

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Approved Minutes of the Regular Meeting of January 12, 2023**  
**Early Childhood School Boardroom**  
**953 High Street**  
**Victor, New York 14564**

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:40 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Lisa KostECKi, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks, Trisha Turner
- ENTER EXECUTIVE SESSION** A motion was made by E. Mitchell, seconded by T. Turner, to enter executive session at 5:40 PM to discuss the employment history of specific individuals as well as the proposed lease of real property.  
The motion was carried. 7 yes 0 no 0 abstentions
- REGULAR SESSION** A motion was made by C. Parks, seconded by E. Mitchell, to return to regular session at 7:04 PM. The motion was carried. 7 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by L. KostECKi, seconded by K. Elliott, to approve the agenda. The motion was carried. 7 yes 0 no 0 abstentions
- SUPERINTENDENT'S UPDATE** Superintendent Terranova talked about the celebrations that have taken place since the last meeting. He then provided an update on the Diversity, Equity and Inclusion Committee. This is a committee of staff, students, community members and three Board of Education members, over 30 people. The first meeting will take place on January 23<sup>rd</sup>. The charge of the committee includes the analysis of multiple data sets to determine the extent of equitable and inclusive access to courses and programs. They will review and recommend hiring practices that are supportive of building a diverse workforce that represents the school community. They will unpack the New York State Culturally Responsive-Sustaining Educational Framework and review District curriculum to ensure that both content and instructions aligns with inclusive and equitable research-based best practices. Dr. Terranova then provided an update on the Management Plan progress. He talked about the presentations the Board has already heard and those to come throughout the rest of the year. Finally, Superintendent Terranova reminded everyone of the importance of Martin Luther King Jr. Day on Monday, January 16<sup>th</sup>. This day honors the slain Civil Rights leader who dedicated his life to achieving equality for people of all colors. He said this day is a unique federal holiday as it is the only holiday designated as a National Day of Service. This day not only honors the life and work of Dr. Martin Luther King Jr., but it encourages all Americans to volunteer to improve their communities.
- PRESENTATIONS/ RECOGNITIONS** Board President, Tim DeLucia recognized his colleagues on the Board of Education. He thanked them for the work they do carrying out the business of the District. He appreciates their contributions and talent.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**PUBLIC  
PARTICIPATION**

None at this time.

**CONSENT ITEMS**

A motion was made by D. Palumbo-Sanders, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES**

Minutes of the Regular Board Meeting of December 8, 2022 and of the Special Board Meeting of January 3, 2023;

**FINANCIAL  
STATEMENTS**

Treasurer’s Report for the month ending November 30, 2022;

**PERSONNEL**

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional  
Long Term  
Substitute  
Appointments:**

The extended appointment of **Rebecca Morrill**, who is working towards certification in Spanish Grades 7-12, to a long term substitute position as a Foreign Language Teacher, backdated to September 1, 2022, and ending June 30, 2023, at an annual salary of \$45,077.

**Part Time  
Appointments:**

The appointment of **Brian Bailey**, who has pending certification in Physical Education to a part-time (.4fte) position as a Physical Education Teacher effective January 3, 2023 and ending June 30, 2023, at an annual salary of \$17,231, which will be prorated based on the length of the assignment.

**Position Actions:**

The Board of Education authorizes the following action:

- Create a per diem position of Tutor effective July 1, 2022. This position is not assigned to a bargaining unit.

**Appointments:**

The appointment of **Dawn Landes**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

The appointment of **Douglas Bass**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

The appointment of **Marcia Tobin**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

**Leaves of Absence:**

The granting of an extension of maternity and subsequent childcare leave of absence for **Alyse Wuest**, Science Teacher, effective April 14, 2022 and extending through June 30, 2023.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The granting of an unpaid leave of absence for **Marysue Hobika**, Foreign Language Teacher, effective January 24, 2023, through June 30, 2023.

