

## ADMINISTRATIVE REPORT

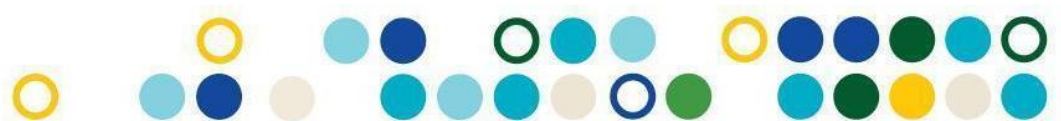
**DATE:** February 16, 2023  
**TOPIC:** 6.6 – January 19, 2023 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

January 19, 2023

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 19, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll (arrived at 6:01), Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Melinda Dols, seconded by Katie Schwartz to approve the agenda All in favor, none opposed, motion carried.
- 4.0 **Student District Ambassador Report:** Ms. Nielsen introduced Eden Hardy and Felipe Patino. The students shared how they gather information from their home school ambassador teams and bring the information back to the district ambassador group, as well as their



involvement in school activities.

5.0 **Comments to the Board:** Kelli Carlson addressed the board regarding student safety.

6.0 **Consent Items:** It was moved by Louise Hinz, seconded by Pat Driscoll to approve the consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of December 15, 2022 School Board Business Meeting Minutes

6.7 Approval of January 5, 2023 School Board Business Meeting Minutes

6.8 Approval of January 5, 2023 School Board Workshop Meeting Minutes

6.9 Approval of Miscellaneous Wage Sheet

6.10 Approval of ERHS & WHS LTFM Bids

6.11 Approval of October Cash Disbursements

6.12 Approval of November Cash Disbursements

6.13 Approval of WHS & CGES Roofing Bid

7.0 **Information Items:** None.

8.0 **Action Items:**

8.1 FY 2021-22 Comprehensive Financial, Special Purpose & Management Reports, presented by Dan Pyan, Director of Finance and Operations and Aaron Nielsen from MMKR, CPA. Mr. Nielsen shared the year end results of their audit. It was moved by Katie Schwartz, seconded by Simi Patnaik to approve the reports. All in favor, none opposed, motion carried.

8.2 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Eric Tessmer to approve the changes. All in favor, none opposed, motion carried.

8.3 School Assignments, presented by Sharon Van Leer, School Board Chair. It was moved by Katie Schwartz, seconded by Melinda Dols to approve the removal of board member



school assignments. Eric Tesmer, Pat Driscoll, Melinda Dols, Katie Schwartz and Sharon Van Leer voted in favor, Louise Hinz and Simi Patnaik opposed, motion carried.

8.4 Board Committees, presented by Sharon Van Leer, School Board Chair. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the assigned committees. Eric Tesmer, Louise Hinz, Pat Driscoll, Melinda Dols, Simi Patnaik and Sharon Van Leer voted in favor, Katie Schwartz voted against, motion carried.

9.0 **Superintendent Report:** Ms. Nielsen shared information on strategic planning, winter weather decisions, Woodbury Chamber Gala and Woodbury Teacher of the Year.

10.0 **Future Meeting Dates:**

February 2, 2023 - School Board Workshop Meeting (DSC/6:00p.m.)

February 16, 2023 - School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 6:58pm.

