

UPPER ADAMS SCHOOL DISTRICT BOARD MINUTES OF JUNE 23, 2015

The minutes of the regular board meeting of the Upper Adams School District Board for June 23, 2015 that was held in the District Board Room, Biglerville, Pennsylvania are as follows:

President Elaine Jones called the meeting to order at 7:00 p.m. The following people responded to roll call: Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg. Absent were: Dr. Fee and Mr. Rutkowski, who was excused for personal reasons. Dr. Doll, Superintendent and Mr. Lawrence, School Board Secretary were also present.

Approval of Minutes

Mr. Ebbert made a motion, seconded by Mrs. Solberg to accept the minutes of the May 19, 2015 Regular Board Meeting. All ayes; no nays; motion carried.

Recognition of Delegations

Dr. Doll distributed a certificate of achievement and a pin of pride to the following in recognition of their participation in the History Day competition where they presented "Leadership": A General's Story: Dalton Brough, Matthew Cellucci, Julian Lopez and Mason Unger.

Correspondence - None

Treasurer's Report

Mr. Crouse presented the Financial Report, the Revenue Budget Report and the Expenditure Budget Report for the period ending May 31, 2015, the Cafeteria Report for the period ending May 31, 2015 as well as the Student Account Report, the Student Council Sub Accounts Report and the Principals' Account Report for the period ending May 31, 2015, making a motion to accept the Treasurer's Report. Mr. Seibert seconded the motion. All ayes; no nays; motion carried.

Reports

Legislative Report/PSBA Report – None

FRN Report – Ms. Jones reported that the Basic Education Funding Commission's Report has been published but the question has arisen as to when it will take effect. The Senate has passed its version of pension reform but the Wolf administration is not in favor of it as it will line the pockets of the legislators and not help the "average Joe". ESEA has not been reauthorized yet. NSBA wants school districts to encourage their senators to support the Every Child Achieves Act.

LIU Board Report – Dr. Doll stated that 5 new board members will be filling vacant seats as of July 1, 2015.

Federal Programs – Dr. Corwell said that there is a new e-grants application on line for all federal grant awards, which makes the application process more intricate than before. Two other

Adams County school districts will join UASD in a consortium for better use of Title 3 funds.

CP-AVTS Report – Mr. Seibert informed everyone that the June meeting was held on June 22, 2015 and the July meeting is slated for July 20, 2015. The 7th and 8th grade orientation program was well attended.

Fund Advisory Board Report – None

Superintendent's Report – Dr. Doll recognized Mr. Lawrence as he retires on June 30, 2015. Summer planning is in full swing. Outsourcing is well underway as training is already taking place.

Finance Committee Report

Mr. Crouse made a motion, seconded by Mr. Regentin to approve the attached LIU Bids for the 2015-2016 school year in the amount of \$74,844.00, which represents a decrease of 2.8% from the 2014-2015 school year. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Crouse made a motion, seconded by Mr. Seibert to adopt the final 2015-2016 Budget in the amount of \$26,605,000.00 and Resolutions with a real estate tax rate of 13.229 mills, which represents a 2.6% increase as allowed by law (see attached). A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin and Mr. Seibert; nays – Mrs. Solberg; motion carried.

Mr. Crouse made a motion, seconded by Mr. Regentin to approve the agreement between Upper Adams School District and The Meadows Psychiatric Center for the 2015-2016 school year at the rate of \$60 per day; to approve the agreement between Upper Adams School District and Yellow Breeches Educational Center, Inc., for three (3) paid tuition slots for the 2015-2016 school year at a per student rate of \$26,105.00 paid in 10 monthly installments with an option to purchase transportation at a per student cost of \$5,295.00; to approve the agreement between Upper Adams School District and River Rock Academy Incorporated for the 2015-2016 school year for Act 48 Program Placement for alternative education at the per diem rate of \$130.00; to approve the agreement between Upper Adams School District and Apple Financial Services for the purchase of the Freshman Class laptops for the 2015-2016 school year; choice of payment options of an annual payment of \$49,816.00 four (4) years for a total of \$199,264.00 or one (1) annual payment of \$193,760.00; to approve the Services Reimbursement Agreement between the Upper Adams School District and the Biglerville Police Department for as needed services utilizing the same terms and provisions as the July 2, 2013 agreement; to approve the agreement between Upper Adams School District and WellSpan Health for the School Athletic Training Services and to approve the agreement between Upper Adams School District and TrueNorth Wellness Services for the continuation of the School Based Counseling and Intervention Program for the 2015-2016 school year at a cost of \$11,445.36 annually, with a monthly payment of \$953.78. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Personnel Committee Report

