



Regular Meeting Agenda

via Zoom

Wednesday, November 18, 2020 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. PRESENTATION - Regional WASA Community Leadership Award

(Information)

Presenter: Susanne Beauchaine

[WASA Community Leadership Award.pdf \(p. 3\)](#)

III. REPORT - Class of 2020 Graduation Data

(Information)

Presenter: Mike Miller

[Class of 2020 Graduation Data.pdf \(p. 4\)](#)

IV. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.pdf \(p. 5\)](#)

[Approval of October and November 2020 Accounts Payable and October 2020 Payroll.pdf \(p. 16\)](#)

[Approval of October 28 2020 Regular Meeting Minutes.pdf \(p. 18\)](#)

[Approval of Certificated Personnel Report Amended.pdf \(p. 22\)](#)

[Approval of Classified Personnel Report.pdf \(p. 23\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 24\)](#)

V. OLD BUSINESS - Second Reading of Policy 2331 Controversial Issues **(Action)**

Presenter: Paul Harvey

[Policy 2331 Controversial Issues.pdf \(p. 25\)](#)

VI. NEW BUSINESS

A. Draft Legislative Agenda **(Action)**

Presenter: Shawn Lewis

[Draft Legislative Agenda.pdf \(p. 28\)](#)

B. First Reading of Policy 6512 Infection Control Program **(Action)**

Presenter: Shawn Lewis

[Policy 6512 Infection Control Program.pdf \(p. 30\)](#)

VII. BOARD COMMUNICATION **(Information)**

VIII. ANNOUNCEMENTS **(Information)**

IX. ADJOURNMENT **(Action)**

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: November 18, 2020

WASA Region 111 Community Leadership Award

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☐ Plan

BACKGROUND INFORMATION

The Washington Association of School Administrators (WASA) allows school districts to nominate one Community Leadership Award winner annually. The award is presented to community members or groups in recognition of their outstanding contribution to education. Specific criteria for the award recipient include: Benefit to students, leadership, motivation, success, cooperation/coordination with local district, recognition by others, and history of service.

Some past Community Leadership Award recipients from SHSD include: Sam Scott – Board and leadership on levy/bond initiatives, Jason Pierce – WATCH D.O.G.S., Steilacoom Kiwanis Club, and Antoinette Walker – JBLM School Liaison.

This year, the Steilacoom Historical School District has awarded Dr. Kiernan O'Mahony and his organization, Institute for Connecting Neuroscience with Teaching and Learning.

SHSD takes great pride in our focus on Social Emotional Learning (SEL). Since 2018-2019, the District has engaged in a strong partnership with Neural Education, a Washington non-profit whose mission is to accelerate learning equity so all children can reach their potential. Their innovative work, led by Dr. Kieran O'Mahony, has helped to empower our staff to deliver neuro-cognitive methods and practices in our work with students. Staff have participated in over 200 hours of professional development with Neural Education, including job-embedded sessions that have helped staff connect with students so they can reach their full potential!

RECOMMENDED ACTION:

No Action Required.

Report prepared by:

Susanne Beauchaine, Executive Director

Steilacoom Historical School District No. 1

Graduation Calculation – Class of 2020

The best education for EVERY student!

Overview

The Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA) requires a uniform and accurate measure of high school graduation rate that is comparable across States. The Office of Superintendent of Public Instruction (OSPI), requires all school districts to track their adjusted cohort graduation rate for each high school, and for the school district overall. The School Report Card posted on OSPI's website provides the district-wide graduation rate.

For Steilacoom Historical School District this includes Steilacoom High School and the Futures program. The Futures program provides support for students with disabilities whose post-secondary outcomes includes supported employment.

Formula for Graduation Rate

Beginning 9th graders + Transfers In – Transfers Out = Adjusted Cohort
Graduates ÷ Adjusted Cohort = Adjusted Cohort Graduation Rate

Class of 2020 (Steilacoom High School) Four-Year Cohort Adjusted Graduation Rate

245 (ninth graders) + 60 (transfers in) – 72 (transfers out) = 233

*220 Graduates ÷ 233 = **94.4%**

Continuing Students: 6

**29 Graduates (13%) also earned an Associate Degree*

Class of 2019 (Steilacoom High School) Five-Year Cohort Adjusted Graduation Rate

221 (ninth graders) + 49 (transfers in) – 54 (transfers out) = 216

208 Graduates ÷ 216 = **96.3%**

Continuing Students: 1

Definitions

Adjusted Cohort: The group enters 9th grade for the first time, *adjusted* by adding students who transfer in, and deleting students who transfer out.

