

**UPPER ADAMS SCHOOL DISTRICT  
BUSINESS & OPERATIONS COMMITTEE  
Tuesday, March 1, 2016**

**I. PROPERTY—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

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**II. TRANSPORTATION—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

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**III. FINANCE—Richard Crouse**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. Conrad Siegel Actuaries to complete the ACA reporting requirements on behalf of the Upper Adams School District at a cost not to exceed \$6,500.00	Recommend Approval	Belinda Wallen
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B. Retirement Incentives	Discussion	Belinda Wallen
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C. PNC Bank Resolution Update	Discussion	Belinda Wallen
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**IV. PERSONNEL—John Regentin**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

B. Add the following individuals to the teacher substitute listing:	Recommend approval	Belinda Wallen
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1).

C. Add the following individuals to the classified substitute listing:	Recommend approval	Belinda Wallen
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1).

D. Add the following individuals to the volunteer listing:	Recommend approval	Belinda Wallen
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1). Darlene Kauffman-Bendersville Elementary

- 2). Andrea Wolfe-Lady, Biglerville Elementary
- 3). Ira Lady, Biglerville Elementary
- 4). Stephanie Miller, Biglerville Elementary

**V. Other**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Supplemental Contract for the 2015-2016 school year:	Recommend Approval	Belinda Wallen
1). Betsy Showers, Homebound Instructor, \$25.00 per hour		
2). Robert Dwyer, formatting the PASA testing videos into the state required format, \$25.00 per hour not to exceed 15 hours.		
3). Jennifer Schoffstall, Winter Play Stage Advisor, Category X, 2 <sup>nd</sup> year, \$989.00		
4). Jennifer Schoffstall, Winter Play Director, Category VII, 4 <sup>th</sup> year, \$1,474.00		