



# TOWN OF GREENWICH

**Old Greenwich School Building Committee  
Tuesday, January 31, 2023  
7:00 am  
Old Greenwich School and via Zoom**

## Meeting Notes

### Committee Roster

Name	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown	P	
Cristina Dawson	P	
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst (BET Rep)	zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)	P	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)		A
Molly Saleeby (RTM)	P	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	P	
<b>Guests</b>		
Peter Schweinfurth (Liaison, EMAC)	P	
Chris Cykley (Construction Solutions Group)	P	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:07am</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>None</li> </ul>
3.00	Approve minutes from January 17, January 18, and January 24 meetings	<ul style="list-style-type: none"> <li>Motion to approve minutes by Leander Krueger, seconded by Cristina Dawson, 9-0-0 vote</li> </ul>
4.00	Update from Consultant Selection Subcommittee	<ul style="list-style-type: none"> <li>SP&amp;A submitted quotes for consultants and add alts. Recommendation by Jackie to pursue this with SPA (they have the experience and expertise.) Take vote once we have numbers back.</li> <li>Discussed SP&amp;A Tour preparation</li> </ul>
	a. Next steps: surveyor & environmental consultant	
	b. SP&A visit to OGS on February 1	
5.00	Update from Finance subcommittee	<ul style="list-style-type: none"> <li>Developing draft A&amp;E budget, will get input from architect and owners rep</li> <li>From Jackie: add to preconstruction list more investigation of existing conditions / as-builts</li> <li>Destructive testing to occur during school breaks, talk to SP&amp;A about their recommendations</li> </ul>
	a. Initial draft of project budget and A&E completion funding	
6.00	Update from Public Relations Subcommittee	<ul style="list-style-type: none"> <li>Emails help, volume of them is important</li> <li>Discussion on strategy of requesting funds</li> </ul>
	a. Follow-on tasks to BET public hearing	
7.00	Executive Session	<ul style="list-style-type: none"> <li>7:33am motion to go into Executive Session by Leander Krueger, second by Cristina Dawson, Vote 9-0-0</li> <li>Covered next steps on architect contract and discussed owner's rep interviews and scorecards</li> <li>8:05am motion to come out of Executive Session by Cristina Dawson, second Leander Krueger, no votes taken</li> </ul>
	a. Brief review of next steps on architect contract	
	b. Review and comparison of owners rep interviews, scorecard completion	
8.00	Discuss and vote on selection of owners rep	<ul style="list-style-type: none"> <li>Will schedule special meeting for Thursday February 2 for final discussion and vote</li> </ul>
9.00	Adjourn	<ul style="list-style-type: none"> <li>Meeting adjourned at 8:07am</li> </ul>