

## **PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)**

Code **IHBIB-R** Revised **3/13**

---

### **Organization**

A major part of the program will be a developmental educational program in a classroom setting.

The district and schools will integrate the planning and direction with the Early Childhood Initiative.

### **Education Program**

Schools will implement the educational program specified by the state department of education or an alternate program approved by the state board of education.

### **Program Length**

The classroom program will operate five days a week (or the equivalent) for at least two and one-half hours of instructional time exclusive of breakfast, lunch and transportation. Classroom staff will conduct parent-teacher conferences throughout the year.

Program year for both components will include 190 days of operation for staff (180 days service to children).

### **Staff ratio and group size**

One certified teacher and one teaching assistant will staff each classroom. Class size will be in accordance with state regulations for such classes funded by the state.

### **Staffing**

The staffing patterns for the child development program will vary according to the size of program and amount of district-level supervision.

- Director/head teacher/principal
  - Ratio requirements for state funded classes

The primary school principal will supervise the four-year-old child development program.

- Teacher
  - Ratio requirements for state funded classes

## **PAGE 2 – IHBIB-R – PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)**

There will be a full-time, certified teacher employed for each class. Student/teacher ratio will be in accordance with state regulations.

- Qualifications for state funded classes

Classroom teachers will hold a valid certificate in early childhood education, hold a bachelor's degree in child development or have a bachelor's degree with at least six semester hours in early childhood education and be highly qualified as required by federal law.

- Teaching assistant
  - Ratio requirements for state funded classes

There will be one teaching assistant for each class.

- Qualifications

Teaching assistants will have at least a high school diploma or the equivalent and be highly qualified as established by federal law.

- Other staff positions

The qualifications of all staff providing supervision and/or support services will be not less than the general requirements for other district employees in similar positions (South Carolina Defined Minimum Program) and federal law.

### **Staff development**

The district's staff development plan will include and describe appropriate activities in the district's comprehensive plan as required by Act 135. Principals, directors, teachers and teaching assistant will participate in training sponsored by the state department of education.

### **Evaluation**

Program success will involve two evaluation measures.

- Districts will examine their program's success by determining compliance with state board of education regulations.
- Districts will participate in evaluation efforts coordinated by the state department of education to include tracking of eligible children through at least the third grade to determine the program's impact on school success.

## **PAGE 3 – IHBIB-R – PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)**

### **Attendance reports**

- Staff will keep individual records of daily attendance for each child in the program.

Schools cannot carry any child in membership after the date of official withdrawal or beyond 10 consecutive days of unlawful absenteeism.

- Schools will submit periodic attendance reports to the department of education. The department will establish due dates on an annual basis.

### **Cumulative records**

The school district must begin a permanent record for each child entering the program. The school district will maintain information on the child's growth and development and will forward all information to the child's teacher each year.

### **Nutrition standards**

Schools will provide one nutritional supplement (snack) daily for each child in each session. Participation in a breakfast or lunch program is adequate to meet this requirement.

### **Facilities**

Schools will provide appropriate and adequate physical facilities. Classrooms must provide a minimum of 35 square feet per child and include a sink area. The bathroom facility must be either within the classroom or close by. Schools must provide outdoor play space at a minimum of 100 square feet per child.

Issued 6/1/98; Revised 3/4/13