



**Regular Meeting Minutes
via Zoom
Wednesday, August 26, 2020**

I. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm. Due to the extension of the statutory waivers/suspensions of the Open Public Meeting Act (OPMA) cited in Proclamation 20-28.4 until 11:59 pm on September 1, 2020, this Study Session was held via a Zoom webinar with a public link shared on the SHSD website.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director McDonald made a motion to approve the agenda; Director Scott seconded the motion, and the motion passed (5/0).

II. REPORT - NEW STAFF

Susanne Beauchaine, Executive Director of Human Resources, presented a report featuring new Steilacoom Historical School District staff.

III. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, July and August 2020 Accounts Payable and July 2020 Payroll, July 22, 2020 Regular Meeting Minutes, August 12, 2020 Study Session Minutes, Admin, Certificated, Classified Exempt, and Classified Personnel Reports, and 2020-2021 SCEA Salary Schedule.

IV. NEW BUSINESS

A. First Reading of Policy 2004 Accountability Goals

Director Scott made a motion to approve Policy 2004 Accountability Goals; Director McDonald seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 4311 School Resource Officer

Director Rohrer made a motion to approve Policy 4311 School Resource Officer; Director Pierce seconded the motion, and the motion passed (5/0).

C. Approval of 2020-2022 Steilacoom Education Association Collective Bargaining Agreement

Director McDonald made a motion to approve the 2020-2022 Steilacoom Education Association Collective Bargaining Agreement, ratified on August 25, 2020; Director Scott seconded the motion, and the motion passed (5/0).

D. Approval of Resolution 867-08-26-20 District Reopening Plan

Director Pierce made a motion to approve Resolution 867-08-26-20 District Reopening Plan; Director Rohrer seconded the motion, and the motion passed (5/0).

Regularly scheduled meetings of the Board of Directors of Steilacoom Historical School District No. 1 are digitally recorded.

E. Approval of 2020-2021 School Year District Focus

Superintendent Weight presented the 2020-2021 School Year District Focus plan. Questions and discussion followed. Director Scott made a motion to approve the 2020-2021 School Year District Focus; Director McDonald seconded the motion, and the motion passed (5/0).

V. BOARD COMMUNICATION

- Director Scott received email communication with regards to Referendum 90 and its ramifications.
- Director Rohrer shared a reminder of WSSDA general assembly, and stated that Pierce County approved an emergency ordinance to assist school districts including Steilacoom Historical School District. SHSD will receive \$117,775 from Pierce County. Director Rohrer also brought up a suggestion of sharing “good news” articles with SHSD families and staff.

VI. ANNOUNCEMENTS

- Director Rohrer raised questions of when we would move to a hybrid schedule. Superintendent Weight shared that the Board had previously instructed the District to offer consistent planning for our families, and to accommodate that request the District has shared with families that we will be in a remote learning phase at least through the first full quarter of the 2020-21 school year.
- Director Pierce suggested District communication to parents regarding ParentSquare and daily health screenings.
- Director Scott shared a reminder of the Kiwanis meeting tomorrow morning featuring Dr. Farmer.
- Director Forbes thanked Dr. Weight and the SHSD team for all their work throughout the reopening process.

VII. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 7:49 pm; Director Pierce seconded the motion, and the motion passed (5/0).

Bob Forbes

(Chair)

Jennifer McDonald

Sam Scott

Jason Pierce

Kathi Weight

(Secretary/Superintendent)

Loujanna Rohrer

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Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: August 26, 2020

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:					
July 21, 2020	Accounts Payable	128330	to	128335	\$ 5,669.38
July 21, 2020	Accounts Payable	128336	to	128336	\$ 6,497.65
July 21, 2020	Accounts Payable	128337	to	128346	\$ 11,022.47
July 22, 2020	Accounts Payable	128347	to	128347	\$ 504.59
	Payroll	800885	to	800886	\$ 7,100.97
	Payroll A/P	128348	to	128367	\$ 950,366.03
	Payroll Taxes				\$ 518,570.66
	Direct Deposit				\$ 1,449,124.20
July 23, 2020	Accounts Payable	128368	to	128371	\$ 14,207.02
July 27, 2020	Accounts Payable	128372	to	128372	\$ 18,966.65
July 28, 2020	Accounts Payable	128373	to	128405	\$ 58,548.81
July 29, 2020	Accounts Payable	128406	to	128413	\$ 43,591.95
August 4, 2020	Accounts Payable	128414	to	128433	\$ 100,606.49
August 4, 2020	Accounts Payable	128434	to	128438	\$ 11,680.84
August 11, 2020	Accounts Payable	128439	to	128461	\$ 500,964.33
August 17, 2020	Accounts Payable	128462	to	128468	\$ 40,029.44
August 18, 2020	Accounts Payable	128469	to	128469	\$ 1,889.93
August 18, 2020	Accounts Payable	128470	to	128494	\$ 2,849.97
TOTAL GENERAL FUND:					\$ 3,742,191.38
CAPITAL PROJECTS FUND:					
July 23, 2020	Accounts Payable	200385	to	200386	\$ 15,206.24
August 4, 2020	Accounts Payable	200387	to	200388	\$ 9,147.50
August 11, 2020	Accounts Payable	200389	to	200390	\$ 4,335.26
August 18, 2020	Accounts Payable	200391	to	200391	\$ 7,520.00
TOTAL CAPITAL PROJECTS FUND:					\$ 36,209.00
ASSOCIATED STUDENT BODY FUND:					
July 21, 2020	Accounts Payable	404769	to	404769	\$ 33.39
July 27, 2020	Accounts Payable	404770	to	404770	\$ 802.42
August 18, 2020	Accounts Payable	404771	to	404776	\$ 400.00
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 1,235.81
TRANSPORTATION VEHICLE FUND:					
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1	
<i>Bob Forbes</i>	<i>Sam Scott</i>
<i>Jennifer McDonald</i>	<i>Jason Pierce</i>
<i>Loujauua Rohrer</i>	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p>	
<p style="font-size: 1.5em;"><i>KWeight</i></p> <p style="text-align: right;">Kathi Weight, Secretary to the Board</p>	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 8/26/2020						
Name	Position	FTE	Location	Effective Date	Action	Comment
VO ANDREW	TEACHER	1.00	CHERRYDALE	8/31/2020	RESIGNATION	

