The best education for every student.

STEILACOOM Historical School District No. 1

Est. 1854

Regular Meeting Minutes
Anderson Island Elementary School, 13005 Camus Road, Anderson Island, WA
Wednesday, September 25, 2019

I. CALL TO ORDER

Chair Forbes called the meeting to order at 6:30 pm.
Anderson Island students Liam Clay and Ainsley Nelson led the Pledge of Allegiance.
Director Pierce made a motion to excuse Director McDonald; Director Schenk seconded the motion and the motion passed (4/0).
Director Scott made a motion to approve the agenda with the change in order of agenda items number II and III; Director Pierce seconded the motion and the motion passed (4/0).

II. PRESENTATION

Anderson Island Elementary student, Dwayne Bremmeyer, presented information regarding Anderson Island Elementary's garden project.

III. COMMENTS FROM THE AUDIENCE

- Eric Garrett, Steilacoom, commented on patterns of behavior
- Amy Asaeli, Steilacoom, commented on boys' basketball
- Devin Asaeli, Steilacoom, commented on boys' basketball
- Landon Petry, Steilacoom, commented on boys' basketball
- Barrett Lemming, Steilacoom, commented on boys' basketball
- Paula Stuart, Steilacoom, commented on boys' basketball
- Jamie Garrett, Steilacoom, commented on the state of SHS
- David Meikle, Steilacoom, commented on boys' basketball
- Phil Lynch, Steilacoom, commented on boys' basketball

IV. CONSENT AGENDA

Director Schenk made a motion to approve the Consent Agenda; Director Pierce seconded the motion and the motion passed (4/0). The Consent Agenda included attached personnel reports, financial report, 8.28.19 board meeting minutes, 9.11.19 study session minutes, and August & September 2019 Accounts Payable, including August 2019 Payroll.

V. OLD BUSINESS - Resolution 856-09-25-19 Surplus of International Place Property

Director Scott made a motion to approve Resolution 856-09-25-19 Surplus of International Place Property; a second was not given and the motion died due to absence of a second motion.

VI. **NEW BUSINESS**

A. **First Reading of Policy 1310 Policy Adoption, Manuals and Administrative Procedures**
Director Pierce made a motion to approve Policy 1310, Policy 1440, and Policy 4310, to move Policy 4210 to a second reading, and to delete Policy 4265; Director Schenk seconded the motion, and the motion passed (4/0).

B. **First Reading of Policy 1440 Minutes**
Director Pierce made a motion to approve Policy 1310, Policy 1440, and Policy 4310, to move Policy 4210 to a second reading, and to delete Policy 4265; Director Schenk seconded the motion, and the motion passed (4/0).

C. **First Reading of Policy 4210 Regulation of Dangerous Weapons on School Premises**
Director Pierce made a motion to approve Policy 1310, Policy 1440, and Policy 4310, to move Policy 4210 to a second reading, and to delete Policy 4265; Director Schenk seconded the motion, and the motion passed (4/0).

D. **First Reading of Policy 4265 Community Schools' Program**
Director Pierce made a motion to approve Policy 1310, Policy 1440, and Policy 4310, to move Policy 4210 to a second reading, and to delete Policy 4265; Director Schenk seconded the motion, and the motion passed (4/0).

E. **First Reading of Policy 4310 District Relationships with Law Enforcement and Other Government Agencies**
Director Pierce made a motion to approve Policy 1310, Policy 1440, and Policy 4310, to move Policy 4210 to a second reading, and to delete Policy 4265; Director Schenk seconded the motion, and the motion passed (4/0).

F. **First Reading of Policy 2413 Equivalency Credit for Career and Technical Education Courses**
Director Scott made a motion to move Policy 2413 to a second reading; Director Pierce seconded the motion, and the motion passed (4/0).

G. **First Reading of Policy 2100 Educational Opportunities for Students with a Parent in the Military**
Director Schenk made a motion to approve Policy 2100, Policy 3120 and Policy 3231; Director Pierce seconded the motion and the motion passed (4/0).

