



Regular Meeting Agenda

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the Public.

Wednesday, February 24, 2021 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION - Pioneer Middle School Choir

(Presentation)

Presenter: Katie Elshire

IV. REPORTS - Legislative Update

(Information)

Presenter: Sam Scott

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.PDF \(p. 3\)](#)

[Approval of January and February 2021 Accounts Payable and January 2021 Payroll.PDF \(p. 14\)](#)

[Approval of January 27 2021 Regular Meeting Minutes.pdf \(p. 15\)](#)

[Approval of February 10 2021 Study Session Minutes.pdf \(p. 17\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 19\)](#)

[Approval of Classified Personnel Report.pdf \(p. 20\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 21\)](#)

[Low-Risk Auditee Certification.pdf \(p. 22\)](#)

VI. NEW BUSINESS

A. Approval of Resolution 869-02-24-21 Sale of Property Chambers Street (Action)

Presenter: Melissa Beard

[Resolution 869-02-24-21 Sale of Real Property - Chambers Field.pdf \(p. 23\)](#)

B. First Reading of Policy 2401 Competency/Mastery Based Credits (Action)

Presenter: Paul Harvey

[Policy 2401 Competency Mastery Based Credits.pdf \(p. 26\)](#)

C. First Reading of Policies 2402 - 2409 (Action)

Presenter: Paul Harvey

[Policies 2402 - 2409 English Language Arts, Math, Science, Social Studies, Arts, Health and Fitness, Credit for Competency Proficiency.pdf \(p. 30\)](#)

D. First Reading of Policy 2413 Equivalency Credit Opportunities (Action)

Presenter: Paul Harvey

[Policy 2413 Equivalency Credit Opportunities.pdf \(p. 38\)](#)

VII. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VIII. BOARD COMMUNICATION (Information)

IX. ANNOUNCEMENTS (Information)

X. ADJOURNMENT (Action)

Steilacoom Historical School District No. 1
Financial Report - January 31, 2021
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of January 31, 2021 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual	
Revenues & Other Financing Sources	41,027,995	18,410,826	44.87%
Expenditures & Other Financing Uses	41,527,571	19,411,772	46.74%

Excess Revenues/Other Financing Sources		
Over (under) Expend & Other Financing Uses	(499,576)	(1,000,946)

Transfer to Capital Projects	(100,000)
Net Change in Unassigned Fund Balance	(1,100,946)

Fund Balances	9/1/2020	1/31/2021	Variance
Unassigned Fund Balance	2,015,529	2,259,539	244,010
Unassigned Minimum Fund Balance	2,610,000	2,610,000	0
Fund Balance	4,625,529	4,869,539	244,010

Capital Projects Fund:

Fund Balance - Impact Fees \$740,838 - Turf Field Replacement \$500,000

Beginning Fund Balance		1,575,135	
GF Transfer to Capital Projects	100,000		
Revenues	4,831,023		
Expenses	119,485		
		4,711,539	
Ending Fund Balance 1/31/2021			6,286,674

	9/1/2020 Beginning Balance	1/31/2021 Ending Fund Balance	Variance
Debt Service Fund*:	4,547,738	1,108,416	(3,439,322)
ASB Fund:	369,995	372,763	2,768
Transportation Fund:	121,744	121,822	78

*12/1/2020 Principal and Interest - \$7,231,100; 6/1/2021 Interest payment - \$ 528,225

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	5,722,750	35,079.88	2,615,080.05		3,107,669.95	45.70
2000 LOCAL SUPPORT NONTAX	767,300	3,588.26	38,985.96		728,314.04	5.08
3000 STATE, GENERAL PURPOSE	25,193,811	3,377,593.22	11,268,957.88		13,924,853.12	44.73
4000 STATE, SPECIAL PURPOSE	6,296,912	546,356.21	2,545,028.60		3,751,883.40	40.42
5000 FEDERAL, GENERAL PURPOSE	282,000	153,727.00	308,851.00		26,851.00-	109.52
6000 FEDERAL, SPECIAL PURPOSE	2,765,222	377,736.81	1,633,922.74		1,131,299.26	59.09
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	41,027,995	4,494,081.38	18,410,826.23		22,617,168.77	44.87
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,495,429	2,022,084.62	10,565,504.53	13,169,336.56	239,412.09-	101.02
10 Federal Stimulus	0	.00	4,153.67	0.00	4,153.67-	0.00
20 Special Ed Instruction	5,786,422	459,844.42	2,441,638.11	3,222,588.52	122,195.37	97.89
30 Voc. Ed Instruction	2,270,119	211,158.24	962,471.54	1,015,856.67	291,790.79	87.15
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,062,979	104,049.99	498,171.09	575,676.04	10,868.13-	101.02
70 Other Instructional Pgms	265,099	31,064.15	478,885.21	184,237.58	398,023.79-	250.14
80 Community Services	45,545	.00	.00	0.00	45,545.00	0.00
90 Support Services	8,601,978	783,911.77	4,460,947.98	4,270,105.90	129,075.88-	101.50
<u>Total EXPENDITURES</u>	41,527,571	3,612,113.19	19,411,772.13	22,437,801.27	322,002.40-	100.78
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	200,000	.00	100,000.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	699,576-	881,968.19	1,100,945.90-		401,369.90-	57.37
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,265,744		5,970,484.64			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,566,168		4,869,538.74			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	100,000-	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	996,168	2,259,538.74
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,610,000.00
<u>TOTAL</u>	3,666,168	4,869,538.74
Differences	100,000-	.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exception s Found:

