

**SPARTANBURG COUNTY DISTRICT FOUR SCHOOLS
118 MCEDCO ROAD
WOODRUFF, SC 29388**

ANNUAL APPLICATION FOR AT-HOME INSTRUCTION

SCHOOL YEAR _____

NOTE: Must be filled out by parent or legal guardian who will be teaching the student at home.

STUDENT'S NAME _____ **DATE OF BIRTH** _____

PARENT OR LEGAL GUARDIAN'S NAME _____

ADDRESS

TELEPHONE _____

I. Qualifications of Parent or Legal Guardian to Teach.
Must provide proof of receipt of High School Diploma or GED certificate.

II. Instructional Requirements

A. Educational Level of Student

1. Age _____
2. Previous Grade Level _____
3. Name and address of last school attended:

B. Grade Level of Proposed Program _____

C. Subjects to be Taught

1. Grades 1-6 required courses are: Reading, writing, mathematics, science and social studies.
Other courses to be taught: _____

2. Grades 7-12 required courses are: Reading, writing, mathematics, science and social studies.
Other courses to be taught: _____

D. Instructional Day: _____ Hours _____ Minutes

NOTE: Must be at least 4 ½ hours, excluding lunch and recess

E. Instructional Year: _____ Days

NOTE: Must be at least 180 days.

F. Time on Task

Attach a list, by courses taught, of the number of minutes to be spent teaching each subject: per day, per week, and number of weeks per year.

G. Dates of Operation

1. Beginning Date: _____
2. Holidays: _____
3. Closing Date: _____
4. Provisions for make-up work: _____

H. Hours of Instruction

1. Beginning Time: _____
2. Recess: _____
3. Lunch: _____
4. Ending Time: _____

I. Textbooks/Instructional Materials

Attach a list of textbooks and other instructional materials to be used by subject, title, author, publisher and copyright date.

J. Description of Program

Attach a syllabus explaining the weekly schedule of instruction in each course, including the pages to be covered in each textbook and other instructional materials.

K. Program Evaluation

Attach a description of the methods you will employ to evaluate the instructional program.

III. RECORDING KEEPING; The following must be kept and made available for inspection by district personnel, after reasonable notice is given to the parent or guardian.

- A. LESSON PLANS:** A written record must be maintained of subject taught and activities engaged in with the student.
- B. STUDENT'S WORK:** Samples of the student's academic work must be maintained in a portfolio.
- C. EVALUATION OF STUDENT'S PROGRESS/SEMIANNUAL REPORT:** A semiannual report, including attendance records and individual assessments of the student's academic progress in each required subject, must be submitted to the district.

IV. PLACE OF INSTRUCTION/LIBRARY ACCESS

On a separate sheet, describe the place of instruction, and the location of the library to which the child will have access.

- V.** I agree to have my child participate in the statewide testing program(s) (including the readiness test, where appropriate) as approved by the State Board of Education. I understand that I may choose to have the tests administered at my home, by a school employee, at my expense.
- VI.** I understand that, after the administration of the readiness test, if my child is determined "not ready," or is determined to lack the necessary emotional maturity for first grade work, the school district will decide if I should use a first grade or kindergarten curriculum. I realize I may execute a waiver from the kindergarten requirements of the state compulsory attendance law.
- VII.** I understand that, if my child scores below the test requirements of the promotion standard for public school students at the same grade level, the school board will decide whether my child will be placed in an appropriate public school program or whether I will be required to provide an instructional support system at home, at my expense. As an alternative, I may choose to enroll my child in a private or parochial school as authorized by state law.
- VIII.** I understand that, if the district determines that I am not maintaining the home school program in keeping with the standards set forth in state law and incorporated into this application, I will be

notified, and will have 30 days to correct any deficiencies. If I fail to correct the deficiencies, the board may withdraw approval of the program.

- IX. I agree to hold the district, the district board of trustees, and the district's employees and agents harmless for any educational deficiencies my child sustains as a result of home instruction.
- X. I understand that there is no guarantee that subjects taught at home will be eligible for high school credit if my child subsequently enrolls in a public school.
- XI. I agree to the terms and conditions set forth in this application and agree to comply with the requirements of State laws and regulations and district policies and regulations, regarding home instruction.

Signature of Parent or Legal Guardian

Date