

**UPPER ADAMS SCHOOL DISTRICT  
BUSINESS & OPERATIONS COMMITTEE  
Tuesday, February 3, 2015**

**I. PROPERTY—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

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**II. TRANSPORTATION—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

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**III. FINANCE—Richard Crouse**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. Adopt the 2015-2016 Preliminary Proposed Budget	Recommend Approval	Mike Lawrence
B. Grant permission for UASD to seek referendum exceptions to be used only as a last resort.	Recommend Approval	Mike Lawrence

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**IV. PERSONNEL—John Regentin**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. Retirement of Kim Johnson, 5 <sup>th</sup> Grade Teacher, Arendtsville Elementary School effective the end of the 2014-2015 school year.	Recommend approval	Wesley Doll
B. Retirement of Susan Pelc, Literacy Coach, Biglerville Elementary School effective the end of the 2014-2015 school year.	Recommend approval	Wesley Doll
C. Unpaid Leave of Absence for Natasha Boehner, 8 days, April 22-30, 2015, for a mission trip.	Recommend approval	Wesley Doll

D. Increase hours for Amanda Wicker Instructional Assistant, Biglerville Elementary School from 3.5 hours to 5.75 hours, effective January 28, 2015.	Recommend approval	Wesley Doll
E. Increase hours for Lori Vaughn, Instructional Assistant, Biglerville Elementary School from 3.5 hours to 5 hours, effective January 28, 2015	Recommend approval	Wesley Doll
F. Hire Kelly Shannon, Instructional Assistant, Biglerville Elementary School 3.5 hours per day, 176 days per year, at a hourly rate of \$9.45, effective pending receive of all required clearances and employment history reviews replacing Tamra Ney.	Recommend approval	Wesley Doll
G. Add the following individuals to the teacher substitute listing:  1). Katie Wantz, Non-Traditional, Retroactive to January 28, 2015 2). Marybeth Norton, Non-Traditional, Retroactive to January 28, 2015	Recommend approval	Wesley Doll
H. Add the following individuals to the classified substitute listing:  1). None	Recommend approval	Wesley Doll
I. Supplemental contracts for the 2014-2015 school year:  1). Jennifer Schoffstall, Winter Play Director, Category VII, 2 <sup>nd</sup> year, \$1,349.00 2). Kyle Flook, Winter Play Stage Advisor, Category X, 4 <sup>th</sup> year, \$1,021.00 3). Jennifer Schoffstall, Spring Play Director, Category VII, 2 <sup>nd</sup> year, \$1,349.00 4). Kyle Flook, Spring Play Stage Advisor, Category X, 4 <sup>th</sup> year, \$1,021.00	Recommend approval	Wesley Doll
J. Outsourcing Substitutes	Discussion	Wesley Doll Mike Lawrence

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**V. Other**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		