

Upper Adams School District School Board Minutes
Tuesday, October 20, 2015
Administration Board Room, 7:00pm

Call to Order:

The Upper Adams School Board of Directors met on Tuesday, October 20, 2015 in the Administration Board Room. Precluding the meeting, the Board of Directors began with Administrative Reports from 6:30pm until 7:00pm. Following, the meeting opened with the Pledge of Allegiance and a moment of silence. The board of directors meeting was called to order at 7:00 p.m. by Mrs. Elaine Jones, President, Board of Directors.

The following directors were present: Mrs. Elaine Jones, Board President, Mr. John Regentin, Vice-President, Mr. Ronald Ebbert, Mr. Christopher Fee, Mr. Craig Long, Mr. James Rutkowski, Mr. William Seibert, and Mrs. Victoria Solberg. Members absent: Mr. Richard Crouse.

Also present: Dr. Wesley Doll, Superintendent; Mrs. Belinda Wallen, Business Administrator/Board Secretary; Mr. Robert McQuade, Esq. Solicitor, Mr. Joe Albin, Director of Curriculum, Dr. Anne Corwell, Director of Student Services, Mrs. Beth Graham, BHS, Mr. Dave Zinn, UAMS, Mr. Jamie Kerstetter, Biglerville Elementary Principal, Mrs. Sonia Buckley, Arendtsville Acting Principal, Mr. Tom Wilson, Mr. Charles Stump, and Mr. Jim Hale, Gettysburg Times

1. Approval Of Minutes

- a. Motion by Mrs. Victoria Solberg, seconded by Mr. Ronald Ebbert, that the school board approve the minutes of the Regular Board Meeting September 15, 2015. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

2. Recognition of Delegates

- a. No introduction of delegates noted.

3. Correspondence

- a. No correspondence noted.

4. Treasurer's Report

- a. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board approve the Treasurer's and Financial Reports, as items A, C through E, ending September 30, 2015 excluding item B, Cafeteria Reports. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

5. Reports

- a. Legislative/PSBA report provided by Mr. James Rutkowski on the status of the state budget. Districts across the state proceeding with loans, and Moody Standard and Poor, is issuing downgraded ratings.
- b. No FRN report provided by Mrs. Elaine Jones, however reported on the status of Gettysburg Area for Democracy. Several legislatures are planning to attend the next meeting held 7pm at the Lutheran Seminary.

- c. LIU Board Report - Dr. Doll issued no report other than the next meeting is set for November 3, 2015 at 7:00pm.
- d. Federal programs - Dr. Anne Corwell discussed federal employee ban on travel due to budget impasse, thus no regional fall trainings/meetings.
- e. Cumberland Perry AVTS - Mr. William Seibert announced the plans to rename the child care offerings to Early Childhood Education. Next meeting is October 26th with no November meeting. The open house is set for November 5, 2015.
- f. Fund Advisory Board Report - Dr. Wesley Doll discussed the Canner Fund Annual Giving Spree set for November 10, 2015 at the Gettysburg Middle School. Dr. Doll distributed information and noted that if any member of the Board wanted to contribute, they can send the check to the Business Office. Also noted the annual drive planned for November 18th at Hauser's Winery beginning at 6pm.
- g. Superintendent, Dr. Doll reported the administrative walk throughs are being conducted. Doll also thanked several members of the Board who participated in the 1 to World Technology meeting held at Central High School. Additionally, Dr. Doll shared reliability concerns of the Alert Systems emergency calling system and that he would like to present at the next meeting another comparable solution for an efficient and reliable system.

6. **Committee Reports and Action Items**

A. Business and Operations Committee

1. Finance

- a. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the addendum to the Source4Teachers Contract adding Long Term Teacher (10+ consecutive days in same assignment, beginning 11th day) at the rate of \$143.85 per day. All other provisions of the contract remain the same. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).
- b. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the York Adams Bureau Per Capita Delinquent Tax Collection Agreement. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

2. Personnel

a. Administration

- i. No administrative action items

b. Professional

- i. Motion by Mr. John Regentin, seconded by Mr. William Seibert that the school board move to accept the resignation of Tonya Keyser, Behavior Intervention Teacher, AV/BE/BI Elementary Schools, last day **November 12, 2015**. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

Upper Adams School District School Board Minutes
Tuesday, October 20, 2015
Administration Board Room, 7:00pm

- ii. Motion by Mr. John Regentin, seconded by Mr. William Seibert that the school board approve to post and advertise for a Behavior Intervention Teacher. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

- c. Classified
 - i. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board approve the following classified motions:
 - 1. To accept, with regret, the the resignation of Cristi Pechart, Central Office Secretary, last day November 12, 2015.
 - 2. To post and advertise for a Central Office Secretary.Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" ((Mr. Richard Crouse).