**Resignations:** The resignation, due to retirement, of **Nancy Iadanza**, Elementary Teacher, effective June 30, 2023.

<b>Athletics:</b>	<u><b>Position</b></u>	<u><b>Name</b></u>	<u><b>Level</b></u>	<u><b>Years</b></u>
<b>Swimming &amp; Diving – Boys</b>	Varsity Assistant	Haley Bridge	4	2

<b>Co-Curriculars:</b>	<u><b>Name</b></u>	<u><b>Band</b></u>
<b>Clubs &amp; Advisors</b>		
Sr. High Student Council (effective 12/14/22)	Jonathan Aldrich	3

<b>Per Diem Substitutes:</b>	<u><b>Candidate</b></u>	<u><b>Area of Certification</b></u>
	Christian Mangerian	Uncertified
	Taylor Constantino	Uncertified
	Lindsey DeBonis	Uncertified
	Taylor Ball	Uncertified
	Angus McCrumb	Elementary/Special Education
	Brian Bailey	Uncertified
	Lydia Wizeman	Uncertified
	Liam Miller	Uncertified
	Rebecca Allen	Uncertified
	Lauren Gulick	Uncertified
	Michelle Burgio	Uncertified
	Meaghan Nash	Uncertified
	Anthony Yandek	Uncertified

**Non-Instructional**

**Position Actions:** The Board of Education authorizes the following action to be effective on November 30, 2022:

- Create a position of Graphic Designer. This position is not assigned to a bargaining unit.

**Appointments:** The appointment of **Jennifer Holmes**, from Part Time Teacher Aide to Full Time Teacher Aide, effective November 21, 2022.

The appointment of **Sherri Lasky**, from Continuing Education Instructor to Graphic Designer, effective November 30, 2022.

The appointment of **Daniel McMillan**, from Working Supervisor to Custodian, effective December 12, 2022, at an hourly rate of \$17.52.

The appointment of **Marisol Martinez Marroquin**, Cleaner, effective December 15, 2022, at an hourly rate of \$15.05.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The appointment of **Steven Bellis**, Cleaner, effective December 28, 2022, at an hourly rate of \$14.65.

The appointment **Gerlizey Santos Curvelo**, Food Service Helper, effective January 3, 2023, at an hourly rate of \$14.20.

The appointment of **Elizabeth Klimowski**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 19, 2022, at an hourly rate of \$14.17.

The provisional appointment of **Lisa Hagen**, from Part Time Payroll Clerk to Payroll Clerk, effective December 28, 2022, at an hourly rate of \$23.25.

**Resignations:**

The resignation of **Tory Shuler**, Part Time Teacher Aide, effective December 7, 2022.

The resignation of **Vanessa Krossber**, Part Time Teacher Aide, effective December 9, 2022.

The resignation of **Robert Sponenburg**, School Bus Driver, effective December 31, 2022.

The resignation of **Ruth Paredes**, Full Time Teacher Aide, effective January 10, 2023.

The resignation of **Jane-Helen Heim**, Part Time Teacher Aide, effective December 22, 2022.

The resignation of **Lauren Koch**, Part Time Teacher Aide, effective December 23, 2022.

The resignation, due to retirement, of **Deborah Putch**, Building Secretary, effective January 30, 2023.

The resignation of **Samantha VanDeMortel**, Typist, effective January 13, 2023.

The resignation of **Myrna Zayas**, Part Time Teacher Aide, effective January 12, 2023.

The resignation of **MacKenzie Connors**, Full Time Teacher Aide, effective January 13, 2023.

**Terminations:**

The termination of **Jonathan Delgado Santos**, Cleaner, effective December 14, 2022.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The termination of **Kenny Oropeza Concepcion**, Cleaner, effective December 20, 2022.

