

****Revised**
UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, April 21, 2015
7:00 PM

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Regular Board Meeting, March 17, 2015 – (pages 2.1-2.8)
- VI. RECOGNITION OF DELEGATIONS
 - A. Presentation by Justin Bruhn, Administrative Director from Cumberland Perry AVTS.
 - B. Recognition of Student Athletes and their Accomplishments
 - 1). Rebecca Isaac – Basketball, Scoring 1,000 points on January 7, 2015, Career Total Points Scored 1,205
 - 2). Robert Jones – Swimming, Placed 2nd at Districts in Breast Stroke and was a state qualifier
 - 3). Nathan Newberry – Wrestling, Sectional Champion, District Champion, Regional Champion and placed 7th at PIAA State Tournament
 - C. Request to address the UASD Board of Directors by Chuck Stump.
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. No items
- VIII. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending March 31, 2015 – (page 3.1)
 - B. Revenue Budget Report Ending March 31, 2015 – (page 3.2)
 - C. Expenditure Budget Report Ending March 31, 2015 - (page 3.3)
 - D. Cafeteria Report Ending February 28, 2015 – (pages 3.4-3.5)
***Cafeteria Report Ending March 31, 2015 – (handout at meeting)*
 - E. Student Council Sub Accounts February 28, 2015 and March 31, 2015 – (pages 3.6-3.7)
 - F. Student Accounts Report February 28, 2015 and March 31 2015 – (pages 3.8-3.9)
 - G. Principal’s Account February 28, 2015 and March 31, 2015 – (pages 3.10-3.11)
- IX. REPORTS
 - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Superintendent Report – Wesley Doll

X. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

1. FINANCE – Richard Crouse - Chairperson

- a. **Recommend approval** to submit PlanCon K for the General Obligation Notes, Series of 2015 (refinancing).

2. PERSONNEL – John Regentin - Chairperson

Approvals to hire the following personnel are pending receipt of the following:

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). **Recommend approval** to post and advertise for a Principal, Biglerville High School, retroactive to March 17, 2015.
- 2). **Recommend approval** to post and advertise for an Assistant Principal, Biglerville High School, retroactive to March 17, 2015.

b. *PROFESSIONAL*

- 1). **Recommend approval** of the Job Description for the Elementary Literacy Coach. (page 4.1)
- 2). **Recommend approval** for leave without pay for Ashley Brookens, 5th Grade Teacher, Bendersville Elementary School, November 19, 2015, through January 18, 2016.
- 3). **Recommend approval** to hire Courtney Ebersole, Guidance Counselor, 4th-6th Grade, Arendtsville Elementary School and Bendersville Elementary School effective July 1, 2015, salary to be determined according to a new teacher contract.
- 4). **Recommend approval** to add the following individuals to the Teacher Substitute List:
 - a). Jill Harner, retroactive to March 26, 2015
 - b). Christopher Jones, retroactive to March 26, 2015
- 5). ****Recommend approval** to transfer Lindsay Knouse from 1st Grade Teacher, Biglerville Elementary School to Literacy Coach, Biglerville Elementary School effective the start of the 2015-2016 school year.
- 6). ****Recommend approval** to transfer Michelle Light, from 2nd Grade Teacher to 1st Grade Teacher, Biglerville Elementary School, effective the start of the 2015-2016 school year.
- 7). ****Recommend approval** of the Elementary Classroom Teacher Job Description. (pages 4.2-4.3)

c. *CLASSIFIED*

- 1). **Recommend approval** to revise the retirement date of Kathy Stoner, Cafeteria Worker, Bendersville Elementary School, last day from September 15, 2015, to September 16, 2015, unpaid leave of absence June 1-September 16, 2015.
- 2). **Recommend approval** of the resignation of Mike Mojica, Maintenance Technician, last day April 2, 2015.
- 3). **Recommend approval** of the retirement of Joya Sterner, Administrative Assistant, Biglerville Elementary School, last day June 30, 2015.
- 4). **Recommend approval** to post and advertise for an Administrative Assistant at Biglerville Elementary School.

- 5). **Recommend approval** to add the following to the Classified Substitute List:
 - a). Crystal Snyder, retroactive to 3/18/2015
 - b). ****Jayme Signorello, retroactive to 4/17/2015**
- 6). ****Recommend approval** to accept the resignation of Darrel Gillin, Groundskeeper, last day April 24, 2015.
- 7). ****Recommend approval** to change the date of retirement for Sherl Shaffer, Custodian, Arendtsville Elementary School from June 30, 2015, to April 8, 2015.