Adjusted Cohort Graduation Rate: Percent of students in a cohort that graduate in 4 or 5 years.

Assignment to Cohorts: Students who transfer into the district are assigned to the cohort in which the student started 9th grade for the first time.

Continuing Student: A student who "continues" attending the high school but did not graduate within four years. This may include a student whose Individual Education Program (IEP) requires the student continue attending until they age out of public school at 21 years, or who has enrolled in the Graduation Alliance program.

Frequently Asked Questions

1. When a student transfers into the high school, how is their cohort determined?
 - A student who transfers in should be assigned to the cohort in which the student started 9th grade for the first time.
2. If a student completes their credit requirements in the summer after their fourth year of high school, are they counted as a graduate with their cohort/class?
 - Yes, if a student completes the requirements prior to the start of the school year.
3. If a student drops out, but then earns their GED within the four years – are they counted as a graduate with their cohort/class?
 - No, they may not be counted.

Steilacoom Historical School District No. 1
Financial Report - October 31, 2020
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of October 31, 2020 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual	
Revenues & Other Financing Sources	41,027,995	8,003,528	19.51%
Expenditures & Other Financing Uses	41,527,571	8,495,315	20.46%

Excess Revenues/Other Financing Sources		
Over (under) Expend & Other Financing Uses	(499,576)	(491,788)

Transfer to Capital Projects	
Net Change in Unassigned Fund Balance	(491,788)

Fund Balances	9/1/2020	10/31/2020	Variance
Restricted for Carryover	0	0	0
Committed for Other Purposes	0	0	0
Prior Year Adjustment	0	0	
Unassigned Fund Balance	2,015,529	2,868,697	853,168
Unassigned Minimum Fund Balance	2,610,000	2,610,000	0
Fund Balance	4,625,529	5,478,697	853,168

Capital Projects Fund:

Fund Balance - Impact Fees \$623,964 - Turf Field Replacement \$400,000

Beginning Fund Balance		1,575,135	
GF Transfer to Capital Projects	100,000		
Revenues	4,678,903		
Expenses	59,638		
		4,619,265	
Ending Fund Balance 10/31/2020			6,194,400

	9/1/2020 Beginning Balance	10/31/2020 Ending Fund Balance	Variance
Debt Service Fund*:	4,547,738	7,760,095	3,212,357
ASB Fund:	372,531	366,498	(6,033)
Transportation Fund:	121,744	121,780	36

*12/1/2020 Principal and Interest - \$7,231,100; 6/1/2021 Interest payment - \$ 528,225

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	5,722,750	2,031,871.63	2,214,623.93		3,508,126.07	38.70
2000 LOCAL SUPPORT NONTAX	767,300	20,147.14	21,464.28		745,835.72	2.80
3000 STATE, GENERAL PURPOSE	25,193,811	2,109,750.05	4,332,267.53		20,861,543.47	17.20
4000 STATE, SPECIAL PURPOSE	6,296,912	517,914.18	1,073,848.63		5,223,063.37	17.05
5000 FEDERAL, GENERAL PURPOSE	282,000	.00	.00		282,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	2,765,222	189,326.74	361,323.58		2,403,898.42	13.07
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	41,027,995	4,869,009.74	8,003,527.95		33,024,467.05	19.51
B. EXPENDITURES						
00 Regular Instruction	23,495,429	2,184,397.77	4,505,888.62	18,826,555.71	162,984.67	99.31
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,786,422	512,626.78	1,024,425.30	4,657,368.21	104,628.49	98.19
30 Voc. Ed Instruction	2,270,119	166,188.62	338,541.87	1,479,147.72	452,429.41	80.07
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,062,979	111,652.18	271,937.86	872,014.90	80,973.76-	107.62
70 Other Instructional Pgms	265,099	27,284.72	331,341.28	274,458.93	340,701.21-	228.52
80 Community Services	45,545	.00	.00	0.00	45,545.00	0.00
90 Support Services	8,601,978	986,391.42	2,023,180.54	5,191,298.27	1,387,499.19	83.87
Total EXPENDITURES	41,527,571	3,988,541.49	8,495,315.47	31,300,843.74	1,731,411.79	95.83
C. OTHER FIN. USES TRANS. OUT (GL 536)	200,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	699,576-	880,468.25	491,787.52-		207,788.48	29.70-
F. TOTAL BEGINNING FUND BALANCE	4,265,744		5,970,484.64			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	3,566,168		5,478,697.12			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	100,000-	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	996,168	2,868,697.12
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,610,000.00
<u>TOTAL</u>	3,666,168	5,478,697.12
Differences	100,000-	.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exceptions Found:

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2020

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	20,000	57,513.84	65,405.10		45,405.10-	327.03
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	36,628.13	36,628.13		36,628.13-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,684,377	4,576,869.51	4,576,869.51		107,507.49	97.70
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>4,704,377</u>	<u>4,671,011.48</u>	<u>4,678,902.74</u>		<u>25,474.26</u>	<u>99.46</u>
B. EXPENDITURES						
10 Sites	0	.00	36,628.13	2,747.50	39,375.63-	0.00
20 Buildings	4,400,000	.00	21,861.42	4,945.50	4,373,193.08	0.61
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	1,148.00	1,148.00	0.00	1,148.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>4,400,000</u>	<u>1,148.00</u>	<u>59,637.55</u>	<u>7,693.00</u>	<u>4,332,669.45</u>	<u>1.53</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	304,377	4,669,863.48	4,619,265.19		4,314,888.19	> 1000
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,317,669		1,575,134.97			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	1,622,046		6,194,400.16			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	36,628.13
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	36,628.13-
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	627,669	690,124.15
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	400,000	400,000.00
G/L 889 Assigned to Fund Purposes	594,377	5,104,276.01
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,622,046	6,194,400.16

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	8,459,674	2,945,324.56	3,211,751.89		5,247,922.11	37.97
2000 Local Support Nontax	5,000	139.35	605.29		4,394.71	12.11
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,464,674	2,945,463.91	3,212,357.18		5,252,316.82	37.95
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	7,000,000	.00	.00	0.00	7,000,000.00	0.00
Interest On Bonds	1,400,000	.00	.00	0.00	1,400,000.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,402,500	.00	.00	0.00	8,402,500.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	62,174	2,945,463.91	3,212,357.18		3,150,183.18	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,439,298		4,547,737.92			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	4,501,472		7,760,095.10			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,501,472		7,760,095.10			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	4,501,472		7,760,095.10			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	193,000	9,788.89	10,526.43		182,473.57	5.45
2000 Athletics	158,459	241.15	241.15		158,217.85	0.15
3000 Classes	43,500	200.00	2,888.10		40,611.90	6.64
4000 Clubs	518,740	1,184.77	2,513.24		516,226.76	0.48
6000 Private Moneys	9,500	.00	1,358.00		8,142.00	14.29
<u>Total REVENUES</u>	923,199	11,414.81	17,526.92		905,672.08	1.90
<u>B. EXPENDITURES</u>						
1000 General Student Body	231,159	3,864.63	6,833.58	0.00	224,325.42	2.96
2000 Athletics	213,999	3,463.24	3,463.24	5,469.98	205,065.78	4.17
3000 Classes	56,134	1,499.59	1,499.59	3,500.41	51,134.00	8.91
4000 Clubs	588,988	7,392.50	9,102.28	11,638.00	568,247.72	3.52
6000 Private Moneys	10,835	175.00	125.00	0.00	10,710.00	1.15
<u>Total EXPENDITURES</u>	1,101,115	16,394.96	21,023.69	20,608.39	1,059,482.92	3.78
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES</u> (A-B)	177,916-	4,980.15-	3,496.77-		174,419.23	98.03-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,473		369,994.87			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	166,557		366,498.10			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	166,557		366,498.10			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	166,557		366,498.10			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	17.42	35.90		964.10	3.59
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,000	.00	.00		6,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	7,000	17.42	35.90		6,964.10	0.51
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	17.42	35.90		6,964.10	0.51
<u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	17.42	35.90		3,035.90	101.20-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	121,615		121,744.29			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	118,615		121,780.19			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	118,615		121,780.19			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	118,615		121,780.19			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: November 18, 2020

