

POLICY REVISION AND REVIEW/BOARD REVIEW OF ADMINISTRATIVE RULES

Code **BGC/BGD** Issued **11/12**

Purpose: To establish the basic structure for continuous policy review and board review of administrative rules.

In an effort to keep its written policies up to date so that they may be used consistently as a basis for board action and administrative decisions, the board will review its policies on a continuing basis.

The board will evaluate how the policies have been executed by the school staff and weigh the results. It will rely on the school staff, students and community for providing evidence of the effect of the policies which it has adopted.

The superintendent is given the continuing commission of calling to the board's attention all policies that are out of date or for other reasons appear to need revision. He/she will also have the responsibility of verifying that school board policy changes have been made and incorporated in each manual.

Review of administrative rules

Often policies of the board are accompanied by rules and exhibits which are referred to as administrative rules. These rules are generally drawn up by the administration to execute the policies of the board.

The board will approve administrative rules when such approval is required by law or otherwise advisable. The superintendent will have freedom, however, to issue additional rules and procedures provided they are in harmony with board policies.

Adopted 6/2/97; Revised 11/5/12