

NOTICE TO EMPLOYEES

(OPTION: ENGAGED IN WORK ON FEDERAL GRANTS)

You are hereby notified that it is a violation of the policy of this district for any employee to unlawfully manufacture, distribute, dispense, possess, use or be under the influence in the workplace any narcotic drug, depressant, stimulant or hallucinogenic drug, amphetamine, barbiturate, marijuana, any counterfeit drug, imitation controlled substance, "lookalike" substance, synthetic drug or designer drug (bath salts and synthetic marijuana) or any other controlled substance as defined in Schedules I through V of Section 2020 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by Regulations 21 CFR 1300.11 through 1300.15.

"Workplace" means the site for the performance of work done. That includes any school building or any school premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off-school property during any school sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction of the school district.

You are further notified that it is a condition of your continued employment that you will comply with the above policy of the school district and will notify your supervisor of your arrest for violation of any criminal drug statute. You must notify your supervisor no later than 24 hours after such arrest.