

****Revised**
UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, July 14, 2015
7:00 PM

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Special Board Meeting, June 9, 2015 – (pages 2.1-2.2)
 - B. Regular Board Meeting, June 23, 2015 – (pages 2.3-2.10)
- VI. RECOGNITION OF DELEGATIONS
 - A. No items
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. No items
- VIII. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending June 30, 2015 – (page 3.1)
 - B. Revenue Budget Report Ending June 30, 2015 – (page 3.2)
 - C. Expenditure Budget Report Ending June 30, 2015 - (page 3.3)
 - D. Cafeteria Report Ending June 30, 2015 – no report
 - E. Student Council Sub Accounts June 30, 2015 – (page 3.4-3.5)
 - F. Student Accounts Report June 30, 2015 – (page 3.6)
 - G. Principal’s Account June 30, 2015 – (page 3.7)
- IX. REPORTS
 - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
 - A. BUSINESS AND OPERATIONS COMMITTEE
 - 1. FINANCE – Richard Crouse - Chairperson
 - a. ***Update on Chartwell’s and the outsourcing of food services.*

2. PERSONNEL – John Regentin - Chairperson

Approvals to hire the following personnel are pending receipt of the following:

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). **Recommend approval** to hire Caroline Bruder, Kindergarten Teacher, Biglerville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year, replacing Tina McGough.
- 2). **Recommend approval** to hire Katie Sechrist, 2nd Grade Teacher, Biglerville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year.
- 3). **Recommend approval** to hire Kerry McCleaf, 6th Grade Teacher, Bendersville Elementary School, Bachelor's, Step 1, \$44,411.00, effective the start of the 2015-2016 school year.
- 4). **Recommend approval** for the following staff re-assignments for the 2015-2016 school year:
 - a). Travis O'Brien from Physical Education Teacher, Bendersville/Arendtsville Elementary to Physical Education Teacher, Biglerville High School.
 - b). ****Deborah Yargar-Reed from Physical Education Teacher, Biglerville Elementary to Physical Education Teacher, Bendersville/Arendtsville Elementary School.**
- 5). **Recommend approval** to post and advertise for Physical Education Teacher.
- 6). **Recommend approval** to hire Stephanie Himes, 4th Grade Teacher, Bendersville Elementary School, Bachelor's Step 1, \$44,411.00, effective the start of the 2015-2016 school year.
- 7). **Recommend approval** of the job description for Secondary Transition Coordinator. (page 4.1-4.4)
- 8). **Recommend approval** of the revised salary for Robyn Swatsburg, 3rd Grade Teacher, Biglerville Elementary School, from Bachelor's Step 1, \$46,411.00, to Bachelor's Step 2, \$47,411.00.

c. *CLASSIFIED*

- 1). **Recommend approval** of the job description for the ESL Instructional Assistant/Translator. (page 4.5-4.6)
- 2). ****Recommend approval to increase the hours for Amanda Wicker, Instructional Assistant, Biglerville Elementary School, from 5.75 hours to 6.75 hours, effective the start of the 2015-2016 school year.**
- 3). ****Recommend approval to hire Sherry Grenchick, Instructional Assistant, Biglerville Elementary, 5.75 hours per day, 176 days per year, at an hourly rate of \$9.60, effective the start of the 2015-2016 school year**

d. SUPPLEMENTAL CONTRACTS

1). **Recommend approval** of the following supplemental contracts for the 2014-2015 school year:

a). Karen Peterson, Summer School Tutoring, \$1,650.00 for 33 hours of Summer School Tutoring at \$25.00 per hour for 12 students (per hour amount increases from \$25.00 per hour to \$50.00 per hour for over 12 students).

b). Mike Gurgul, Summer School Tutoring, ***\$1,100.00 for 44 hours* of Summer School Tutoring at \$25.00 per hour for 12 students (per hour amount increases from \$25.00 per hour to \$50.00 per hour for over 12 students).