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	20,000	47,821.73	117,434.00		97,434.00-	587.17
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	36,628.13		36,628.13-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,684,377	.00	4,676,960.98		7,416.02	99.84
<u>Total REVENUES/OTHER FIN. SOURCES</u>	4,704,377	47,821.73	4,831,023.11		126,646.11-	102.69
<u>B. EXPENDITURES</u>						
10 Sites	0	.00	38,428.13	2,747.50	41,175.63-	0.00
20 Buildings	4,400,000	9,290.50	71,287.72	30,415.13	4,298,297.15	2.31
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	123.00	9,768.70	7,464.00	17,232.70-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,400,000	9,413.50	119,484.55	40,626.63	4,239,888.82	3.64
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	304,377	38,408.23	4,711,538.56		4,407,161.56	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,317,669		1,575,134.97			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	1,622,046		6,286,673.53			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	627,669	740,837.99
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	400,000	500,000.00
G/L 889 Assigned to Fund Purposes	594,377	5,045,835.54
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,622,046	6,286,673.53

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	8,459,674	50,384.81	3,790,784.38		4,668,889.62	44.81
2000 Local Support Nontax	5,000	40.44	993.45		4,006.55	19.87
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,464,674	50,425.25	3,791,777.83		4,672,896.17	44.80
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	7,000,000	.00	6,555,000.00	0.00	445,000.00	93.64
Interest On Bonds	1,400,000	.00	676,100.00	0.00	723,900.00	48.29
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,402,500	.00	7,231,100.00	0.00	1,171,400.00	86.06
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	62,174	50,425.25	3,439,322.17-		3,501,496.17-	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	4,439,298		4,547,737.92			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	4,501,472		1,108,415.75			
I. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,501,472		1,108,415.75			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	4,501,472		1,108,415.75			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	193,000	249.55	11,076.09		181,923.91	5.74
2000 Athletics	158,459	4,656.00	5,797.30		152,661.70	3.66
3000 Classes	43,500	51.00	6,281.39		37,218.61	14.44
4000 Clubs	518,740	744.00	4,091.28		514,648.72	0.79
6000 Private Moneys	9,500	178.00	9,601.52		101.52-	101.07
<u>Total REVENUES</u>	923,199	5,878.55	36,847.58		886,351.42	3.99
<u>B. EXPENDITURES</u>						
1000 General Student Body	231,159	241.71	12,503.83	0.00	218,655.17	5.41
2000 Athletics	213,999	1,693.04	6,570.89	9,674.54	197,753.57	7.59
3000 Classes	56,134	341.79	3,417.35	2,938.82	49,777.83	11.32
4000 Clubs	588,988	427.51	11,162.11	14,888.00	562,937.89	4.42
6000 Private Moneys	10,835	252.45	425.48	0.00	10,409.52	3.93
<u>Total EXPENDITURES</u>	1,101,115	2,956.50	34,079.66	27,501.36	1,039,533.98	5.59
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	177,916-	2,922.05	2,767.92		180,683.92	101.56-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,473		369,994.87			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (-OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	166,557		372,762.79			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	166,557		372,762.79			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	166,557		372,762.79			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	12.94	77.83		922.17	7.78
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,000	.00	.00		6,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	7,000	12.94	77.83		6,922.17	1.11
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	12.94	77.83		6,922.17	1.11
<u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	12.94	77.83		3,077.83	102.59-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	121,615		121,744.29			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	118,615		121,822.12			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	118,615		121,822.12			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	118,615		121,822.12			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: February 24, 2021

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800889	to	800890	\$ 661.67
	Payroll A/P	129266	to	129285	\$ 989,120.84
	Payroll Taxes				\$ 539,248.99
	Direct Deposit				\$ 1,504,351.09
January 29, 2021	Accounts Payable	129286	to	129286	\$ 220.85
January 27, 2021	Accounts Payable	129287	to	129319	\$ 108,877.09
February 4, 2021	Accounts Payable	129320	to	129351	\$ 110,910.30
February 9, 2021	Accounts Payable	129352	to	129368	\$ 313,284.68
February 10, 2021	Accounts Payable	129369	to	129369	\$ 615.16
February 17, 2021	Accounts Payable	129370	to	129398	\$ 65,946.30
TOTAL GENERAL FUND:					\$ 3,633,236.97

CAPITAL PROJECTS FUND:					
January 26, 2021	Accounts Payable	200409	to	200409	\$ 123.00
January 28, 2021	Accounts Payable	200410	to	200410	\$ 537.50
February 18, 2021	Accounts Payable	200411	to	200411	\$ 871.50
TOTAL CAPITAL PROJECTS FUND:					\$ 1,532.00

ASSOCIATED STUDENT BODY FUND:					
February 3, 2021	Accounts Payable	404826	to	404826	\$ 223.10
February 10, 2021	Accounts Payable	404827	to	404829	\$ 6,411.96
			to		
			to		
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 6,635.06

TRANSPORTATION VEHICLE FUND:					
			to		
			to		
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1	
_____	_____
_____	_____
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.	

