

## **BUILDINGS AND GROUNDS MAINTENANCE**

Code **ECB** Issued **1/13**

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Purpose: To establish the basic structure for maintaining and repairing district property.

The superintendent is responsible for the overall maintenance of buildings and grounds. The school district will maintain plants and equipment in first class condition and in compliance with state safety regulations by a continuous program of repair, reconditioning and remodeling.

Each building principal is responsible for operation and maintenance of his/her plant and will supervise custodial staff members as they carry out regular operational and normal maintenance duties. Except in emergencies, the district will provide additional maintenance services only upon approval of the superintendent. The board must approve maintenance items involving major repairs or renovation not included in the budget.

Teachers and other building staff will make repair requests through their principal.

Adopted 2/1/82; Revised 1/12/98; Issued 1/14/13