

Town of Putnam

Arts Council – Special Meeting Minutes

Community Room 112
Monday, February 6th, 5:30 PM

TOWN CLERK - PUTNAM CT
Deanna Pajak
2023 FEB -9 P 3: 12

Join Zoom Meeting:

<https://us06web.zoom.us/j/87193884964?pwd=QzlvSmNQLzRZdms5MUJlVYXdyRGVxdz09>

Meeting ID: 871 9388 4964

Passcode: 5DPHeF

1. Roll Call
Mayor Seney, ECD Director Carly DeLuca, Karen Osbrey, Laura Moorhead, David Sullivan, Beth Johnson, Julie Reid, and Kat Dunton Farnsworth.
Absent: Elaine Turner and Anthony Foronda.
2. Approval of Meeting Minutes*
 - i. December 19: Motion made by Beth, to approve the minutes of December 19, 2022, seconded by Kat, motion passed.
November 28: Motion made by Laura to approve the minutes of November 28, 2022, seconded by Kat, motion passed.
3. Reporting of Expenditures
Mayor Seney explained, within the Town Charter, if a fund is not active for 3 years, it is absorbed into the General Fund. The \$ 3,800 Art Council fund hasn't shown activity for 3 years and was absorbed. The \$ 3,800 wasn't a Town budget line item; it was generated from donations and fund raising. Mayor suggested going before the Finance Board and requesting the funds be returned. FY 22/23 Town Budget line-item Fund has a balance of \$ 996. Carly to follow up on the \$ 3,800 donation fund.
4. Review of FOIA and Robert's Rules
A "Notice of Meetings" document was provided and reviewed. Attention was called to being mindful about emails. Members reviewed. Robert's Rules were also reviewed.
5. Nomination and Election of Officers*
Nominations and Election of Officers:
Chairman: Beth motioned, Julie seconded, to nominate and vote for David Sullivan, all voted aye, David abstained, motion passed. Vice-Chairman: Julie, motioned to nominate and vote for Laura Moorhead, seconded by Beth, all voted aye, Laura abstained, motion passed. Both positions effective at the next meeting.
6. Marketing Update
None
7. Communications

- i. Trash Cans: one remaining to be completed. Keep on Agenda for next meeting
- ii. Quinebaug Valley Community College: Laura reported: Q.V.C.C. Spirol gallery, Putnam Arts Hallway gallery, Silver Circle gallery and Loos Art gallery. On March 9th, the four galleries will participate in celebration of Arts History month. Students will be featured at the Putnam Arts Hallway gallery open house reception on March 16th from 5-7pm.

8. New Business

- i. Farmers Market Mural Project: a \$10,000 request from the Capital Improvements Project budget, cannot be supported by the Town this fiscal year.
- ii. Fine Arts and Crafts Festival: Discussion ensued. Draft copies of application, budget, Artist agreement, rules etc., were provided and reviewed.
 - a. Use of Council Funds for Purchase of Website through Wix*: Cost of annual website subscription is \$ 204.19. Beth motioned to approve the expenditure of \$ 204.19, seconded by David, motion passed.
 - b. Special Meeting Schedule: Special Meetings are being proposed allowing extra planning time for the upcoming Festival. Consensus agrees to add a Special Meeting each month until the festival. The 2nd Monday of each month seems to fit the consensus schedules. First Special meeting will be March 13, 2023
 - c. Approval of June 17th & 18th date*: David motioned to approve seconded by Beth, motion approved.
 - d. Approval of Call for Artists*:
 - i. Content* Upon discussion and revisions, Laura motioned to approve, seconded by David, motion passed.
 - ii. Application fee* Upon discussion, Beth motioned to approve a \$ 10 application fee, seconded by David, motion approved. Beth motioned to

approve the \$ 100 booth fee,
seconded by Laura, motion
passed.

- e. Sponsorship: Draft budget for the arts festival was presented. Discussion ensued. Karen volunteered to work on sponsorship/s. Water bottles could be donated. A draft map of the festival layout was presented to assist with discussion.

9. Old Business

- i. Permanent Sculpture Installation: Searching for permanent spot.
- ii. Municipal Complex Arts Show
 - a. Addition of Music and/or Poetry: Laura provided an update and will contact Art teachers.
- iii. Love Locks Project: No updates

10. Updates

11. Public Participation

12. Adjournment*

None

Beth motioned to adjourn, seconded by David, ayes have it, motion approved. Meeting adjourned at 7:10pm.

***Vote Required**