H. **First Reading of Policy 3120 Enrollment**
Director Schenk made a motion to approve Policy 2100, Policy 3120 and Policy 3231; Director Pierce seconded the motion and the motion passed (4/0).

I. **First Reading of Policy 3231 Student Records**
Director Schenk made a motion to approve Policy 2100, Policy 3120 and Policy 3231; Director Pierce seconded the motion and the motion passed (4/0).

VII. **COMMENTS FROM THE AUDIENCE**

- Jamie Garrett, Steilacoom, commented on Board Study Sessions

VIII. **BOARD COMMUNICATION**

- Director Schenk has received Board communication regarding the SHS boys' basketball coaching position.
- Director Pierce received communication regarding making elementary school afternoon student pick-ups more efficient, and Standards Based Grading.
- Director Scott received communication regarding the SHS boys' basketball coaching position and Standards Based Grading.
- Director Forbes received communication regarding the SHS boys' basketball coaching position and Standards Based Grading.

IX. **ANNOUNCEMENTS**

- Director Scott announced that the SHS Girls' Swim and Dive team won their last two meets, and have a meet tomorrow at 3:00 pm at Hazen.
- Director Pierce explained that he did not second the resolution to surplus the International Place property because he first needs more information/numbers in order to make his decision. Director Pierce also announced that Pioneer Middle School has a football game tomorrow at 3:30 pm at Yelm.
- Director Schenk explained that he felt the process to surplus the International Place property has been rushed and that he also needs more answers in order to make a decision. Director Schenk also mentioned that the SHS boys' basketball coach hiring process presents a good opportunity for Human Resources to reevaluate its processes. He also thanked Penny Coffey and parents and community members for attending the meeting, and offered a special thanks to Susan Greer and staff for hosting the Board meeting and for creating a great program on Anderson Island.
- Director Forbes thanked all the community members, parents and students who spoke at tonight's meeting.

X. **ADJOURNMENT**

Director Scott made a motion to adjourn the meeting at 7:15 pm; Director Pierce seconded the motion and the motion passed (4/0).

(Chair)

K Weight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: September 25, 2019

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Mel - Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Payroll	800849	to	800849	$ 4,017.32
	Payroll A/P	126573	to	126595	$ 852,586.39
	Payroll Taxes				$ 492,087.01
	Direct Deposit				$ 1,397,773.90
August 26, 2019	Accounts Payable	126556	to	126572	$ 80,764.39
August 28, 2019	Accounts Payable	126596	to	126611	$ 120,533.42
August 30, 2019	Accounts Payable	126612	to	126612	$ 6,913.98
September 3, 2019	Accounts Payable	126613	to	126614	$ 13,008.07
September 4, 2019	Accounts Payable	126615	to	126621	$ 37,834.41
September 5, 2019	Accounts Payable	126622	to	126642	$ 582.85
September 9, 2019	Accounts Payable	126643	to	126643	$ 257,918.66
September 11, 2019	Accounts Payable	126681	to	126718	$ 61,491.61
September 12, 2019	Accounts Payable	126719	to	126733	$ 58,808.41
September 16, 2019	Accounts Payable	126734	to	126745	$ 25,438.27
September 18, 2019	Accounts Payable	126746	to	126747	$ 1,006.99
September 19, 2019	Accounts Payable	126748	to	126748	$ 8,577.35
			TOTAL GENERAL FUND:		$3,419,343.03
CAPITAL PROJECTS FUND:					
September 5, 2019	Accounts Payable	200353	to	200353	$ 15,955.28
September 13, 2019	Accounts Payable	200354	to	200354	$ 63,548.58
			TOTAL CAPITAL PROJECTS FUND:		$ 79,503.86
ASSOCIATED STUDENT BODY FUND:					
August 29, 2019	Accounts Payable	404194	to	404197	$ 2,161.42
September 5, 2019	Accounts Payable	404198	to	404200	$ 1,988.82
September 12, 2019	Accounts Payable	404201	to	404203	$ 1,947.85
September 12, 2019	Accounts Payable	404204	to	404205	$ 6,145.78
			TOTAL ASSOCIATED STUDENT BODY FUND:		$ 8,093.63
TRANSPORTATION VEHICLE FUND:					
			to		
			TOTAL TRANSPORTATION VEHICLE FUND:		$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K Weight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1

