

Upper Adams School District School Board Minutes
Tuesday, July 14, 2015
Administration Board Room, 7:00pm

Call to Order:

The Upper Adams School Board of Directors met on Tuesday July 14, 2015 in the Administration Office. The meeting opened with the Pledge of Allegiance, followed by a moment of silence. . Following the planning meeting, the board of directors was called to order at 7:52 p.m. by Mr. Richard Crouse, Treasurer, Board of Directors.

The following directors were present: Mr. Richard Crouse, Mr. Ronald Ebbert, Mr. Christopher Fee; Mr. Craig Long, Mr. James Rutkowski, Mr. William Seibert. Members absent: Mrs. Elaine Jones, Board President, Mr. John Regentin, Vice-President, and Mrs. Victoria Solberg.

Also present: Dr. Wesley Doll, Superintendent; Mrs. Belinda Wallen, Business Administrator/Board Secretary; Mr. Joe Albin, Director of Curriculum, Dr. Anne Corwell, Director of Student Services, Mrs. Beth Graham, BHS, Mr. Dave Zinn, UAMS, Ann Wolfe, Bendersville Principal, Jamie Kerstetter, Biglerville Elementary Principal, Sonia Buckley, Arendtsville Principal, Anthony Graham, Facilities/Athletic Director, Tom Wilson, Charles Stump, Jim Hale, Gettysburg Times

1. **Approval Of Minutes**

- a. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve the minutes of the Special Board Meeting June 9, 2015. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.
- b. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve the minutes of the Regular Board Meeting June 23, 2015. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.

2. **Recognition of Delegates**

- a. No items to report

3. **Correspondence**

- a. No items to report

4. **Treasurer's Report**

- a. Motion by Mr. Richard Crouse, seconded by Mr. Ron Ebbert that the school board approve the Treasurers and financial reports ending June 30, 2015 as listed. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg

5. **Reports**

- a. Report updates were discussed on the legislative report, LIU board report, Cumberland Perry AVTS, Fund Advisory, and Superintendent report.

6. **Committee Reports and Action Items**

A. Business and Operations Committee

1. Finance

- a. No items to report

2. Personnel

a. Administration

- i. No items to report

b. Professional

- i. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to hire Caroline Bruder, Kindergarten Teacher, Biglerville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year, replacing Tina McGough. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.
- ii. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to hire Katie Sechrist, 2nd Grade Teacher, Biglerville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.
- iii. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to hire Kerry McCleaf, 6th Grade Teacher, Bendersville Elementary School, Bachelor's, Step 1, \$44,411.00, effective the start of the 2015-2016 school year. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.
- iv. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve the following staff re-assignments for the 2015-2016 School year.
- a). Travis O'Brien from Physical Education Teacher, Bendersville/Arendtsville Elementary to Physical Education Teacher, Biglerville High School.
- b). Deborah Yargar-Reed from Physical Education Teacher, Biglerville Elementary to Physical Education Teacher, Bendersville/Arendtsville Elementary School.
- Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
- v. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to post and advertise for Physical Education Teacher. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.

- vi. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to hire Stephanie Himes, 4th Grade Teacher, Bendersville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
 - vii. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve job description for Secondary Transition Coordinator. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
 - viii. Motion by Mr. Ronald Ebbert, seconded by Mr. William Seibert that the school board approve the revised salary for Robyn Swatsburg, 3rd Grade Teacher, Biglerville Elementary School, from Bachelor's Step 1, \$46,411.00, to Bachelor's Step 2, \$47,411.00. Discussion held on rate of bachelors vs masters. Revised motion by Mr. Ronald Ebbert, seconded by Mr. William Seibert that the school board approve Robyn Swatsburg, 3rd Grade Teacher, Biglerville Elementary School, from Masters Step 1, \$46,411.00, to Masters Step 2, \$47,411.00. Motion carried by a roll call vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
- c. Classified
- i. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve job description for the ESL Instructional Assistant/Translator. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
 - ii. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to increase the hours for Amanda Wicker, Instructional Assistant, Biglerville Elementary School, from 5.75 hours to 6.75 hours, effective the start of the 2015-2016 school year. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).
 - iii. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve to hire Sherry Grenchik, instructional Assistant, Biglerville Elementary, 5.75 hours per day, 176 days per year, at an hourly rate of \$9.60, effective the start of the 2015-2016 school year. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

d. Supplemental contracts

- i. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve the following supplemental contracts for the 2014-2015 school year:

- a). Karen Peterson, Summer School Tutoring, \$1,650.00 for 33 hours of Summer School Tutoring at \$25.00 per hour for 12 students (per hour amount increases from \$25.00 per hour to \$50.00 per hour for over 12 students).
- b). Mike Gurgul, Summer School Tutoring, \$1,100.00 for 44 hours of Summer School Tutoring at \$25.00 per hour for 12 students (per hour amount increases from \$25.00 per hour to \$50.00 per hour for over 12 students).

Discussion occurred

Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

e. Other

- i. Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that the school board approve the following volunteers:

- a). Jasmine T. Smith
b). Nicole Wood

Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

1. Property

- 1) Recommended by Mr. William Seibert the declaration of the following items as surplus from Biglerville Elementary:

- 1). #003112 – Sony 10x Digital Mavica Camcorder and case
2). #003004 – Sony 10x Digital Mavica Camcorder and case
3). #003294 – Canon Digital NTSC ZR 45 MC Camcorder and case

Discussion, no objections, recommendation carries

- b. Motion by Mr. William Seibert, seconded by Mr. Craig Long that the school board grant approval on the tree removal on the property line between Upper Adams School District and the Tom Newberry property at the baseball field behind the high school building. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

- c. Motion by Mr. William Seibert, seconded by Mr. Craig Long that the school board grant approval for the Biglerville Elementary School Boiler Heat Exchanger replacement to be done by M & M Heating & Cooling, LLC, at a

cost of \$30,650.00 as a capital expenditure. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.