**Per Diem and  
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Amanda Grimes	School Bus Driver
Robert Sponenburg	School Bus Driver
Tiffany Doan	Teacher Aide
Deborah Putch	Typist
Maggie Galewski	Teacher Aide
Natalie Castaldo	Teacher Aide

Dr. Terranova congratulated Deb Putch, Early Childhood School Secretary, on her upcoming retirement. She will be greatly missed.

**CSE/CPSE  
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of November 28, 2022, December 5, 6, 7, 8, 9, 13, 14, 15, 16, 19, 20, 21, 22, 27, 28, 29, 2022, January 3, 4, 5, 6, 9, 10, 11, 12, 2023 and from the Committee on Preschool Special Education from the meetings of November 29, 2022, December 5, 13, 20, 21, 2022, January 3, 2023;

**DONATIONS**

The following donations:

- Yamaha Single French Horn, valued at \$700.00 from Jennifer Pacella to the Victor Central School District Music Department;
  - Five Foot Score Table valued at \$4,000.00 from rSchool Today to the Victor Central School District;
  - 2 - \$50.00 donations from two anonymous doners to the Victor Central School District Cafeteria fund to help repay student debt;
- Mrs. Elliott thanked the community for the donations.

**SUBSTITUTE  
TUTORING RATE**

The substitute tutoring rate for the 2022-2023 school year, retroactive to July 1, 2022, at \$40.00 per hour;

**SURPLUS**

The following are declared as surplus:

- Blue Bird Bus 246, Year 2010 with VIN #1GBJG316091166681;
- Blue Bird Bus 240, Year 2009 with VIN #1GBJB316881139503;
- Blue Bird Bus 238, Year 2009 with VIN #1GBJB316781138102;
- Curriculum Materials per a memo from C. Goodell to T. Terranova dated 1/3/23;

**TRANSPORTATION  
CONTRACT**

Transportation contract between a parent and the Victor Central School District under the McKinney-Vento Act.

The motion to accept the foregoing consent items was carried.  
7 yes 0 no 0 abstentions (*end of consent items*)

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### CAMPUS NEWS

VCS Administrators summarized campus news and events.

### NEW COURSE APPROVAL; AP Pre-Calculus and the History of Sports

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Humanities and Professional Learning Kristin Williamson, Director of PreK-12 Math and Science Carrie Goodell and Senior High School Math Teacher Dawn Knapp provided an overview of the new courses. Mrs. Finter started out by recognizing the hard work of the Curriculum Council. They worked to revamp the course proposal process. Curriculum Council heard the presentations of both course proposals and were thrilled to endorse them and have them brought to the Board of Education. Mrs. Knapp and Mrs. Goodell spoke about the Advanced Placement (AP) Pre-Calculus and Pre-Calculus Honors courses. They reviewed the current programming sequence. When meeting with the math department they went through the advantages and disadvantages. There is a small amount of misalignment between the Pre-Calculus courses and the Calculus courses. In looking at data there are a lot of students entering a Science, Technology, Engineering, and Math (STEM) pathway. This is a change that can better prepare those students to be more successful. Some of the advantages are very next generation, which is learning and exploring the math concept based on application. It centers on studying functions modeling dynamic phenomena. Students acquire and apply mathematical tools in real-world modeling situations. The course framework focuses on spectrum of functions that are foundational for careers in mathematics, physics, biology, health science, social science, and data science. This is a shift from procedure-based learning to application-based learning. Students are provided the opportunity to earn credit for two college-level courses in mathematics. It is not a significant shift in what is being taught rather how it is being taught. AP Pre-Calculus and Pre-Calculus Honors are both 11<sup>th</sup> grade courses with the prerequisites being Algebra 2 and Algebra 2 Honors. Each course earns one high school credit with a possible AP credit. The expense to create these courses will be approximately \$8,000 between curriculum writing and AP summer training costs. Pending Board of Education approval Mrs. Goodell, as Director of PreK-12 Math and Science will create student and parent communication, work on the curriculum writing and training. Mrs. Mitchell asked if there are any exits or entrances into alternate programming with these tracks. Mrs. Knapp said there are pathways in and out, yes. Dr. Parks said in addition to the presentation, he appreciates the focus and depth they went to with the student learning outcomes. Mrs. Elliott asked if there are students that challenge the AP Calculus and AP Statistics exams in the same year. Mrs. Knapp said yes.