e. OTHER

1). **Recommend approval** of the following volunteers:

a). Jasmine T. Smith

b). Nicole Wood

3. PROPERTY – Bill Seibert – Chairperson

a. **Recommend approval** to declare the following items as surplus from Biglerville Elementary:

1). #003112 – Sony 10x Digital Mavica Camcorder and case

2). #003004 – Sony 10x Digital Mavica Camcorder and case

3). #003294 – Canon Digital NTSC ZR 45 MC Camcorder and case

b. **Recommend approval** for tree removal on the property line between Upper Adams School District and the Tom Newberry property at the baseball field behind the high school building.

c. *****Recommend approval for the Biglerville Elementary School Boiler Heat Exchanger replacement to be done by M & M Heating & Cooling, LLC, at the cost of \$30,650.00, as a capital expenditure.***

4. TRANSPORTATION – Bill Seibert – Chairperson

a. No items

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson

a. No items

2. ATHLETICS – Craig Long – Chairperson

a. **Recommend approval** for the following Fall Coaches:

1). Alex Ramos, Head Varsity Football, Category I, Year 4-\$5,552.00

2). Ryan Johnson, Assistant Varsity Football, Category II, Year 4-\$3,761.00

3). Brett Smyers, Assistant Varsity Football, Category II, Year 3-\$3,611.00

4). Brian Clark, Assistant Varsity Football, Category II, Year 3-\$3,611.00

5). Stephen Kuhn, Head Junior High Football, Category III, Maximum-\$3,279.00

6). Chris Berger, Assistant Junior High Football, Category IV, Year 1-\$2,476.00

7). Anthony Graham, Assistant Junior High Football, Category IV, Maximum-\$2,876.00

8). Taylor McMaster, Assistant Junior High Football, Volunteer

9). Jebb Nelson, Head Boys Varsity Soccer, Category I, Year 4-\$5,552.00

- 10). Jose Reyes, Assistant Boys Varsity Soccer, Category II, Maximum-\$3,911.00
- 11). Mike Rice, Assistant Boys Varsity Soccer, Volunteer
- 12). Danielle Cramer, Head Girls Varsity Soccer, Category I, Year 4-\$5,552.00
- 13). Carlos Moreno, Assistant Girls Varsity Soccer, Category II, Year 2-\$3,461.00
- 14). Courtney Ebersole, Assistant Girls Varsity Soccer, Volunteer
- 15). Becky Smith, Head Varsity Field Hockey, Category I, Maximum-\$5,752.00
- 16). Philip Plank, Head Varsity Girls Tennis, Category II, Year 3-\$3,611.00
- 17). Michael Barndt, Head Coed Varsity Cross Country, Category II, Maximum-\$3,911.00
- 18). Jill Hartsock, Head Fall Varsity Cheerleading, Category II, Maximum-\$3,461.00
- 19). Julie Dinges, Head Fall Junior High Cheerleading, Category III, Year 2-\$2,904.00
- 20). Lisa Showers, Fall Game/Equipment Manager, Category IV, Maximum-\$2,876.00

3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson

- a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. No policies

2. Second Reading:

- a. ***Policy 004 – Membership*
- b. ***Policy 100 – Comprehensive Planning*
- c. ***Policy 101 – UASD Philosophy of Education, Mission Statement, Vision Statement, Shared Values*
- d. ***Policy 112 – Guidance Counseling*
- e. ***Policy 113 – Special Education*
- f. ***Policy 114 – Gifted Education*
- g. ***Policy 146 – Student Services*

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. No items

- XI. PAYMENT OF BILLS (pages 5.1-5.2)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS
- XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Policy Committee Meeting – August 6, 2015 – 9:00 a.m.
2. Curriculum and Extra Curricular Committee – Tuesday, August 4, 2015 – 6:30 p.m.
3. Business and Operations Committee – Tuesday, August 4, 2015
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting

B. Regular School Board Meeting – Tuesday, August 18, 2015 – 7:00 p.m.

XVI. ADJOURNMENT