

**\*\*Revised**  
**UPPER ADAMS SCHOOL DISTRICT**  
**BIGLERVILLE, PENNSYLVANIA**  
**REGULAR BOARD MEETING**  
**SCHOOL BOARD**  
**TUESDAY, November 17, 2015**  
**7:00 PM**

*Items marked \*\* did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
  - A. Regular Board Meeting, October 20, 2015 – (pages 2.1-2.6)
- VI. RECOGNITION OF DELEGATIONS
  - A. Recognition by PSBA for years of service to Chris Fee, 8 years of service, and Craig Long, 15 years of service to the Upper Adams School Board.
- VII. CORRESPONDENCE – President – Elaine Jones
  - A. **\*\*Recommend approval** to accept the resignation of Victoria Solberg from the Upper Adams School Board effective November 16, 2015.
- VIII. TREASURER’S REPORT – Richard Crouse
  - A. Financial Report Ending October 31, 2015 – (page 3.1)
  - B. Cafeteria Report Ending September 20, 2015 – (pages 3.2-3.4)
  - C. Student Council Sub Accounts October 31, 2015 – (page 3.5)
  - D. Student Accounts Report October 31, 2015 – (page 3.6)
  - E. Principal’s Account October 31, 2015 – (page 3.7)
- IX. REPORTS
  - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
  - B. FRN Report – Elaine Jones
  - C. LIU Board Report – Wesley Doll
  - D. Federal Programs – Anne Corwell
  - E. Cumberland Perry AVTS – William Seibert
  - F. Fund Advisory Board Report – Richard Crouse
  - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
  - A. BUSINESS AND OPERATIONS COMMITTEE
    - 1. FINANCE – Richard Crouse - Chairperson
      - a. **Recommend approval** of the LIU 2015-2016 IDEA Pass Through Funds Agreement.

2. PERSONNEL – John Regentin - Chairperson

*Approvals to hire the following personnel are pending receipt of the following:*

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). **Recommend approval** of the **\*\*non-FMLA** leave without pay for Melinda Johnson, 5<sup>th</sup> Grade Teacher, Arendtsville Elementary School, to begin on or around May 3, 2016, (begin date depends on number of snow days) through the end of the 2015-2016 school year.
- 2). **\*\*Recommend approval** to hire Cory Spence, Behavior Intervention Teacher, Arendtsville, Bendersville and Biglerville Elementary Schools, Bachelors, Step 1, \$44,411.00 (pro-rated), effective retro-active to November 12, 2015, replacing Tonya Keyser

c. *CLASSIFIED*

- 1). **Recommend approval** to increase the Nurse Assistant Substitute rate from \$11.05 per hour to the current daily teacher substitute rate of \$95.00 per day.
- 2). **\*\*Recommend approval** of the job description for the Central Office Secretary. (pages 4.1-4.3)
- 3). **\*\*Recommend approval to accept the resignation of Kyle Prager, Computer Technician, Bendersville Elementary School, last day November 27, 2015.**
- 4). **\*\*Recommend approval to post and advertise for a Computer Technician.**

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). **Recommend approval** of the following contracted staff as per the submitted listings:
  - a). Teacher Substitutes from Source4Teachers (page 4.4)
  - b). Maintenance and Custodial Staff from Aramark (page 4.5)
  - c). Cafeteria Workers from Chartwells (page 4.6)
- 2). **\*\*Recommend approval** of Anita Cruz Martinez as an Interpreter.
- 3). **Recommend approval** to add the following individuals to the volunteer listing:
  - a). Meghann Vance
  - b). Kathryn Wholaver
  - c). Nathaniel Conner
  - d). **\*\*Briana Bridges**

- e). **\*\*Dana Brashear**
- f). **\*\*Jennifer Lyn Nelson**
- g). **\*\*Julie Ward**
- h). **\*\*Cory Kuhn**
- i). **\*\*Nicole Biesecker**
- j). **\*\*Jessica Dellinger**
- k). **\*\*Helen Jahn**
- l). **\*\*Larry Kennedy**
- m). **\*\*Angelique Kiel**
- n). **\*\*Lori Rivera**
- o). **\*\*Karen Stitely**
- p). **\*\*Aimee Stoner**
- q). **\*\*Zonda Himes**
- r). **\*\*Robert McNeill**
- s). **\*\*Tawnya McNeill**
- t). **\*\*Carl Wickline**
- u). **\*\*Stephanie M. Helm**
- v). **\*\*Sarah E. Glass**
- w). **\*\*David Tolar**

