

Upper Adams School District School Board Minutes

Tuesday, September 15, 2015

Administration Board Room, 7:00pm

Call to Order:

The Upper Adams School Board of Directors met on Tuesday, September 15, 2015 in the Administration Board Room. Precluding the meeting, the Board of Directors welcomed new employees with introductions and a meet and greet ceremony from 6:00 pm until 6:30 pm. Following, the meeting opened with the Pledge of Allegiance and a moment of silence. The board of directors meeting was called to order at 7:00 p.m. by Mrs. Elaine Jones, President, Board of Directors.

The following directors were present: Mrs. Elaine Jones, Board President, Mr. John Regentin, Vice-President, Mr. Richard Crouse, Mr. Ronald Ebbert, Mr. Christopher Fee, Mr. Craig Long, Mr. William Seibert, and Mrs. Victoria Solberg. Members absent: Mr. James Rutkowski.

Also present: Dr. Wesley Doll, Superintendent; Mrs. Belinda Wallen, Business Administrator/Board Secretary; Bob McQuade, Esq. Solicitor, Mr. Joe Albin, Director of Curriculum, Dr. Anne Corwell, Director of Student Services, Mrs. Beth Graham, BHS, Mr. Dave Zinn, UAMS, Jamie Kerstetter, Biglerville Elementary Principal, Sonia Buckley, Arendtsville Acting Principal, Tom Wilson, Charles Stump, and Jim Hale, Gettysburg Times

1. **Approval Of Minutes**

- a. Motion by Mr. Ronald Ebbert, seconded by Mr. John Regentin that the school board approve the minutes of the Regular Board Meeting August 18, 2015. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

2. **Recognition of Delegates**

- a. Introduction of new UASD employees: Lisa Kuhns, Courtney Ebersole, Stephanie Himes, Kerry McCleaf, Melissa Nagode, Stacey Solesha, Robyn Swartsburg, Mallory Parker, Katie Sechrist, Caroline Bruder, and Erika Long.

3. **Correspondence**

- a. Review and discussion of the PSBA slate of candidates for 2016. Motion by Mr. William Seibert to nominate for consideration Mary Birks (Mt. Lebanon SD - Allegheny Co.) for President Elect. Motion by Mr. William Siebert to nominate Michael Faccinetto, Vice President (Bethlehem Area SD -Northhampton Co.) for Vice President. No seconded needed for a nomination. Motion carried by majority vote and 1 "Absent" (Mr. James Rutkowski). Board Secretary to record the UASD electronic vote.

4. **Treasurer's Report**

- a. Motion by Mr. Richard Crouse, seconded by Mr. Christopher Fee that the school board approve the Treasurer's and Financial Reports as listed ending August 31, 2015 excluding Cafeteria Reports. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

5. **Reports**

- a. Legislative/PSBA report handout provided by Mr. Christopher Fee
- b. FRN report provided by Mrs. Elaine Jones. Mrs. Jones reported that NSBA is lobbying and fearful if not acting quickly the sequester will begin. Both House/Senate have differing bills, and the college board released the SAT results showing a significant decline of 7.3%.
- c. LIU Board Report - Dr. Doll provided update to LIU's -Kim Smith swearing in ceremonies and the next LIU meeting Tuesday, October 6, 2015 at 7pm.
- d. Federal programs - Dr. Anne Corwell discussed the Title III consortium with Littlestown and Fairfield. Continue to provide in service and curriculum for our ESL students.
- e. Cumberland Perry AVTS - Mr. William Seibert announced plans for computer systems upgrade for the 2016/2017 school year. Next meeting September 28th. All programs are being evaluated, enrollment has increased and most programs currently 100% full.
- f. Fund Advisory Board Report - Mr. Richard Crouse reported the next meeting scheduled for Wednesday Sept 23rd. at 8am and the annual drive planned for November 18th at Hauser's Winery beginning at 6pm. Policy review committee will view the proposed changes as a result of the bylaw changes.
- g. Superintendent provided a handout communicating the "Celebrate Gettysburg", policy handout of October committee review, positions still open for both Chartwells and Aramark, thank-you to administrators and teachers for their continued support and efforts, personally and publicly thanked all administrators for going above and beyond the call of duty, and the reduction in discipline issues is a result of administrators commitment.

6. **Committee Reports and Action Items**

A. Business and Operations Committee

1. Finance

- a. Motion by Mr. Richard Crouse, seconded by Mr. John Regentin that the school board grant approval to contract speech therapy services with Maggie Rutkowski at a rate of \$68.00 per session, currently serving 27 students. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).
- b. Motion by Mr. Richard Crouse, seconded by Mr. Christopher Fee that the school board approve to change Kathy Tyson, BCBA, M.A.Ed., contract for Behavior Intervention Support changing from \$50 per hour on an as needed basis to a guaranteed 7.5 hours per day, 34 days per year, at a rate of \$38.00 per hour retro-active to the beginning of the 2015-2016 school year. The time allotted for the contact would include assistance with the Behavior Intervention classes, writing of Functional Behavior Assessments and staff trainings. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