Kathi Weight, Secretary to the Board	



**Regular Meeting Minutes
via Zoom
Wednesday, January 27, 2021**

I. CALL TO ORDER

Chair McDonald called the meeting to order at 7:00 pm.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
All Directors and Superintendent Weight present.
Director Scott made a motion to approve the agenda; Director Pierce seconded the motion, and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments from the audience.

III. PRESENTATION - School Board Recognition

Superintendent Weight acknowledged the all-volunteer School Board Directors. Certificates and cards of appreciation were delivered to the School Board Directors' homes.

IV. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached financial reports, December 2020 and January 2021 Accounts Payable including December 2020 Payroll, Minutes from the December 9, 2020 Regular Board Meeting and January 13, 2021 Study Session, and Certificated, Classified, and Co-Curricular Personnel Reports.

V. OLD BUSINESS - Approval of School Board Operating Protocol

Director Scott made a motion to approve the 2021 Board Operating Protocol; Director Pierce seconded the motion, and the motion passed (5/0).

VI. NEW BUSINESS

A. First Reading of Policy 6220 Bid Requirements

Director Forbes made a motion to approve Policy 6220 Bid Requirements; Director Scott seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 6230 Relations with Vendors

Director Pierce made a motion to approve Policy 6230 Relations with Vendors; Director Rohrer seconded the motion, and the motion passed (5/0).

VII. BOARD COMMUNICATION

- Director Pierce had communication from a parent regarding students returning in small groups for band and choir. DOH recently made revisions to the guidelines, giving specific guidance on this topic. Director Pierce also had communication with parents regarding athletics, specifically at Pioneer Middle School, and what additional sports can be added.
- Director McDonald had communication from parents regarding SHS graduation plans.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District 1 are digitally recorded.

VIII. ANNOUNCEMENTS

- Director Scott acknowledged the retirement of Bruce Hayes, and noted how much his presence will be missed by everyone in the district.
- Director Rohrer announced SHS's virtual band and choir concerts, and commended the departments for a job well done. Director Rohrer also gave a shout out to coaches for giving students the opportunity to participate in some athletic practices, and offered congratulations to Emeka Egbuka who has moved on to Ohio State.
- Director McDonald thanked the kindergarten and Anderson Island Elementary teams for all their work in getting our kindergarten and AIE students back to school safely.
- Director Forbes thanked Superintendent Weight, and all district and building staff, for all they have done to safely return our students to school, acknowledging all the work behind the scenes necessary for that to happen.

IX. RECESS TO EXECUTIVE SESSION

Chair McDonald recessed the meeting to Executive Session at 7:20 pm; anticipating a 15 minute Executive Session.

X. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

XI. RETURN TO REGULAR MEETING

Chair McDonald resumed the public meeting at 7:36 pm.

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:37 pm; Director Scott seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)



**Study Session of the Board of Directors
Meeting Minutes
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA
Wednesday, February 10, 2021**

I. CALL TO ORDER

Vice Chair Scott called the meeting to order at 6:03 pm.

Superintendent Weight led the Pledge of Allegiance.

Director Pierce made a motion to excuse Chair McDonald; Director Forbes seconded the motion, and the motion passed (3/0). Director Rohrer arrived at 6:12 pm.

Director Forbes made a motion to approve the agenda; Director Pierce seconded the motion, and the motion passed (3/0).

II. TOPIC FOR BOARD DISCUSSION

A. Social Emotional Learning Student Screening Tool

SHSD Social Emotional Learning Specialist Mary Snyder shared information regarding the social emotional learning student screening tool used by the district, with emphasis on how the Panorama screener integrates multiple data streams to develop proactive systems of support which are responsive to students' needs. Questions and discussion followed.

B. Board Self-Assessment Results

The Board reviewed and discussed the WSSDA Board Assessment Results report.

C. March 10, 2021 Study Session Agenda Items

Future levy, bond, and capital projects will be added to the March 10, 2021 Study Session agenda.

III. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 7:19 pm; Director Pierce seconded the motion, and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 2/24/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
MAKER ALISON	TEACHER	1.00	CHERRYDALE	8/31/2021	RESIGNATION	
BLANCHARD DIANA	TEACHER	1.00	SALTARS POINT	2/15/2018	RESIGNATION	Not Returning from LOA

