

**UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, November 17, 2015
7:00 PM**

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Regular Board Meeting, October 20, 2015 – (pages 2.1-2.6)
- VI. RECOGNITION OF DELEGATIONS
 - A. Recognition by PSBA for years of service to Chris Fee, 8 years of service, and Craig Long, 15 years of service to the Upper Adams School Board.
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. ****Recommend approval** to accept the resignation of Victoria Solberg from the Upper Adams School Board effective November 16, 2015.
- VIII. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending October 31, 2015 – (page 3.1)
 - B. Cafeteria Report Ending September 20, 2015 – (pages 3.2-3.4)
 - C. Student Council Sub Accounts October 31, 2015 – (page 3.5)
 - D. Student Accounts Report October 31, 2015 – (page 3.6)
 - E. Principal’s Account October 31, 2015 – (page 3.7)
- IX. REPORTS
 - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
 - A. BUSINESS AND OPERATIONS COMMITTEE
 - 1. FINANCE – Richard Crouse - Chairperson
 - a. **Recommend approval** of the LIU 2015-2016 IDEA Pass Through Funds Agreement.

2. PERSONNEL – John Regentin - Chairperson

Approvals to hire the following personnel are pending receipt of the following:

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). **Recommend approval** of the ****non-FMLA** leave without pay for Melinda Johnson, 5th Grade Teacher, Arendtsville Elementary School, to begin on or around May 3, 2016, (begin date depends on number of snow days) through the end of the 2015-2016 school year.
- 2). ****Recommend approval** to hire Cory Spence, Behavior Intervention Teacher, Arendtsville, Bendersville and Biglerville Elementary Schools, Bachelors, Step 1, \$44,411.00 (pro-rated), effective retro-active to November 12, 2015, replacing Tonya Keyser

c. *CLASSIFIED*

- 1). **Recommend approval** to increase the Nurse Assistant Substitute rate from \$11.05 per hour to the current daily teacher substitute rate of \$95.00 per day.
- 2). ****Recommend approval** of the job description for the Central Office Secretary. (pages 4.1-4.3)

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). **Recommend approval** of the following contracted staff as per the submitted listings:
 - a). Teacher Substitutes from Source4Teachers (page 4.4)
 - b). Maintenance and Custodial Staff from Aramark (page 4.5)
 - c). Cafeteria Workers from Chartwells (page 4.6)
- 2). ****Recommend approval** of Anita Cruz Martinez as an Interpreter.
- 3). **Recommend approval** to add the following individuals to the volunteer listing:
 - a). Meghann Vance
 - b). Kathryn Wholaver
 - c). Nathaniel Conner
 - d). ****Briana Bridges**
 - e). ****Dana Brashear**
 - f). ****Jennifer Lyn Nelson**
 - g). ****Julie Ward**
 - h). ****Cory Kuhn**
 - i). ****Nicole Biesecker**

- j). ****Jessica Dellinger**
- k). ****Helen Jahn**
- l). ****Larry Kennedy**
- m). ****Angelique Kiel**
- n). ****Lori Rivera**
- o). ****Karen Stitely**
- p). ****Aimee Stoner**
- q). ****Zonda Himes**
- r). ****Robert McNeill**
- s). ****Tawnya McNeill**
- t). ****Carl Wickline**

3. PROPERTY – Bill Seibert – Chairperson

a. **Recommend approval** to declare the following items as surplus:

- 1). 1984 GMC Chip Truck
- 2). Televisions from Biglerville High School as per submitted list (page 5.1)
- 3). Books from the Biglerville High School Learning Commons as per submitted list (page 5.2-5.13)

4. TRANSPORTATION – Bill Seibert – Chairperson

a. **Recommend approval** of the following substitute driver for Jacoby:

- 1). Paul Kriger

b. ****Recommend approval** to change the following bus stops at 241 Slatersville Road, Biglerville, back to the intersection of Slatersville Road and Sunny Mountain Drive:

- 1). High School – Bus 9, Stop 14C
- 2). Elementary – Bus 9, Stop 64

c. ****Recommend approval** of the contractual agreements with the following transportation contractors for the 2015-2016 Student Transportation Services:

- 1). Weaver Transportation, \$542,780.00
- 2). Jacoby Transportation, Inc., \$353,330.00

d. ****Recommend approval** of the following substitute driver for Weaver’s Transportation:

- 1). Daniel Gebhart

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson

- a. No items

2. ATHLETICS – Craig Long – Chairperson

a. **Recommend approval** of the following Winter Coaches for the 2015-2016 School Year:

- 1). Dee Crowder, Head Junior High Girls Basketball, Category III, Maximum-\$3,279.00
- 2). Michelle Miller, Assistant Junior High Girls Basketball, Category IV, Year 4-\$2,776.00
- 3). Joe Williams, Assistant Varsity Girls Basketball, Category II, Year 2-\$3,461.00

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

- a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy No. 106 – Guides for Planned Instruction (pages 6.1-6.2)
- b. Policy No. 107 – Adoption of Planned Instruction (pages 6.3-6.4)
- c. Policy No. 108 – Adoption of Instructional Materials (pages 6.5-6.6)
- d. Policy No. 109 – Resource Materials (pages 6.7-6.8)
- e. Policy No. 137 – Home Education Programs (pages 6.9-6.19)
- f. Policy No. 249 – Bullying/Cyberbullying (pages 6.20-6.22)

2. Second Reading:

- a. Policy No. 102 – Academic Standards (pages 6.23-6.24)
- b. Policy No. 105 – Curriculum Development (pages 6.25-6.27)
- c. Policy No. 105.1 – Review of Instructional Materials By Parents/Guardians and Students (pages 6.28-6.29)
- d. Policy No. 116 – Tutoring (pages 6.30-6.31)
- e. Policy No. 204.1 – Family Educational Trips (pages 6.32-6.33)
- f. Policy No. 913.2 – Educational Funds (pages 6.34-6.35)

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. No items

- XI. PAYMENT OF BILLS (pages 7.1-7.3)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS
- XV. ITEMS OF GENERAL INFORMATION:

A. Re-Organizational Meeting – Tuesday, December 1 2015, 6:30 p.m.

B. Regular School Board Meeting – Tuesday, December 1, 2015 – 7:00 p.m.

C. There will be no Policy Committee Meeting for December, 2015.

D. School Board Committee Meetings:

1. Policy Committee Meeting – January 7, 2016, 9:00 a.m.
2. Curriculum and Extra Curricular Committee – January 5, 2016, 6:30 p.m.
3. Business and Operations Committee – January 5, 2016,
Upon completion of the Curriculum & Extra Curricular Committee Meeting

XVI. ADJOURNMENT