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	0	to	0	\$ -
	Payroll A/P	128797, 128851	to	128869	\$ 970,657.16
	Payroll Taxes				\$ 531,445.62
	Direct Deposit				\$ 1,490,881.85
October 26, 2020	Accounts Payable	128870	to	128870	\$ 47,693.37
October 27, 2020	Accounts Payable	128871	to	128885	\$ 71,006.37
October 27, 2020	Accounts Payable	128886	to	128901	\$ 1,121.30
November 3, 2020	Accounts Payable	128902	to	128937	\$ 84,495.77
November 12, 2020	Accounts Payable	128938	to	128938	\$ 69.58
November 12, 2020	TOTAL GENERAL FUND:				\$ 3,197,371.02

CAPITAL PROJECTS FUND:

to
TOTAL CAPITAL PROJECTS FUND: \$ -

ASSOCIATED STUDENT BODY FUND:

October 27, 2020	Accounts Payable	404804	to	404804	\$ 2,262.96
October 27, 2020	Accounts Payable	404805	to	404809	\$ 295.00
October 28, 2020	Accounts Payable	404810	to	404812	\$ 3,141.24
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 5,699.20

TRANSPORTATION VEHICLE FUND:

to
to
TOTAL TRANSPORTATION VEHICLE FUND: \$ -

Board of Directors of Steilacoom Historical School District No. 1



I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

Signature Certificate

Document Ref.: ZFWVB-V5ENX-8GRYZ-DU3IK

Document signed by:

	<p>Melissa Beard</p> <p>Verified E-mail: mbeard@steilacoom.k12.wa.us</p> <p>IP: 71.231.46.196 Date: 16 Nov 2020 16:39:28 UTC</p>	<p><i>Melissa Beard</i></p> 
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Document completed by all parties on:
16 Nov 2020 16:39:28 UTC

Page 1 of 1



Signed with PandaDoc.com

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**Regular Meeting Minutes
via Zoom
Wednesday, October 28, 2020**

I. CALL TO ORDER

Due to the extension of the statutory waivers/suspensions of the Open Public Meeting Act (OPMA) cited in Proclamation 20-28, this Study Session was held via a Zoom webinar with a public link shared on the SHSD website.

Chair Forbes called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Pierce made a motion to approve the agenda; Director Scott seconded the motion, and the motion passed (5/0).

II. REPORTS - Steilacoom High School Advanced Placement Scores

Jessica Soete, Steilacoom High School Assistant Principal, shared a presentation regarding SHS's Advanced Placement scores. Questions and discussion followed.

III. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, September and October 2020 Accounts Payable and September 2020 Payroll, September 23, 2020 Regular Meeting Minutes, October 14, 2020 Study Session Minutes, Certificated, Classified, and Co-Curricular Personnel Reports, Approval of SRO Agreement Amendment, and Approval of Anonymous Chloe Clark donation.

IV. NEW BUSINESS

A. 2020-2026 Capital Facilities Plan

Director Shawn Lewis presented the 2020-2026 Capital Facilities Plan. Director Scott made a motion to approve the 2020-2026 Capital Facilities Plan; Director Pierce seconded the motion, and the motion passed (5/0).

B. Fee Schedule

Director Rohrer made a motion to approve the Amended 2020-2021 Fee Schedule; Director McDonald seconded the motion, and the motion passed (5/0).

C. First Reading of Policy 2331 Controversial Issues

Director Pierce made a motion to move Policy 2331 Controversial Issues to a second reading; Director Scott seconded the motion, and the motion passed (5/0).

D. First Reading of Policy 3120 Enrollment

Director McDonald made a motion to approve Policy 3120 Enrollment and Policy 3131 Transfers, and delete Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders; Director Rohrer seconded the motion, and the motion passed (5/0).

E. First Reading of Policy 3131 Transfers

Director McDonald made a motion to approve Policy 3120 Enrollment and Policy 3131 Transfers, and delete Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders; Director Rohrer seconded the motion, and the motion passed (5/0).