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 2/24/2021						
Name	Position	Hours	Location	Effective Date	Action	Comment
WIEDEMANN AMANDA	PARAPROFESSIONAL	6.50	CHLOE CLARK	2/25/2021	NEW HIRE	STUDENT SPECIFIC 1:1
RUSSELL RUTHANNE	PARAPROFESSIONAL	6.50	SALTARS POINT	2/19/2021	RETIREMENT	
RUSSELL KIM	PARAPROFESSIONAL	6.50	SALTARS POINT	2/19/2021	RETIREMENT	
WIEDEMANN AMANDA	PARAPROFESSIONAL	6.50	CHLOE CLARK	2/25/2021	RESIGNATION	
KLEVEN BARBARA	PARAPROFESSIONAL	6.50	CHERRYDALE	8/31/2021	RESIGNATION	
FARFAN ALEXIS	PARAPROFESSIONAL	6.50	SALTARS POINT	2/25/2021	NEW HIRE	Temporary until 6/17/21
RODERICK CHRISTINA	PARAPROFESSIONAL	6.50	CHLOE CLARK	2/25/2021	NEW HIRE	Temporary until 6/17/21
SCOTT ALLEN	PARAPROFESSIONAL	6.50	SALTARS POINT	2/25/2021	NEW HIRE	Temporay until 6/17/21
PEREZ SELENA	PARAPROFESSIONAL	6.50	CHLOE CLARK	2/25/2021	NEW HIRE	Temporary until 6/17/21

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 2/24/2021					
Name	Position	Location	Effective Date	Amount	Comment
NIXON JULIE	GAME CLUB ADVISOR	PIONEER	2/1/2021	\$1,680.00	
RUFFIN ARMAND	BOYS HEAD BASKETBALL COACH	PIONEER	4/1/2021	\$2,117.50	
MCJUNKINS TRINA	GIRLS HEAD SOCCER COACH	PIONEER	4/1/2021	\$2,117.50	
MCJUNKINS MIKE	GIRLS ASSISTANT SOCCER COACH	PIONEER	4/1/2021	\$1,588.13	
EDWARDS AERIAL	GIRLS ASSISTANT SOCCER COACH	PIONEER	4/1/2021	\$1,312.50	
HAYES BRUCE	BOYS ASSISTANT BASKETBALL COACH	PIONEER	4/1/2021	\$1,588.13	
KEEFER CHARM	STUDENT TO STUDENT CLUB ADVISOR	PIONEER	2/1/2021	\$1,440.00	
URIARTE LAVONNE	LEADERSHIP CLUB ADVISOR	SALTAR'S POINT	2/1/2021	\$2,400.00	
ANDERSON ERIN	CROSS COUNTRY HEAD COACH	HIGH SCHOOL	2/1/2021	\$2,025.50	2nd Half of Stipend
CRAWFORD ANTHONY	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
DAVIES COLBY	FOOTBALL HEAD COACH	HIGH SCHOOL	2/1/2021	\$3,084.00	2nd Half of Stipend
HALLER KYLE	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
JACKSON JASMINE	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$1,845.57	2nd Half of Stipend
JOHNSON KENT	CROSS COUNTRY ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$1,519.12	2nd Half of Stipend
MARTIN MICHAEL	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
MCDONALD MICHAEL	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
SORTORE PATRICIA	CHEER COACH	HIGH SCHOOL	2/1/2021	\$2,676.68	2nd Half of Stipend
SUEK BLAIR	VOLLEYBALL HEAD COACH	HIGH SCHOOL	2/1/2021	\$2,460.75	2nd Half of Stipend
MILLER MARK	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
RASCHKE PHIL	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	2nd Half of Stipend
LEWIS JOSH	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$2,039.63	2nd Half of Stipend
FORD JOHN	GOLF HEAD COACH	HIGH SCHOOL	2/1/2021	\$4,051.00	
SARAVIA REBECCA	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$1,845.57	2nd Half of Stipend
PICKETT TAYLOR	GIRLS SOCCER HEAD COACH	HIGH SCHOOL	2/1/2021	\$4,841.50	
RENNER NATE	GIRLS SOCCER ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$3,631.13	
CASEY KATHY	GIRLS SWIM HEAD COACH	HIGH SCHOOL	2/1/2021	\$2,465.00	2nd Half of Stipend
RODRIGUEZ-PAQUETTE JULIA	GIRLS SWIM ASSISTANT COACH	HIGH SCHOOL	2/1/2021	\$1,845.57	2nd Half of Stipend



The best education for every student.

STEILACOOM

Historical School District No. 1
511 Chambers Street • Steilacoom WA, 98388

February 4, 2021

To: Dr. Kathi Weight

From: Dr. Melissa Beard

Re: Low-risk auditee certification

As Chief of Finance and Operations for the District, I certify to you that Steilacoom Historical School District qualifies as a low-risk auditee in accordance with the criteria of 2 C.F.R. § 200.520 as determined by the Office of the Washington State Auditor in Report No. 1025935 published April 6, 2020.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 24, 2021

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

The school district owns 2.76 acres of property behind the bus garage. The Board surplused this property in May 2014 and listed it for sale in February 2017. The District has received an offer for \$1,150,000, which is the highest offer made since it has been listed. Approving this resolution would authorize Dr. Weight to execute a Purchase and Sale Agreement to sell the Chambers Field property.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve this resolution.

