

Upper Adams School District School Board Minutes
Tuesday, November 17, 2015
Administration Board Room, 7:00pm

Call to Order:

The Upper Adams School Board of Directors met on Tuesday, November 17, 2015 in the Administration Board Room. Precluding the meeting, the Board of Directors began at 6:32pm with the BHS Roof Project report provided by Tremco. The meeting opened with the Pledge of Allegiance and a moment of silence. The board of directors meeting was called to order at 7:04 p.m. by Mrs. Elaine Jones, President, Board of Directors.

The following directors were present: Mrs. Elaine Jones, Board President, Mr. Richard Crouse, Mr. Ronald Ebbert, Mr. Christopher Fee, Mr. Craig Long, Mr. James Rutkowski, and Mr. William Seibert. Members absent: Mr. John Regentin, Vice-President and Mrs. Victoria Solberg.

Also present: Dr. Wesley Doll, Superintendent; Mrs. Belinda Wallen, Business Administrator/Board Secretary; Mr. Robert McQuade, Esq. Solicitor, Mr. Joe Albin, Director of Curriculum, Dr. Anne Corwell, Director of Student Services, Mrs. Beth Graham, BHS, Mr. Dave Zinn, UAMS, Mr. Jamie Kerstetter, Biglerville Elementary Principal, Mrs. Sonia Buckley, Arendtsville Acting Principal, Mr. Jim VanDyke, Technology Coordinator, Mr. Anthony Graham, Athletics and Facilities, Mr. Tom Wilson, Mr. Charles Stump, and Mr. Jim Hale, Gettysburg Times

1. Approval Of Minutes

- a. Motion by Mr. Ronald Ebbert, seconded by Mr. James Rutkowski, that the school board approve the minutes of the Regular Board Meeting October 20, 2015 including the date change of Mrs. Tonya Keyser from November 13th to November 12th as last day of employment. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

2. Recognition of Delegates

- a. Recognition by PSBA for years of service to Chris Fee, 8 years of service, and Craig Long, 15 years of service to the Upper Adams School Board.

3. Correspondence

- a. Motion by Mr. Ronald Ebbert, seconded by Mr. Richard Crouse, that the school board accept the resignation of Victoria Solberg from the Upper Adams School Board effective November 16, 2015. The Board, in appreciation, thanked Mrs. Solberg for her service to the Upper Adams School District. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

4. Treasurer's Report

- a. Motion by Mr. Richard Crouse, seconded by Mr. Christopher Fee that the school board approve the Treasurer's and Financial Reports, as items A through E, listed on the agenda. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

5. Reports

- a. Legislative/PSBA report provided by Mr. James Rutkowski on the status of the state budget and the budget promise to complete before Thanksgiving. Senate Bill 76 was covered with Mr. Ronald Ebbert sharing the bill is replacing all property tax with state sales tax. Back-end referendum was discussed that each district would need a referendum before the public to raise property taxes, reach out to legislature to share concerns . Mr. Rutkowski also reported that YDR published the delay of implementation on the state keystone exams.
- b. FRN report provided by Mrs. Elaine Jones communicated that the advocacy institute is slated for January. Mrs. Jones requested guidance on registration fees and attending the National School Board Conference.
- c. LIU Board Report - Dr. Doll discussed the LIU Board Briefs and that Ms. Kim Smith is new solicitor of record.
- d. Federal programs - Dr. Anne Corwell discussed the staff, student and professional development report is scheduled for monitor in the 16/17 year.
- e. Cumberland Perry AVTS - Mr. William Seibert announced the open house was a great success. Skills USA is set for mid November and Cumberland Cafe 20th grand opening.
- f. Fund Advisory Board Report - Canner Fund - Mr. Richard Crouse discussed another great year for the giving spree with the Canner Fund top performance. The annual meeting planned for November 18th at Hauser's Winery from 6-8pm.
- g. Superintendent, Dr. Doll spoke on the open house for CPAVTS and the success of the program. In light of the budget impasse and the challenges many face, great successes was shared on Survivors Inc. from county school district's participation to help support a worthy cause. UASD contributed \$1,470 from PTO's, PTA's Class of 2015, Class of 2017, UASD Association, and others to provide monetary support to Survivors, Inc.