F. First Reading of Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders

Director McDonald made a motion to approve Policy 3120 Enrollment and Policy 3131 Transfers, and delete Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders; Director Rohrer seconded the motion, and the motion passed (5/0).

G. First Reading of Policy 3535 Financial Aid Advising Day

Director Scott made a motion to approve Policy 3535 Financial Aid Advising Day; Director Pierce seconded the motion, and the motion passed (5/0).

IV. BOARD COMMUNICATION

- Director Pierce had one piece of communication that he forwarded to Principal Fernandes.
- Chair Forbes noted a communication to the Board from SHS teacher Eric Garrett. This letter is included as an attachment to the Board minutes.

V. ANNOUNCEMENTS

Chair Forbes thanked all SHSD staff for working really hard in a really stressful situation, acknowledging that the minimal negative parent communication the Board has received is a sign of all the hard work done by our staff. Chair Forbes encouraged everyone to hang in there and keep up the hard work.

VI. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 7:32 pm; Director McDonald seconded the motion, and the motion passed (5/0)

(Secretary/Superintendent)

(Chair)

Dear Members of the Steilacoom Historical School District School Board,

Good evening. I would like to start off by saying that my role as an educator here at the high school is extremely difficult this year. The online instruction, the lack of student engagement, the overwhelming amount of available technology, and the inability to build solid relationships with students has made this school year a challenge, to say the least. So, it is confusing to me when I hear that the district isn't making an effort to be supportive of the staff.

I submitted a couple of things. First, a heart-felt email response from [REDACTED] regarding the summary of the most recent Department Head meeting. Most of us teachers feel this way. The second, a parent response to my plea for help with his student. These two submissions are perfect examples of the realities we high school teachers are facing.

I would like to look at the summary:

- 2) If you are going to be with other people, must fill out the google form in the classroom for contact tracing for each instance.
- 3) No eating of lunch in rooms together.
- 6) Quote from admin "We will talk about how in normal years it is a reflection on the kid's performance or lack thereof, but could potentially be looked at this year kind of a flawed system.....have teachers turn the focus inwards."

If staff aren't allowed to have any interaction, then why do we need to be in the building? We were recently told that we can't even have socially-distanced lunch together. We know there is a pandemic and we are mature enough to make these decisions on our own. If we we're not feeling well, we certainly would not be around other people. The optics you are creating do not look good. In fact, they are insulting. Why are you punishing those of us that show up on a daily basis and try to do our best? The district has created a system where there is no accountability for teachers who don't show up. It is demoralizing to see unprofessional behavior continue unchecked, and those of us that treat this as a profession get punished. To be honest, I am hardly alone. Not only are we going to have damaged students coming back into our buildings, they will be taught by damaged teachers.

As for the email response from a parent, I am at a loss for words. This is just an example of one of the many students who do not engage in the learning process. What are we supposed to do if we can't make students turn on their cameras and engage, if they even show up? In all honesty, some of the blame rests upon teachers. We have teachers in this building that sometimes don't even show up to their own zoom classrooms. The system that we have in place is allowing this unprofessional behavior. Again, teachers who show up every day are getting more frustrated at the perception that we aren't being supported.

Just wanted to share my thoughts on my "school" year.

Thank you.

Eric Garrett
SHS Math Teacher

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 11/18/2020						
Name	Position	FTE	Location	Effective Date	Action	Comment
BETHMAN KURT	TEACHER	1.00	PIONEER	1/31/2021	RETIREMENT	
CASTRO NUNO	TEACHER	1.00	PIONEER	12/1/2020	NEW HIRE	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11/18/2020						
Name	Position	Hours	Location	Effective Date	Action	Comment
BAPTISTA ADRIANA	DEPARTMENT SPECIALIST	8.00	DISTRICT OFFICE	11/4/2020	RESIGNATION	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 11/18/2020					
Name	Position	Location	Effective Date	Amount	Comment
HAYDEN TINA	DRAMA	HIGH SCHOOL	12/1/2020	\$2,400.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/2020

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

No changes since first reading.

RECOMMENDED ACTION:

It is recommended that the Board approve Policy 2331.

Report prepared by: Paul Harvey, Executive Director for Teaching and Learning

CONTROVERSIAL ISSUES

The instructional program will respect the right of students to face issues, to have free access to information, to study under teachers in situations free from prejudice and to form, hold, and express their own opinions without personal prejudice or discrimination.