Report prepared by:
Dr. Melissa Beard, Chief of Finance and Operations

Steilacoom Historical School District No. 1
511 Chambers
Steilacoom, WA 98388

Resolution No. 869-02-24-21

Sale of Chambers Field Property

THIS RESOLUTION of the Steilacoom Historical School District No. 1 is in accordance with RCW 28A.335.090(1) which provides that “[t]he board of directors of each school district shall have exclusive control of all school property, real or personal, belonging to the district; said board shall have power, subject to RCW 28A.335.120, in the name of the district, to convey by deed all the interest of their district in or to any real property of the district which is no longer required for school purposes.”

WHEREAS, the District owns property containing 2.76 acres of real estate located behind the District’s existing bus garage at Sequalish Street and Chambers Street, in Steilacoom, Pierce County, Washington and having a tax parcel identification number of 6655200311; and

WHEREAS, on May 14, 2014, the Board of Directors declared the Property surplus following the rules and regulations set forth in RCW 28A.335.120; and

WHEREAS, notice of the Board of Director’s intent to sell the Property and of a public hearing was published on May 20, 2014, and May 27, 2014, in the Tacoma News Tribune; and

WHEREAS, pursuant to RCW 28A.335.120, the Board of Directors held a public hearing regarding the sale of the Property on May 28, 2014; and

WHEREAS, the District received District-ordered appraisals for the Property on January 17, 2017 and April 17, 2018; and

WHEREAS, the District listed the Property for sale on February 15, 2017 and has entertained offers since that time; and

WHEREAS, Xiaoxian Huang has offered to purchase the Property for \$1,150,000.00, which is the highest offer on the Property since its listing; and

WHEREAS, the District Administration obtained recently a new appraisal for the Property from Ken Barnes, MAI and Washington State Certified General Real Estate Appraiser, with McKee Appraisal; and

WHEREAS, the District has come to an agreement with Xiaoxian Huang regarding the sale of the Property; and

WHEREAS, the purchase price for the Property, pursuant to the Purchase and Sale Agreement, is \$1,150,000.00.

NOW, THEREFORE, be it resolved that the Board hereby finds that Ken Barnes with McKee Appraisal meets the requirements of RCW 28A.335.120(5); and

BE IT FURTHER RESOLVED that the Superintendent of the Steilacoom Historical School District is authorized to execute a Purchase and Sale Agreement with Xiaoxian Huang for the sale of the Property and to take any and all actions necessary to consummate and close the transaction set forth in the Purchase and Sale Agreement, and to convey the Property to Xiaoxian Huang.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on February 24, 2021.

BOARD OF DIRECTORS

Chair

ATTESTED TO BY:

Secretary, Board of Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: February 24, 2021

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

In 2019, the state legislature passed E2SHB 1599 that created a mastery-based learning work group. That workgroup is charged with identifying barriers to mastery-based learning and exploring ways to increase student access to relevant and robust mastery based academic pathways aligned to personal career and postsecondary goals.

This workgroup has published an interim report and has proposed additional legislation through the State Board of Education to allow the workgroup to develop a profile of a graduate and other work that would move toward greater implementation of master-based learning in Washington's public schools.

WSSDA has been a part of that work, and continues to make minor changes to all policies that include mastery-based or competency-based credit language in accordance with findings of the workgroup.

As these minor changes are expected to continue and impact each content policy in the same manner over time, staff recommends collapsing the policy series 2402 through 2409 into a single policy that addresses all content areas. This will ensure that policy updates on competency and mastery based credit changes are consistent in all content areas.

Policy 2401 would be the district's new policy on Competency/Mastery Based Learning and policies 2402, 2403, 2404, 2405, 2406, 2407, and 2409 would be rescinded.

RECOMMENDED ACTION:

The administration recommends that the Board adopt policy 2401 – Competency/Mastery Based Credits and rescind policies 2402, 2403, 2404, 2405, 2406, 2407 and 2409. This can be done in one motion.

Report prepared by:

Paul Harvey, Executive Director of Teaching & Learning
Shawn Lewis, Director of Community Relations and Planning

COMPETENCY/MASTERY BASED CREDITS

The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

In order to recognize student proficiency, the superintendent will develop procedures to award credits to students based on demonstrated mastery/proficiency across a range of skills in each content area, including but not limited to those identified in this policy.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

The Arts

The board recognizes the value of providing students an education in the arts, including the disciplines of dance, media arts, music, theater, and visual arts. The arts engage all learning styles, and they lead to powerful and life-long habits, such as creativity, collaboration, communication, and critical thinking. The arts provide students with keys to understanding the world around them and strategies for learning, interpreting, and expressing their thoughts. Students may further develop their art skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in the arts available to them.

The district will encourage students to learn the arts effectively at a high level of proficiency.

World Languages

The board recognizes the value of preparing students to be global citizens with the skills to communicate in English and other world languages. In our state's diverse communities, it is not unusual for students to have various opportunities to develop language skills, for example, by using the language at home, attending language programs offered in the community, learning online or living abroad. The district encourages students and their families to take advantage of any language learning opportunities available to them.

To enable students to fully benefit from the advantages of multilingualism, the district will encourage students to learn to understand, speak, read and write at a high level of language proficiency. Proficiency can also be demonstrated in languages that are only spoken or signed.