6. Committee Reports and Action Items

A. Business and Operations Committee

1. Finance

- a. Motion by Mr. Richard Crouse, seconded by Mr. Christopher Fee that the school board grant approval of the LIU 2015-2016 IDEA Pass Through Funds Agreement. Motion carried by a roll call vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

2. Personnel

a. Administration

- i. No administrative action items

b. Professional

- i. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the non-FMLA leave without pay for Melinda Johnson, 5th Grade Teacher, Arendtsville Elementary School, to begin on or around May 3, 2016, (begin date depends on number of

snow days) through the end of the 2015-2016 school year. Motion carried by a roll call vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

- ii. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval to hire Cory Spence, Behavior Intervention Teacher, Arendtsville, Bendersville and Biglerville Elementary Schools, Bachelors, Step 1, \$44,411.00 (pro-rated) and retro-active to November 12, 2015, replacing Tonya Keyser. Motion carried by a roll call vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
- c. Classified
- i. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval to increase the Nurse Assistant Substitute rate from \$11.05 per hour to the current daily teacher substitute rate of \$95.00 per day. Motion carried by a roll call vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
 - ii. Motion by Mr. Craig Long, seconded by Mr. James Rutkowski that the school board grant approval of the job description for the Central Office Secretary. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
 - iii. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the following classified motions:
 - 1. To accept the the resignation of Kyle Prager, Computer Technician, Bendersville Elementary School, last day November 27, 2015.
 - 2. To post and advertise and post for the Computer Technician.Discussion on replacing of position based on evaluation of technology. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
- d. Supplemental contracts
- i. No supplemental contracts.

- e. Other
 - i. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the following other motions:
 - 1). Teacher Substitutes from Source4Teachers
 - 2). Maintenance and Custodial Staff from Aramark
 - 3). Cafeteria Workers from ChartwellsMotion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
 - ii. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of Anita Cruz as an interpreter. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
 - iii. Motion by Mr. Craig Long, seconded by Mr. Christopher Fee that the school board grant approval of the volunteer listing A through W as listed on the agenda. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

3. Property

- i) Motion by Mr. William Seibert, no seconded needed, that the school board grant approval on declaration of the following items as surplus:
 - 1). 1984 GMC Chip Truck
 - 2). Televisions from Biglerville High School as per submitted list
 - 3). Books from the Biglerville High School Learning Commons as per submitted list

4. Transportation

- i. Motion by Mr. William Seibert, seconded by Mr. Craig Long, that the school board approve substitute driver, Paul Kriger, for Jacoby Transportation. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).
- ii. Motion by Mr. William Seibert, seconded by Mr. Craig Long, that the school board grant approval to change the following bus stops at 241 Slatersville Road, Biglerville, back to the intersection of Slatersville Road and Sunny Mountain Drive:
 - 1). High School – Bus 9, Stop 14C
 - 2). Elementary – Bus 9, Stop 64Discussion on amendments to the notification.
Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

- iii. Motion by Mr. William Seibert, seconded by Mr. Ronald Ebbert, that the school board grant approval for the contractual agreements with the following transportation contractors for the 2015-2016 Student Transportation Services:
 - 1). Weaver Transportation, \$542,780.00
 - 2). Jacoby Transportation, Inc., \$353,330.00Motion carried by a roll vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

- iv. Motion by Mr. William Seibert, seconded by Mr. Craig Long, that the school board approve the substitute drivers, Daniel Gebhart and Jenette Taylor, for Weaver's Transportation. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

B. Curriculum and Extra-Curricular Committee Report

- 1. No items to report.

- 2. Athletics
 - a. Motion by Mr. Craig Long, seconded by Mr. Ronald Ebbert, that the school board grant approval for the following Winter Coaches for 2015-2016 school year:
 - 1). Dee Crowder, Head Junior High Girls Basketball, Category III, Maximum-\$3,279.00
 - 2). Michelle Miller, Assistant Junior High Girls Basketball, Category IV, Year 4-\$2,776.00
 - 3). Joe Williams, Assistant Varsity Girls Basketball, Category II, Year 2-\$3,461.00Motion carried by a roll call vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

- 3. Other student activities
 - a. No items to report.

C. Policy review committee report

Motion by Mr. Ronald Ebbert, seconded by Mr. James Rutkowski that the school board grant approval on moving first reading policies to second reading and the second reading policies for approval.