The district encourages staff members to provide for the free and orderly flow and examination of ideas so that students may gain the skills to gather and arrange facts, discriminate between facts and opinion, discuss differing viewpoints, analyze problems and draw their own tentative conclusions.

A controversial issue arises when one or more of the proposed solutions to a problem is in conflict with the cherished interests, economic or social beliefs, group affiliations, or political expectations of a section of the citizens of the community.

Controversial issues will be handled as they arise and will not be avoided in order to restrict or restrain the academic freedom of either the teacher or the student.

Controversial issues arising in the normal classroom setting be handled as a regular aspect of instruction and learning in such a way as to not inhibit the dignity, personality or the intellectuality of either the teacher or the student.

When confronting controversial issues, **teachers will:**

- Exercise professional judgment in determining the appropriateness of the issue to the curriculum and the maturity of the students. When in doubt regarding appropriateness, the matter should be referred to the principal;
- Plan discussions and procedures, including the use of guest speakers to gain divergent points of view, with thoroughness and objectivity to acquaint students with the need to recognize opposing viewpoints, the importance of facts, the value of judgment and the virtue of respect for conflicting opinions;
- Make available materials and references presenting all sides of controversial issues;
- Provide for the presentation of opposing views whenever a guest speaker's topic is controversial;
- To the extent possible, notify students beforehand that any student who does not wish to attend a guest speaker presentation on a controversial topic may have an alternative assignment; and
- Consult with their principal when controversial topics or issues are anticipated to create disruption in the learning environment or where students or their families may wish to request an alternative assignment.

When confronting controversial issues, **teachers will not:**

- Present their own personal position as the only acceptable position which may be taken on that particular issue;
- Seek to bring about a single conclusion to which all students must subscribe, and
- Suppress a student's view on that issue as long as the expression of that view is not a derogatory, malicious, or abusive toward other students' views.

The superintendent will establish procedures for the approval of the use of a guest speaker.

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised Date: 5.11.16; 11.18.20

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: November 18, 2020

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

The Washington State Legislature will convene their 2021 Regular Legislative Session on Monday, January 11th. Assembly Days for the House and the Senate are currently scheduled for November 30 – December 1, 2020.

The Steilacoom Historical School District has worked hard to address student needs during COVID-19 and believes strongly that legislative action to provide stability in our education workforce and specific, targeted supports for students and families will help our students from a social, emotional, and academic standpoint. We also believe these supports will help our community economically as we emerge from the pandemic.

The Legislature has a constitutional requirement to provide ample funding for basic education – even during economic downturns and through pandemics. Our first request is that the state maintain basic education funding and reimburse school districts for all basic education cost increases required due to the pandemic (additional cleaning, PPE, etc).

In addition to basic education funding, we believe our students and community would benefit from continued funding for inclusionary practices, additional mental health services at the high school, and funding for at-school childcare and early learning programs.

Finally, the Legislature is required to reconsider educator salaries in 2023. There is general agreement that the current system of regionalization has not worked well and legislators are already trying to craft revised plans. We recommend the legislature use an advisory group to provide them recommendations, and to pause any reductions in regionalization funding while they consider and adopt a new plan.

As we work with legislators on these issues, staff will keep the Board informed of progress and setbacks and provide regular written status updates.

RECOMMENDED ACTION:

The administration recommends that the Board adopt the 2021 Legislative Agenda for the Steilacoom Historical School District.

Report prepared by:
Shawn Lewis, Director of Community Relations and Planning



The best education for every student.

STEILACOOM

Historical School District No. 1

LEGISLATIVE AGENDA

OUR REQUESTS

The Steilacoom Historical School District requests the 2021 Legislature prioritize education workforce support to ensure every student has access to high quality educators and education services.

The District also requests a reimbursement grant for all reasonable and necessary additional costs to Basic Education created by the COVID-19 pandemic.

Legislative efforts in these areas will help every community support families and stabilize economic conditions.

