

## STUDENT ACTIVITIES

Code **JJE-R** Issued **3/13**

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All fund-raising activities that take place must be conducted by an organization, not an individual. The principal must approve the fund-raising activities of both parent and student-governed organizations. The approval must be in writing and issued prior to the beginning of the fund-raising activity.

Organizations must make written requests for fund-raising activities to include the following.

- the inclusive dates of the activity or sales campaign
- the type of activity clearly explained
- name of supplier of sales items or activity
- intended use of the money raised
- how this use of funds can improve the school

The principal may limit each club or organization to a specific number of fund-raising projects per school year as appropriate.

Adopted 6/6/83; Revised 10/5/98; Issued 3/4/13