

**\*\*Revised**  
**UPPER ADAMS SCHOOL DISTRICT**  
**BIGLERVILLE, PENNSYLVANIA**  
**REGULAR BOARD MEETING**  
**SCHOOL BOARD**  
**TUESDAY, November 18, 2014**  
**7:00 PM**

*Items marked \*\* did not go through committee meetings*

- I. CALL TO ORDER: President – Janet Schroeder
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
  - A. Regular Board Meeting, October 21, 2014 – (pages 2.1-2.6)
- VI. RECOGNITION OF DELEGATIONS
  - A. No items
- VII. CORRESPONDENCE – President – Janet Schroeder
  - A. PSBA update and board member presentation by Karen Devine, Director of Member Relations, Pennsylvania School Boards Association.
- VIII. TREASURER’S REPORT – John Regentin
  - A. Financial Report Ending October 31, 2014 – (page 3.1)
  - B. Revenue Budget Report Ending October 31, 2014 – (page 3.2)
  - C. Expenditure Budget Report Ending October 31, 2014 – (page 3.3)
  - D. Cafeteria Report Ending October 31, 2014 – (pages 3.4-3.5)
  - E. Student Council Sub Accounts October 31, 2014 – (page 3.6)
  - F. Student Accounts Report October 31, 2014 – (page 3.7)
  - G. Principal’s Account October 31, 2014 – (page 3.8)
- IX. REPORTS
  - A. Legislative Report/PSBA Report – Chris Fee
  - B. FRN Report – Elaine Jones
  - C. LIU Board Report – Wesley Doll
  - D. Federal Programs – Anne Corwell
  - E. Cumberland Perry AVTS – William Seibert
  - F. Fund Advisory Board Report – Richard Crouse
  - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
  - A. BUSINESS AND OPERATIONS COMMITTEE
    - 1. FINANCE – John Regentin - Chairperson
      - a. **Recommend approval** of the agreement with the Whitaker Center for Science and the Arts for 155, 3<sup>rd</sup> Graders and chaperones to visit the Harsco Science Center and Select Medical IMAX Theater at a total cost of \$1,627.50.

- b. **Motion to adopt** the resolution in connection with refunding the Upper Adams School District's General Obligation Bonds series of 2010.
- c. **\*\*Recommend approval** of the lease agreement with Bendersville Fire Company
- d. **\*\*Recommend approval** of the contract for Behavior Analysis Services on an as needed basis by Kathy Tyson, BCBA, M.A.Ed. (Pages 4.1-4.4)
- e. **\*\*Recommend approval** of the proposal for Safe Schools Training Program at an annual cost of \$1,125.00
- f. **\*\*Recommend approval** to enter into a three-year agreement with Trebron Company, Inc., for the Anti-virus Solution (Sophos).
- g. **\*\*Recommend approval of the financial Transaction Tax Resolution**

2. PERSONNEL – John Regentin - Chairperson

*Approvals to hire the following personnel are pending receipt of the following:*

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). **Recommend approval** to move 100 sick days for Joseph Albin from West Shore School District to UASD, this is an additional 65 days to what is already approved in the Act 93 agreement. These 65 days will not be considered for payout purposes at the end of Mr. Albin's tenure.

b. *PROFESSIONAL*

- 1). **Recommend approval** to add the following individuals to the teacher substitute list:
  - a.) Dennis Cope – Retired
  - b.) **\*\*Taylor Rudisill** – Non-traditional, effective November 5, 2014
  - c.) **\*\*David Tolar** – Traditional, effective November 10, 2014
  - d.) **\*\*Craig Sweet** – *Non-Traditional*

