

**WOODRUFF ELEMENTARY SCHOOL**

915 Cross Anchor Highway

Woodruff, SC 29388

(864) 476-3123

[www.spartanburg4.org/wes](http://www.spartanburg4.org/wes)

*Dream, Hope, Imagine*

**Dr. Rallie Liston, Superintendent**

**Mrs. Argyl J. Brewton, Principal**

Dear Parent,

We will be unable to enroll any student at Woodruff Elementary School who does not have the following documents available at registration:

1. South Carolina Immunization Record – up to date
2. Social Security Card or copy of card
3. Birth Certificate or acceptable copy
4. Proof of Residence in District 4
  - 1) Residential property tax receipt
  - 2) Current lease/rental agreement
  - 3) Current mortgage agreement
5. Applicable custody documentation

We will send for school records at your request but these materials are necessary for us to enroll your child.

Thank you for your cooperation in this matter,

Mrs. Argyl J. Brewton, Principal