Health and Fitness

The board recognizes the value of providing students a health and physical education. Health and physical education comprise extensive content areas that include, but are not limited to, the development of knowledge and skills to be physically active, eat nutritiously, access reliable health information and services, communicate effectively, and set health-enhancing goals. Students may further develop their health and fitness skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in health and physical education available to them.

Social Studies

The board recognizes the value of helping students become part of an active and engaged citizenry. A developed knowledge and understanding of social studies helps prepare students for post-secondary pathways, careers, and civic engagement. Students may further develop their social studies skills through independent activities and programs. The district encourages students and their families to take advantage of any social studies learning opportunities available to them.

The district will encourage students to learn social studies effectively at a high level of proficiency. The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

Integrated Environmental and Sustainability Education

The board recognizes the value of providing students instruction about conservation, natural resources, and the environment and helping students to be environmentally and sustainability literate. The board places a high value on environmental stewardship. Students may further develop their environmental and sustainability education skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in environmental and sustainability education available to them.

English Language Arts

The board recognizes the value of preparing students to read, write, speak, listen, and use English effectively. These skills are necessary for college and career readiness in multiple disciplines. The board also recognizes students may further develop these skills through activities and programs. The district encourages students and their families to take advantage of any English Language Arts learning opportunities available to them.

The district will encourage students to learn to read, write, speak, listen, and use English effectively at a high level of mastery/proficiency.

Math

The board recognizes the value of preparing students in math for college, career, and life. Math skills are necessary for college and career readiness in multiple disciplines. Students may further develop these skills through independent activities and programs. The district encourages students and their families to take advantage of any math learning opportunities available to them.

The district will encourage students to use math effectively at a high level of mastery/proficiency.

Science

The board recognizes the value of preparing students to become literate in science. Science plays an integral role in modern society and is an essential part of each student's education. When students are learning about science, they are also enhancing their skills in reading, writing, and math. Students may further develop their science skills through independent activities and programs. The district encourages students and their families to take advantage of any science learning opportunities available to them.

The district will encourage students to learn science effectively at a high level of proficiency.

Legal References

[RCW 28A.230.090](#) High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies

[WAC 180-51-050](#) High school credit — Definition

[WAC 180-51-051](#) Procedure for granting students mastery-based credit

[WSSDA Model Policies 2402 through 2409](#)

Cross References

[2410](#) – High School Graduation Requirements

Adoption Date:
Steilacoom Historical School District No. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: February 24, 2021

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

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Policy 2401 would be the district's new policy on Competency/Mastery Based Learning and policies 2402, 2403, 2404, 2405, 2406, 2407, and 2409 would be rescinded.

RECOMMENDED ACTION:

The administration recommends that the Board adopt policy 2401 – Competency/Mastery Based Credits and rescind policies 2402, 2403, 2404, 2405, 2406, 2407 and 2409. This can be done in one motion.

Report prepared by:

Paul Harvey, Executive Director of Teaching & Learning
Shawn Lewis, Director of Community Relations and Planning

ENGLISH LANGUAGE ARTS

~~The board recognizes the value of preparing students to read, write, speak, listen, and use English effectively. These skills are necessary for college and career readiness in multiple disciplines. The board also recognizes students may further develop these skills through activities and programs. The district encourages students and their families to take advantage of any English Language Arts learning opportunities available to them.~~

~~The district will encourage students to learn to read, write, speak, listen, and use English effectively at a high level of proficiency.~~

~~The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.~~

~~In order to recognize the English Language Arts proficiency of students, the superintendent is directed to develop procedures for awarding English Language Arts credits to students based on demonstrated proficiency across a range of English Language Arts skills.~~

Legal References

~~RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies~~
~~WAC 180-51-050 High school credit — Definition~~

Cross References

~~Policy 2410 — High School Graduation Requirements~~

Adoption Date: 4.22.20
Steilacoom Historical School District No. 1

MATH

~~The board recognizes the value of preparing students in math for college, career, and life. Math skills are necessary for college and career readiness in multiple disciplines. Students may further develop these skills through independent activities and programs. The district encourages students and their families to take advantage of any math learning opportunities available to them.~~

~~The district will encourage students to use math effectively at a high level of proficiency.~~

~~The district acknowledges the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.~~

~~In order to recognize the math proficiency of students, the superintendent is directed to develop procedures for awarding math credits to students based on demonstrated proficiency across a range of math skills.~~

Legal References

~~RCW 28A.230.090 — High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies~~
~~WAC 180-51-050 High school credit — Definition~~

Cross References

~~2410 — High School Graduation Requirements~~

Adoption Date: 4.22.20
Steilacoom Historical School District No. 1

SCIENCE

~~The board recognizes the value of preparing students to become literate in science. Science plays an integral role in modern society and is an essential part of each student's education. When students are learning about science, they are also enhancing their skills in reading, writing and math. Students may further develop their science skills through independent activities and programs. The district encourages students and their families to take advantage of any science learning opportunities available to them.~~

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~~In order to recognize the science proficiency of students, the superintendent is directed to develop procedures for awarding science credits to students based on demonstrated proficiency across a range of science skills.~~