- d. Motion by Mr. William Seibert, seconded by Mr. Craig Long that the school board grant approval to render professional engineering services with Nutec Associates for observation and analysis of existing wall structure at BHS for \$1,500.00 plus standard reimbursable expenses. Motion carried by a roll vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.

4. Transportation
 - a. No items to report

B. Curriculum and Extra-Curricular Committee Report

1. Curriculum

- a. No items to report

2. Athletics

- a. Motion by Mr. Craig Long, seconded by Mr. William Seibert, that the school board grant approval for the following Fall Coaches:

- 1). Alex Ramos, Head Varsity Football, Category I, Year 4-\$5,552.00
- 2). Ryan Johnson, Assistant Varsity Football, Category II, Year 4-\$3,761.00
- 3). Brett Smyers, Assistant Varsity Football, Category II, Year 3-\$3,611.00
- 4). Brian Clark, Assistant Varsity Football, Category II, Year 3-\$3,611.00
- 5). Stephen Kuhn, Head Junior High Football, Category III, Maximum-\$3,279.00
- 6). Chris Berger, Assistant Junior High Football, Category IV, Year 1-\$2,476.00
- 7). Anthony Graham, Assistant Junior High Football, Category IV, Maximum-\$2,876.00
- 8). Taylor McMaster, Assistant Junior High Football, Volunteer
- 9). Jebb Nelson, Head Boys Varsity Soccer, Category I, Year 4-\$5,552.00
- 10). Jose Reyes, Assistant Boys Varsity Soccer, Category II, Maximum-\$3,911.00
- 11). Mike Rice, Assistant Boys Varsity Soccer, Volunteer
- 12). Danielle Cramer, Head Girls Varsity Soccer, Category I, Year 4-\$5,552.00
- 13). Carlos Moreno, Assistant Girls Varsity Soccer, Category II, Year 2-\$3,461.00
- 14). Courtney Ebersole, Assistant Girls Varsity Soccer, Volunteer
- 15). Becky Smith, Head Varsity Field Hockey, Category I, Maximum-\$5,752.00
- 16). Philip Plank, Head Varsity Girls Tennis, Category II, Year 3-\$3,611.00
- 17). Michael Barndt, Head Coed Varsity Cross Country, Category II, Maximum-\$3,911.00
- 18). Jill Hartsock, Head Fall Varsity Cheerleading, Category II, Maximum-\$3,461.00
- 19). Julie Dinges, Head Fall Junior High Cheerleading, Category III, Year 2-\$2,904.00
- 20). Lisa Showers, Fall Game/Equipment Manager, Category IV, Maximum-\$2,876.00

Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

1. Other student activities
 - a. No other student activities to report

C. Policy review committee report

1. First Reading:
 - a. No first reading policies
2. Motion by Mr. Ronald Ebbert, seconded by Mr. William Seibert that the school board approve the following second reading to policies as listed on the agenda.
 - a. Policy 004 – Membership
 - b. Policy 100 – Comprehensive Planning
 - c. Policy 101 – UASD Philosophy of Education, Mission Statement, Vision Statement, Shared Values
 - d. Policy 112 – Guidance Counseling
 - e. Policy 113 – Special Education
 - f. Policy 114 – Gifted Education
 - g. Policy 146 – Student Services

Discussion occurred covering policy 004 membership concerning Board members leave of absence as permissible and within compliance of school law.

Motion carried by a roll vote of 5, "Yes" (Mr. Crouse, Mr. Ebbert, Mr. Fee, Mr. Long, Mr. Seibert), 1 "No" (Mr. Rutkowski), and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

D. Miscellaneous agenda items

1. No items to report

7. **Payment Of Bills**

- a. Motion by Mr. Craig Long, seconded by Mr. Ronald Ebbert, to approve the payment of bills as per the agenda. Motion carried by a roll vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg).

8. **Old Business**

1. No old business noted

9. **New Business**

1. No new business noted

10. **Administrators' Report**

1. Administrators reports and updates on activities were provided by the administrators in attendance

11. **Items of General Information**

Upper Adams School District School Board Minutes

Tuesday, July 14, 2015

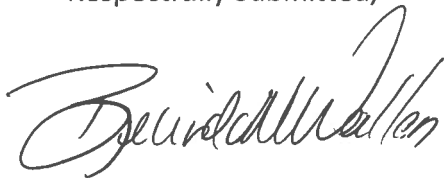
Administration Board Room, 7:00pm

- A. No additional items of general information noted. The school board committee meetings are as follows:
1. Policy Committee Meeting – August 6, 2015 – 9:00 a.m.
 2. Curriculum and Extra Curricular Committee – Tuesday, August 4, 2015 – 6:30 p.m.
 3. Business and Operations Committee – Tuesday, August 4, 2015
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
- B. Regular School Board Meeting – Tuesday, August 18, 2015 – 7:00 p.m.

12. **Adjournment**

Motion by Mr. Ronald Ebbert, seconded by William Seibert that meeting adjourned at 8:44p.m. Motion carried by a vote of 6, "Yes", 0 "No", and 3 "Absent" (Mrs. Elaine Jones, Mr. John Regentin, and Mrs. Victoria Solberg.

Respectfully Submitted,



Belinda M. Wallen
Business Administrator/Board Secretary

Acknowledged,



Mrs. Elaine Jones
Board President