Mrs. Williamson presented on the History of Sports course. She said the course is looking at Social Studies through a sports lens. It will explore the complex relationship between sports, politics, economics and society. Diversity, including racial, gender, and class issues will also be analyzed within the athletic arena. This course will be aligned with the Strategic Plan and the New York State Social Studies framework. The course will give students another avenue in which to see how enduring issues, related to sports and culture, exist across time

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **NEW COURSE APPROVAL; AP Pre-Calculus and the History of Sports Continued**

and space. Mrs. Williamson talked about the learning outcomes and said it is an elective course. The expense to create this course will be approximately \$2,000 for curriculum writing. No additional staff or textbook purchases are needed. Mrs. Palumbo-Sanders asked if this course would be offered twice a year, once for each semester. Mrs. Williamson said it depends on student interest. Mrs. Elliott asked if there is a district that is running this particular course that Victor could collaborate with. Mrs. Williamson said they looked at colleges and Nazareth and Monroe Community College run similar courses, however they could look into high schools. Mrs. Elliott asked if there would be dual enrollment opportunities for students to receive college credit for this course. Senior High School Principal Brian Siesto said dual enrollment opportunities are primarily through Finger Lakes Community College and Monroe Community College. They are always looking into ways for students to earn dual credit so they could look into it. Mrs. Kostecky said both are incredibly exciting offerings for our students. To have a course that focuses on things that students love to do, like sports, is wonderful. Great job!

A motion was made by C. Parks, seconded by L. Kostecky, to adopt the two new courses AP Pre-Calculus and the History of Sports.

The motion was carried. 7 yes 0 no 0 abstentions

### **MANAGEMENT PLAN UPDATE; Elementary Update**

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Math and Science Carrie Goodell, Director of PreK-12 Humanities and Professional Learning Kristin Williamson, Elementary Principals Rob DeRose, Heidi Robb, and Ashley Socola presented an elementary update to the Board of Education. Mrs. Finter said they began the Leadership Retreat as a team coming together to analyze student data, the Management Plan and use that information to craft specific building goals and action steps. She said they worked to align the plans PreK-12, both vertically and horizontally within a building as well as across departments. The goals within each building are framed around the 3 pillars of the Strategic Plan. Mr. DeRose provided an overview on goal 1 which is to create a welcoming, safe, and inclusive community where all members are valued, and the wellness of each individual is at the forefront. He talked about vertical teams. Vertical teams are a structure for professional learning for all elementary buildings. Monthly faculty meetings provide professional learning opportunities focused on moving faculty and staff toward building District goals. These teams are a consistent team of teachers from different areas of expertise which are designed to foster and maintain positive relationships within and across the school, share strategies, ideas, and resources to help all students. Mr. DeRose said these teaming structures have led to joy, laughter, and deep and meaningful conversations. Mrs. Elliott asked, when speaking about vertical teams it is a faculty meeting with all three buildings together or just within each individual building. Mr. DeRose said it is within individual buildings. Mrs. Robb talked about the common expectations in a building. The purpose of common expectations is so students have a clear understanding of expectations as well as creating consistency among all three schools. She then went over the three