3. PROPERTY – Bill Seibert – Chairperson

- a. **Recommend approval** to declare the following items as surplus:

- 1). 1984 GMC Chip Truck
- 2). Televisions from Biglerville High School as per submitted list (page 5.1)
- 3). Books from the Biglerville High School Learning Commons as per submitted list (pages 5.2-5.13)

4. TRANSPORTATION – Bill Seibert – Chairperson

- a. **Recommend approval** of the following substitute driver for Jacoby:

- 1). Paul Kriger

- b. **\*\*Recommend approval** to change the following bus stops at 241 Slatersville Road, Biglerville, back to the intersection of Slatersville Road and Sunny Mountain Drive:

- 1). High School – Bus 9, Stop 14C
- 2). Elementary – Bus 9, Stop 64

- c. **\*\*Recommend approval** of the contractual agreements with the following transportation contractors for the 2015-2016 Student Transportation Services:

- 1). Weaver Transportation, \$542,780.00
- 2). Jacoby Transportation, Inc., \$353,330.00

- d. **\*\*Recommend approval** of the following substitute driver for Weaver’s Transportation:

- 1). Daniel Gebhart
- 2). *Jenette Taylor*

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson

- a. No items

2. ATHLETICS – Craig Long – Chairperson

a. **Recommend approval** of the following Winter Coaches for the 2015-2016 School Year:

- 1). Dee Crowder, Head Junior High Girls Basketball, Category III, Maximum-\$3,279.00
- 2). Michelle Miller, Assistant Junior High Girls Basketball, Category IV, Year 4-\$2,776.00
- 3). Joe Williams, Assistant Varsity Girls Basketball, Category II, Year 2-\$3,461.00

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy No. 106 – Guides for Planned Instruction (pages 6.1-6.2)
- b. Policy No. 107 – Adoption of Planned Instruction (pages 6.3-6.4)
- c. Policy No. 108 – Adoption of Instructional Materials (pages 6.5-6.6)
- d. Policy No. 109 – Resource Materials (pages 6.7-6.8)
- e. Policy No. 137 – Home Education Programs (pages 6.9-6.19)
- f. Policy No. 249 – Bullying/Cyber Bullying (pages 6.20-6.22)

2. Second Reading:

- a. Policy No. 102 – Academic Standards (pages 6.23-6.24)
- b. Policy No. 105 – Curriculum Development (pages 6.25-6.27)
- c. Policy No. 105.1 – Review of Instructional Materials By Parents/Guardians and Students (pages 6.28-6.29)
- d. Policy No. 116 – Tutoring (pages 6.30-6.31)
- e. Policy No. 204.1 – Family Educational Trips (pages 6.32-6.33)
- f. Policy No. 913.2 – Educational Funds (pages 6.34-6.35)

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. ***\*\*Recommend approval to appoint William Seibert as the Upper Adams School District Delegate to the CPAVTS Joint Operating Committee for 2015-2016.***

- XI. PAYMENT OF BILLS (pages 7.1-7.3)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS
- XV. ITEMS OF GENERAL INFORMATION:

A. Re-Organizational Meeting – Tuesday, December 1 2015, 6:30 p.m.

B. Regular School Board Meeting – Tuesday, December 1, 2015 – 7:00 p.m.

C. There will be no Policy Committee Meeting in December, 2015.

D. School Board Committee Meetings:

1. Policy Committee Meeting – January 7, 2016, 9:00 a.m.
2. Curriculum and Extra Curricular Committee – January 5, 2016, 6:30 p.m.
3. Business and Operations Committee – January 5, 2016,  
Upon completion of the Curriculum & Extra Curricular Committee Meeting

XVI. ADJOURNMENT