

## ASSIGNMENT AND TRANSFER OF ADMINISTRATORS

Code **CFC** Revised **12/12**

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Purpose: To establish the basic structure for the assignment and transfer of administrators.

The superintendent is responsible for the assignment of all administrators.

Appropriate placement and transfer practices for administrators should enhance effective utilization of skills and abilities and the professional growth of individuals. These objectives can best be achieved through the provision of some variety of school assignment over a period of years, and the best possible matching of known administrator strengths to identified current needs.

In making decisions on placement, the superintendent will give consideration to the following.

- needs of the school and district as perceived by the board and central administration
- length of current assignment
- compatibility of administrative style among administrators
- opportunities provided for professional growth in the proposed assignment
- appropriate training to enable effective planning and educational continuity
- the administrator's expressed preferences

Compulsory transfer and/or the reassignment of administrative personnel are subject to the district's grievance procedure set forth in policy GBK.

The board will review administrative transfers involving a loss of rank and/or income in a grievance hearing upon the specific request of the affected administrator.

Adopted 10/6/97; Revised 12/3/12

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Legal references:

A. S.C. Code, 1976, as amended:

1. Section 59-25-410 – Notification of employment for ensuing year; notification of assignment.