

**UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, May 19, 2015
7:00 PM**

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Regular Board Meeting, March 17, 2015 – (pages 2.1-2.7)
- VI. RECOGNITION OF DELEGATIONS
 - A. Recognition of the Biglerville High School Technology Student Association Members including: Holden Bell, Patrick Cogliano, Hunter Dubbs, Kraig Freeman, Jake Grim, Morgan Kime, Zachary Kissner, Joey Moya, Baylee Robey, Bailey Strait, Cameron Tuckey, Mason Unger and Advisor, Robert Dwyer.
 - B. Recognition of the local farmers who nominated the Upper Adams School District for the 2014 America’s Farmers Grow Rural Education Award including: Cristina Lobaugh, Vincent Lobaugh, Carl and Ashly Wilkinson and Ed and Tina Wilkinson.
 - C. Recognition of the Penn State University Fruit Research and Extension Center Student Interns and the scientists from the Penn State University Lab who served as mentors during the 2014-2015 school year including: Julianna Brooks, Dalton Brough, Katarina Johnson, Zachary Rahn, Catherine Thomas and Mason Unger. The mentors are Greg Krawczyk, Kari Peter and James Schupp.
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. No items
- VIII. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending April 30, 2015 – (page 3.1)
 - B. Revenue Budget Report Ending April 30, 2015 – (page 3.2)
 - C. Expenditure Budget Report Ending April 30, 2015 - (page 3.3)
 - D. Cafeteria Report Ending April 30, 2015 – (pages 3.4-3.5)
 - E. Student Council Sub Accounts April 30, 2015 – (page 3.6)
 - F. Student Accounts Report April 30, 2015 – (page 3.7)
 - G. Principal’s Account April 30, 2015 – (page 3.8)
- IX. REPORTS
 - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Superintendent Report – Wesley Doll

X. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

1. FINANCE – Richard Crouse - Chairperson

- a. **Recommend approval** to turn over Delinquent 2014-2015 Per Capital Taxes to J.P. Harris.
- b. **Recommend approval** to turn over Delinquent 2014-2015 Real Estate Taxes to the Adams County Tax Claim Bureau.
- c. **Recommend approval** of the Tax Exonerations for 2014-2015.
- d. **Recommend approval** to appoint Boyer and Ritter as Independent Auditors for the 2015-2016 school year.
- e. **Recommend approval** to appoint PNC as the District's Depository Bank for the 2015-2016 school year.
- f. **Recommend approval** to appoint Robert McQuaide as the District's Solicitor for the 2015-2016 school year.
- g. **Recommend approval** to appoint Stock & Leader as the District's Special Education Attorneys for the 2015-2016 school year.
- h. **Recommend approval** to appoint Richard Crouse as Treasurer of the School Board for the 2015-2016 school year.
- i. **Recommend approval** of the 2015 Homestead and Farmstead Exclusion Resolution.
- j. **Recommend approval** of the tentative adoption of the UASD Operating Budget for 2015-2016.
- k. ****Recommend approval** of the contract with Source4Teachers for the district substitutes for the 2015-2016 school year as per the contracted agreement with Source4Teachers.

2. PERSONNEL – John Regentin - Chairperson

Approvals to hire the following personnel are pending receipt of the following:

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). ****Recommend approval** of the three-year contract to hire Belinda Wallen as the Business Administrator/Board Secretary for the Upper Adams School District at an initial annual salary of \$100,000.00 for the 2015-2016 school year.
- 2). ****Recommend approval** to appoint Belinda Wallen as the School Board Secretary for the 2015-2016 school year.

b. *PROFESSIONAL*

- 1). **Recommend approval** to accept the resignation of Sarah Begashaw, ESL Teacher, Biglerville Elementary School effective the end of the 2014-2015 school year.
- 2). **Recommend approval** to advertise for an ESL Teacher.
- 3). **Recommend approval** to add the following individuals to the teacher substitute listing:
 - a). Jill Harrer, retroactive to March 26, 2015 (correction of name spelling)
- 4). ****Recommend approval** to hire Erika Long, Elementary Guidance Counselor, Biglerville Elementary School effective July 1, 2015, salary to be determined according to the new teacher contract.

c. *CLASSIFIED*

- 1). **Recommend approval** to accept the resignation of Todd Payne, Maintenance Foreman, last day May 15, 2015.
- 2). **Recommend approval** to add the following individuals to the classified substitute listing:
 - a). Jason Paul, retroactive to May 1, 2015
 - b). Marsha Tuckey, effective July 1, 2015
- 3). ****Recommend approval** to accept the resignation of Charles Diegel, Sr., Custodian, Biglerville High School, last day May 27, 2015.
- 4). ****Recommend approval** to accept the resignation of Mary Gensimore, District Courier, last day, May 29, 2015.
- 4). ****Recommend approval** to post and advertise for a District Courier.