Legal References

~~RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies~~
~~WAC 180-51-050 High school credit — Definition~~

Cross References

~~2410 — High School Graduation Requirements~~

SOCIAL STUDIES

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~~The district will encourage students to learn social studies effectively at a high level of proficiency.~~

~~The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.~~

~~In order to recognize the social studies proficiency of students, the superintendent is directed to develop procedures for awarding social studies credits to students based on demonstrated proficiency across a range of social studies skills.~~

Legal References

~~RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
WAC 180-51-050 High school credit — Definition~~

Cross References

~~2410 — High School Graduation Requirements~~

Adoption Date: 4.22.20
Steilacoom Historical School District No. 1

THE ARTS

The board recognizes the value of providing students an education in the arts, including the disciplines of dance, media arts, music, theater, and visual arts. The arts engage all learning styles, and they lead to powerful and life-long habits, such as creativity, collaboration, communication, and critical thinking. The arts provide students with keys to understanding the world around them and strategies for learning, interpreting, and expressing their thoughts. Students may further develop their art skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in the arts available to them.

The district will encourage students to learn the arts effectively at a high level of proficiency.

The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

In order to recognize student proficiency in the arts, the superintendent is directed to develop procedures for awarding credits in the arts to students based on demonstrated proficiency across a range of skills in the arts.

Legal References

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
WAC 180-51-050 High school credit — Definition

Cross References

2410 — High School Graduation Requirements

HEALTH AND FITNESS

The board recognizes the value of providing students a health and physical education. Health and physical education comprise extensive content areas that include, but are not limited to, the development of knowledge and skills to be physically active, eat nutritiously, access reliable health information and services, communicate effectively, and set health-enhancing goals. Students may further develop their health and fitness skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in health and physical education available to them.

The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

In order to recognize student health and fitness proficiency, the superintendent is directed to develop procedures for awarding credits in health and physical activity to students based on demonstrated proficiency across a range of skills in health and fitness.

Legal References

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
WAC 180-51-050 High school credit — Definition
RCW 28A.210.365 Food choice, physical activity, childhood fitness — Minimum standards — District waiver or exemption policy.
RCW 28A.230.050 Physical education in high schools.

Adoption Date: 4.22.20
Steilacoom Historical School District No. 1

CREDIT FOR COMPETENCY-PROFICIENCY

(This policy is designed for competency/proficiency credit in world languages, however, the district can expand the policy to multiple subjects.)

World Languages

The board recognizes the value of preparing students to be global citizens with the skills to communicate in English and other world languages. In our state's diverse communities, it is not unusual for students to have various opportunities to develop language skills, for example, by using the language at home, attending language programs offered in the community, learning online or living abroad. The district encourages students and their families to take advantage of any language learning opportunities available to them.

To enable students to fully benefit from the advantages of multilingualism, the district will encourage students to learn to understand, speak, read and write at a high level of language proficiency. Proficiency can also be demonstrated in languages that are only spoken or signed.

In order to recognize the language proficiency of students, the superintendent is directed to develop procedures for awarding world language credits to students based on demonstrated proficiency across a range of language skills.

Cross References: 2410 High School Graduation Requirements

Legal References:

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies

WAC 180-51-050 High school credit — Definition

Management Resources: 2010 August Issue

Adoption Date: 8.25.16
Steilacoom Historical School District No.1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 24, 2021

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

Board Policy 2413 - Update Equivalency Credit Opportunities

The policy allows for graduation credit to be granted for programs conducted away from school or run by non-SHSD persons/organizations.

Any proposal for equivalency credit requires written request and approval by a district team with specific required members. There are nine criteria to meet.

The update takes off the restriction of one CTE course for equivalency and allows for any to be applied if requested

The policy calls out AP Computer Science as a math or science equivalent. If used, this is noted on the transcript.

The revision replaces most references to ‘competency’ to ‘mastery’.

Students can earn 1.0 credits via an approved district-created assessment.

The revision allows for students to access equivalency even if a course has not been previously attempted or if the student has not yet failed a course.

The revision also allows for credit to be granted if the student takes the next successive course in a sequence and passes.

RECOMMENDED ACTION:

The administration recommends that the Board approve the revisions policy 2413 – Equivalency Credit Opportunities

Report prepared by:

Paul Harvey, Executive Director of Student Achievement

Equivalency Credit Opportunities

I. Experiential Education Opportunities

The district may grant credit, including high school graduation credit, for school planned or approved learning experiences, which may be conducted away from the facilities owned, operated, or supervised by the district or conducted primarily by individuals not employed by the district.

To grant credit for such experiences, a proposal for approval of credit must be submitted to the district's designated team.

The proposal shall include the following elements:

- (a) Name of program or planned learning experience;
- (b) Length of time for which approval is desired;
- (c) Objectives of the program or planned learning experience;
- (d) Which one or more of the state learning goals and related essential academic learning requirements are part of the program or planned learning experience;
- (e) Description of how credits shall be determined (completion of a district-defined course or satisfactory demonstration of proficiency/mastery in the related state learning standards in accord with WAC [180-51-050\(1\)](#)) and WAC 180-51-051;
- (f) Content outline of the program and/or major learning activities and instructional materials to be used;
- (g) Description of how student performance will be assessed;
- (h) Qualifications of instructional personnel;
- (i) Plans for evaluation of program; and
- (j) How and by whom the student will be supervised.