Approvals to hire the following personnel are pending receipt of the following:

- 1. Current Act 151, Act 34 and Act 114 clearances*
- 2. A negative TB test*
- 3. School Personnel Health Record*
- 4. A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- 5. A copy of college transcripts (administrative and professional positions only)*

Mr. Regentin made a motion, seconded by Mr. Long to approve the Act 93 Agreement for July 1, 2015, to June 30, 2019. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Regentin made a motion, seconded by Mrs. Solberg to approve the Administrator Salaries for the 2015-2016 school year, to appoint Beth Graham, Principal from Acting Principal, Biglerville High School, at an annual salary of \$93,000.00, effective July 1, 2015 and to appoint Sonia Buckley, Acting Principal from Lead Teacher, Arendtsville Elementary School, 210 days per year, at an annual salary of \$77,000.00, effective July 1, 2015. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Regentin made a motion, seconded by Mrs. Solberg to approve the following Professional Staff Reassignments effective the 2015-2016 school year:

- 1) Ashley Brookens from 4th grade Bendersville to 5th grade Arendtsville
- 2) Melinda Johnson from 4th grade Bendersville to 5th grade Arendtsville
- 3) Rachel Rudisill from 2nd grade Biglerville to 4th grade Bendersville
- 4) Megan Tolar from 2nd grade Biglerville to ESL Teacher Biglerville
- 5) Nicole Koplitz from 6th grade Bendersville to ESL Teacher Arendtsville

to grant tenure to the following teachers:

- 1) Kirstie Smith, Learning Support Teacher, UAMS
- 2) Rachel Rudisill, 4th grade Teacher, Bendersville
- 3) Caitlyn Ogden, Kindergarten Teacher, Biglerville
- 4) Ashley Brookens, 5th grade Teacher, Arendtsville
- 5) Kara O'Brien, Math Teacher, UAMS

to hire Robyn Swatsburg, 3rd Grade Teacher, Biglerville Elementary School, Masters, Step 1, \$46,411.00 per year effective the start of the 2015-2016 school year; to hire Mallory Parker, 2nd Grade Teacher, Biglerville Elementary School, Bachelors, Step 1, \$44,411.00 per year, effective the start of the 2015-2016 school year; to add Fran Rohrer to the Retired Teacher Substitute List; to appoint Nate Becker Dean of Students from Acting Dean of Students, Biglerville High School, 203 days per year, effective July 1, 2015; to post and advertise for a High School Boys' Physical Education Teacher; to hire Stacey Solesha, Long Term Substitute Learning Support Teacher, Bachelors, Step 1, \$44,411.00, for the 2015-2016 school year and to post and advertise for a Job Transition Coordinator position. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Regentin made a motion, seconded by Mr. Crouse to accept the retirement of Patsy Cover, Cafeteria/Playground Attendant, Bendersville Elementary School, last day May 29, 2015; to accept the retirement of Laurie Ensor Funt, Cafeteria Coordinator, last day June 30, 2015; to approve the exit date of June 30, 2015, for the following classified staff due to outsourcing of the cafeteria, custodial, maintenance and grounds employees:

- 1) Kimberly Arter, Custodian, UAMS
- 2) Jennifer Bramble, Cafeteria Worker, BHS
- 3) LeeAnna Cooper, Cafeteria Worker, Biglerville Elementary
- 4) Dianne Copenhaever, Cafeteria Worker, BHS
- 5) Annette Fair, Custodian, BHS
- 6) Mary Gensimore, Cafeteria Worker, Biglerville Elementary
- 7) Walter Gliem, Cafeteria Worker, Arendtsville Elementary
- 8) Charles Goodrich, Custodian, BHS
- 9) Tara Griffith, Cafeteria Worker, BHS
- 10) Sharon Heller, Custodian, Cafeteria Worker, Bendersville Elementary
- 11) Miriam Hoffman, Cafeteria Worker, Arendtsville Elementary (Cafeteria Worker position only-still employed as Instructional Assistant, Arendtsville Elementary)
- 12) Aimee Hoover, Cafeteria Worker, BHS
- 13) Jennifer Johnson, Cafeteria Worker, BHS
- 14) Janaia Kline, Cafeteria Worker, Biglerville Elementary
- 15) Laurie Patterson, Custodian, BHS
- 16) Stacy Redding, Cafeteria Worker, Arendtsville Elementary
- 17) Charles Reiter, Maintenance Technician, District
- 18) Sterling Roth, Custodian, Biglerville Elementary (Custodian position only-still employed as Playground Attendant, Biglerville Elementary)
- 19) Louella Santos, Cafeteria Worker, BHS
- 20) Matthew Smith, Custodian, Biglerville Elementary
- 21) Heather Turnbull, Cafeteria Worker, Arendtsville Elementary

to increase the starting wage for each tier of the classified staff wage schedule by \$0.15 per hour effective July 1, 2015; to appoint Kimberly Cless from Team Leader, Biglerville Elementary School to Food Services Coordinator, District Office, 7 hours per day, 201 days per year at an hourly rate of \$20.00, effective July 1, 2015, replacing Laurie Ensor Funt; to approve the involuntary resignation of employee #01805, effective May 29, 2015; to revise the retirement date of Kathy Stoner to May 29, 2015; to add the Vicki Haller to the Classified Substitute Listing (retroactive to May 22, 2015); to approve the Support Staff Salaries for the 2015-2016 school year; to increase the district bus driver rate from \$15.25 to \$15.40 per hour effective July 1, 2015; to appoint Sterling (Bud) Roth, District Courier, 2 hours per day, 176 days per year, at a rate of \$11.63 per hour, effective the start of the 2015-2016 school year, replacing Mary Gensimore; to appoint Kim Walker from Secretary to Administrative Assistant, Biglerville Elementary School at an hourly rate of \$16.38, effective July 1, 2015; replacing Joya Sterner; to appoint Donna Trostel from Instructional Assistant to Secretary, Biglerville Elementary School, 7.75 hours per day, 261 days per year, at an hourly rate of \$13.58, retroactive to June 22, 2015, replacing Kim Walker; to post and advertise for an Instructional Assistant; to approve the Job Description for Elementary Administrative Assistant; to approve the Job Description for Elementary School Secretary and to hire Kyle Prager, Computer Technician,

Bendersville Elementary School, 8 hours per day, 261 days per year, at an hourly rate of \$11.50, replacing Martha Heintzelman. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Regentin made a motion, seconded by Mr. Long to approve the following supplemental contracts for the 2015-2016 school year:

- 1) Kyle Flook, District Bus Contractor, \$1.25 per mile as needed
- 2) Jamie Cope, Secondary Band Director, Category I, Maximum \$5,752.00.
- 3) Georgia Hollabaugh, Asst Marching Band Director, Cat II, Max (70%) \$2,737.70.
- 4) Tim Newlin, Asst Marching Band Director, Cat II, 1st year (30%) 993.30.
- 5) Shawn Space, Color Guard Instructor, Category III, Maximum \$3,279.00.
- 6) Quaid Swiger, Percussion Instructor, Category III, 4th year (25%) \$788.50.
- 7) Greyson Norcross, Percussion Instructor, Category III, 1st year (25%) \$694.75.
- 8) Dawn Heilman, Percussion Instructor, Category III, 1st year (25%) \$694.75.
- 9) Tim Newlin, Marching Band Drill Designer, \$1,503.00.

A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Mr. Regentin made a motion, seconded by Mr. Seibert to add David Campbell to the Volunteer Listing and to grant permission to the Superintendent to post, advertise and hire as well as accept resignations and retirements for classified and professional staff during the months of June, July and August, 2015. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Property Committee Report

Mr. Seibert made a motion, seconded by Mr. Ebbert to approve the use of Biglerville Elementary School by Adams County Head Start, continuing to honor the Space Agreement originally signed on September 9, 2011, for the 2015-2016 school. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

The Committee declared surplus the attached list of computer equipment, printers and other items as submitted by the Technology Department as well as the attached listing of equipment as submitted by the Biglerville Elementary School.

