

Revised
**UPPER ADAMS SCHOOL DISTRICT
 BUSINESS & OPERATIONS COMMITTEE**
 Tuesday, September 2, 2014

I. PROPERTY—Bill Seibert

ITEM	ACTION	PERSON RESPONSIBLE
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A. No items

II. TRANSPORTATION—Bill Seibert

ITEM	ACTION	PERSON RESPONSIBLE
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A. Bob Riley, parent, busing issue	Discussion	Dennis Cope
B. Multiple AM/PM Bus Stops	Discussion	Dennis Cope

III. FINANCE—John Regentin

ITEM	ACTION	PERSON RESPONSIBLE
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<i>A. Brief Budget Update</i>	<i>Discussion</i>	<i>Mike Lawrence</i>
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IV. PERSONNEL—John Regentin

ITEM	ACTION	PERSON RESPONSIBLE
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A. Retirement of Mike Lawrence, Business Administrator, effective June 30, 2015.	Recommend approval	Dennis Cope
B. Job description for Human Resources Coordinator.	Recommend approval	Dennis Cope
C. Appoint Tina Fair as Human Resources Coordinator, at a salary of \$42,862.16, <i>effective October 1, 2014.</i>	Recommend approval	Dennis Cope
<i>D. Hire Candra Bretzman, Central Office Executive Assistant, 8 hours per day, 261 days per year, at a rate of \$12.45 per hour, effective September 22, 2104.</i>	<i>Recommend approval</i>	<i>Dennis Cope</i>
E. Supplemental contracts for the 2014-2015 school year:	Recommend approval	Dennis Cope
1. Georgia Hollabaugh, Elementary Band Director, category V, 5+ years, \$1,810.00		
2. Ann Gerlitzki, Elementary Chorus Director, \$1,317.00		
F. Add to the volunteer listing:	Recommend approval	Dennis Cope
1. Patricia Strickhouser		
2. Andrew Hare		
3. Manda Dodwell		
<i>4. Shannon Wicker</i>		

V. Other

ITEM	ACTION	PERSON RESPONSIBLE
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A. No items