Approved experiences may include, but are not limited to, the following: School planned or approved learning experiences such as travel study, work study, private lessons, and education programs sponsored by governmental agencies.

II. Career and Technical Education Courses Provided by the District

Until September 1, 2021, the district will offer high school students with the opportunity to access at least one career and technical education course that is

considered a statewide equivalency course as determined by the Office of Superintendent of Public Instruction under RCW 28A.700.070.

- On or after September 1, 2021, any statewide equivalency course offered by the district or accessed at a skill center will be offered for academic credit.

The district may also adopt local course equivalencies for career and technical education courses that are not on the list of courses approved by the superintendent of public instruction under [RCW 28A.700.070](#).

- Each high school will adopt core academic course equivalencies for high school career and technical courses, provided that the career and technical course has been reviewed and approved for equivalency credit by a district team appointed by the superintendent or a designee.

- The district team will include a school administrator, the career and technical administrator, an instructor from the core academic subject area, an instructor from the appropriate career and technical course, a school counselor, and a representative from the curriculum department.

- Career and technical courses approved for equivalency will be:

1. Aligned with the state's essential academic learning requirements and grade level expectations; and
2. Aligned with current industry standards, as evidenced in the curriculum frameworks. The local career and technical advisory committee will certify that courses meet industry standards.
3. Recorded on the student's transcripts as the academic course the equivalence credit fulfills.

III. Computer Science Courses

AP courses

The board will approve Advanced Placement (AP) computer science courses as equivalent to high school mathematics or science. The superintendent or designee will adopt procedures to denote on the student's transcript that AP computer science qualifies as a math-based quantitative course for students who complete it in their senior year.

~~Competency~~ Mastery-based credits

~~The district~~Students may ~~award academic credit for~~ obtain up to one credit of computer science ~~to students based on student completion of credit for passing a competency examination~~ end of course examination that is aligned ~~with the~~to state learning standards for computer science or mathematics and course equivalency requirements adopted by the office of the superintendent of public instruction (OSPI). Students do not need to have attempted and failed a course before being eligible for these options.

- Locally created written or oral test;
- Student-designed portfolio of work or AP examination portfolio
- Student presentation or oral defense of their learning in the course;
- Hands-on demonstration of knowledge and skills;
- A combination of assessment approaches, as defined by the district; or

- Successful completion of next higher-level course: Credit may be awarded for a course when the student successfully completes the next higher-level course in a sequence that includes a natural progression of the state learning standards from the previous course. State or locally determined learning standards will be used as the guide when making decisions regarding what courses should qualify.

To receive ~~competency~~mastery-based credits for computer science, a student must take a mastery/competency examination that OSPI has found aligns with the state learning standards for computer science or mathematics and that aligns with course equivalency requirements adopted by OSPI. The number of credits awarded will be based on the student's performance on the mastery/competency examination.

- The mastery/competency examination must be offered in a proctored setting with appropriate technology. The district will approve the site(s) where the examination is offered, which could include individual schools, district buildings, community colleges, universities, education service districts, or other community settings. A student may take the examination 2 times. The district will award credit based on the highest examination score.

The student will be responsible for the cost of taking a mastery/competency examination. The district will offer financial assistance to students who demonstrate need, such as qualifying for free or reduced lunch.

- The district will receive official test results for each student who takes a mastery/competency examination. The district will provide a letter to the student with a copy of the test results and an indication of how many credits the student will be

awarded. Credits awarded will be recorded on the student's transcript with a grade of "Pass."

- In awarding academic credit for computer science, the district will follow the course equivalency approval procedure described above for career and technical courses.

- To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Courses taken before attending high school

- The district will award high school credit for computer science courses taken before attending high school if either of following occurs:

1. The course was taken with high school students, if the academic level of the course exceeds the requirements for seventh and eighth grade classes, and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; or
2. The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit, because the course is similar or equivalent to a course offered at a high school in the district determined by the board.

- Students who have taken and successfully completed high school courses under the circumstances above shall not be required to take an additional competency examination or perform any other additional assignment to receive credit.

Cross References:

Career and Technical ~~Courses~~Education

2410 - High School Graduation Requirements

Legal References:

Laws of 2019, ch. 180, § 2 High school computer

science courses—Availability—Competency testing

RCW 28A.230.010 Course content requirements—

Access to career and technical course equivalencies—

Duties of school boards of directors—Waivers

RCW 28A.230.097 Career and technical high school
course equivalencies.

RCW 28A.230.120 High School Diplomas – Issuance-
Option to receive final transcripts –Notice
WAC 180-51 High school graduation requirements
WAC 392-410 Courses of study and equivalencies

Adoption Date: 2.27.08

Revised: **0.27.15; 10.24.18; 10.23.19; 04.22.20**

Steilacoom Historical School District No. 1