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). **Recommend approval** to add the following individuals to the volunteer listing:
 - a). Monica Soto
 - b). Holly Lewis
 - c). Angela Bramucci
 - d). Brian Little
 - e). Stephanie Pryor
 - f). Jennifer Nelson
 - g). Lisa Tapia
 - h). Beth Gills
 - i). Melissa Bowling
 - j). ******Lisa Jarman

3. PROPERTY – Bill Seibert – Chairperson

- a). ****Recommend approval** of a Volunteer Stipend for Donald Irvin as a Temporary Groundskeeper in the amount of \$20.00 per hour not to exceed \$8,000.00 retroactive from April 29 – June 30, 2015.

4. TRANSPORTATION – Bill Seibert – Chairperson

- a). **Recommend approval** of the following Substitute Drivers for School Express:
 - 1). Ralph Beamer, retroactive to April 29, 2015
- b). **Recommend approval** of the following drivers for Weaver Transportation:
 - 1). Janet Althoff, upon completion of licensure

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson

- a). **Recommend approval** of the 2015-2016 Professional Development (in-service) Activities. (page 4.1)
- b). ****Recommend approval** of the UASD Textbook Listing

2. ATHLETICS – Craig Long – Chairperson

a. ****Recommend approval** of the following Spring, 2015 Coaches

- 1). Brett Smyers, Assistant Track and Field, additional \$961.50 to current stipend. Currently approved at ½ Category II, Maximum \$1,923.00, new stipend for Spring 2015, 2,884.50.
- 2). Daniesa Lyle, Assistant Track and Field, additional \$961.50 to current stipend. Currently approved at ½ Category II, Maximum \$1,923.00, new stipend for Spring 2015, \$2,884.50

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

a. **Recommend approval** of the 2015 Biglerville High School Graduation Listing.

b. ****Recommend approval** of the overnight trip for the FFA to travel to Penn State University, University Park, for the PSU FFA Activities Week.

c. ****Recommend approval** of the Memorandum of Understanding between the Upper Adams School District and the Biglerville Borough Police and the Pennsylvania State Police dated June 1, 2015.

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy 000 – Board Policy/Procedure/Administrative Procedures (pages 5.1-5.2)
- b. Policy 002 – Authority and Powers (pages 5.3-5.4)
- c. Policy 307 – Student Teachers/Interns (pages 5.5-5.6)
- d. Policy 808 – Food Services (pages 5.7-5.8)
- e. Policy 808.1 – Lunch Money (page 5.9)

2. Second Reading:

- a. Policy 006 – Meetings (pages 5.10-5.5.15)
- b. Policy 317.1 – Educator Misconduct (pages 5.16-5.19)
- c. Policy 609 – Investment in District Funds (pages 5.20-5.23)
- d. Policy 707 – Use of School Facilities (pages 5.24-5.28)
- e. Policy 710 – Use of Facilities by Staff (page 5.29)
- f. Policy 806 – Child Abuse (pages 5.30-5.32)
- g. Policy 818 – Contracted Services (pages 5.33-5.35)
- h. Policy 903 – Public Participation in Board Meetings (pages 5.36-5.37)
- i. Policy 916.1 – School Volunteers (pages 5.38-5.40)

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. No items

XI. PAYMENT OF BILLS (pages 6.1-6.4)

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. ADMINISTRATORS' REPORTS

XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Policy Committee Meeting – June 11, 2015 – 9:00 a.m.
2. Curriculum and Extra Curricular Committee – Tuesday, June 9, 2015 – 6:30 p.m.
3. Business and Operations Committee – Tuesday, June 9, 2015
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting

B. Regular School Board Meeting – Tuesday, June 23, 2015 – 7:00 p.m.

XVI. ADJOURNMENT