- 1. First Reading:
 - a. Policy No. 106 – Guides for Planned Instruction (pages 6.1-6.2)
 - b. Policy No. 107 – Adoption of Planned Instruction (pages 6.3-6.4)
 - c. Policy No. 108 – Adoption of Instructional Materials (pages 6.5-6.6)
 - d. Policy No. 109 – Resource Materials (pages 6.7-6.8)
 - e. Policy No. 137 – Home Education Programs (pages 6.9-6.19)
 - f. Policy No. 249 – Bullying/Cyberbullying (pages 6.20-6.22)

2. Second Reading:

- a. Policy No. 102 – Academic Standards (pages 6.23-6.24)
- b. Policy No. 105 – Curriculum Development (pages 6.25-6.27)
- c. Policy No. 105.1 – Review of Instructional Materials By Parents/Guardians and Students (pages 6.28-6.29)
- d. Policy No. 116 – Tutoring (pages 6.30-6.31)
- e. Policy No. 204.1 – Family Educational Trips (pages 6.32-6.33)
- f. Policy No. 913.2 - Educational Funds (pages 6.34-6.35)

Motion moved first reading policies to second reading; additionally, the motion on second reading was carried by a vote of 7, “Yes”, 0 “No”, and 2 “Absent” (Mr. John Regentin and Mrs. Victoria Solberg).

D. Miscellaneous agenda items

1. Motion by Mr. Ronald Ebbert, seconded by Mr. Christopher Fee, that the school board appoint William Seibert as the Upper Adams School District Delegate to the CPAVTS Joint Operating Committee for the 2015-2016. Motion carried by a vote of 7, “Yes”, 0 “No”, and 2 “Absent” (Mr. John Regentin and Mrs. Victoria Solberg).

7. **Payment Of Bills**

- a. Motion by Mr. Christopher Fee, seconded by Mr. Ronald Ebbert, to approve the payment of bills as per the agenda. Motion carried by a roll call vote of 7, “Yes”, 0 “No”, and 2 “Absent” (Mr. John Regentin and Mrs. Victoria Solberg).

8. **Old Business**

1. Dr. Doll discussed the issues and concerns with the current emergency calling system, Alert Systems. The current system’s reliability is questionable. Dr. Doll requested the Board of Directors to consider procuring Blackboard as the emergency calling systems thus replacing the Alert Systems. Blackboard has acquired SchoolWires which is already used by the District therefore creating a easier transition.

9. **New Business**

1. Motion by Mr. Ronald Ebbert, seconded by Mr. William Seibert to grant approval to purchase Blackboard as the emergency calling system at a prorated cost of \$2,150. for 2016/2017. Motion carried by a roll call vote of 7, “Yes”, 0 “No”, and 2 “Absent” (Mr. John Regentin and Mrs. Victoria Solberg).

10. **Administrators’ Report**

1. Administrators reports and updates on activities were provided by the administrators in attendance

11. **Items of General Information**

Re-Organizational Meeting – Tuesday, December 1 2015, 6:30 p.m.
Regular School Board Meeting – Tuesday, December 1, 2015 – 7:00 p.m.
There will be no Policy Committee Meeting in December, 2015.

Upper Adams School District School Board Minutes
Tuesday, November 17, 2015
Administration Board Room, 7:00pm

The school board committee meetings are as follows:

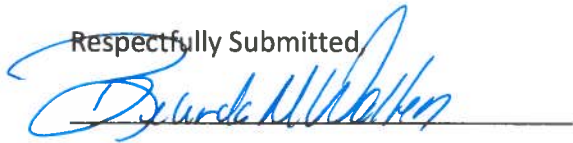
1. Policy Committee Meeting – January 7, 2016, 9:00 a.m.
2. Curriculum and Extra Curricular Committee – January 5, 2016, 6:30 p.m.
3. Business and Operations Committee – January 5, 2016.

Upon completion of the Curriculum & Extras Curriculum Committee Meeting
Regular School Board Meeting – Tuesday, January 19, 2016 – 7:00 p.m.

12. Adjournment

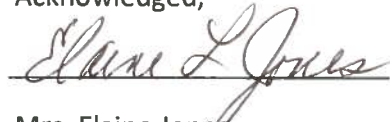
Motion by Mr. Ronald Ebbert, seconded by Mr. Craig Long that meeting adjourned at 8:41 p.m. Motion carried by a vote of 7, "Yes", 0 "No", and 2 "Absent" (Mr. John Regentin and Mrs. Victoria Solberg).

Respectfully Submitted,



Belinda M. Wallen
Business Administrator/Board Secretary

Acknowledged,



Mrs. Elaine Jones
Board President