Classified Personnel Report

Personnel Report 9/25/2019						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
ANWAR BELAL	UTILITY CUSTODIAL WORKER	8.00	MAINTENANCE	9/26/2019	NEW HIRE	
TATE KIMBERLY	PARAPROFESSIONAL	3.50	ANDERSON ISLAND	9/26/2019	NEW HIRE	
STOUT NIELS	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/26/2019	NEW HIRE	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 9/25/2019					
Name	**Position**	**Location**	**Effective Date**	**Amount**	**Comment**
FROEHLE STEFANIE	DATA TEAM LEADER	CHERRYDALE	8/29/2019	2,000.00	
PERRY ANNETTE	DATA TEAM LEADER	CHERRYDALE	8/29/2019	2,000.00	
EVANS BETTINA	DATA TEAM LEADER	CHERRYDALE	8/29/2019	2,000.00	
JOHANSEN KATHERYN	DATA TEAM LEADER	CHERRYDALE	8/29/2019	2,000.00	
YEARWOOD KRISTA	DATA TEAM LEADER	CHERRYDALE	8/29/2019	2,000.00	
ANDERSON-GONZALEZ BARBIE	PRIMARY MUSIC DIRECTOR	CHERRYDALE	8/29/2019	2,500.00	
SCHMITZ SHANNON	DATA TEAM LEADER	CHLOE CLARK	8/29/2019	2,000.00	
ZAJAC-MATTES MEGGAN	DATA TEAM LEADER	CHLOE CLARK	8/29/2019	2,000.00	
WIDMAN COURTNEY	DATA TEAM LEADER	CHLOE CLARK	8/29/2019	2,000.00	
ENGQUIST SHEREE	DATA TEAM LEADER	CHLOE CLARK	8/29/2019	2,000.00	
ENOS RODNEY	DATA TEAM LEADER	CHLOE CLARK	8/29/2019	2,000.00	
PEDDY KAREN	PRIMARY MUSIC DIRECTOR	CHLOE CLARK	8/29/2019	2,500.00	
MCDONALD JODY	ANIME CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
KELLER AIRICA	ART CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
EASTMAN KATHLEEN	ASB ADVISOR	HIGH SCHOOL	8/29/2019	4,500.00	
CLAPP NANCY	ASL CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
VEGH MATTHEW	BAND ADVISOR	HIGH SCHOOL	8/29/2019	6,000.00	
TRETHEWAY KELSEY	BOOK CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
JOHNSON KENT	CHEMICAL HYGIENE OFFICER	HIGH SCHOOL	8/29/2019	400.00	
JOHNSON JOSHUA	CHOIR	HIGH SCHOOL	8/29/2019	5,000.00	
JARNAGIN JAMES	CLASS ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
CHASE RENEE	CLASS ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
HENDERSON SAMANTHA	CLASS ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
TRETHEWAY KELSEY	CLASS ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
HENDERSON SAMANTHA	CREATIVE WRITING (POETRY) ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
HAYDEN CHRISTINA	DECA ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
EASTMAN KATHLEEN	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
STUTZ MIGUEL	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
TRETHEWAY KELSEY	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
BARTLETT TYLER	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
DORSCH SARAH	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
ZIMMERMAN CHRISTINA	DEPARTMENT CHAIR	HIGH SCHOOL	8/29/2019	2,500.00	
DILL MICAH	DIGITAL GAMING ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
HAYDEN CHRISTINA	DRAMA PRODUCTION 1 ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
HAYDEN CHRISTINA	DRAMA PRODUCTION 2 ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
CAMPBELL SARAH	EDGENUITY COORDINATOR	HIGH SCHOOL	8/29/2019	2,400.00	
SCHULTZ-BRACE KERI	FCCLA ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
JELLISON ELISABETH	FFA ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
CHASE RENEE	GSA ADVISOR	HIGH SCHOOL	8/29/2019	1,200.00	SHARED STIPEND
JOHNSON KENT	GSA ADVISOR	HIGH SCHOOL	8/29/2019	1,200.00	SHARED STIPEND
OVERGAARD ERIC	HEAD BASKETBALL COACH	HIGH SCHOOL	11/18/2019	6,066.50	
ZIMMERMAN CHRISTINA	KEY CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
FRENCH TIMOTHY J	MATH CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
ALBERT ROYCE	MODEL UN CLUB ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
WILLIAMS LORIANN	SPANISH HONORS SOCIETY ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
CAMPBELL SARAH	STUDENT TO STUDENT ADVISOR	HIGH SCHOOL	8/29/2019	1,200.00	SHARED STIPEND
WOOD SEAN	STUDENT TO STUDENT ADVISOR	HIGH SCHOOL	8/29/2019	1,200.00	SHARED STIPEND
JONES CARL	TECH STUDENT ASSOC ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
VAN WYHE GABRIEL	VIDEO PRODUCTION ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
VAN WYHE JACQUELINE	YEARBOOK ADVISOR	HIGH SCHOOL	8/29/2019	2,400.00	
KALLAY ZELMA	ART CLUB ADVISOR	PIONEER	8/29/2019	2,400.00	
STOUT JENESSA	ASB ADVISOR	PIONEER	8/29/2019	1,875.00	SHARED STIPEND
ELSHIRE KATHERINE	ASB ADVISOR	PIONEER	8/29/2019	625.00	SHARED STIPEND

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

BRADBURY THOMAS	ASSISTANT FOOTBALL COACH	PIONEER	9/26/2019	3,176.25	
STOUT JENESSA	BAND	PIONEER	8/29/2019	1,875.00	
ELSHIRE KATHERINE	CHAMBER CHOIR	PIONEER	8/29/2019	2,400.00	
PARR KAREN	CHEMICAL HYGIENE OFFICER	PIONEER	8/29/2019	400.00	
ELSHIRE KATHERINE	CHOIR	PIONEER	8/29/2019	2,500.00	
BEAULIEU DEREK	DEPARTMENT CHAIR	PIONEER	8/29/2019	2,000.00	
MARTIN MICHAEL	DEPARTMENT CHAIR	PIONEER	8/29/2019	2,000.00	
PARR KAREN	DEPARTMENT CHAIR	PIONEER	8/29/2019	2,000.00	
MCJUNKINS TRINA	DEPARTMENT CHAIR	PIONEER	8/29/2019	2,000.00	
STEWART CATHRYN	DEPARTMENT CHAIR	PIONEER	8/29/2019	2,000.00	
MILTON ANDREW	DRAMA ADVISOR	PIONEER	8/29/2019	2,400.00	
NIXON JULIE	GAME CLUB ADVISOR	PIONEER	8/29/2019	2,400.00	
YUCKERT HEATHER	GSA ADVISOR	PIONEER	8/29/2019	2,400.00	
STOUT JENESSA	JAZZ BAND ADVISOR	PIONEER	8/29/2019	1,800.00	
KEEFER CHARM	STUDENT TO STUDENT ADVISOR	PIONEER	8/29/2019	2,400.00	
MORIYAMA-YODER JOY	YEARBOOK ADVISOR	PIONEER	8/29/2019	2,400.00	
BURKES RODERICK	DATA TEAM LEADER	SALTARS POINT	8/29/2019	2,000.00	
BUCKMISTER AMANDA	DATA TEAM LEADER	SALTARS POINT	8/29/2019	2,000.00	
HATCH GENA	DATA TEAM LEADER	SALTARS POINT	8/29/2019	2,000.00	
BARTON KRISTEN	DATA TEAM LEADER	SALTARS POINT	8/29/2019	2,000.00	
ELLISON TABITHA	DATA TEAM LEADER	SALTARS POINT	8/29/2019	2,000.00	
BATHURST ERIN	INTERMEDIATE MUSIC DIRECTOR	SALTARS POINT	8/29/2019	2,500.00	