SALTAR'S POINT	8/31/2020	NEW HIRE	
GAFFEY SCOTT	TEACHER	1.00	SALTAR'S POINT	8/31/2020	NEW HIRE	
MANLEY STEPHANIE	NURSE	1.00	DISTRICT WIDE	8/31/2020	NEW HIRE	
LOWE ASHLEE	TEACHER	1.00	CHLOE CLARK	8/30/2020	RESIGNATION	
SHEARER ALLISON	TEACHER	1.00	CHLOE CLARK	8/31/2020	NEW HIRE	
ARMSTRONG MARY	TEACHER	1.00	CHLOE CLARK	8/31/2020	NEW HIRE	