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **MANAGEMENT PLAN UPDATE; Elementary Update Continued**

common expectations that have been created at the elementary level. The Early Childhood School's expectation is "Taking care of ourselves, others, and our school". The Primary School's expectation is "We care for ourselves, we care for others, we care for our school". The Intermediate School's expectation is "Respect ourselves, respect others, respect our school". Mrs. Socola discussed the Tier 1 strategies that are used to create a welcoming and affirming environment. Teachers PreK-6 are focusing on classroom expectations. Rules and norms for classrooms are co-created. There are also social/emotional learning strategies. These strategies are in every classroom for all students to access. At the early stages it may be a check-in at the door. As students get older the check-ins can be done electronically through a google doc or even an email as teachers are working with students on what is an appropriate way to send an email. Social/Emotional Learning check-ins happen in many different ways. The check-in process teaches students self-advocacy skills. Mrs. Goodell and Mrs. Williamson talked about goal 2 which is to develop comprehensive systems and practices for learning and instruction that positively impacts all students' academic, social, emotional, and behavioral success. The Tier 1 instructional focus for goal 2 is on curriculum and development and instructional supports as well as resource pilots. Both Mrs. Goodell and Mrs. Williamson provided examples of these items. The Tier 2 focus for goal 2 is Academic Intervention Support Services. Mrs. Goodell talked about the consistent K-6 process, administration and services providers, comprehensive data review, action criteria and communication protocols. Mrs. Williamson talked about a comprehensive training program in instruction called the Science of Reading. This is the body of research that tells us how children learn to read and write. The goal is to bring that research to the hands of teachers. She said this started with a teacher leader cohort during the 2021-2022 school year providing feedback on future planning, which included the modules to prioritize for each grade/role. Optional sessions were provided to teachers eager and able to begin the work during the 2021-2022 school year. This year's plan includes a majority of the teachers getting their guaranteed modules. The overall premise is that teachers teach children to read, not programs. Teachers need to be well trained and have the appropriate resources. Therefore, we must be well equipped. Mrs. Mitchell asked for clarification on what courses are being piloted. Mr. DeLucia said the updates are informative, meaningful, and important. Thank you!

### **BUDGET STATUS UPDATE; Transportation**

Superintendent Tim Terranova said over the next six Board of Education meetings they are going to present aspects of the potential 2023-24 budget. This will be done with the goal of maintaining stable budgeting practices. This starts with budgetary objectives for each year that are tied to the Management Plan. Ultimately the Board of Education will approve the budget in April. Assistant Superintendent for Business Derek Vallese presented the budget status update. He said the goals of the budget are to maintain a comprehensive education that the Victor School District and community expects, improve alignment of resources toward the District's Strategic Plan, maintain stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for



**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**BUDGET STATUS  
UPDATE;  
Transportation  
Continued**

future years and transparency. The rollover transportation budget captures the salary incentives that the District has issued to try to retain and attract bus drivers. Additionally, the number of routes have increased based on student placement, increased the number of bus monitors to adequately support students, and added additional athletic trips as the District grows. This \$783,589 increase strictly represents what is needed to run the District today with no other additions. Mr. Vallese then discussed the equipment and contractual piece of the transportation budget. The equipment piece is used for new tools in excess of \$1,000. Contractual includes repairs such as body work, conferences and travel, uniform cleaning for the mechanics and floor mat cleaning, auto insurance, and utilities. The fuel and gas represent heating fuel and gas. Looking at only a half a year, there are minor increases based on what has been spent to date. Supplies include office supplies, gasoline and diesel, oil and parts and tires. Mr. Vallese said the largest increase is to keep up with the rise in diesel costs. The BOCES line represents a transportation component for one student that is normally included in the BOCES tuition, however it is separated out purely for aid purposes. The year-to-year budget comparison is an increase of \$852,189 for the 2023-2024 budget. Mr. Vallese then talked about the two potential propositions. The standard proposition is to purchase school buses during the 2024-2025 school year. This annual proposition includes five to six large buses and two to three small buses. The mechanics are still assessing the useful life of the buses. The second proposition is to purchase vans and a service truck in the 2023-2024 school year. The District would like to have a service truck that will be able to bring the mechanic's equipment to a bus that is broken down as well as having the capability of towing the bus back to the garage. There are also three vans that are used for the routes that only have a few students. These will most likely not pass the Department of Transportation (DOT) inspection in June. The DOT has significantly higher standards for vehicles that transport students than for personal vehicles. Mr. DeLucia asked if these vehicles are available to be purchased? Mr. Vallese said that Director of Transportation Kelly Clink thinks they will be available. Mrs. Mitchell asked what is done with the old service truck and old buses. Mr. Vallese said the District can list them on Auctions International and sell them or they can scrap them. He said the buses they are looking to purchase on the proposition for the 24-25 school year are still diesel buses as the District does not have the infrastructure to start purchasing electronic buses. The District will be looking at the infrastructure in the next capital project. Lastly, Mr. Vallese reviewed the budget calendar.

