



Regular Meeting Minutes
Steilacoom Historical School District Professional Development Center via Zoom
511 Chambers Street, Steilacoom, WA
Wednesday, March 25, 2020

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:02 pm. Due to COVID-19 restrictions, this Regular Board Meeting is held via Zoom with public access to the meeting at the SHSD Professional Development Center. Executive Director Gudrun Sullivan led the Pledge of Allegiance. All Directors and Superintendent Weight present. Director Scott made a motion to approve the agenda; Director McDonald seconded the motion, and the motion passed (5/0).

II. REPORTS - Legislative Update

Director Scott gave a brief legislative update on current bills.

III. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda, Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, February and March 2020 Accounts Payable including February 2020 Payroll, February 26, 2020 Board Meeting Minutes, March 11, 2020 Study Session Minutes, Personnel Reports, and Policy 3225 School-Based Threat Assessment.

IV. OLD BUSINESS - Second Reading of Policy 3423 Parental Administration of Marijuana for Medical Purposes

Director McDonald made a motion to approve Policy 3423 Parental Administration of Marijuana for Medical Purposes, and Director Scott seconded the motion. Director Pierce recommended that any community members with questions or concerns about this policy should reach out to Board members or the Superintendent's office if they need further information. Director Pierce noted that no one in our district currently qualifies for this policy, that the policy includes very strict parameters, and that we are required by the State to pass this policy. The motion passed (5/0).

V. NEW BUSINESS

A. Resolution 859-03-25-20 Certificated Staff Contracts 2020-21 School Year

Director Rohrer made a motion to approve Resolution 859-03-25-20 Certificated Staff Contracts 2020-21 School Year; Director Pierce seconded the motion, and the motion passed (5/0).

B. Resolution 860-03-25-20 Suspension of Policy in Emergencies

Director Scott made a motion to approve Resolution 860-03-25-20 Suspension of Policy in Emergencies; Director McDonald seconded the motion, and the motion passed (5/0).

C. First Reading of Policy 2410 High School Graduation Requirements

Director Pierce made a motion to approve Policy 2410 High School Graduation Requirements and Policy 2418 Waiver of High School Graduation Credits; Director Rohrer seconded the motion, and the motion passed (5/0).

D. First Reading of Policy 2418 Waiver of High School Graduation Credits

Director Pierce made a motion to approve Policy 2410 High School Graduation Requirements and Policy 2418 Waiver of High School Graduation Credits; Director Rohrer seconded the motion, and the motion passed (5/0).

VI. BOARD COMMUNICATION

- Director McDonald relayed gratefulness for the lunch program. There was some communication regarding communication from Steilacoom High School, but that has been resolved.
- Director Pierce thanked teachers and admin staff for their flexibility and making everything work during this time.
- Director Rohrer has heard from the community, parents, and teachers about their appreciation for the district and its communication efforts.

VII. ANNOUNCEMENTS

- Director Rohrer thanked the district for their donations of PPE.
- Director Forbes mentioned the SHS softball team won their scrimmage, meaning they enjoyed an undefeated season. He also thanked Superintendent Weight and staff for doing a wonderful job during this time.

VIII. ADJOURNMENT


Director McDonald made a motion to adjourn the meeting at 7:22 pm; Director Scott seconded the motion, and the motion passed (5/0).

K Weight
 (Secretary/Superintendent)

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 Robert S. Forbes
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 (Chair)

DocuSigned by:
 Jen McDonald
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 Sam Scott
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 Jason Pierce
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Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 25, 2020

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Mel Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:				
February 25, 2020	Accounts Payable	127823	to 127641	\$ 315,727.66
	Payroll	800877	to 800879	\$ 6,330.76
	Payroll A/P	127642	to 127659	\$ 942,445.02
	Payroll Taxes		to	\$ 533,650.55
	Direct Deposit		to	\$ 1,527,491.29
February 28, 2020	Accounts Payable	127660	to 127660	\$ 40,005.99
March 4, 2020	Accounts Payable	127661	to 127700	\$ 107,696.20
March 10, 2020	Accounts Payable	127701	to 127721	\$ 431,903.55
March 16, 2020	Accounts Payable	127722	to 127722	\$ 439.55
March 17, 2020	Accounts Payable	127723	to 127753	\$ 956.42
March 18, 2020	Accounts Payable	127754	to 127793	\$ 105,559.92
TOTAL GENERAL FUND:				\$ 4,012,206.91
CAPITAL PROJECTS FUND:				
March 11, 2020	Accounts Payable	200368	to 200368	\$ 6,363.21
March 19, 2020	Accounts Payable	200369	to 200369	\$ 574.00
TOTAL CAPITAL PROJECTS FUND:				\$ 6,937.21
ASSOCIATED STUDENT BODY FUND:				
February 27, 2020	Accounts Payable	404368	to 404374	\$ 2,150.53
February 28, 2020	Accounts Payable	404375	to 404375	\$ 31,130.98
March 5, 2020	Accounts Payable	404376	to 404381	\$ 7,250.49
March 11, 2020	Accounts Payable	404382	to 404384	\$ 3,614.17
March 16, 2020	Accounts Payable	404385	to 404385	\$ 3.72
March 18, 2020	Accounts Payable	404386	to 404402	\$ 8,999.29
March 19, 2020	Accounts Payable	404403	to 404474	\$ 9,150.00
TOTAL ASSOCIATED STUDENT BODY FUND:				\$ 62,299.18
TRANSPORTATION VEHICLE FUND:				
TOTAL TRANSPORTATION VEHICLE FUND:				\$ -

to

TOTAL TRANSPORTATION VEHICLE FUND: \$ -

DocuSigned by: Board of Directors of Steilacoom Historical School District No. 1

DocuSigned by: *Robert S. Forbes*

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DocuSigned by: *Sam Scott*

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DocuSigned by: *Ken McDonald*

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DocuSigned by: *Jason Pierce*

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I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K. Weight
Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1 Certificated Personnel Report

Personnel Report 03/25/2020						
Name	Position	FTE	Location	Effective Date	Action	Comment
SMITH EMILY	TEACHER	1.00	CHLOE CLARK	6/11/2020	RESIGNATION	
MARLOW AMY	TEACHER	1.00	CHLOE CLARK	8/31/2020	NEW HIRE	
HILL KELLY	TEACHER	1.00	PIONEER	8/31/2020		NON-CONTINUING LEAVE REPLACEMENT

Steilacoom Historical School District No. 1 Co-Curricular Personnel Report

Personnel Report 3/25/2020					
Name	Position	Location	Effective Date	Amount	Comment
SEEFELDT JAMES	ASSISTANT TRACK & FIELD COACH	HIGH SCHOOL	3/2/2020	3,408.75	
GIDLEY AMANDA	6TH GRADE CAMP COORDINATOR	PIONEER	4/1/2020	300.00	
HALLER KYLE	6TH GRADE CAMP COORDINATOR	PIONEER	4/1/2020	300.00	