PROPOSED LEGISLATIVE SOLUTIONS

- 1** Create greater stability and predictability for certificated and classified staff in all school districts by maintaining enrollment and student transportation funding levels throughout the COVID-19 pandemic, through the use of state or federal funds.
- 2** Continue funding for inclusionary practices grants for school districts to increase student outcomes for all students, with a focus on students who need specially designed services and accommodations.
- 3** Establish a compensation advisory committee to make recommendations on rebasing educator salaries, comparable wages, impacts of regionalization, and ways compensation policy can support equity and diversity in the education workforce. Suspend all reductions in regionalization until rebasing recommendations are acted on by the legislature.
- 4** Provide dedicated funding for one additional FTE mental health specialist for every 600 students in a high school.
- 5** Create dedicated funding for before and after school childcare and early learning programs provided at elementary schools to better support working families and reduce any learning loss due to the COVID-19 pandemic.

**For more information contact
Shawn Lewis, Community Relations @ 253.983.2233**



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: November 18, 2020

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

In 2019, the Washington State Legislature passed a bill that removed the personal and philosophical option to exempt children from the MMR vaccine required for school and child care entry.

The changes to policy 6512 bring our policies for school staff into alignment with the statutory changes made for students. The change also removes a provision for exemptions provided by the Department of Health that no longer exists.

RECOMMENDED ACTION:

The administration recommends that the Board approve the revisions to policy 6512.

Report prepared by:
Shawn Lewis, Director of Community Relations and Planning

INFECTION CONTROL PROGRAM

In order to safeguard the school community from the spread of certain vaccine-preventable diseases and in recognition that prevention is a means of combating the spread of disease, the board strongly urges that ~~susceptible~~ school staff members (including volunteers) provide documentation of immunization or evidence of immunity against certain vaccine-preventable diseases. The following immunizations are recommended for school staff: measles, mumps, rubella (MMR), varicella (chickenpox), diphtheria, tetanus, and pertussis (Tdap and Td), and influenza (flu). Staff members born prior to January 1, 1957 need not provide evidence of immunity to measles; these individuals are considered naturally immune.

~~To facilitate this prevention program, the board authorizes the superintendent to make arrangements for staff immunization at a convenient time and place, and at a nominal cost to the staff member. A "susceptible" staff member may be exempted from one or more of the immunizations recommended for school staff by the Washington Department of Health by filing a written objection to such immunization on the basis of religious or philosophical grounds, when a private physician certifies that the staff member's physical condition contraindicates immunization or when the staff member provides documentation of immunity by blood test.~~

In the event of an outbreak of a vaccine-preventable disease in school, the local health officer has the authority to exclude a susceptible staff member. ~~A staff member granted an exemption by the district for religious, philosophical or medical reasons or without an acceptable immunization record on file may be excluded, as he/she is considered to be susceptible.~~ If excluded, he/she is not eligible to receive sick leave benefits because of the exclusion itself. To qualify for benefits, he/she must be ill or temporarily physically-disabled.

The superintendent or designee will evaluate all job duties of district employees to determine which employees have reasonably anticipated on-the-job exposure to blood or other potentially infectious material. The district will maintain a list of job classifications where employees have reasonably anticipated exposure to blood or other potentially infectious material. The hepatitis B vaccine will be provided at the district's expense to all employees identified as having risk of directly contacting blood or other potentially infectious material at work.

In the event that an employee has a specific exposure to blood or other potentially infectious material, the employee will be provided, at district expense, with confidential medical evaluation, follow-up and treatment, if indicated.

The district will provide annual training to all employees with reasonably anticipated exposure to blood or other potentially infectious material. All employees will receive district provided training on HIV/AIDS within six months of initial employment.

Records will be kept in strict confidence regarding the hepatitis B vaccine status of all employees with reasonably anticipated exposure to blood or other potentially infectious material and for each occupational exposure an employee has to blood or other potentially infectious material. The records will be kept for the duration of the employee's employment, plus thirty years. The district will also keep records that employees have received appropriate training.

Cross Reference: [Board Policy 3414](#)

Infectious Disease

Legal References:

[Chapter 246-110](#)

WAC Contagious disease –School districts
and day care centers

[Chapter 296-823](#)

WAC Occupation exposure to bloodborne
pathogens

[Chapter 392-198](#)

WAC Training — school employees —
HIV/AIDS

Management Resources: 2015 - June Policy Issue
2015 - April Policy Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 1.14.15; 8.27.15