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). **Recommend approval** to add the following individuals to the Volunteer Listing:
 - a). Jennifer Miller
 - b). Jacqueline Pottorff
 - c). Chastity Lawrence
 - d). Laura M. Miller
 - e). JoAnn Martin
 - f). Kelly Althoff
 - g). Bobby G. Riley
 - h). ****Christy King**
 - i). ****William White**
 - j). ****Kara Cook**

3. PROPERTY – Bill Seibert – Chairperson

- a). ****Recommend approval to declare four (4) Sewing Machines as surplus equipment.**

4. TRANSPORTATION – Bill Seibert – Chairperson

- a). **Recommend approval** of the following Substitute Drivers for School Express:
 - 1). Angela Harman, retroactive to March 18, 2015
 - 2). Darrell Sager
 - 3). ****Frederick Cruse**
 - 4). ****Richard Spangler**

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson

- a). **Recommend approval** of the 2014-2015 Upper Adams School District's Occupational Advisory Committee Members:
 - 1). Curt Grim, APM Representative
 - 2). John Baugher, Adams County Nursery
 - 3). Kay Hollabaugh, Hollabaugh Farm Market
 - 4). Mark Anderson, GVM - Equipment Sales
 - 5). Jim Showers, Growers - Equipment Sales
 - 6). Gary Shorb, Mechanic, Messicks
 - 7). Jim Schupp, Penn State Fruit & Extension Research Center
 - 8). Alesia Reese, Knouse Foods
 - 9). Dave Lauer, Boyer's Nursery
 - 10). Amy Musselman, Musselman's Greenhouse
 - 11). Jamie Mickley, Local Fruit Grower
 - 12). Jacob Irvin, Local Contractor

- 13). Ryan Irvin, Local Contractor
- 14). Vince Lobaugh, Dairy Farmer
- 15). Larry Swartz, Parent
- 16). Caleb Swartz, Student
- 17). Dee Crowder, Special Education Teacher, UASD
- 18). Michelle Miller, Vocational Agriculture Teacher
- 19). Scott Howell, Vocational Agriculture Teacher
- 20). William Seibert, Board Member
- 21). Candy Bretzman, Administrative Assistant, UASD
- 22). Wesley Doll, Superintendent, UASD
- 23). Joseph Albin, Director of Curriculum, UASD
- 24). Anne Corwell, Director of Student Services, UASD
- 25). Rich Sterner, Biglerville High School Principal
- 26). Beth Graham, Biglerville High School Acting Principal
- 27). Darlene Resh, Adams County Extension Service
- 28). Bill Tindall, Vo-Ag Teacher, Gettysburg High School
- 29). Meagan Smyers, Vo-Ag Teacher, Northern York HS

2. ATHLETICS – Craig Long – Chairperson

- a. No items

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

- a. **Recommend approval** for the overnight trip to the State History Day Competition May 12-13, 2015, to present the documentary that was the Regional History Day winning submission at Millersville University, Millersville, PA, for the Western Civics Class, Margaret Elliott and Wesley Heyser, Advisors, will accompany students.

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy 006 – Local Board Procedures (pages 5.1-5.6)
- b. Policy 317.1 – Educator Misconduct (pages 5.7-5.10)
- c. Policy 609 – Investment in District Funds (pages 5.11-5.14)
- d. Policy 707 – Use of School Facilities (pages 5.15-5.19)
- e. Policy 710 – Use of Facilities by Staff (page 5.20)
- f. Policy 806 – Child Abuse (pages 5.21-5.23)
- g. Policy 818 – Contracted Services (pages 5.24-5.27)
- h. Policy 903 – Public Participation in Board Meetings (pages 5.28-5.29)
- i. Policy 916.1 – School Volunteers (pages 5.30-5.32)

2. Second Reading:

- a. No policies

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. No items

- XI. PAYMENT OF BILLS (pages 6.1-6.5)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS

XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Policy Committee Meeting – May 7, 2015 – 9:00 a.m.
2. Curriculum and Extra Curricular Committee – Tuesday, May 5, 2015 – 6:30 p.m.
3. Business and Operations Committee – Tuesday, May 5, 2015
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting

B. Regular School Board Meeting – Tuesday, May 19, 2015 – 7:00 p.m.

XVI. ADJOURNMENT