

CONTENT AND CREDIT RECOVERY

Code **IKADD-R** Revised **10/18**

School administrators will coordinate with staff members to identify students appropriate for participation in content and credit recovery programs.

Content Recovery

Students who need additional time and support to master the content in high school courses may utilize content recovery while still enrolled in the course. Students who need additional time and support in a particular content area may be assigned to content recovery by their classroom teacher.

Credit Recovery

Students must have previously failed a course to be eligible for credit recovery. Participation in credit recovery will not affect a student's GPA. Should a student wish to modify his/her GPA, he/she should repeat the full course for credit and not seek participation in the credit recovery program.

Eligibility

Students are eligible for a credit recovery course if they have previously taken and failed an initial credit course. Students must have obtained a grade of 50 or higher in the initial credit course, or the student is not eligible for credit recovery and must retake the full course to receive credit. Students who have already received credit for a course are ineligible to participate in credit recovery to improve their final grade.

Students will be required to complete an application to request placement in a credit recovery course. Consent of the student's parent/legal guardian must be obtained prior to enrollment. Student approval for enrollment in credit recovery is at the discretion of the district committee.

Students may apply for credit recovery for up to four courses during one school calendar year.

Instruction and curriculum

The method of instruction for credit recovery courses may vary based upon the district resources available, and includes, but is not limited to, use of an online or computer-based program, VirtualSC, direct instruction by a certified teacher either in person or via distance learning, or blended learning. Individuals charged with facilitating credit recovery courses will receive training in online instruction management and related technology, when applicable.

Each credit recovery course will be based upon state curriculum standards and objectives for the corresponding subject and will be aligned across courses within the district. The standards and concepts to be addressed in credit recovery courses will be determined by the teacher who assigned the student the failing grade in the initial credit course, through

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a diagnostic tool utilized by the credit recovery course facilitator or software program, or through another diagnostic assessment offered by the district.

Credit recovery course offerings may be limited by the availability of space, facilitators, and appropriate computer-based content and/or due to district budgetary constraints.

Grading

Students are not permitted to remain in a credit recovery course for more than an academic year.

Credit recovery courses taken during the final semester of the school year must be completed by the 180th day of the school year. Students enrolled in credit recovery courses during a summer session must complete those courses no later than August 15 to count for the current academic year.

When a student has shown mastery of the credit recovery material, the student will receive credit for the course. Because end-of-course examinations focus on assessing a student's mastery of an entire course, and credit recovery only focuses on a portion of the course's content, students will not be permitted to retake the exam.

Student grades in credit recovery courses are designed to be GPA-neutral, meaning that the student's GPA will not be affected by the student's grade in the course. The failing grade in the initial credit course will remain on the student's transcript but will be marked to not count in the GPA.

The South Carolina Department of Education issued a memo explaining the second round of revisions during this past school year to the SC Uniform Grading Policy (UGP). This change ensures that grades earned for completing credit recovery courses are GPA neutral. As a result, grades of "P" and "NP" have been added to the grading scale. When a student successfully recovers the credit for a failed course he/she will receive a "P" as a letter grade. When a student fails to recover the credit for a failed course, he/she will receive an "NP" as the letter grade. Because the "P" and the "NP" are excluded from the GPA calculations, the impact on the GPA is neutral.

This revision was approved the SBE on February 13, 2018 and will go into effect for the 2018-2019 school year.

Cost

Credit recovery courses offered in the summer will be charged at the existing summer fee schedule. Moreover, a student's parent/legal guardian will be responsible for any and all costs associated with a district-approved request to utilize an alternative method of instruction.

Adopted 10/2/17; Revised 10/1/18