**APPROVE TRIPS**

A motion was made by E. Mitchell, seconded by T. Turner, to approve the following field trips:

- Victor Robotics to Pittsburgh, PA from 4/5/23 – 4/8/23 to attend the FIRST Greater Pittsburgh Regional;
  - Senior High School Art Club to New York, NY from 4/21/23 – 4/23/23;
- The motion was carried. 7 yes 0 no 0 abstentions

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## **POLICY REVIEW**

### **Second and Final**

A motion was made by D. Palumbo-Sanders, seconded by L. Kostecki, to approve the following policy:

- Relationship with Booster Organizations; Policy 1222

The motion was carried. 7 yes 0 no 0 abstentions

## **MEETING REPORTS**

### **Monroe County School Boards Association Committee Reports**

Dr. Parks attended the Information Exchange Committee Meeting on January 11<sup>th</sup>. This meeting was specific to the interactions with legislators. Tabletop exercises took place in preparation for the Legislative Breakfast. There were mock legislators for Board members and Superintendents to talk with to get a taste of speaking to the talking points. Monroe County School Boards Association also provided general lines of etiquette.

Mr. DeLucia attended the Legislative Committee meeting on January 10<sup>th</sup>. They reviewed the position papers that are on the Monroe County School Boards Association website. Mr. DeLucia said it is the charge of our own Board to put together talking points for Victor so we can provide a folder to legislators that incorporates certain items specific to our District for the Legislative Breakfast.

### **Standing Committee Updates**

Mrs. Mitchell attended a Technology Committee Meeting. One of the things that was explored was Panorama Playbook. They also spent a little time talking about the flat panel rollout as well.

Mr. DeLucia said they had an Audit Committee Meeting this evening prior to the Board meeting. Board members that are on the Audit Committee are himself, Lisa Kostecki and Kristin Elliott. They went over the Internal Audit and the Claims Auditor gave a report. There were some minor recommendations that came out of the Extraclass Activity Funds Report. They also reviewed the Single Audit. There were not issues identified in the Single Audit. Those reports will come to the Board of Education for approval in February. Tim thanked Mr. Vallese and his staff in the Business Office for a job well done!

Mrs. Elliott said she attended the Facilities Meeting with Dr. Parks and Dr. Terranova earlier today. She provided an update on the current capital project, including the new library in the Intermediate School as well as the upcoming project.

Mrs. Mitchell talked about the Board of Education's first building visit at the Junior High School on January 11<sup>th</sup>. She said she has a lot of gratitude toward the administrative team, staff, teachers, and students. Thank you!

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**UPCOMING  
EVENTS**

**Board of Education  
Budget Workshop**

A Board of Education Budget Workshop will take place on Thursday, January 26, 2023 at 6:30 PM in the Early Childhood School Boardroom.

**Next Regular Board  
Meeting**

The next regular Board meeting will take place on Thursday, February 9, 2023 at 7:15 PM in the Early Childhood School Boardroom.

**Board of Education  
Budget Workshop**

A Board of Education Budget Workshop will take place on Thursday, February 16, 2023 at 6:30 PM in the Early Childhood School Boardroom.

**ADJOURN**

A motion was made by C. Parks, seconded by E. Mitchell, to adjourn the meeting at 9:18 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk