

**UPPER ADAMS SCHOOL DISTRICT  
BIGLERVILLE, PENNSYLVANIA  
REGULAR BOARD MEETING  
SCHOOL BOARD  
TUESDAY, September 15, 2015  
7:00 PM**

*Items marked \*\* did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
  - A. Regular Board Meeting, August 18, 2015 – (printed copy will be available at the meeting)
- VI. RECOGNITION OF DELEGATIONS
  - A. Introduction of new employees to the School Board members with a meet and greet from 6:00-6:30 p.m.
- VII. CORRESPONDENCE – President – Elaine Jones
  - A. Review and cast vote for PSBA Officers and at large representatives.
- VIII. TREASURER’S REPORT – Richard Crouse
  - A. Financial Report Ending August 31, 2015 – (printed copy will be available at the meeting)
  - B. Revenue Budget Report Ending August 31, 2015 – (printed copy will be available at the meeting)
  - C. Expenditure Budget Report Ending August 31, 2015 - (printed copy will be available at the meeting)
  - D. Cafeteria Report Ending August 31, 2015 – (printed copy will be available at the meeting)
  - E. Student Council Sub Accounts August 31, 2015 – (page 3.1)
  - F. Student Accounts Report August 31, 2015 – (page 3.2)
  - G. Principal’s Account August 31, 2015 – (page 3.3)
- IX. REPORTS
  - A. Legislative Report/PSBA Report – Chris Fee/James Rutkowski
  - B. FRN Report – Elaine Jones
  - C. LIU Board Report – Wesley Doll
  - D. Federal Programs – Anne Corwell
  - E. Cumberland Perry AVTS – William Seibert
  - F. Fund Advisory Board Report – Richard Crouse
  - G. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
  - A. BUSINESS AND OPERATIONS COMMITTEE
    - 1. FINANCE – Richard Crouse - Chairperson
      - a. **\*\*Recommend approval** for contracted speech therapy services with Maggie Rutkowski at a rate of \$68.00 per session, currently serving 27 students.

- b. **\*\*Recommend approval** to change Kathy Tyson, BCBA, M.A.Ed., contract for Behavior Intervention Support change from \$50 per hour on an as needed basis to a guaranteed 7.5 hours per day, 34 days per year, at a rate of \$38.00 per hour retro-active to the beginning of the 2015-2016 school year. The time allotted for the contact would include assistance with the Behavior Intervention classes, writing of Functional Behavior Assessments and staff trainings.

2. PERSONNEL – John Regentin - Chairperson

*Approvals to hire the following personnel are pending receipt of the following:*

- *Current Act 151, Act 34 and Act 114 clearances*
- *A negative TB test*
- *School Personnel Health Record*
- *Completion of Sexual Misconduct/Abuse Disclosure Release form (under Act 168 of 2014) by previous employer(s) if applicable*
- *A copy of their PA Certification in the area of employment (Administrative and Professional positions only)*
- *A copy of college transcripts (Administrative and Professional positions only)*

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). **Recommend approval** to hire Stacey Solesha, Learning Support Teacher, Biglerville High School, Masters +15, Level 5, \$55,411.00, effective retro-active to the start of the 2015-2016 school year.
- 2). **\*\*Recommend approval** to revise the hire date for Colleen Gaston to September 21, 2015, due to release of contract from her previous employer.
- 3). **\*\*Recommend approval** for leave without pay for Colleen Gaston effective September 21, 2015 through November 16, 2015.

c. *CLASSIFIED*

- 1). **Recommend approval** to hire Jessica Yourishin, Personal Assistant, Upper Adams Middle School, 6.5 hours per day, 178 days per year, at an hourly rate of \$9.60, start date retro-active to August 28, 2015, replacing Margaret Mancuso.
- 2). **Recommend approval** to add the following individuals to the classified substitute listing:
  - 1). Dorianne Clouse, effective 8/26/2015

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). **Recommend approval** of the following individuals to the volunteer listing:
  - 1). Jennifer Small
  - 2). Jennifer Luckenbaugh
  - 3). Tina Delph
  - 4). Phillip Plank
  - 5). Ron Ebbert
  - 6). **\*\***Jamie Nebel

3. PROPERTY – Bill Seibert – Chairperson
  - a. **Recommend approval** to declare as surplus the Arendtsville Elementary, Bendersville Elementary and Biglerville Elementary schools' library books as per the submitted lists from the building librarians.
4. TRANSPORTATION – Bill Seibert – Chairperson
  - a. **\*\*Recommend approval** of the following substitute drivers for Jacoby Transportation, Inc.:
    - 1). Christopher Reese
    - 2). Gregory Bucher
    - 3). Dennis Goss
    - 4). Mary Goss

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – John Regentin – Chairperson
  - a. **\*\*Update** on the Vocational Program from Chris Sparks, Secondary Transition Coordinator, BHS.
2. ATHLETICS – Craig Long – Chairperson
  - a. **Recommend approval** of the following fall coaches:
    - 1). Julia Burke, Assistant Varsity Field Hockey, Volunteer
    - 2). Samuel Kauker, Assistant Junior High Football, Category IV, Year 1 - \$2,476.00
    - 3). Andrew Vannucci, Assistant Junior High Football, Category IV, Year 1 - \$2,476.00
3. OTHER STUDENT ACTIVITIES – Craig Long – Chairperson
  - a. No items

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:
  - a. Policy No. 701 – Facilities Planning (pages 4.1-4.2)
  - b. Policy No. 815 – Acceptable Use of Electronic Resources (pages 4.3-4.6)
  - c. Policy No. 913 – Nonschool Organizations/Groups/Individuals (pages 4.7-4.11)
2. Second Reading:
  - a. Policy No. 232 – Student Involvement in Decision Making (page 4.12)
  - b. Policy No. 806 – Child/Student Abuse (pages 4.13-4.21)
  - c. Policy No. 819 – Suicide Awareness, Prevention and Response (pages 4.22-4.32)
  - d. Policy No. 916.1 – School Volunteers (pages 4.33-4.36)

D. MISCELLANEOUS AGENDA ITEMS – Elaine Jones – President

1. No items

- XI. PAYMENT OF BILLS (pages 5.1-5.3)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADMINISTRATORS' REPORTS

XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Policy Committee Meeting – October 8, 2015, 9:00 a.m.
2. Curriculum and Extra Curricular Committee – October 6, 2015, 6:30 p.m.
3. Business and Operations Committee – October 6, 2015  
Upon completion of the Curriculum & Extras Curriculum Committee Meeting

B. Regular School Board Meeting – Tuesday, October 20, 2015 – 7:00 p.m.

XVI. ADJOURNMENT