WOODRUFF ELEMENTARY SCHOOL
915 Cross Anchor Highway
Woodruff, SC 29388
www.spartanburg4.org/wes

Phone: (864) 476-3123
Fax: (864) 476-6193

Dream, Hope, Imagine

Request for Permanent Records

Date: _____

Student's Full Name: _____

Grade: _____

The above student has enrolled in our school. Please forward their permanent records.

Was this student enrolled in Gifted Classes? _____ YES _____ NO

Was this student enrolled in Special Education? _____ YES _____ NO

If yes, please send records including current IEP and Psychological.

Was this student enrolled in Speech? _____ YES _____ NO

If yes, please send records including current IEP.

Was this student enrolled in an ESOL class? _____ YES _____ NO

Does this student have a 504 plan? _____ YES _____ NO

School last attended: _____

Address: _____

Phone and/or Fax: _____

I have enrolled my child, _____, in the above school and authorize you to release his/her permanent records to this school.

Parent's Signature: _____