c. *CLASSIFIED*

- 1). **Recommend approval** to hire Martha Schriver, Cafeteria Aide/Playground Attendant, Arendtsville Elementary School, 1.5 hours per day, 176 days per year, at an hourly rate of \$8.45 per hour, effective retroactive to October 27, 2014, replacing Valerie Brown.
- 2). **\*\*Recommend approval** to hire Aimee Hoover, Cafeteria Worker, Biglerville High School, *5.75 hours per day*, 178 days per year, at an hourly rate of \$8.45, *effective retroactive to November 10, 2014*, replacing Kathy Laughman.
- 3). **Recommend approval** to hire Alyssa Taylor, Library Assistant/Cafeteria Monitor, Bendersville Elementary School, 3.25 hours per day as Library Assistant, 1.5 hours per day as Cafeteria Monitor, 176 days per year at an hourly rate of \$8.45, effective November 4, 2014, replacing Teresa Mulligan-Kinsey.
- 4). **\*\*Recommend approval** to accept the resignation of Elizabeth Klinger, Cafeteria Worker, Biglerville Elementary School effective November 24, 2014.
- 5). **\*\*Recommend approval** to post and advertise for a cafeteria worker.
- 6). **\*\*Recommend approval** to hire Brooke Roberts, Administrative Assistant, Bendersville Elementary School, 7.75 hours per day school term, 5 hours per day summer term at an hourly rate of \$11.45, effective November 20, 2014, replacing Patty McDermitt.
- 7). **\*\*Recommend approval** to appoint Lois Swope as Administrative Assistant for Business Affairs, 8 hours per day, 261 days per year, at an hourly rate of \$15.00, effective February 9, 2015, replacing Nettie Page.
- 8). **\*\*Recommend approval** to post and advertise for an Administrative Assistant to the Business Administrator.

9). **Recommend approval** to add the following individuals to the classified substitute listing:

a). Dennis Cope - Retired

d. *SUPPLEMENTAL CONTRACTS*

1). **\*\*Recommend approval** for a supplemental contract for Cynthia Kane, County Teacher Induction LFS Training, \$25.00 per hour.

e. *OTHER*

1). **Recommend approval** to add the following individuals to the volunteer listing:

- a. Michael Lawrence
- b. Karen Lawrence
- c. Janet Luft
- d. **\*\*Virginia Lanza**
- e. **\*\*Linda Ritter**
- f. **\*\*Jayme Hawn**
- g. **\*\*Carol Clapsaddle**

2). **\*\*Recommend approval** to add Beatriz Lopez as a Translator/Interpreter.

3. PROPERTY – Bill Seibert – Chairperson

a. No items

4. TRANSPORTATION – Bill Seibert – Chairperson

a. No items

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Elaine Jones – Chairperson

a. **Recommend approval** of the Upper Adams School District Comprehensive Plan

2. ATHLETICS – Craig Long – Chairperson

a. **\*\*Recommend approval** of the following winter coaches:

- 1). Hilary Rice, Assistant Girls JH Basketball, Category IV, Year 2-\$2,528.00
- 2). Brett Smyers, Assistant Varsity Wrestling, Volunteer

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy 121 – Field Trips (pages 6.1- 6.3)
- b. Policy 203.1 – HIV Infection (pages 6.4-6.7)

2. Second Reading:

- a. Policy 123 – Interscholastic Athletics (pages 6.8-6.10)
- c. Policy 810.2 – Video Audio Recording (pages 6.11-6.12)
- d. Policy 313 – Evaluation of Administrative Employees (pages 6.13)
- e. Policy 413 – Professional Employees-Evaluation of Temporary Professional and Professional Employees (pages 6.14-6.15)
- f. Policy 512 – Evaluation of Classified Employees-This policy will become Policy 513 after board approval. (pages 6.16)

MISCELLANEOUS AGENDA ITEMS – Janet Schroeder – President

1. **\*\*Interview Candidates for School Board for Open Position**
  - a. Tom Wilson
  - b. Tricia Plank
  - c. James Rutkowski

- XI. PAYMENT OF BILLS (page 7.1-7.5)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS
- XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Policy Committee Meeting – December 4, 2014 – 9:00 a.m.
2. Curriculum and Extra Curricular Committee – Tuesday, January 6, 2015 - 6:30 pm
3. Business and Operations Committee – Tuesday, January 6, 2015 – Upon Completion of the Curriculum & Extra-Curricular Committee Meeting

- B. Regular School Board Meeting - Tuesday, December 2, 2014 – 7:00 p.m. following the Re-Organizational Meeting at 6:30 p.m. (Committee meeting discussions will take place during the regular school board meeting. This is due to scheduling one meeting for the month of December.)

XVI. ADJOURNMENT