

**UPPER ADAMS SCHOOL DISTRICT  
BUSINESS & OPERATIONS COMMITTEE  
Tuesday, June 9, 2015**

**I. PROPERTY—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Use of Biglerville Elementary School by Adams County Head Start, continuing to honor the Space Agreement originally signed on September 9, 2011, for the 2015-2016 year	Recommend approval	Wesley Doll
B. The attached listing of computer equipment, printers and other items	Declare surplus	Jim VanDyke

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**II. TRANSPORTATION—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		

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**III. FINANCE—Richard Crouse**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. LIU Bids for the 2015-2016 school year in the amount of \$74,844.00, which represents a decreased of 2.8% from the 2014-2015 school year	Recommend approval	Mike Lawrence
B. Adopt the final 2015-2016 Budget in the amount of \$26,605,000.00 and Resolutions with a real estate tax rate of 13.229 mills, which represents a 2.6% increase as allowed by law	Recommend approval	Mike Lawrence

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**IV. PERSONNEL—John Regentin**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Retirement of Patsy Cover, Cafeteria/ Playground Attendant, Bendersville Elementary School, last day May 29, 2015	Recommend approval	Wesley Doll

- B. Professional Staff Reassignments                      Recommend approval                      Wesley Doll  
effective the 2015-2016 school  
year:
- 1). Ashley Brookens from 4<sup>th</sup> Grade Bendersville Elementary to 5<sup>th</sup> Grade Arendtsville Elementary
  - 2). Melinda Johnson from 4<sup>h</sup> Grade Bendersville Elementary to 5<sup>th</sup> Grade Arendtsville Elementary
  - 3). Rachel Rudisill from 2<sup>nd</sup> Grade Biglerville Elementary to 4<sup>th</sup> Grade Bendersville Elementary
  - 4). Megan Tolar, 2<sup>nd</sup> Grade Biglerville Elementary to ESL Teacher Biglerville Elementary
- C. Retirement of Laurie Ensor Funt,                      Recommend approval                      Wesley Doll  
Cafeteria Coordinator, last day  
June 30, 2015
- D. Grant tenure to the following teachers                      Recommend approval                      Wesley Doll
- 1). Kirstie Smith, Learning Support Teacher, UAMS
  - 2). Rachel Rudisill, 2<sup>nd</sup> Grade Teacher, Biglerville Elementary School
  - 3). Caitlyn Ogden, Kindergarten Teacher, Biglerville Elementary School
  - 4). Ashley Brookens, 5<sup>th</sup> Grade Teacher, Bendersville Elementary School
  - 5). Kara O'Brien, Math Teacher, UAMS
- E. Exit Date of June 30, 2015 for the                      Recommend approval                      Wesley Doll  
following classified staff due to  
outsourcing of the cafeteria, custodial,  
maintenance and grounds employees
- 1). Kimberly Arter, Custodian, UAMS
  - 2). Jennifer Bramble, Cafeteria Worker, BHS
  - 3). LeeAnna Cooper, Cafeteria Worker, Biglerville Elementary
  - 4). Dianne Copenhaever, Cafeteria Worker, BHS
  - 5). Annette Fair, Custodian, BHS
  - 6). Mary Gensimore, Cafeteria Worker, Biglerville Elementary
  - 7). Walter Gliem, Cafeteria Worker, Arendtsville Elementary
  - 8). Charles Goodrich, Custodian, BHS
  - 9). Tara Griffith, Cafeteria Worker, BHS
  - 10). Sharon Heller, Custodian, Cafeteria Worker, Bendersville Elementary
  - 11). Miriam Hoffman, Cafeteria Worker, Arendtsville Elementary (Cafeteria Worker  
position only-still employed as Instructional Assistant), Arendtsville Elementary
  - 12). Aimee Hoover, Cafeteria Worker, BHS
  - 13). Jennifer Johnson, Cafeteria Worker, BHS
  - 14). Janaia Kline, Cafeteria Worker, Biglerville Elementary
  - 15). Laurie Patterson, Custodian, BHS
  - 16). Stacy Redding, Cafeteria Worker, Arendtsville Elementary
  - 17). Charles Reiter, Maintenance Technician, District
  - 18). Sterling Roth, (Custodian Position Only-still employed as Playground  
Attendant), Biglerville Elementary
  - 19). Louella Santos, Cafeteria Worker, BHS
  - 20). Matthew Smith, Custodian, Biglerville Elementary
  - 21). Heather Turnbull, Cafeteria Worker, Arendtsville Elementary

F.	Reappoint Kimberly Cless from Team Leader, Biglerville Elementary School to Food Services Coordinator, District office, 7 hours per day, 201 days per year at an hourly rate of \$20.00, effective July 1, 2015, replacing Laurie Ensor Funt	Recommend approval	Wesley Doll
G.	Involuntary resignation of employee #01805, effective May 29, 2015	Recommend approval	Wesley Doll
H.	Add the following individuals to the teacher substitute listing:  1). No items	Recommend approval	Wesley Doll
I.	Add the following individuals to the classified substitute listing:  1). Vicki Haller, retroactive to May 22, 2015	Recommend approval	Wesley Doll
J.	Add the following individuals to the volunteer listing:  1). David Campbell	Recommend approval	Wesley Doll

**V. Other**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A.	Grant permission to the Superintendent to post, advertise and hire as well as accept resignations and retirements for classified and professional staff during the months of June, July and August, 2015.	Recommend Approval

**\*\*Executive Session will be held following the Business & Operations Committee meeting to discuss personnel matters.**