2. Personnel

a. Administration

- i. No administrative action items

b. Professional

- i. Motion by Mr. John Regentin, seconded by Mr. Craig Long that the school board approve to hire Stacey Solesha, Learning Support Teacher, Biglerville High School, Masters +15, Level 5, \$55,411.00, effective retro-active to the beginning of the 2015-2016 year. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).
- ii. Motion by Mr. John Regentin, seconded by Mr. William Seibert that the school board approve to revise the hire date for Colleen Gaston to September 21, 2015, due to release of contract from her previous employer. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).
- iii. Motion by Mr. John Regentin, seconded by Mr. William Seibert that the school board approve leave without pay for Colleen Gaston effective September 21, 2015 through November 16, 2015. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

c. Classified

- i. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board approve the following classified motions:
 1. To hire Jessica Yourishin, Personal Assistant, Upper Adams Middle School, 6.5 hours per day, 178 days per year, at an hourly rate of \$9.60, start date retro-active to August 28, 2015, replacing Margaret Mancuso.
 2. To hire Sherrie Prall, Behavior Intervention Instructional Assistant, Bendersville Elementary School, 6.75 hours per day, 176 days per year, at an hourly rate of \$9.60 with the start date to be determined upon completion of required paperwork. This position is funded pro-rata between the participating districts in the consortium.
 3. To add the following individuals to the classified substitute listing:
Dorianne Clouse, effective retro-active to 8/26/2015
Sara Shank, Nurse, pending receipt of current nursing license
Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

d. Supplemental contracts

- i. No action items

e. Other

- i. Motion by Mr. John Regentin, seconded by Mr. Craig Long, that the school board approve the following volunteers:
 - 1). Jennifer Small
 - 2). Jennifer Luckenbaugh
 - 3). Tina Delph

- 4). Phillip Plank
- 5). Ron Ebbert
- 6). Jamie Nebel
- 7). Jessi Gillingham
- 8). Kim Johnson
- 9). Jessica Brodbeck
- 10). Holly Karalus
- 11). Charmaine Forney
- 12). Jill Keys

Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

3. Property

- i) Motion by Mr. William Seibert, seconded by Mr. John Regentin, that the school board grant approval on the declaration of library book surplus the Arendtsville Elementary, Bendersville Elementary and Biglerville Elementary schools as per the submitted lists from the building librarians. No vote required on declaration.

4. Transportation

- i. Motion by Mr. William Seibert, seconded by Mr. Victoria Solberg, that the school board grant approval on the following substitutes drivers for Jacoby Transportation Inc.
 1. Christopher Reese
 2. Gregory Bucher
 3. Dennis Goss
 4. Mary Goss

Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

B. Curriculum and Extra-Curricular Committee Report

1. Curriculum - update on Vocational Program by Chris Sparks, Secondary Transition Coordinator
2. Athletics
 - a. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee, that the school board grant approval for the following fall coaches:
 - 1). Julia Burke, Assistant Varsity Field Hockey, Volunteer
 - 2). Samuel Kauker, Assistant Junior High Football, Category IV, Year 1 - \$2,476.00
 - 3). Andrew Vannucci, Assistant Junior High Football, Category IV, Year 1-\$2,476.00

Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

3. Other student activities
 - a. No items to report

- C. Policy review committee report
 1. First Reading:
 - a. Policy No. 701- Facilities Planning (pages 4.1-4.2)
 - b. Policy No. 815- Acceptable Use of Electronic Resources (pages 4.3-4.6)
 - c. Policy No. 913- Non-school Organizations/Groups/Individuals (pages 4.7-4.11)
 2. Second Reading:
 - a. Policy No. 232 – Student Involvement in Decision Making (page 6.1)
 - b. Policy No. 806 – Child/Student Abuse (pages 6.2-6.10)
 - c. Policy No. 819 – Suicide Awareness, Prevention and Response (pages 6.11-6.21)
 - d. Policy No. 916.1 – School Volunteers (pages 6.22-6.25)
 - e. Policy No. 802 - School Organization -updating the UASD Organizational Diagram only, revised July 20, 2015.

Motion moved first reading policies to second reading; additionally, the motion on second reading was carried by a vote of 8, “Yes”, 0 “No”, and 1 “Absent” (Mr. James Rutkowski).

- D. Miscellaneous agenda items
 1. Motion by Mrs. Elaine Jones, seconded by Mr. Ron Ebbert, that the school board grant approval of the Memorandum of Understanding from PathStone between Adams County Field of Dreams referred to as “Migrant Head Start Program” and the Upper Adams School District from September 9, 2015 through September 9, 2016. Motion carried by a vote of 8, “Yes”, 0 “No”, and 1 “Absent” (Mr. James Rutkowski).

7. **Payment Of Bills**
 - a. Motion by Mr. Christopher Fee, seconded by Mr. Ronald Ebbert, to approve the payment of bills as per the agenda. Motion carried by a roll call vote of 8, “Yes”, 0 “No”, and 1 “Absent” (Mr. James Rutkowski).

8. **Old Business**
 1. No old business noted

9. **New Business**
 1. No new business noted

10. **Administrators’ Report**
 1. Administrators reports and updates on activities were provided by the administrators in attendance

11. **Items of General Information**
 - A. No additional items of general information noted. The school board committee

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meetings are as follows:

1. Policy Committee Meeting – October 8, 2015, 9:00 a.m.
2. Curriculum and Extra Curricular Committee – October 6, 2015, 6:30 p.m.
3. Business and Operations Committee – October 6, 2015.

Upon completion of the Curriculum & Extras Curriculum Committee Meeting

B. Regular School Board Meeting – Tuesday, October 20, 2015 – 7:00 p.m.

12. Adjournment

Motion by Mr. Ronald Ebbert, seconded by Mr. John Regentin that meeting adjourned at 8:24 p.m. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

Respectfully Submitted,



Belinda M. Wallen
Business Administrator/Board Secretary

Acknowledged,



Mrs. Elaine Jones
Board President