

**\*\*Revised**  
**UPPER ADAMS SCHOOL DISTRICT**  
**BIGLERVILLE, PENNSYLVANIA**  
**REGULAR BOARD MEETING**  
**SCHOOL BOARD**  
**TUESDAY, December 2, 2014**  
**7:00 PM**

- I. **\*\*CALL TO ORDER: President – *President - To Be Determined***
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
  - A. Regular Board Meeting, November 18, 2014 – report not available for meeting
- VI. RECOGNITION OF DELEGATIONS
  - A. No items
- VII. **\*\*CORRESPONDENCE – *President – To Be Determined***
  - A. No items
- VIII. TREASURER’S REPORT – John Regentin
  - A. Financial Report Ending November 30, 2014 – handout available at meeting
  - B. Revenue Budget Report Ending November 30, 2014 – handout available at meeting
  - C. Expenditure Budget Report Ending November 30, 2014 – handout available at meeting
  - D. Cafeteria Report Ending November 30, 2014 – report not available for meeting
  - E. Student Council Sub Accounts November 30, 2014 – report not available for meeting
  - F. Student Accounts Report November 30, 2014 – report not available for meeting
  - G. Principal’s Account November 30, 2014 – report not available for meeting
- IX. REPORTS
  - A. Legislative Report/PSBA Report – Chris Fee
  - B. FRN Report – Elaine Jones
  - C. LIU Board Report – Wesley Doll
  - D. Federal Programs – Anne Corwell
  - E. Cumberland Perry AVTS – William Seibert
  - F. Fund Advisory Board Report – Richard Crouse
  - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
  - A. BUSINESS AND OPERATIONS COMMITTEE
    1. FINANCE – John Regentin - Chairperson
      - a. **Accept** the audit report for the period ending June 30, 2014.
    2. PERSONNEL – John Regentin - Chairperson

*Approvals to hire the following personnel are pending receipt of the following:*

      - *Current Act 151, Act 34 and Act 114 clearances*
      - *A negative TB test*

- *School Personnel Health Record*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). **Recommend approval** of the revised job description of the Business Administrator.  
*\*\* (updated copy of the job description will be a handout at the meeting)*

b. *PROFESSIONAL*

- 1). **Recommend approval** to add the following individuals to the teacher substitute list:
  - a.) Stephanie Deckert – Non-Traditional

c. *CLASSIFIED*

- 1). **Recommend approval** of the revised job description for the Administrative Assistant for Business Affairs. (pages 2.6-2.8)
- 2). **Recommend approval** of the job description for the Administrative Assistant for the Business Administrator. (pages 2.9-2.10)
- 3). **Recommend approval** to hire Irene Grim, Cafeteria Worker, 5.75 hours per day, 178 days per year, at an hourly rate of \$8.45, effective date pending receipt of all necessary paperwork, replacing Elizabeth Klinger.

d. *SUPPLEMENTAL CONTRACTS*

- 1). **Recommend approval** of the following supplemental contracts for 2014-2015:
  - a). Chris Berger, Chess Club Co-Advisor, Category VII, 1<sup>st</sup> year, \$699.50
  - b). Jackson Dolly, Chess Club Co-Advisor, Category VII, 1<sup>st</sup> year, \$699.50

e. *OTHER*

- 1). **Recommend approval** to add the following to the Interpreter/Translators List
  - a). Sallie McCann – retroactive to November 19, 2014
  - b). Andrea McIntosh – retroactive to November 19, 2014

3. PROPERTY – Bill Seibert – Chairperson

- a. **Recommend approval** to accept the HvacPlus Comprehensive Maintenance Solutions Proposal from McClure Company at an annual rate of \$5,362.00 for the term of January 1, 2015 to December 31, 2015.
- b. **\*\*Update on Upper Adams School District Feasibility Study**

4. TRANSPORTATION – Bill Seibert – Chairperson

- a. **Recommend approval** of contractual agreements with the following transportation contractors for 2014-2015 Student Transportation Services:

1). Mike Weaver	\$556,030.00
2). Donald Jacoby	\$342,650.00

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Elaine Jones – Chairperson

- a. **\*\*Recommend Approval of the list of representatives to the Elementary Program Review Committee**

2. ATHLETICS – Craig Long – Chairperson
  - a. **Recommend approval** of the following winter coach:
    - 1). Joe Williams, Head Girls JH Basketball, Category III, Year 1-\$2,724.00
    - 2). **\*\*Kevin Hardy, Varsity Swim Coach, Volunteer**

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson
  - a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:
  - a. No policies
2. Second Reading:

The policies listed below will be tabled for final approval to the January 20, 2015, board meeting after the Policy Committee reviews them at their December 4, 2014, meeting.

  - a. Policy 121 – Field Trips
  - b. Policy 203.1 – HIV Infection

D. **\*\*MISCELLANEOUS AGENDA ITEMS – President – To Be Determined**

1. **Recommend Approval** of the 2015 School Board Calendar (page 3.1)
2. **\*\*Appointment of Directors to Board Committees:**
  - a. *PSBA Legislative Chair*
  - b. *NSBA, FRN Legislative Chair*
  - c. *York-Adams Tax Bureau Representative, Adams County Tax Collection Committee Representative – Michael Lawrence with the Business Administrator from Gettysburg School District and the Business Administrator from Bermudian Springs School District as alternates.*
3. **Appointment of \_\_\_\_\_ to fill the school board vacancy.**

- XI. PAYMENT OF BILLS (pages 4.1-4.4)  
XII. OLD BUSINESS  
XIII. NEW BUSINESS

- A. **\*\*Recommend Approval to accept adoption for the renaming of the Music Wing at Biglerville High School in accordance with the Upper Adams School District Policy 702.2, Naming Opportunities.**

XIV. ITEMS OF GENERAL INFORMATION:

- A. School Board Committee Meetings:
  1. Policy Committee Meeting – December 4, 2014 – 9:00 a.m.
  2. Curriculum and Extra Curricular Committee – Tuesday, January 6, 2015 – 6:30 p.m.
  3. Business and Operations Committee – Tuesday, January 6, 2015 – Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
- B. Regular School Board Meeting – Tuesday, January 20, 2015 – 7:00 p.m.
- C. **\*\*Budget Workshop – Monday, January 5, 2015 – 9:00 am**

XV. ADJOURNMENT