Transportation Committee Report - None

Curriculum Committee Report - None

Athletics Committee Report

Mr. Long made a motion, seconded by Mr. Regentin to approve Nate Becker, Summer SAQ Coordinator; Category VI, Maximum-\$1,668.00. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Other Student Activities Committee Report

Mr. Long made a motion, seconded by Mr. Seibert to approve the Memorandum of Understanding with Advancing Science for the 2015-2016 school year at no cost to the district as the program is supported by the Robert C. Hoffman Charitable Endowment Trust and EITC funds. A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Policy Review Committee Report

The committee announced the first reading of the following policies:

- 1) Policy 004 – Membership
- 2) Policy 100 – Comprehensive Planning
- 3) Policy 101 – UASD Philosophy of Education, Mission Statement, Vision Statement, Shared Values
- 4) Policy 112 – Guidance Counseling
- 5) Policy 113 – Special Education
- 6) Policy 114 – Gifted Education
- 7) Policy 146 – Student Services

Mr. Ebbert pointed out the purpose of the policies and the changes made thus far as well as the reason for those changes. He encouraged all board members to review these documents and to make the committee aware of any other changes that need to be made.

Mr. Ebbert made a motion, seconded by Mr. Long to adopt the following policies:

- 1) Policy 000 – Board Policy/Procedure/Administrative Procedures
- 2) Policy 002 – Authority and Powers
- 3) Policy 307 – Student Teachers/Interns
- 4) Policy 808 – Food Services
- 5) Policy 808.1 – Lunch Money

A roll call vote was taken: ayes - Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Miscellaneous - None

Payment of Bills

Mr. Ebbert made a motion, seconded by Mr. Seibert to pay the bills with check #78281 through check #78464 inclusive. A roll call vote was taken: ayes – Mr. Crouse, Mr. Ebbert, Ms. Jones, Mr. Long, Mr. Regentin, Mr. Seibert and Mrs. Solberg; nays – none; motion carried.

Old Business - None

New Business - None

Administrators' Reports

Mr. Albin announced that over 12 summer professional development workshops occurred since June 1, 2015. New Teacher Induction is being planned.

Mr. Zinn informed the board that the End of Year Awards program was well attended and well received. Middle School students have returned surveys showing what needs are still not being met. Four UAMS representatives will be attending a Reading Apprenticeship Seminar in July.

Mrs. Wolfe shared her thoughts about the successful End of Year Promotion programs for both 4-6 buildings. Both of these buildings were noted by Aramark for their excellent upkeep and maintenance. Notice was received today that UASD has qualified in the final round for receiving a Monsanto grant for Environmental Education Camp. The final decision will be made on August 3, 2015.

Mr. Van Dyke thanked the board for hiring Kyle Prager and gave the board an update on the status of work orders in the technology department. UASD has received funding commitment letters (e-rate funding) in the amount of \$58,000 that will be received during the 2015-2016 school year.

Dr. Corwell expressed her gratitude to the board for approving the position of Job Transition Coordinator.

Mr. Lawrence recognized the UASD board and administrative team as the most cohesive group in the IU. He thanked everyone for the past 21 years as he retires on June 30, 2015.

Items of General Information

Board Committee Meetings:

Policy Committee Meeting – None scheduled for July

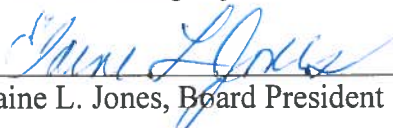
Curriculum/Extra Curricular Committee Meeting – Tuesday, July 14, 2015 – 6:30 p.m.

Business/Operations Committee Meeting – Tuesday, July 14, 2015 - Upon Completion of the Curriculum/Extra Curricular Committee Meeting

Regular School Board Meeting – Tuesday, July 14, 2015 – Upon Completion of the Business/Operations Committee Meeting

Adjournment

Mr. Crouse made a motion, seconded by Mr. Ebbert to adjourn. All ayes; no nays; motion carried. Meeting adjourned at 7:55 p.m.



Elaine L. Jones, Board President



Michael J. Lawrence, Board Secretary