 - d. Supplemental contracts
 - i. Motion by Mr. John Regentin, seconded by Mr. James Rutkowski that the school board approve of the following Supplemental Contracts for the 2015-2016.
 - a). Barbara Evans, Homebound Instructor, \$25.00 per hourMotion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

 - e. Other
 - i. Motion by Mr. John Regentin, seconded by Mr. James Rutkowski, that the school board approve to add the following individual(s) to the Interpreter/Translator list:
 - 1). America CalderonMotion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).
 - ii. Motion by Mr. John Regentin, seconded by Mr. James Rutkowski, that the school board approve to add the following individual(s) to the volunteer listing:
 - a). Winifred Schulteis
 - b). Kimberly Kennedy
 - c). Jessica Cashman
 - d). Bobbie Jo Borrero
 - e). Dawn Crouse
 - f). Sue Leedy
 - g). Pamela Taylor
 - h). Karin Guise
 - i). Heather Dunlap
 - j). Tiffini Woltz

Upper Adams School District School Board Minutes
Tuesday, October 20, 2015
Administration Board Room, 7:00pm

- k). Kimberly Keeran
- l). Hope Beaghan
- m). Stacey Miller
- n). Tina Slonaker
- o). Michelle Plank
- p). Gregory Culp
- q). Melinda Culp
- r). Lawrence Woltz
- s). Savanna Smoker
- t). Ashley Almony
- u). Briyell Bretzman
- v). Sherry Campbell
- w). Raymond Nelson
- x). Kristi Stuffle
- y). Rebecca N. Adelman
- z). Jalane K. Berg
- aa). Donald Hartzell
- bb). Lois Hartzel
- cc). Robert R. McQuaid
- dd). Janet W. McQuaid
- ee). Ruth Anne Sobotor
- ff). Jane Stoner
- gg). Gordon Taylor Jennifer Luckenbaugh

Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

3. Property

- i) Motion by Mr. William Seibert, no seconded needed, that the school board grant approval on declaration of the following items as surplus:
 - 1). Delta Saw Cat no. 34-802 from Biglerville High School
 - 2). Sharp Fax FO-295OM #003293 from Biglerville Elementary School
 - 3). Five New Home Sewing Machines, serial numbers 240155681, 740148551, 920178525, 120115933, 920178427 from the UAMS. No vote required on declaration.

4. Transportation

- i. No items noted.

B. Curriculum and Extra-Curricular Committee Report

- 1. Motion by Mr. John Regentin, seconded by Mrs. Victoria Solberg, that the school board approve the Occupational Advisory Committee Members for the 2015-2016 school year as per the submitted listing. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

2. Athletics
 - a. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee, that the school board grant approval for the following the Fall and Winter Coaches Listing for 2015-2016 as per the submitted listing. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).
3. Other student activities
 - a. Motion by Mr. Craig Long, seconded by Mr. William Siebert, that the school board grant approval for the overnight trip for the FFA to attend the National FFA Convention in Louisville, KY, October 26-30, 2015, with 10 students participating and one teacher chaperone. The funding for this trip will be provided by the FFA organization. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

C. Policy review committee report

Motion by Mr. Ronald Ebbert, seconded by Mr. William Siebert that the school board grant approval on moving first reading policies to second reading and the second reading policies for approval.

1. First Reading:
 - a. Policy No. 102 – Academic Standards (pages 5.1-5.2)
 - b. Policy No. 105 – Curriculum Development (pages 5.3-5.5)
 - c. Policy No. 105.1 – Review of Instructional Materials By Parents/Guardians and Students (pages 5.6-5.7)
 - d. Policy No. 116 – Tutoring (pages 5.8-5.9)
 - e. Policy No. 204.1 – Family Educational Trips (pages 5.10-5.12)
 - f. Policy No. 913.2 – Educational Funds (pages 5.13-5.14) Policy No. 701- Facilities Planning (pages 4.1-4.2)
2. Second Reading:
 - a. Policy No. 701 – Facilities Planning (pages 5.15-5.16)
 - b. Policy No. 815- Acceptable Use of Electronic Resources (pages 4.3-4.6)
 - c. Policy No. 913- Non-school Organizations/Groups/Individuals (pages 4.7-4.11) Policy No. 232 – Student Involvement in Decision Making (page 6.1)

Discussion on curriculum and open records policy process.

Motion moved first reading policies to second reading; additionally, the motion on second reading was carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

D. Miscellaneous agenda items

Upper Adams School District School Board Minutes
Tuesday, October 20, 2015
Administration Board Room, 7:00pm

1. Motion by Mrs. Elaine Jones, seconded by Mr. Ron Ebbert, that the school board grant approval of the Memorandum of Understanding from PathStone between Adams County Field of Dreams referred to as "Migrant Head Start Program" and the Upper Adams School District from September 9, 2015 through September 9, 2016. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. James Rutkowski).

7. **Payment Of Bills**
 - a. Motion by Mr. Christopher Fee, seconded by Mr. Ronald Ebbert, to approve the payment of bills as per the agenda. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Richard Crouse).

8. **Old Business**
 1. No old business noted

9. **New Business**
 1. No new business noted

10. **Administrators' Report**
 1. Administrators reports and updates on activities were provided by the administrators in attendance

11. **Items of General Information**
 - A. No additional items of general information noted. The school board committee meetings are as follows:
 1. Policy Committee Meeting – November 5, 2015, 9:00 a.m.
 2. Curriculum and Extra Curricular Committee – November 3, 2015, 6:30 p.m.
 3. Business and Operations Committee – November 3, 2015.Upon completion of the Curriculum & Extras Curriculum Committee Meeting

 - B. Regular School Board Meeting – Tuesday, November 17, 2015 – 7:00 p.m.

12. **Adjournment**

Motion by Mr. Ronald Ebbert, seconded by Mr. Christopher Fee that meeting adjourned at 7:47 p.m. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Richard Crouse).

Respectfully Submitted,



Belinda M. Wallen
Business Administrator/Board Secretary

Acknowledged,



Mrs. Elaine Jones
Board President